



shercon resort

TROPICAL FARM – SUITES – ECOLOGY PARK

Brgy. San Sebastian, M. Kahoy Batangas
Call or text us (0922) 838-5293 sun
(0917) 506-1204 globe
(0939) 904-7130 smart

Website : www.sherconresort.net
Email : ecologypark.sherconresort@gmail.com

Contract

Name of Company : Overseas Workers Welfare Administration (OWWA)

attn: Mr. Hans Leo J. Caddac
Administrator

Mr. Demet Llano
0917-580-5711
Owwa_ppmd@yahoo.com

Details :

Date : October 12-13, 2018

Guests/Participants : 220 pax

Amenities : Function Hall / Pavilion
8 in a Room Sharing

- 16 Club Manuel Suites
- 6 Club Manuel Cabins
- 2 Blue House Suites
- 2 Blue House Dorms
- 1 Infinity Duplex

Single Occupancy

- 4 Club Manuel Suites

Capacity and Character Building Facilities
Swimming Pools and Garden Grounds

Managed Buffet Meals Free flowing Coffee

DAY 1	DAY 2
PM Snack (pls refer to our menu) Iced Tea & Fruit Juice	Breakfast Fried Rice Egg 2 Viands Coffee
Dinner Steamed Rice Veggies or Soup 2 Viands Fruits or Dessert Iced Tea & Fruit Juice	AM Snack (pls refer to our menu) Iced Tea & Fruit Juice
	Lunch Steamed Rice Veggies or Soup 2 Viands Fruits or Dessert Iced Tea & Fruit Juice
	PM Snack (pls refer to our menu) Iced Tea & Fruit Juice

Contract Amount:

216 pax x P 1,850.00 = P 399,600.00 (Teambuilding Package – 8 in a Room)
4 pax x P 5,175.00 = P 20,700.00 (Teambuilding Package – Single Occupancy)

Total Contract Amount: P 470,736.00

Inclusive of 12% VAT.

Inclusions:

Welcome drinks
PA sound system
3 Microphones
Tables and Chairs
10/5/2018 3:08:32 AM

LCD Projector and Wide Screen
Flicker
White Board (With Marker and Eraser)
Flipcharts

Pad and pencils
Teas, candies, water
Videoke/Karaoke

Welcome Tarpanlin
WiFi Access

Traverse Outdoor Package Inclusions:

- Participants Orientation
- Activity Design
- Traverse Instructor & Facilitator
- Safety Personnel
- Evaluation & Processing
- Emergency Response Team
- Event Materials
- Tower Activity
- Maze

Note:

Bringing in food and beverages or liquor is allowed (without corkage fee).
The Resort only allows grill cooking and use of rice cooker.
Use of LPG and butane is strictly prohibited.

Payment Details:

SEND BILL ARRANGEMENT

Terms and Conditions:

- **Pencil Reservation.** We reserve the right to release your booking if no deposit is made.
- **Confirmation.** Kindly note that your reservation is considered tentative and will be confirmed only upon receipt of the 50% down payment. A signed copy of the contract must be sent also through email.
- **Down payment.** As soon as payment is made, a scanned copy of the deposit slip must be sent through our e-mail.
- **Billing Arrangements.** No payment through credit card. The Resort is only allowed to accept cash and check (corporate or manager's check) payment.
- **Revisions/Additions.** Any changes in the reservation details such as: number of participants, menu/food choices, or items requested to be used in the event must be advised in writing at least 5 days before the agreed date.
- **Re-booking Policy.** Kindly advise the Resort Management in writing at least 3 weeks prior to the event date. Failure to advise accordingly means confirmation of reservation and demand of full payment will be requested.
- **Cancellation.** Cancellation must be made in writing at least 3 weeks prior to the event date. Twenty percent (20%) Service Charge based on the total contract amount will be collected to cover preparatory expenses incurred before the function. Failure to advise before the given time means paying the full contract amount.

