

Overseas Workers Welfare Administration - Regional Welfare Office VIII Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/End- User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Travelling Expenses,Fuel, Oil, and Lubricants Expenses	RWO8	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	02-Jan-25	08-Jan-25	27-Jan-25	27-Jan-25	GoP	1,143,092.00	1,143,092.00		fuel & lubricants, Air Fare tickets of Regular OWWA staff, per diem
	Other Supplies and Materials Expenses	RWO8	NO	Shopping	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	91,797.22	91,797.22		non-common office supplies/materials, tarpaulin
	Landline (PLDT, DSL Broadband)	RWO8	NO	Direct Contracting	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	36,056.17	36,056.17		office landline
	Mobile (Plan & Prepaid)	RWO8	NO	Direct Contracting	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	104,778.18	104,778.18		hotline for satellite offices
	Internet Subscription Expenses	RWO8	NO	Direct Contracting	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	106,020.55	106,020.55		internet connections
	Semi-Expendable- Sports Equipment	RWO8	NO	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	1,107.01	1,107.01		semi-expendable property
	Security Services	RWO8	NO	NP-53.9 - Small Value Procurement	02-Jan-25	08-Jan-25	27-Jan-25	27-Jan-25	GoP	589,358.00	589,358.00		security services
	Repair & Maintenance - Building and other Structures	RWO8	NO	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	304,706.45	304,706.45		Beautification of office building
	Repair & Maintenance Other Machinery	RWO8	NO	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	8,314.29	8,314.29		aircon cleaning
	Repair & Maintenance Other Transportation/Motor Vehicle	RWO8	NO	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	439,666.12	439,666.12		maintenance of vehicles
	Training	RWO8	NO	NP-53.10 Lease of Real Property and Venue	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	100,969.58	100,969.58		Meetings/Year-end Assessment/ Staff Development
	Semi-Expendable-ICT Equipment	OFWS & beneficiaries	NO	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	7,207.00	7,207.00		IT supplies & materials
	Cable, Satellite, Telegraph and Radio	RWO8	NO	NP-53.5 Agency-to-Agency	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	2,532.17	2,532.17		Television cable connection
	Water Expenses	RWO8, OFWS/Cientele	NO	Direct Contracting	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	27,043.61	27,043.61		Drinking water and faucet supply
	Electricity Expenses	RWO8, OFWS/Cientele	NO	Direct Contracting	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	247,887.01	247,887.01		for office electricity
	Semi-Expendable-Furniture & Fixture	RWO8	NO	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	29,123.02	29,123.02		Office tables and chairs
	Advertising Expenses	RWO8, OFWS/Cientele	NO	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	30,001.08	30,001.08		For OWWA advertisement of Programs and Services
	Postage and Courier Services	RWO8/ Satellite Offices	NO	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	31,258.06	31,258.06		For the sending of various office documents
	Other Maintenance and Operating Expenses	RWO8	NO	NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	64,999.50	64,999.50		Bank charge deposit, cleaning of office building and other maintenance
	Office Supplies	RWO8	NO	Shopping	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	381,281.64	381,281.64		common office supplies
	Capacity Building for LGUs/OFCs	LGU partners	NO	NP-53.10 Lease of Real Property and Venue	No Specified Schedule	No Specified Schedule	No Specified Schedule	No Specified Schedule	GoP	429,000.00	429,000.00		Conduct of regionwide trainings to OHDs LGU partners and OFCs in Q1-Q4
	Info Caravan on Reintegration	OFWS & beneficiaries	NO	NP-53.9 - Small Value Procurement	No Specified Schedule	No Specified Schedule	No Specified Schedule	No Specified Schedule	GoP	500,000.00	500,000.00		Conduct of information campaign simultaneous w/ OFD celebration (food & materials)
	Info Caravan on Membership Promotion	OFWS & beneficiaries	NO	NP-53.9 - Small Value Procurement	No Specified Schedule	No Specified Schedule	No Specified Schedule	No Specified Schedule	GoP	174,000.00	174,000.00		Conduct of information campaign simultaneous w/ OFD celebration (food & materials)
	For a Conferences on Reintegration	OFWS & beneficiaries	NO	NP-53.10 Lease of Real Property and Venue	No Specified Schedule	No Specified Schedule	No Specified Schedule	No Specified Schedule	GoP	250,000.00	250,000.00		Conduct of information campaign simultaneous w/ OFD celebration (food & materials)
	National/Regional Congress for Stakeholders	Stakeholders	NO	NP-53.10 Lease of Real Property and Venue	No Specified Schedule	No Specified Schedule	No Specified Schedule	No Specified Schedule	GoP	100,000.00	100,000.00		Conduct congress for stakeholders
	National Seafarers Day	OFWS & beneficiaries	NO	NP-53.9 - Small Value Procurement	No Specified Schedule	No Specified Schedule	No Specified Schedule	No Specified Schedule	GoP	88,000.00	88,000.00		Conduct of trainings and seminars (food & training materials)
	MOFYA	OFWS & beneficiaries	NO	NP-53.10 Lease of Real Property and Venue	No Specified Schedule	No Specified Schedule	No Specified Schedule	No Specified Schedule	GoP	242,000.00	242,000.00		Conduct of 2025 MOFYA (foods, tokens, and certificates)
	Migrant Workers Day/Araw ng Pasasalamat	OFWS & beneficiaries	NO	NP-53.9 - Small Value Procurement	No Specified Schedule	No Specified Schedule	No Specified Schedule	No Specified Schedule	GoP	750,000.00	750,000.00		Conduct of OFW pasasalamat (foods & give-aways)
	OFW Family Day	OFWS & beneficiaries	NO	NP-53.9 - Small Value Procurement	06-Dec-25	06-Dec-25	06-Dec-25	06-Dec-25	GoP	1,300,000.00	1,300,000.00		Conduct of OFW family day celebration (foods & give-aways)
	Family Development Support Program	OFWS & beneficiaries	NO	NP-53.9 - Small Value Procurement	No Specified Schedule	No Specified Schedule	No Specified Schedule	No Specified Schedule	GoP	4,325,550.00	4,325,550.00		EDT,ODT, Monitoring, Parokya, FLS-VRS, OCC
	Pamaskong Handog	OFWS & beneficiaries	NO	NP-53.9 - Small Value Procurement	No Specified Schedule	No Specified Schedule	No Specified Schedule	No Specified Schedule	GoP	100,000.00	100,000.00		christmas give-aways to OFWS/beneficiaries
	Labor Day Celebration	RWO8	NO	NP-53.9 - Small Value Procurement	24-May-25	24-May-25	24-May-25	24-May-25	GoP	55,000.00	55,000.00		Conduct of anniversary celebrations (food & info materials)
									TOTAL	12,060,748.66	12,060,748.66		

Prepared by:

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Certified Funds Available:

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For the Bids and Awards Committee:

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Approved by:

MARY CATHERINE O. PASTOR
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