

CONTRACT AGREEMENT NO. 2021-02

THIS AGREEMENT made the FEB 11 2021 day of 20 between **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** of OWWA Center Building cor. 7<sup>th</sup> Street and F.B. Harrison St., Pasay City (hereinafter called "the Entity") of the one part and **DBP SERVICE CORPORATION** of 2<sup>nd</sup> Floor, Executive Bldg., Center Sen. Gil Puyat Ave. cor. Makati Ave., Makati City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Bidding of One (1) Lot – Provision of Janitorial (Including Supplies) and Other Support Services for the OWWA Central Office for CY 2021** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Forty One Million Two Hundred Thirty Thousand Six Hundred Fifty One Pesos and 27/100 (Php41,230,651.27)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

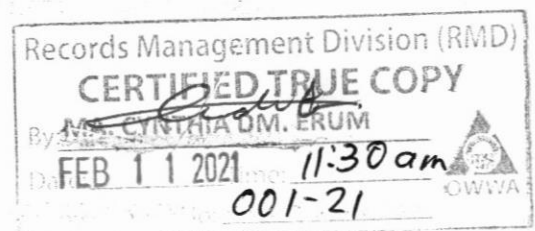
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **Forty One Million Two Hundred Thirty Thousand Six Hundred Fifty One Pesos and 27/100 (Php41,230,651.27)** or such other sums as may be ascertained, **DBP SERVICE CORPORATION** agrees to **One (1) Lot – Provision of Janitorial (Including Supplies) and Other Support Services for the OWWA Central Office for CY 2021** in accordance with his/her/its Bid.
4. The **OVERSEAS WORKERS WELFARE ADMINISTRATION** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.



IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**HANS LEO J. CACDAC**  
OWWA, Administrator

for:

**OVERSEAS WORKERS WELFARE  
ADMINISTRATION**

**RAUL LUIS D. MANALIGOD**  
Acting President

for:

**DBP SERVICE CORPORATION**

**Acknowledgment**

Republic of the Philippines)  
City of \_\_\_\_\_)S.S.

**FEB 01 2021**

BEFORE ME, a Notary Public for in the City of \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, personally appeared, **Administrator HANS LEO J. CACDAC** representing **OVERSEAS WORKERS WELFARE ADMINISTRATION** with Passport No. **S0011238A** issued on **23 AUG 2017** at **DFA MANILA**, and **RAUL LUIS D. MANALIGOD** representing **DBP SERVICE CORPORATION** with Valid Government Issued ID No. **SSS No. 33-992339-9** issued on \_\_\_\_\_ at \_\_\_\_\_, known to me to be the same persons who executed this foregoing instrument and that they acknowledged to me that the same is their own free act and voluntary deed as well as the free act and purposes therein set forth.

This instrument, consisting of the abovementioned annexes including the page on which this acknowledgement is written and the documents listed above, refers to an Agreement signed by the parties and their instrumental witness at page 2 and on the left hand margin of each and every page thereof.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my notarial seal at Makati City, Philippines, this \_\_\_\_\_ day of **FEB 01 2021**, 2021.

**ATTY. GEORGE DAVID D. SITON**

Notary Public

NOTARY PUBLIC FOR MAKATI CITY  
APPT. NO. 1325 DATED DEC. 31, 2021  
ROLL NO. 68407 / MCLE COMPLIANCE NO. M-0021936/3-29-21  
ISP O.R. No. 2275259-LIFETIME MEMBER MAY. 3, 2011  
P.R. No. 0521958-10109, 2021-MAKATI CITY  
EXECUTIVE BLDG. CENTER MAKATI AVE., COR., JUPITER ST.

Doc. No.: 24  
Page No.: 18  
Book No.: 66  
Series of 2021

Records Management Division (RMD)  
**CERTIFIED TRUE COPY**  
By: **MA. CYNTHIA DELA CRUZ**  
Date: **FEB 11 2021** Time: **11:30 am**  
Copy Control No. **001-21**  
OWWA



**NOTICE OF AWARD**

JAN 25 2021

**Mr. GERRY A.C. ARELLANO**  
Vice President, Marketing Dept.  
**DBP SERVICE CORPORATION**  
2<sup>nd</sup> Floor, Executive Bldg., Center  
Sen. Gil Puyat Ave. cor. Makati Ave.,  
Makati City

Dear **Mr. Arellano**:

Please be informed that your bid proposal dated 14 December 2020 for the Bidding of One (1) – Provision of Janitorial (Including Supplies) and Other Support Services for the OWWA Central Office for CY 2021 (Early Procurement Activity) for the total contract price of **Forty One Million Two Hundred Thirty Thousand Six Hundred Fifty One Pesos and 27/100 (Php41,230,651.27)** only, has been accepted.

You are hereby required to provide within ten (10) calendar days the performance security in any of the form stated in Section 33 of the Bidding Documents. Your failure to provide the performance security shall constitute a sufficient ground for cancellation of the award and forfeiture of the bid security.

Please acknowledge receipt and acceptance of this notice by signing the space provided below and submit a copy to Procurement and Property Management Division of the Overseas Workers Welfare Administration.

Thank you.

Very truly yours,

  
**HANS LEO J. CACDAC**  
Administrator

Conforme:

  
**Mr. GERRY A.C. ARELLANO**  
Vice President, Marketing Dept./DBP SERVICE CORPORATION

Date: JAN 25 2021



**NOTICE TO PROCEED**

Date: JAN 27 2021

**Mr. GERRY A.C. ARELLANO**  
Vice President, Marketing Dept.  
**DBP SERVICE CORPORATION**  
2<sup>nd</sup> Floor, Executive Bldg., Center  
Sen. Gil Puyat Ave. cor. Makati Ave.,  
Makati City

Dear **Mr. Arellano**:

The attached Contract Agreement having been approved, notice is hereby given to **DBP SERVICE CORPORATION** that the service for the Bidding of One (1) – Provision of Janitorial (Including Supplies) and Other Support Services for the OWWA Central Office for CY 2021 (Early Procurement Activity) may commence within **one (1) year** upon receipt of this notice.

Relative thereto, your company's performance is being evaluated by the End-User.

Please acknowledge receipt and acceptance of this notice by signing the space provided below and submit a copy to Procurement and Property Management Division of the Overseas Workers Welfare Administration.

Thank you.

Very truly yours,

**HANS LEO J. CACDAC**  
Administrator

I acknowledge receipt of this Notice on FEB 01 2021

  
**Mr. GERRY A.C. ARELLANO**  
Vice President, Marketing Dept./DBP SERVICE CORPORATION