

APP-CSE 2024 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos58>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: OWWA  
Region: BARMM  
Address: 2ND FLOOR MAGS AUDIO ACCESS  
COTABATO CITY

Agency Code/UACS: 150100300015  
Organization Type: NSA

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

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| Item & Specifications                                   |                 |                                 | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price    | Total Amount for the year |           |           |
|---------------------------------------------------------|-----------------|---------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|----------|---------------------------|-----------|-----------|
|                                                         |                 |                                 |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |          |                           | Q4        | Q4 AMOUNT |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS) |                 |                                 |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |          |                           |           |           |
| ALCOHOL OR ACETONE BASED ANTISEPTICS                    |                 |                                 |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |          |                           |           |           |
| 1                                                       | 1231601-AL-E01  | ALCOHOL, Ethyl, 500 mL          | bottle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00     | 0                         | 50.96     | 0.00      |
| 2                                                       | 1231601-AL-E03  | ALCOHOL, Ethyl, 1 Gallon        | gallon          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00     | 0                         | 451.36    | 0.00      |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES  |                 |                                 |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |          |                           |           |           |
| 3                                                       | 60121413-CB-P01 | CLEARBOOK, A4 size              | box             | 0                            | 0   | 5   | 5  | 176.80    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 176.80    | 0   | 0   | 0   | 0                           | 0.00     | 10                        | 35.36     | 353.60    |
| 4                                                       | 60121413-CB-P02 | CLEARBOOK, Legal size           | box             | 0                            | 0   | 5   | 5  | 192.40    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 192.40    | 0   | 0   | 0   | 0                           | 0.00     | 10                        | 38.48     | 384.80    |
| 5                                                       | 60121534-ER-P01 | ERASER, plastic/rubber          | piece           | 0                            | 0   | 10  | 10 | 93.60     | 0     | 0   | 10   | 10 | 93.60     | 0    | 0   | 5    | 5  | 46.80     | 0   | 0   | 5   | 5                           | 46.80    | 30                        | 9.36      | 288.80    |
| 6                                                       | 60121524-SP-G01 | SIGN PEN, Extra Fine Tip, Black | piece           | 0                            | 0   | 10  | 10 | 260.00    | 0     | 0   | 10   | 10 | 260.00    | 0    | 0   | 10   | 10 | 260.00    | 0   | 0   | 10  | 10                          | 260.00   | 40                        | 26.00     | 1,040.00  |
| 7                                                       | 60121524-SP-G04 | SIGN PEN, Fine Tip, Black       | piece           | 0                            | 0   | 25  | 25 | 1,118.00  | 0     | 0   | 10   | 10 | 447.20    | 0    | 0   | 25   | 25 | 1,118.00  | 0   | 0   | 25  | 25                          | 1,118.00 | 85                        | 44.72     | 3,801.20  |
| 8                                                       | 60121524-SP-G07 | SIGN PEN, Medium Tip, Black     | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00     | 0                         | 57.20     | 0.00      |
| 9                                                       | 60121524-SP-G02 | SIGN PEN, Extra Fine Tip, Blue  | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00     | 0                         | 26.00     | 0.00      |
| 10                                                      | 60121524-SP-G05 | SIGN PEN, Fine Tip, Blue        | piece           | 0                            | 0   | 25  | 25 | 1,118.00  | 0     | 0   | 25   | 25 | 1,118.00  | 0    | 0   | 25   | 25 | 1,118.00  | 0   | 0   | 25  | 25                          | 1,118.00 | 100                       | 44.72     | 4,472.00  |
| 11                                                      | 60121524-SP-G08 | SIGN PEN, Medium Tip, Blue      | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00     | 0                         | 57.20     | 0.00      |
| 12                                                      | 60121524-SP-G03 | SIGN PEN, Extra Fine Tip, Red   | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00     | 0                         | 26.00     | 0.00      |
| 13                                                      | 60121524-SP-G06 | SIGN PEN, Fine Tip, Red         | piece           | 0                            | 0   | 6   | 6  | 274.56    | 0     | 0   | 6    | 6  | 274.56    | 0    | 0   | 6    | 6  | 274.56    | 0   | 0   | 6   | 6                           | 274.56   | 24                        | 45.76     | 1,098.24  |
