

CONSULTANCY AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This AGREEMENT, entered into this 23 JUL 2019 2019 at MAKATI CITY City, Metro Manila, Philippines, by and between:

OVERSEAS WORKERS AND WELFARE ADMINISTRATION (OWWA), a government agency duly organize/d and existing under Philippine laws, with principal business address at OWWA Center Bldg., F.B. Harrison St. corner 7th St., Pasay City, duly represented in this act by its Administrator, HON. HANS LEO J. CACDAC hereinafter referred to as the "CLIENT";
- and -

TANDEM ENGINEERING CONSULTANCY, a sole proprietorship with office address at 1504 D. Oliman St., Makati City, represented by its proprietor and Managing Consultant, CHRISTOPHER P.T. TAMAYO, hereinafter referred to as CONSULTANT;

- WITNESSETH -

THAT, OWWA is desirous of engaging the services of a structural engineering firm whose key personnel have the knowledge, training, experience and skill in accordance with the qualifications required by OWWA;

THAT, OWWA is willing to hire the service of the CONSULTANT to render professional engineering services in relation with general maintenance requirements for the upkeep of the OWWA Center Building in Pasay and OWWA building II located at Intramuros, Manila;

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties have agreed to undertake the following:

I. SCOPE OF ENGAGEMENT

The CONSULTANT shall provide all services in the nature of consultations, technical advice, preparation of technical evaluation and recommendation pertaining to bidding activities on building and improvement works necessary for the maintenance of the said two buildings, and perform periodic inspections as may be necessary,

The CONSULTANT shall submit its report on findings and recommendation to the OWWA Engineering and General Service Division for appropriate action.

II. MONTHLY RETAINER FEE

In consideration to the above scope of work, OWWA shall pay the CONSULTANT the amount of TWENTY SIX THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY (Php26,750.00) per month, inclusive of applicable taxes. This amount shall be payable at the end of each month.

Included in the above fee are the following services throughout the contract period:

A. Meeting at OWWA Bldg. (2-days' notice)	24 max of 3hrs per meeting
B. Evaluation of Bidders Qualifications	3
C. Evaluation of Bids	3
D. Witness Testing	2
E. Local Inspection with written report	4
F. Ocular inspection of the whole buildings With inspection report	4
G. Over-the-phone consultation on General Engineering matters requiring No computations	unlimited

OWWA is entitled to the above allocations and shall call upon the CONSULTANT as required during the contract period. However, allocations, which are not used up during the contract period, will be forfeited.

In excess of the above allocations, the CONSULTANT can bill OWWA according to the following rates:

A. Meeting at OWWA Bldg. (2-days' notice)	₱ 2,500.00 (max of 3hrs.)
B. Evaluation of Bidders Qualifications	2,000.00
C. Evaluation of Bids	2,500.00
D. Witness Test	
a. By Principal	2,500.00
b. By Junior Engineer	1,500.00
E. Inspection of local area with written report	4,000.00
F. Ocular inspection of the whole buildings	
With inspection report	20,000.00

III. EFFECTIVITY

This Consultancy Agreement shall take effect for the period of July to December 2019 and termination by either party for whatever reasons other than breach shall become effective thirty (30) days from the receipt of the advance written notice served on either party.

Any amendment, modification or alteration of the terms and conditions of this Agreement may be made at any time during the contract period, provided, however, that such amendments, modifications or alterations shall be in writing and with concurrence of both parties.

IN WITNESS WHEREOF, the parties have signed this CONTRACT on the date, year and place as above written.

OVERSEAS WORKERS AND
WELFARE ADMINISTRATION


TANDEM ENGINEERING CONSULTANCY


Client

Contractor

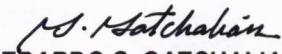
By:

By:


HANS LEO J. CACDAC
Administrator



CHRISTOPHER P.T. TAMAYO
Proprietor/Managing Consultant

Signed in the presence of:


GERARDO S. GATCHALIAN
Witness

Witness

CERTIFIED FUNDS AVAILABILITY:


KAREN JOY B. PADDUYAO
OIC, Accounting Division (IN)
₱ 160,500 -

OBV 2019-07-012

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)

MAKATI CITY)S.S.

BEFORE ME, Notary Public, for in the City of MAKATI CITY appeared **HANS LEO J. CACDAC**, with Philippine Passport No. **S0011238A** issued on **23 Aug 2017** at **DFA Manila** and **CHRISTOPHER P.T. TAMAYO**, with Passport No. _____ issued on _____ at _____ both known to me and to me known to be same person who executed and signed the foregoing agreement consisting of three (3) pages, including this page, on which the acknowledgement is written and the same is their own free and voluntary act and deed.

WITNESS MY HAND SEAL AND NOTARIAL SEAL, this 123 JUL 2019 day of _____.

Notary Public

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Series of 2019

P.h
ATTY. PRISCILA Q. ARPILLED, CPA
Notary Public for the City of Makati
Appointment No. M-319
Until December 31, 2019
Roll No. 70161
IBP Lifetime No. 016967
PTR No. 3868822
820 J. P. Rizal St., Poblacion, Makati City

[Signature]