

CONTRACT AGREEMENT NO. 2025-15

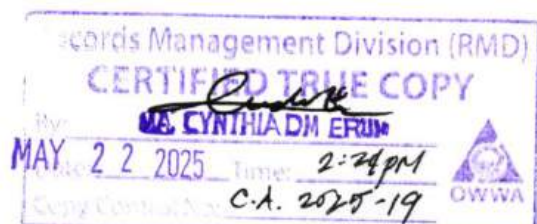
THIS AGREEMENT made the MAY 21 2025 day of 20 between **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** represented by its **Administrator ARNALDO A. IGNACIO** of OWWA Center Building cor. 7th Street and F.B. Harrison St., Pasay City, Philippines (hereinafter called "the Entity") of the one part and **RAF INTERNATIONAL FORWARDING PHILS. INC.** represented by its **Sales & Marketing Manager, Ms. NANCY MERCEDES T. MARQUEZ** of Bldg 2 Units 3 & 4 Oyster Industrial Complex NAIA Ave., Parañaque City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Bidding of Courier Services for OWWA's Official Mails and Parcels Delivery for Overseas Destinations** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Four Hundred Forty-four Thousand One Hundred Twenty-three Pesos and 45/100 (Php1,444,123.45)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.



3. In consideration for the sum of **One Million Four Hundred Forty-four Thousand One Hundred Twenty-three Pesos and 45/100 (Php1,444,123.45)** or such other sums as may be ascertained, **RAF INTERNATIONAL FORWARDING PHILS. INC.** agrees to **Bidding of Courier Services for OWWA's Official Mails and Parcels Delivery for Overseas Destinations** in accordance with his/her/its Bid.
4. The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


ARNALDO A. IGNACIO
Administrator


For
**OVERSEAS WORKERS WELFARE
ADMINISTRATION**


NANCY MERCEDES T. MARQUEZ
Sales & Marketing Manager

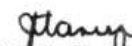
For
**RAF INTERNATIONAL FORWARDING
PHILS. INC.**

Signed in the presence of:

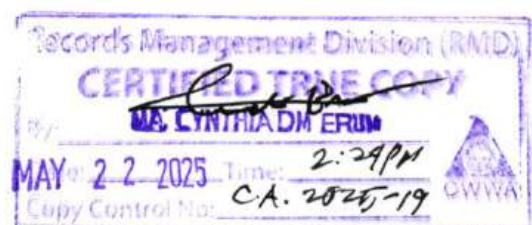

MA. CYNTHIA DM ERUM
Witness


MARY GRACE S. ROSALES
Witness

CERTIFIED FUNDS AVAILABILITY:


MARIA GIEZL T. LANUZA
OIC, Accounting Division
Amount: ₱ 1,444,123.45

RON: 2025-04-577



ACKNOWLEDGMENT

Republic of the Philippines
City of _____) S.S.

BEFORE ME, a Notary Public for in the City of _____, this ____ day of _____, personally appeared, **Administrator ARNALDO A. IGNACIO** representing **OVERSEAS WORKERS WELFARE ADMINISTRATION** with Passport No. S0025945A issued on 08 SEP 2022 at DFA MANILA, and **NANCY MERCEDES T. MARQUEZ** representing **RAF INTERNATIONAL FORWARDING PHILS. INC.** with Valid Government Issued ID No. N03-16-027411 issued on 11-17-2021 at N29 POME, known to me to be the same persons who executed this foregoing instrument and that they acknowledged to me that the same is their own free act and voluntary deed as well as the free act and purposes therein set forth.

This instrument, consisting of the abovementioned annexes including the page on which this acknowledgement is written and the documents listed above, refers to an Agreement signed by the parties and their instrumental witness at page 2 and on the left-hand margin of each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at _____, Philippines, this _____ day of _____, 2025.

Doc. No.: 983
Page No.: 99
Book No.: 7
Series of 2025

Notary Public

ATTY. JOSEFCEA MAGANDUGA
Notary Public for Parañaque City
Notarial Comm. 122-2025 until 12/31/26
Roll of Attorneys No. 54338
IBP Membership No. 522776, 1-30-25
PTR No. 3782423 02-3-25
MCLE Compliance No. VIII-0024189 until 4/14/28
JP Tuason Bldg. cor. San Vicente Ferrer,
Sta. Lucia St., San Antonio Valley 1, Parañaque City





Republic of the Philippines
Department of Migrant Workers
OVERSEAS WORKERS WELFARE ADMINISTRATION



NOTICE OF AWARD

3 April 2025

Ms NANCY MERCEDES T. MARQUEZ
Sales & Marketing Manager
RAF INTERNATIONAL FORWARDING PHILS. INC.
Bldg 2 Units 3 & 4 Oyster Industrial Complex
NAIA Ave., Parañaque City

Dear **Ms. Marquez**:

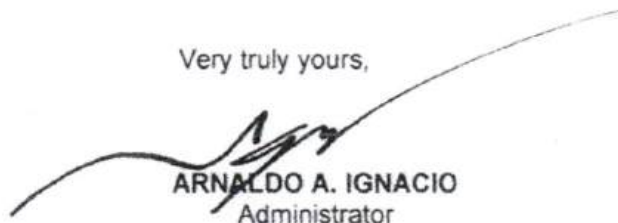
Please be informed that your bid proposal dated 25 March 2025 for the **Bidding for Courier Services for OWWA's Official Mails and Parcels Delivery for Overseas Destinations** with a total contract price of **One Million Four Hundred Forty-four Thousand One Hundred Twenty-three and 45/100 (Php1,444,123.45)** only, has been accepted.

You are hereby required to provide within ten (10) calendar days the performance security in any of the form stated in Section 33 of the Bidding Documents. Your failure to provide the performance security shall constitute a sufficient ground for cancellation of the award and forfeiture of the bid security.

Please acknowledge receipt and acceptance of this notice by signing the space provided below and submit a copy to Procurement and Property Management Division of the Overseas Workers Welfare Administration.

Thank you

Very truly yours,


ARNALDO A. IGNACIO
Administrator

Conforme:


Ms NANCY MERCEDES T. MARQUEZ
Sales & Marketing Manager
RAF INTERNATIONAL FORWARDING PHILS. INC.

Date: 4-28-25



Republic of the Philippines
Department of Migrant Workers
OVERSEAS WORKERS WELFARE ADMINISTRATION



NOTICE TO PROCEED

Date: APR 28 2025

Ms NANCY MERCEDES T. MARQUEZ
Sales & Marketing Manager
RAF INTERNATIONAL FORWARDING PHILS. INC.
Bldg 2 Units 3 & 4 Oyster Industrial Complex
NAIA Ave., Parañaque City

Dear **Ms. Marquez**:

The attached Contract Agreement having been approved, notice is hereby given **RAF INTERNATIONAL FORWARDING PHILS. INC.** that the service for the **Bidding for Courier Services for OWWA's Official Mails and Parcels Delivery for Overseas Destinations** may commence within **30 days** upon receipt of this notice.

Relative thereto, your company's performance is being evaluated by the End-User.

Please acknowledge receipt and acceptance of this notice by signing the space provided below and submit a copy to Procurement and Property Management Division of the Overseas Workers Welfare Administration.

Thank you.

Very truly yours,


ARNALDO A. IGNACIO
Administrator

I acknowledge receipt of this Notice on May 21, 2025


Ms NANCY MERCEDES T. MARQUEZ
Sales & Marketing Manager
RAF INTERNATIONAL FORWARDING PHILS. INC.