| 14                                                      | 60121524-SP-G09 | SIGN PEN, Medium Tip, Red       | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00     | 0                         | 57.20     | 0.00      |
| 15                                                      | 60121124-WR-P01 | WRAPPING PAPER                  | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 10   | 10 | 2,142.40  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00     | 10                        | 214.24    | 2,142.40  |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES                 |                 |                                 |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |          |                           |           |           |
| 16                                                      | 45121517-DO-C03 | DOCUMENT CAMERA                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00     | 0                         | 25,536.16 | 0.00      |
| 17                                                      | 45111609-MM-P01 | MULTIMEDIA PROJECTOR            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 1    | 1  | 18,470.40 | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00     | 1                         | 18,470.40 | 18,470.40 |
| BATTERIES AND CELLS AND ACCESSORIES                     |                 |                                 |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |          |                           |           |           |
| 18                                                      | 26111702-BT-A02 | BATTERY, dry cell, size AA      | pack            | 0                            | 0   | 6   | 6  | 131.04    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 6    | 6  | 131.04    | 0   | 0   | 0   | 0                           | 0.00     | 12                        | 21.84     | 262.08    |
| 19                                                      | 26111702-BT-A03 | BATTERY, dry cell, size AAA     | pack            | 0                            | 0   | 6   | 6  | 118.56    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 6    | 6  | 118.56    | 0   | 0   | 0   | 0                           | 0.00     | 12                        | 19.76     | 237.12    |
| 20                                                      | 26111702-BT-A03 | BATTERY, dry cell, size D       | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00     | 0                         | 92.56     | 0.00      |
| CLEANING EQUIPMENT AND SUPPLIES                         |                 |                                 |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |          |                           |           |           |



| Item & Specifications                       |                 |                                         | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price    | Total Amount for the year |  |
|---------------------------------------------|-----------------|-----------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|----------|---------------------------|--|
|                                             |                 |                                         |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |          |                           |  |
| 21                                          | 47131812-AF-A01 | AIR FRESHENER                           | can             | 0                            | 0   | 2   | 2  | 174.72    | 0     | 0   | 2    | 2  | 174.72    | 0    | 0   | 2    | 2  | 174.72    | 0   | 0   | 2   | 2  | 174.72    | 8                           | 87.36    | 698.88                    |  |
| 22                                          | 47131604-BR-S01 | BROOM (Walis Tambo)                     | piece           | 0                            | 0   | 3   | 3  | 383.76    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 3    | 3  | 383.76    | 0   | 0   | 0   | 0  | 0.00      | 6                           | 127.92   | 767.52                    |  |
| 23                                          | 47131604-BR-T01 | BROOM (Walis Ting-ting)                 | piece           | 0                            | 0   | 2   | 2  | 47.84     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 2   | 2  | 47.84     | 4                           | 23.92    | 95.68                     |  |
| 24                                          | 47131829-TB-C01 | CLEANER, Toilet Bowl and Urinal         | bottle          | 0                            | 0   | 3   | 3  | 134.16    | 0     | 0   | 3    | 3  | 134.16    | 0    | 0   | 3    | 3  | 134.16    | 0   | 0   | 3   | 3  | 134.16    | 12                          | 44.72    | 536.64                    |  |
| 25                                          | 47131805-CL-P01 | CLEANSER, Scouring Powder               | can             | 0                            | 0   | 3   | 3  | 108.00    | 0     | 0   | 3    | 3  | 108.00    | 0    | 0   | 3    | 3  | 108.00    | 0   | 0   | 3   | 3  | 108.00    | 12                          | 36.00    | 432.00                    |  |
| 26                                          | 47131811-DE-002 | DETERGENT BAR                           | bar             | 0                            | 0   | 3   | 3  | 28.08     | 0     | 0   | 3    | 3  | 28.08     | 0    | 0   | 3    | 3  | 28.08     | 0   | 0   | 3   | 3  | 28.08     | 12                          | 9.36     | 112.32                    |  |
