

## CONTRACT AGREEMENT NO. 2025-18

THIS AGREEMENT made the \_\_\_\_\_ day of JUN 20 2025 20\_\_\_\_ between **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** represented by its **Administrator ATTY. PATRICIA YVONNE M. CAUNAN** of OWWA Center Building cor. 7<sup>th</sup> Street and F.B. Harrison St., Pasay City, Philippines (hereinafter called "the Entity") of the one part and **PACIFIC CROSS INSURANCE, INC.** represented by its **Head of Distribution, Ms. SOBEE O. DELEZ** of 8<sup>th</sup> Floor, 8 Rockwell, Hidalgo Drive, Makati City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Bidding for Comprehensive Health Care and Medical Service Plan for Overseas Personnel assigned at Foreign Posts** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Thirty-Seven Million Six Hundred Thirty-Two Thousand Six Hundred Seventy-Eight Pesos (Php37,632,678.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any

- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**


OWWA  
RECORDS MANAGEMENT DIVISION  
**CERTIFIED TRUE COPY**  
Processed by: MS. CYNTHIA DM EFION  
Date: JUN 23 2025 Time: 9:11  
Copy Control No.: 2025-21 (3)

3. In consideration for the sum of **Thirty-Seven Million Six Hundred Thirty-Two Thousand Six Hundred Seventy-Eight Pesos (Php37,632,678.00)** or such other sums as may be ascertained, **PACIFIC CROSS INSURANCE, INC.** agrees to **Bidding for Comprehensive Health Care and Medical Service Plan for Overseas Personnel** assigned at Foreign Posts in accordance with his/her/its Bid.
4. The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**ATTY. PATRICIA YVONNE M. CAUNAN**  
Administrator

For  
**OVERSEAS WORKERS WELFARE  
ADMINISTRATION**

  
**SOBEE O. DELEZ**  
Head of Distribution

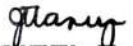
For  
**PACIFIC CROSS INSURANCE, INC.**

Signed in the presence of:

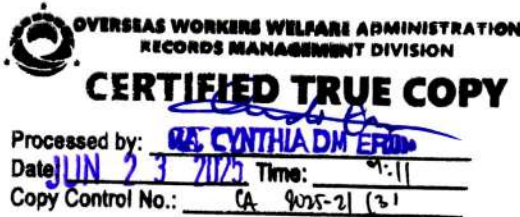
  
**MERIAM T. NICOLAS**  
Witness

  
Witness

**CERTIFIED FUNDS AVAILABILITY:**

  
**MARIA GIEZL T. LANUZA**  
OIC, Accounting Division  
Amount: ₱ 37, 632, 678.00

DBN 2025 - 05 - 588





ACKNOWLEDGMENT

Republic of the Philippines  
City of MAKATI CITY S.S.

BEFORE ME, a Notary Public for in the City of MAKATI CITY, this 20 JUN 2025 day of \_\_\_\_\_, personally appeared, **Administrator ATTY. PATRICIA YVONNE M. CAUNAN** representing **OVERSEAS WORKERS WELFARE ADMINISTRATION** with Valid ID \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_, and **SOBEE O. DELEZ** representing **PACIFIC CROSS INSURANCE, INC.** with Valid Government Issued ID No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_, known to me to be the same persons who executed this foregoing instrument and that they acknowledged to me that the same is their own free act and voluntary deed as well as the free act and purposes therein set forth.

This instrument, consisting of the abovementioned annexes including the page on which this acknowledgement is written and the documents listed above, refers to an Agreement signed by the parties and their instrumental witness at page 2 and on the left-hand margin of each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at MAKATI CITY, Philippines, this 20 JUN 2025 day of \_\_\_\_\_, 2025.

ATTY. JEFFREY A. RAMIENTAS, C.P.A.  
Appointment No. 14-11  
Notary Public for Makati City  
Notary Public  
Office: \_\_\_\_\_  
Ma. Aurora L. \_\_\_\_\_, Makati City  
Roll No. 60711  
PTR No. 10467050 / January 2, 2025 / Makati City  
IGP No. 493687 / January 2, 2025  
MCLE Compliance No. VII – 0016572 / April 28, 2022

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Series of 2025



Republic of the Philippines  
Department of Migrant Workers  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**



NOTICE OF AWARD

7 May 2025

**Ms. SOBEE O. DELEZ**  
Head of Distribution  
**PACIFIC CROSS INSURANCE INC.**  
8<sup>th</sup> Floor, 8 Rockwell, Hidalgo Drive,  
Makati City

Dear Ms. Delez:

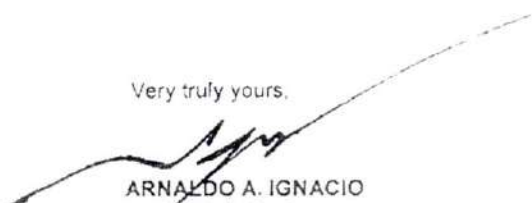
Please be informed that your bid proposal dated 21 April 2025 for the **Bidding for Comprehensive Health Care and Medical Service Plan for Overseas Personnel Assigned at Foreign Posts** for a contract price of **Thirty-Seven Million Six Hundred Thirty-Two Thousand Six Hundred Seventy-Eight Pesos (Php37,632,678.00)** only, has been accepted.

You are hereby required to provide within ten (10) calendar days the performance security in any of the form stated in Section 33 of the Bidding Documents. Your failure to provide the performance security shall constitute a sufficient ground for cancellation of the award and forfeiture of the bid security.


Please acknowledge receipt and acceptance of this notice by signing the space provided below and submit a copy to Procurement and Property Management Division of the Overseas Workers Welfare Administration.

Thank you.

Very truly yours,

  
**ARNALDO A. IGNACIO**  
Administrator

Conforme

  
**Ms. SOBEE O. DELEZ**  
Head of Distribution  
**PACIFIC CROSS INSURANCE, INC.**

Date: 5/16/2025



Republic of the Philippines  
Department of Migrant Workers  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**



**NOTICE TO PROCEED**

Date: MAY 11 2025

**Ms. SOBEE O. DELEZ**  
Head of Distribution  
**PACIFIC CROSS INSURANCE INC.**  
8<sup>th</sup> Floor, 8 Rockwell, Hidalgo Drive,  
Makati City

Dear **Ms. Delez**:

The attached Contract Agreement having been approved, notice is hereby given **PACIFIC CROSS INSURANCE INC.** that the service for the **Bidding for Comprehensive Health Care and Medical Service Plan for Overseas Personnel Assigned at Foreign Posts** may commence within **one (1) year** upon receipt of this notice.

Relative thereto, your company's performance is being evaluated by the End-User.

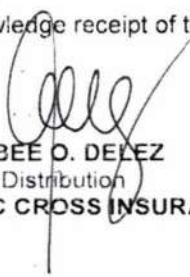
Please acknowledge receipt and acceptance of this notice by signing the space provided below and submit a copy to Procurement and Property Management Division of the Overseas Workers Welfare Administration.

Thank you.

Very truly yours,

  
**ARNALDO A. IGNACIO**  
Administrator

I acknowledge receipt of this Notice on \_\_\_\_\_

  
**Ms. SOBEE O. DELEZ**  
Head of Distribution  
**PACIFIC CROSS INSURANCE, INC.**

6/23/2025