

CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This contract is entered by:

The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** with principal office at OWWA Center Building., 7th Street Corner F.B. Harrison St., Pasay City, represented by **HANS LEO J. CACDAC, Administrator**, herein referred to as the **"First Party"**;

and

The **COUNTRY CHATEAU HOTELIERS CORPORATION**, private entity organized in accordance with the laws of the Philippines with business address at J.P Rizal St., Maharlika West, Tagaytay City represented by **MARIA CONCEPCION S. TURINGAN**, General Manager, herein referred as to the **"Second Party"**;

Collectively referred to as the parties.

-Witnesseth-

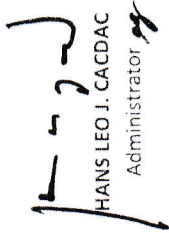
WHEREAS, the **Second Party** is engaged in hospitality business particularly in providing hotel accommodation/function hall services;

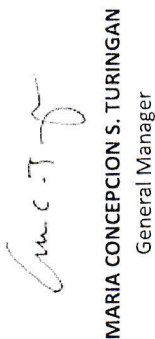
WHEREAS, the **First Party** conducted a bidding process for the lease of venue for the **Seminar-Workshop on RA 9184 otherwise known as Government Procurement Reform Act and its Revised Implementing Rules and Regulations** to be held on 23-24 August 2018 in which the **Second Party** after thoroughly undergone the required bidding process, was declared the lowest bidder with a bid offer in the amount of Php 188,450.00;

WHEREAS, the **First Party** has engaged the services of the **Second Party** for the aforementioned activity;

In consideration of the above premises, both parties have agreed on the following:

1. For the **Second Party** to provide the following package for **Fifty-five (55)** guests/participants:
 - Room Accommodation with breakfast on August 23, 2018 (check-in) to (check-out), August 24, 2018.
 - Venue/Function Hall, complete meals with AM and PM snacks, free use of facilities and other amenities as specified in the Request for Quotation for this two-day event in which the **Second Party** is compliant with.

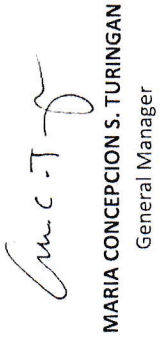

HANS LEO J. CACDAC
Administrator


MARIA CONCEPCION S. TURINGAN
General Manager


MARILYN R. VAIL
OIC - HR/MD


ANNA LEE M. HERNANDEZ
Front Desk Supervisor


HANS LEO J. CACDAC
Administrator


MARIA CONCEPCION S. TURINGAN
General Manager


MARILYN R. VAIL
OIC - HR/MD


ANNA LEE M. HERNANDEZ
Front Desk Supervisor

2. For the **First Party** to pay the total package cost amounting to **One Hundred Eighty Eight Thousand Four Hundred Fifty Pesos Only (Php 188,450.00)** inclusive of taxes, in which cost breakdown as follows:

• Venue/Accommodation	=	Php 101,100.00
• Food	=	Php 87,350.00
GRAND TOTAL	=	<u>Php 188,450.00</u>

3. The Term of Payment is within 30 days after the conduct of the training;
4. In case the number of attendees exceeds the confirmed number of guest as specified in the package, the **Second Party** shall charge the **First Party** based on the actual cost incurred by the additional participants; however, in cases when not all participants able to attend the workshop, the **First Party** shall pay the total package cost;
5. Full payment of the total package cost, and other incidental charges if there is any, shall be settled after the event and upon submission of billing statement, subject to the policy of the OWWA in processing of payments, and government accounting and auditing rules and regulations;
6. The full amount to be paid under the terms of this contract shall be charged against the agency's 2018 approved budget for Staff Development Fund;
7. That the participants/guests are enjoined to obey the house rules of the hotel; otherwise, when there is damaged caused to the hotel property shall be subject to appropriate investigation and penalty when applicable;
8. This Contract shall take effect upon signing of the parties.

IN WITNESS WHEREOF, the parties hereto signed this **CONTRACT OF SERVICE** on _____, in the City of Pasay, Philippines.

Overseas Workers Welfare Administration
(First Party)

Country Chateau Hotel
(Second Party)

[Handwritten signature]

HANS LEO J. CACDAC
Administrator

[Handwritten signature]

MARIA CONCEPCION S. TURINGAN
General Manager

*PHB Passport:
50842584
Aug. 22/22*

UMID : CRN-0033-0567910-4

Signed in the presence of:

[Handwritten signature]

MARILYN R. VAIL
OIC - HRMDD

[Handwritten signature]

ANNA LEE HERNANDEZ
Front Desk Supervisor

TAGAYTAY CITY ACKNOWLEDGEMENT

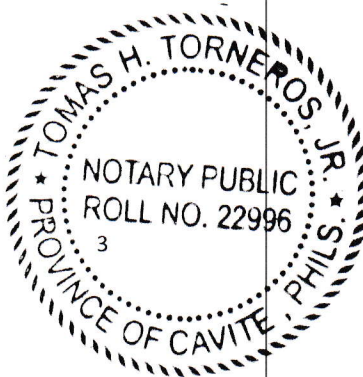
Before me this 23 AUG 2018 day of 23 AUG 2018, personally appeared, **HANS LEO J. CACDAC**, Administrator exhibiting to me his TIN I.D. No. _____ issued on _____ at _____ and **MARIA CONCEPCION S. TURINGAN**, General Manager, Country Chateau Hotel, exhibiting to me her TIN I.D. No. 115302604000 issued on _____ at Quezon City all known to be same persons who executed the foregoing contract and acknowledge to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page where this Acknowledgement is written, and is signed by the parties and their witnesses on each and every page whereof.

IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal on 23 AUG 2018 day of 23 AUG 2018.

NOTARY PUBLIC

Doc No.: 320
Page No.: 64
Book No.: XXXVII
Series of 2018



[Handwritten signature]
ATTY. TOMAS H. TORNEROS, JR.
Notary Public for the Province of Cavite
Until December 31, 2018
J.P. Rizal St., Kaybagal South, Tagaytay City
Roll of Attorney No. 22996
IBP No. 023473/1-9-18/ Cavite
PTR No. 3424446/1-03-18/Tagaytay City
MCLE Compliance: Exempted