| 27                                          | 47131811-DE-P02 | DETERGENT POWDER, all purpose           | pouch           | 0                            | 0   | 3   | 3  | 265.20    | 0     | 0   | 3    | 3  | 265.20    | 0    | 0   | 3    | 3  | 265.20    | 0   | 0   | 3   | 3  | 265.20    | 12                          | 88.40    | 1,060.80                  |  |
| 28                                          | 47131803-DS-A01 | DISINFECTANT SPRAY                      | can             | 0                            | 0   | 3   | 3  | 452.40    | 0     | 0   | 3    | 3  | 452.40    | 0    | 0   | 3    | 3  | 452.40    | 0   | 0   | 3   | 3  | 452.40    | 12                          | 150.88   | 1,806.60                  |  |
| 29                                          | 47131601-DU-P01 | DUST PAN                                | piece           | 0                            | 0   | 2   | 2  | 93.60     | 0     | 0   | 2    | 2  | 93.60     | 0    | 0   | 2    | 2  | 93.60     | 0   | 0   | 2   | 2  | 93.60     | 8                           | 46.80    | 374.40                    |  |
| 30                                          | 47131802-FW-P03 | FLOOR WAX, paste type, red              | can             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 135.20   | 0.00                      |  |
| 31                                          | 47131830-FC-A01 | FURNITURE CLEANER                       | can             | 0                            | 0   | 2   | 2  | 453.44    | 0     | 0   | 2    | 2  | 453.44    | 0    | 0   | 2    | 2  | 453.44    | 0   | 0   | 2   | 2  | 453.44    | 8                           | 226.72   | 1,812.76                  |  |
| 32                                          | 73101612-HS-L01 | HAND SOAP, liquid                       | bottle          | 0                            | 0   | 6   | 6  | 257.70    | 0     | 0   | 6    | 6  | 257.70    | 0    | 0   | 6    | 6  | 257.70    | 0   | 0   | 6   | 6  | 257.70    | 24                          | 42.95    | 1,030.80                  |  |
| 33                                          | 47121804-MP-B01 | MOP BUCKET                              | unit            | 0                            | 0   | 1   | 1  | 2,288.00  | 0     | 0   | 1    | 1  | 2,288.00  | 0    | 0   | 1    | 1  | 2,288.00  | 0   | 0   | 1   | 1  | 2,288.00  | 4                           | 2,288.00 | 9,152.00                  |  |
| 34                                          | 47131613-MP-H02 | MOPHANDLE, heavy duty                   | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 134.16   | 0.00                      |  |
| 35                                          | 47131615-MP-R01 | MOPHEAD, made of rayon                  | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 114.04   | 0.00                      |  |
| 36                                          | 47131501-RG-C01 | RAGS                                    | kilo            | 0                            | 0   | 5   | 5  | 286.00    | 0     | 0   | 5    | 5  | 286.00    | 0    | 0   | 5    | 5  | 286.00    | 0   | 0   | 5   | 5  | 286.00    | 20                          | 57.20    | 1,144.00                  |  |
| 37                                          | 47131602-SC-H01 | SCOURING PAD                            | pack            | 0                            | 0   | 3   | 3  | 268.32    | 0     | 0   | 3    | 3  | 268.32    | 0    | 0   | 3    | 3  | 268.32    | 0   | 0   | 3   | 3  | 268.32    | 12                          | 89.44    | 1,073.28                  |  |
| 38                                          | 47121701-TB-P04 | TRASHBAG, XXL size                      | pack/roll       | 0                            | 0   | 3   | 3  | 390.00    | 0     | 0   | 3    | 3  | 390.00    | 0    | 0   | 3    | 3  | 390.00    | 0   | 0   | 3   | 3  | 390.00    | 12                          | 130.00   | 1,560.00                  |  |
| 39                                          | 47121701-TB-P05 | TRASHBAG, Large size                    | pack/roll       | 0                            | 0   | 3   | 3  | 177.84    | 0     | 0   | 3    | 3  | 177.84    | 0    | 0   | 3    | 3  | 177.84    | 0   | 0   | 3   | 3  | 177.84    | 12                          | 59.28    | 711.36                    |  |
| 40                                          | 47121701-TB-P06 | TRASHBAG, XL size                       | pack/roll       | 0                            | 0   | 5   | 5  | 462.80    | 0     | 0   | 5    | 5  | 462.80    | 0    | 0   | 5    | 5  | 462.80    | 0   | 0   | 5   | 5  | 462.80    | 20                          | 92.56    | 1,851.20                  |  |
| 41                                          | 47121702-WB-P01 | WASTEBASKET                             | piece           | 0                            | 0   | 3   | 3  | 131.04    | 0     | 0   | 3    | 3  | 131.04    | 0    | 0   | 3    | 3  | 131.04    | 0   | 0   | 3   | 3  | 131.04    | 12                          | 43.68    | 524.16                    |  |
| COLOR COMPOUNDS AND DISPERSIONS             |                 |                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |  |
| 42                                          | 12171703-SI-P01 | INK, for stamp pad                      | bottle          | 0                            | 0   | 5   | 5  | 156.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 156.00    | 0   | 0   | 0   | 0  | 0.00      | 10                          | 31.20    | 312.00                    |  |
