

## CONTRACT AGREEMENT NO. 2025-09

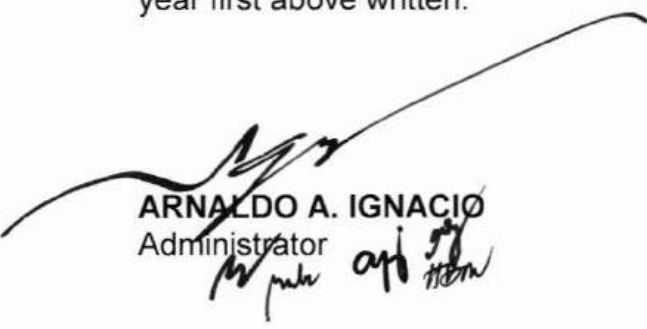
THIS AGREEMENT made the 17<sup>th</sup> day of March 2025 between **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** represented by its **Administrator ARNALDO A. IGNACIO** of OWWA Center Building cor. 7<sup>th</sup> Street and F.B. Harrison St., Pasay City, Philippines (hereinafter called "the Entity") of the one part and **Facilitator/Resource Person, Mr. RUSTICO STA. MARIA DELA FUENTE** of 25 10<sup>th</sup> Street, Youngstown Village, Cainta, Rizal (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Proposal for Trainer/Facilitator in the conduct of 2024 Pre-Deployment Training Program for OWWA Officers** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Hundred Fifty Thousand Pesos (Php250,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - (a) Terms of Reference;
  - (b) Request for Price Quotation;
  - (c) Eligibility requirements, documents and/or statements;
  - (d) Notice of Award of Contract and the Bidder's conforme thereto;
  - (e) Other contract documents that may be required by existing laws and/or the Procuring Entity concerned.
3. In consideration for the sum of **Two Hundred Fifty Thousand Pesos (Php250,000.00)** or such other sums as may be ascertained, **RUSTICO STA. MARIA DELA FUENTE** agrees to **Proposal for Trainer/Facilitator in the conduct of 2024 Pre-Deployment Training Program for OWWA Officers** in accordance with his/her/its Bid.
4. The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**ARNALDO A. IGNACIO**  
Administrator

  
**RUSTICO STA. MARIA DELA FUENTE**  
Facilitator/Resource Person

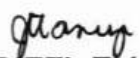
For  
**OVERSEAS WORKERS WELFARE  
ADMINISTRATION**

Signed in the presence of:

  
**MERIAM T. NICOLAS**  
Witness

\_\_\_\_\_  
Witness

**CERTIFIED FUNDS AVAILABILITY:**

  
**MARIA GIEZL T. LANUZA**  
OIC, Accounting Division  
Amount: ₱ 250,000.00

OBN 2025-03-374

## ACKNOWLEDGMENT

Republic of the Philippines  
City of PASAY CITY) S.S.

BEFORE ME, a Notary Public for in the City of PASAY CITY, this 04 APR 2025 day of 04 APR 2025, personally appeared, **Administrator ARNALDO A. IGNACIO** representing **OVERSEAS WORKERS WELFARE ADMINISTRATION** with Passport No. S0025945A issued on 08 SEP 2022 at DFA MANILA, and **RUSTICO STA. MARIA DELA FUENTE** with Valid Government ID No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_, known to me to be the same persons who executed this foregoing instrument and that they acknowledged to me that the same is their own free act and voluntary deed as well as the free act and purposes therein set forth.

- (a) Terms of Reference;
- (b) Request for Price Quotation;
- (c) Eligibility requirements, documents and/or statements;
- (d) Notice of Award of Contract and the Bidder's conforme thereto;
- (e) Other contract documents that may be required by existing laws and/or the Client.

This instrument, consisting of the above-mentioned annexes including the page on which this acknowledgement is written and the documents listed below, refers to an Agreement signed by the parties and their instrumental witness at page 2 and on the left hand margin of each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at PASAY CITY, Philippines, this 04 APR 2025 day of \_\_\_\_\_, 2025.

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Book No.: 60  
Series of 2025

Notary Public

**ATTY. ROBERT R. CHUAN**  
NOTARY PUBLIC PASAY CITY  
COM NO. 25-20  
UNTIL DECEMBER 31, 2026  
PTR NO. PC8847575/01-07-2025 P.C.  
IBP NO. 2025-461943/NOV 11, 2024  
MCLE NO. VIII-0008929/ROLL NO. 40429



**NOTICE OF AWARD**

28 February 2025

**Mr. RUSTICO STA. MARIA DELA FUENTE**  
Facilitator/Resource Person  
25 10<sup>th</sup> Street, Youngstown Village,  
Cainta, Rizal

Dear Mr. Dela Fuente,

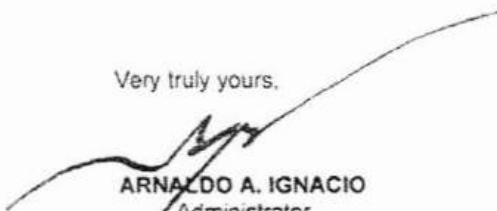
Please be informed that your bid proposal dated 21 February 2025 for the **Proposal for Trainer/Facilitator in the conduct of 2024 Pre-Deployment Training Program for OWWA Officers** with a contract price of **Two Hundred Fifty Thousand Pesos (Php250,000.00)** only, is accepted.

You are hereby required to submit the Omnibus Sworn Statement upon receipt of this Notice within five (5) working days. Your failure to provide the said requirement shall constitute a sufficient ground for cancellation of the award.


Kindly acknowledge receipt and acceptance of this Notice by signing the space provided below and submit a copy to the Procurement and Property Management Division of the Overseas Workers Welfare Administration (OWWA) at Room 301, 3<sup>rd</sup> Floor, OWWA Center Building, 7<sup>th</sup> St., corner F.B. Harrison St., Pasay City.

Thank you.

Very truly yours,

  
**ARNALDO A. IGNACIO**  
Administrator

Conforme.

  
**Mr. RUSTICO STA. MARIA DELA FUENTE**  
Facilitator/Resource Person  
Date: 7 March 2025



Republic of the Philippines  
Department of Migrant Workers  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**



**NOTICE TO PROCEED**

Date: MAR 06 2025

**Mr. RUSTICO STA. MARIA DELA FUENTE**

Facilitator/Resource Person  
25 10<sup>th</sup> Street, Youngstown Village,  
Cainta, Rizal

Dear **Mr. Dela Fuente**,

The attached Contract Agreement having been approved, notice is hereby given to **RUSTICO SM DELA FUENTE** that service for **Proposal for Trainer/Facilitator in the conduct of 2024 Pre-Deployment Training Program for OWWA Officers** may commence as per schedule upon receipt of this notice.

Further, the End-User shall evaluate your company's performance on the basis of delivery, prices, quality and/or service.


Please acknowledge receipt and acceptance of this Notice by signing the space provided below and submit a copy to the PPMD of the Overseas Workers Welfare Administration (OWWA) at Room 301, 3<sup>rd</sup> Floor, OWWA Center Building, 7<sup>th</sup> St., corner F.B. Harrison St., Pasay City.

Thank you.

Very truly yours,

  
**ARNALDO A. IGNACIO**  
Administrator

I acknowledge receipt of this Notice on 17 March 2025

  
**Mr. RUSTICO STA. MARIA DELA FUENTE**  
Facilitator/Resource Person