Other terms and conditions:

- **Check in / Check out time.** Standard room check in time is 2:00 pm and check-out is 12:00 noon. Early check-in or late check-out is upon request and is subject to room availability. Only Resort Management can confirm. Any extension will be charged an additional 50% of the published room rate.
- **Food choices.** Food choices must be sent at least 5 days before the event.
- **Incidental and other additional charges.** The client assumes full responsibility for any damages and shall pay any incidental charges incurred during the function over and above the contract price after the function or upon check-out of the group. The client may pay either in cash or check acceptable to the resort immediately or upon check-out.
- **Force Majeure.** If either party is prevented in the performance of this Agreement by reason of act of God, fire, flood, typhoon, or other natural disaster, or other reason of like nature (not the fault of the client), this agreement may without liability on the parties be terminated by written notice from one party to the other upon written notice a day before the event date of the client.
- Please see attached House Rules.

Ms. Quenie Ann Koziel Almando
Client Relations Manager
Shercon Resort and Ecology Park

Conforme:

Mr. Hans Leo J. Cacedac
Administrator

shercon resort

TROPICAL FARM – SUITES – ECOLOGY PARK

RESORT RULES AND REGULATIONS

To make your visit safe and pleasurable, we kindly ask you to take the following information into account:

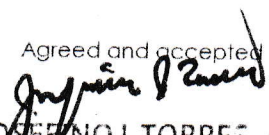
- Upon check-in, security group are authorized to inspect incoming vehicles for security purposes.
- Day tour is from 8:00 am to 5:00pm only. Overnight standard check in time for the rooms is 2:00 pm and check-out is 12:00 noon. Early check-in is subject to room availability, only front office can confirm. Strictly NO late check-out.
- All children must be accompanied and supervised by an adult at all times whether in swimming pools, guest rooms and anywhere in the resort.
- All guests are encouraged to wear proper swimming attire.
- Food and drinks are not allowed in the pool area.
- No swimming while under the influence of drugs or alcohol. Guests' safety is our concern.
- **Strictly no diving.** Running, pushing, and playing rough games around the pool area is strictly prohibited.
- Pets are not allowed in the pool area. Pet owners must clean up after pets and is also responsible for any damage to resort property.
- No lifeguard on duty during night swimming. **Pool hours: Ecology Pool, Forestville Pool, Sophia's Duck Pool, Prime Pool and Infinity Pool is until 12mn while CMS Pool and Pocket Pool is until 8pm only.**
- Bringing in food and beverages/liquor is allowed (without corkage fee). The Resort only allows grill cooking and use of rice cooker. Use of LPG, butane and other electrical appliances is strictly prohibited and will be confiscated for safekeeping upon entry. We have provided outdoor grilling areas for your convenience.
- **No littering and vandalism.** Garbage, cigarette butts and other refuse should be disposed properly. Care should be given to all the resort facilities so keep the place clean and green at all times. Any damage caused to the resort will be charged accordingly.
- **No smoking.** Smoking is not allowed in our pools, rooms, villas/cabins, pavilions/function halls, day tour cottages/tents/cabanas and within 3 meters of its boundaries. This is in accordance with our government policy.
- The Management will not be held liable for any accidents, injury, damage or loss to person or to your property, vehicles, and belongings inside the Resort (i.e. in your room, function halls, and public areas within the resort). You may deposit your valuables at the Information Office i.e. cash and jewelries.
- Damages and losses of items inside the function hall/rooms belonging to the resort shall be charged to the guest accordingly. Guests are required to secure clearance from the Front Office before leaving.
- Guests are advised to refrain from disturbing activities that annoys other guests like drunkenness, running, shouting, loud music, videoke etc. **Silence must be observed in the rooms, function halls, corridors and public areas particularly from 11:00 pm to 6:00 am to give courtesy to other guests.**
- Use of fireworks, sparkers, or fire lanterns is discouraged inside the resort property.
- Any complaints or problems must be promptly relayed to any of the resort's personnel for immediate assistance.

These House Rules are designed for your protection as well as the rest of our guests. Management reserves the right to refuse and revoke entry of any guest that does not abide with the Resort's Rules and Regulation.

Patrons who repeatedly violate the rules may be ejected from the resort without refund.

Thank you for your understanding and cooperation!

Agreed and accepted by:


JOSEFINO I. TORRES

(Company Representative Name and Signature)

Witnessed by:


MARILYN R. VAIL

(Company Representative Name and Signature)