| CONSUMER ELECTRONICS                        |                 |                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |  |
| 43                                          | 52161535-OV-R01 | DIGITAL VOICE RECORDER                  | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,803.75 | 0.00                      |  |
| FACE MASK                                   |                 |                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |  |
| 44                                          | 42131713-SM-H06 | FACE MASK                               | box             | 0                            | 0   | 48  | 48 | 2,496.00  | 0     | 0   | 48   | 48 | 2,496.00  | 0    | 0   | 48   | 48 | 2,496.00  | 0   | 0   | 48  | 48 | 2,496.00  | 192                         | 52.00    | 9,984.00                  |  |
| FILMS                                       |                 |                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |  |
| 45                                          | 13111203-AC-P01 | ACETATE                                 | roll            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,048.32 | 0.00                      |  |
| 46                                          | 13111201-CF-P02 | CARBON FILM, Legal size                 | box             | 0                            | 0   | 1   | 1  | 256.88    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 1    | 1  | 256.88    | 0   | 0   | 0   | 0  | 0.00      | 2                           | 256.88   | 513.75                    |  |
| FIRE FIGHTING EQUIPMENT                     |                 |                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |  |
| 47                                          | 46191601-FE-M01 | FIRE EXTINGUISHER, dry chemical         | unit            | 0                            | 0   | 1   | 1  | 1,398.80  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 1    | 1  | 1,398.80  | 0   | 0   | 0   | 0  | 0.00      | 2                           | 1,398.80 | 2,797.60                  |  |
| 48                                          | 46191601-FE-H01 | FIRE EXTINGUISHER, pure HCFC            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,613.25 | 0.00                      |  |
| FLAG OR ACCESSORIES                         |                 |                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |  |
| 49                                          | 55121905-PH-P01 | PHILIPPINE NATIONAL FLAG                | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 284.84   | 0.00                      |  |
| FURNITURE AND FURNISHINGS                   |                 |                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |  |
| 50                                          | 55101504-CH-B01 | MONOBLOC CHAIR, beige                   | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 375.41   | 0.00                      |  |
| 51                                          | 55101504-CH-W01 | MONOBLOC CHAIR, white                   | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 372.32   | 0.00                      |  |
| 52                                          | 55101519-TM-S01 | MONOBLOC TABLE, white                   | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 2   | 0   | 0   | 2  | 2,697.76  | 2                           | 1,348.88 | 2,697.76                  |  |
| 53                                          | 55101519-TM-S02 | MONOBLOC TABLE, beige                   | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,348.88 | 0.00                      |  |
| HEATING AND VENTILATION AND AIR CIRCULATION |                 |                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |  |
| 54                                          | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,380.08 | 0.00                      |  |
| 55                                          | 40101604-EF-G01 | ELECTRIC FAN, industrial, ground type   | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,109.68 | 0.00                      |  |
| 56                                          | 40101604-EF-S01 | ELECTRIC FAN, stand type                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,005.72 | 0.00                      |  |
| 57                                          | 40101604-EF-W01 | ELECTRIC FAN, wall mount                | unit            | 0                            | 0   | 1   | 1  | 914.16    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 914.16   | 914.16                    |  |



| Item & Specifications                                                                |                 |                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|--------------------------------------------------------------------------------------|-----------------|--------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                                                                                      |                 |                                                  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES |                 |                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 58                                                                                   | 4321507-DSK003  | DESKTOP, for Basic Users                         | unit            | 0                            | 0   | 1   | 1  | 24,793.60 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 1    | 1  | 24,793.60 | 0   | 0   | 0   | 0  | 0.00      | 2                           | 24,793.60 | 49,587.20                 |
