

MSD GODSPEED EXHIBITS CORP.

Your service partner for indoor and outdoor exhibits!

SERVICES: Exhibit Booth Contractor * Interior Design * Custom Built Booth Designs * Steel & Woodworks / Fabrication*

Ref. No. 18-347-B (page 1 of 3)
04 June 2018

FOR: Property and Procurement Management Division
Overseas Workers Welfare Administration (OWWA)
9/Floor Marc 2000 Tower 1973 Taft Ave. cor. San Andres St., Malate Manila

RE: OWWA - MIGRANT WORKERS DAY
JUNE 7, 2018
PICC ORUM 2 & 3
Option -1 (2m x 2m)

OWWA	
BIDS & AWARDS COMMITTEE	
CHAIRPERSON:	_____
VICE-CHAIRPERSON:	_____
REGULAR MEMBER:	_____
REGULAR MEMBER:	_____
PROVISIONAL MEMBER:	_____
TWG:	_____

We are pleased to submit herewith our quotation for the rental of exhibition booth systems for your forthcoming event. Details are as follows:

I. BOOTH SIZE / QUANTITY	: 70 units 2m x 2m @P1,800.00/booth	Php126,000.00
II. SPECIFICATIONS	: Using octa-shape aluminum posts & aluminum framing / beams 3mm white versa board for wall partitions & fascia board	
III. BOOTH PACKAGE	: Each booth will be provided with the following amenities: • One (1) unit Information Table • Two (2) pcs. Monoblock Chairs • One (1) set Fluorescent Lamp (40 watts) • One (1) pc. Convenience Outlet (300 watts maximum load) • Company Name on Fascia Board (computer cut-out stickers) • Exhibition booth carpet	
IV. OTHER CHARGES	: 21 units of panel partitions between 70 booths and for buffet LOGISTICS: Delivery / Installation /Dismantling Manpower for Ingress/Egress Onsite Duty during event proper	16,800.00 15,000.00
V. OUR RENTAL PRICE	: -----	Php157,800.00
	12% R-VAT	18,936.00
	TOTAL CONTRACT PRICE	Php176,736.00 =====
VI. FREE-OF-CHARGE	: Entrance Arc (design to follow) Registration Counter 2m x 5m x 2.5mH Exhibitors Directory Panels with spotlight Two (2) Table for food station at Forum 3	
EXCLUSIONS	: Any additional work other than defined above would be at extra cost.	

TERMS AND CONDITIONS

1. **PAYMENT.** Unless otherwise stated, payment will be Sixty Percent (60%) down payment upon confirmation of the project and Forty Percent (40%) balance on or before delivery. For additional Accessories and Fixtures, a full payment prior to delivery is required.

MSD Godspeed Exhibits Corporation reserves the right to withhold fulfillment or delivery in the contract if there is no sufficient time and materials are not available; payment terms are not met; or if client has still has an outstanding financial obligation to MSD Godspeed.



MSD GODSPEED EXHIBITS CORP.

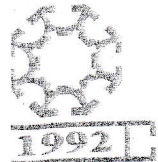
Your service partner for indoor and outdoor exhibits!

SERVICES: "Exhibit Booth Contractor" * Interior Design * Custom Built Booth Designs * Steel & Woodworks / Fabrication"

Ref. No. 18-347-b (page 2 of 3)

