

CONSULTANCY AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Retainer Agreement entered into by and between:

The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)**, with its main office at the OWWA Center Building, F>B> Harrison corner 7th Street, Pasay City, hereinafter represented by the Administrator, HANS LEO J. CACDAC, hereinafter referred to as **OWWA**;

-and-

TANDEM ENGINEERING CONSULTANCY, a sole proprietorship with office address at 1504 D. Oliman St., Makati City, represented by its proprietor and Managing Consultant, CHRISTOPHER P.T. TAMAYO, hereinafter referred to as **CONSULTANT**;

WITNESSETH:

THAT, OWWA is desirous of engaging the services of a structural engineering firm whose key personnel have the knowledge, training, experience and skill in accordance with the qualifications required by OWWA;

THAT, OWWA is willing to hire the service of the **CONSULTANT** to render professional engineering services in relation with general maintenance requirements for the upkeep of the OWWA Center Building in Pasay and OWWA Building II located at Intramuros, Manila;

NOW THEREFORE, for and in consideration of the foregoing premises, the parties have agreed to undertake the following:

I. SCOPE OF ENGAGEMENT

The **CONSULTANT** shall provide all services in the nature of consultations, technical advice, preparation of technical evaluation and recommendation pertaining to bidding activities on building and improvement works necessary for the maintenance of the said two buildings, and perform periodic inspections as may be necessary,

The **CONSULTANT** shall submit its report on findings and recommendation to the OWWA Engineering and General Services Division for appropriate action.

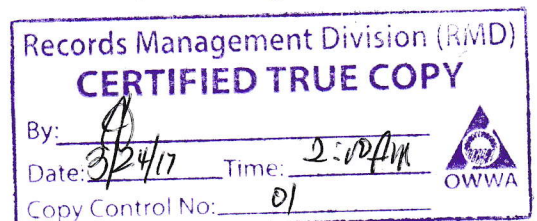
II. MONTHLY RETAINER FEE

In consideration to the above scope of work, OWWA shall pay the **CONSULTANT** the amount of PESOS EIGHTEEN THOUSAND ONE HUNDRED FIFTY PESOS ONLY (P18, 150.00) monthly, inclusive of applicable taxes. This amount shall be payable at the end of each month.

Included in the above fee are the following services throughout the contract period:

- | | |
|--|-----------------------------|
| A. Meeting at OWWA Bldg. (2-days notice) | 24 max of 3hrs. per meeting |
| B. Evaluation of bidders' Qualifications | 6 |
| C. Evaluation of Bids | 6 |
| D. Witness testing | 4 |
| E. Local inspections with written report | 4 |
| F. Ocular inspection of the whole buildings
With Inspection Report | 4 |
| G. Over-the-phone consultation on General
Engineering matters requiring no computations | unlimited |

OWWA is entitled to the above allocations and shall call upon the **CONSULTANT** as required during the contract period. However, allocations, which are not used up during the contract period, will be forfeited.



In excess of the above allocations, the CONSULTANT can bill OWWA according to the following rates:

A. Meeting at OWWA	P	2,500.00(max of 3hrs.)
B. Evaluation of submitted Bidders' Qualifications		2,000.00
C. Evaluation of Bids		2,500.00
D. Witness test		
a. By Principal		2,500.00
b. By Junior Engineer		1,500.00
E. Inspection of local area with Written report		4,000.00
F. Ocular inspection of whole building With Inspection report		20,000.00

III. EFFECTIVITY

This contract of agreement shall take effect for the period of one (1) year from January 1 to December 31, 2017 and termination by either party for whatever reasons other than breach shall become effective thirty (30) days from the receipt of the advance written notice served on either party.

Any amendment, modification or alteration of the terms and conditions of this Agreement may be made at any time during the contract period, provided, however, that such amendments, modifications, or alterations shall be in writing and with concurrence of both parties.

IN WITNESS WHEREOF, The parties have signed this instrument this _____ day of _____, 2017 in the City of _____, Philippines.

**OVERSEAS WORKERS
WELFARE ADMINISTRATION
ADMINISTRATION**

**TANDEM ENGINEERING
CONSULTANCY**

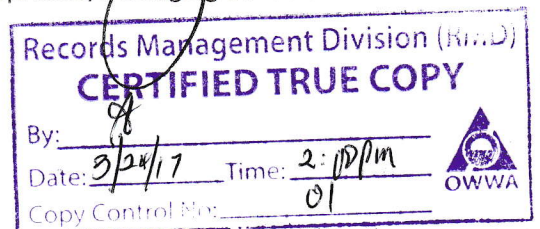
By:

By:

[Signature]
HANS LEO J. CACDAC
Administrator

[Signature]
CHRISTOPHER P.T. TAMAYO
Proprietor/Managing Consultant

SIGNED IN THE PRESENCE OF:



[Signature]
TERIBO L. ROBLES, JR.
OIC - ESSO

201703892

[Signature]
HERMINIGILDO D. MENDOZA
OIC, Accounting Division

₱ 217,800.00 (Jan - Dec 2017)
1-2 13 3/7/2017

ACKNOWLEDGEMENT


REPUBLIC OF THE PHILIPPINES)
City of Makati)

BEFORE ME, Notary Public, for in the City of Makati appeared **HANS LEO J. CACDAC**, with Philippine Passport No. DE0030144 issued on 3-28-11 at Manila and **CHRISTOPHER P.T. TAMAYO**, with Community Tax Certificate No. 25020985 issued on JAN. 12, 2017 at Makati City both known to me and to me known to be same person who executed and signed the foregoing agreement consisting of three (3) pages, including this page, on which the acknowledgement is written and the same is their own free and voluntary act and deed.

WITNESS MY HAND SEAL AND NOTARIAL SEAL, this MAR 21 2017 day of 2017.

NOTARY PUBLIC

Doc. No. : 257
Page No. : 72
Book No. : A
Series of 2017


ATTY. DANIEL Q. LACUATA
Notary Public - M - 193
Until December 31, 2017
PTR No. 112023375 - LPC - Jan/06/17
IBP No. 1053401 - Jan/06/17
PPLM Roll No. 40233
MCLE IV - 0008802
TIN No. 120738-785

201703892