2. **ORDER CONFIRMATION.** Only orders with corresponding down payment shall be considered as a firm order, and the date of bank clearance of check payment (except for cash), shall be the computation date for delivery and installation.
3. **PRICE EFFECTIVITY.** Price indicated herein is effective for the period and term indicated. When such period and term is not indicated, price shall be confirmed only upon receipt of the required down payment subject to item No. 4.
4. **PRICE ADJUSTMENT.** Prices are based on the prevailing costs. Any sudden changes in costs due to inevitable increases of material prices shall cause for a change in the contract price upon due notice.
5. **VAT.** Unless otherwise stated, price quoted is subject to the prevailing Twelve Percent (12%) Value Added Tax (VAT), or other gross taxes due to the Government.
6. **DELIVERY.** Delivery dates are estimated on normal working conditions. The company reserves the right to revise such delivery due to fortuitous events and force majeure, situations whose conditions are beyond its control.
7. **DELAYS.** MSD Godspeed shall not be liable for any damages and losses arising from delivery covered by Item 6 & 10.
8. **LEASED ITEM.** All items supplied under lease remain as property of MSD Godspeed.
9. **CHANGES & REVISIONS.** Any changes and revision of prices and designs must be in writing and submitted Fifteen (15) days, agreed by both parties. For special designs and requirements, a longer period may be required.
10. **PRODUCTION PERIOD.** Production /Fabrication is THIRTY (30) working days or may require longer period depending on the complexity of the design requirements.
11. **PENALTIES.** Payments not received within due dates shall be charged at the prevailing rate of Five Percent (5%) per month; a fraction of a month is considered one (1) month. If the service of a counsel is needed, client hereby agrees to pay Twenty Five Percent (25%) as lawyer's fee. Orders received after the deadline date will incur a Thirty Percent (30%) surcharge, onsite orders is Fifty Percent (50%) subject on a first come, first serve basis and availability.
12. **LIABILITY OF LESSEE.** Upon delivery and handover of the item, the lessee shall be liable for all damages and losses for any or all items leased when is not yet fully paid. Such liability shall include force majeure, fortuitous events or those caused by a third party(ies); however, upon return of the leased item in good condition, such liability is extinguished. In the event of non-payment, MSD Godspeed has the right to enter into the premises of the Lessee to take back possession of the said item.
13. **STORAGE.** Items stored by MSD Godspeed for client shall be charged a handling and storage fee unless other arrangements are made prior. MSD Godspeed shall not be liable for any damage/lost items stored.
14. **OFFICIAL CONTRACTOR.** The Official Contractor/s of the event is obligated to charge a **Supervision/Responsibility Fee (SRF)** to all Outside Contractor/s/ Workers even if they are in-house employees of exhibitors; that covers the need to manage and be responsible for the conduct of all Outside Contractors, In-house employees that enter the venue and to make sure that the Venue and Organizer rules are followed, to answer for the damages done to the venue by the Outside Contractors, to ensure all electrical usage and requirements are safe against fire and other security and safety concerns, etc.

The Official Contractor/s, as an Accredited Contractor of the venue will charge a Supervision/Responsibility Fee (SRF) at **PHP 250.00/sqm + 12% VAT.**



MSD GODSPEED EXHIBITS CORP.

Your service partner for indoor and outdoor exhibits!

SERVICES: Exhibit Booth Contractor * Interior Design * Custom Built Booth Designs * Steel & Woodworks / Fabrication *

Ref. No. 18-347-b (page 3 of 3)

15. **EFFECTIVITY OF THE CONTRACT.** This contract shall be binding and effective among the parties, upon signature of the same and shall continue to be enforceable until termination of the project herein stated or a new contract has been entered into by the parties; however in the event that a new or additional project undertaking is agreed upon by the parties, a written notification of the other party shall be made for the continuance of this contract.

16. **VENUE.** Any court action arising from contract shall be under the jurisdiction of the Courts of Quezon City, Metro Manila, Philippines.

Thank you very much for giving us a chance to quote on your requirements. Should this proposal merit your approval, please sign on the space provided below and fax to **(632) 9319669**. Should you have further queries, please feel free to call us at telephone numbers **(632) 9312425**.

Very truly yours
Alma P. Guilalas 6-4-18 10:50 AM
MS. ALMA P. GUILALAS
Sr. Account Sales Executive
HP-0922-5093485

Noted By:

[Signature]
MS. WINLOVE DOMINGO-CAMPOS
Director for Sales and Marketing

Approved By:
[Signature]
MS. BETH CRUZ GARBO
General Manager

ORDER CONFIRMATION DEADLINE DATE: June 4, 2018
TIME: 5:00Pm

CLIENT CONFORME: HANS LEO J. CACDAC *[Signature]*
Authorized Signature Over Printed Name

DATE: _____
TIME: _____

(Note: This quotation is not binding unless confirmed, accepted and received by MSD Godspeed on time with proper payments.) MSD GODSPEED ORDER CONFIRMATION:

Authorized Signature Over Printed Name

DATE: _____
TIME: _____

JO NO: _____
(for MSD Godspeed use only)