| 59                                                                                   | 4321507-DSK004  | DESKTOP, for Mid-Range Users                     | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 42,390.40 | 0.00                      |
| 60                                                                                   | 4320B27-HD-302  | EXTERNAL HARD DRIVE                              | unit            | 0                            | 0   | 2   | 2  | 6,036.16  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 3,018.08  | 6,036.16                  |
| 61                                                                                   | 4320D10-FD-UM4  | FLASH DRIVE                                      | piece           | 0                            | 0   | 25  | 25 | 5,616.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 25                          | 224.64    | 5,616.00                  |
| 62                                                                                   | 4321503-LAP004  | LAPTOP, for Mid-range Users                      | unit            | 0                            | 0   | 1   | 1  | 42,380.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 42,380.00 | 42,380.00                 |
| 63                                                                                   | 4321503-LAP003  | LAPTOP, Lightweight                              | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 46,800.00 | 0.00                      |
| 64                                                                                   | 43211708-MQ-002 | COMPUTER MOUSE, Wireless                         | unit            | 0                            | 0   | 6   | 6  | 1,017.12  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 6                           | 169.52    | 1,017.12                  |
| 65                                                                                   | 4321102-PR-002  | PRINTER, Impact, Dot Matrix, 24 pins             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 33,015.84 | 0.00                      |
| 66                                                                                   | 4321102-PR-001  | PRINTER, Impact, Dot Matrix, 9 pins              | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 11,014.64 | 0.00                      |
| 67                                                                                   | 4321105-PR-L01  | PRINTER, Laser, Monochrome                       | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 23,063.04 | 0.00                      |
| LIGHTING AND FIXTURES AND ACCESSORIES                                                |                 |                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 68                                                                                   | 39101628-LB-L01 | LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts   | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 81.12     | 0.00                      |
| 69                                                                                   | 39101628-LT-L01 | LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 1    | 1  | 205.82    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 205.82    | 205.82                    |
| MANUFACTURING COMPONENTS AND SUPPLIES                                                |                 |                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 70                                                                                   | 31201610-GL-001 | GLUE, all-purpose                                | jar             | 0                            | 0   | 2   | 2  | 141.44    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 2    | 2  | 141.44    | 0   | 0   | 0   | 0  | 0.00      | 4                           | 70.72     | 282.88                    |
| 71                                                                                   | 31151804-SW401  | STAPLE WIRE, heavy duty (binder type), 23/13     | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 22.55     | 0.00                      |
| 72                                                                                   | 31151804-SW-501 | STAPLE WIRE, standard                            | box             | 0                            | 0   | 3   | 3  | 71.28     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 3    | 3  | 71.28     | 0   | 0   | 0   | 0  | 0.00      | 6                           | 23.76     | 142.56                    |
| 73                                                                                   | 31201502-TA-001 | TAPE, electrical                                 | roll            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 19.45     | 0.00                      |
| 74                                                                                   | 31201503-TA-M01 | TAPE, masking, 24mm                              | roll            | 0                            | 0   | 2   | 2  | 123.76    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 2    | 2  | 123.76    | 0   | 0   | 0   | 0  | 0.00      | 4                           | 61.88     | 247.52                    |
| 75                                                                                   | 31201503-TA-M02 | TAPE, masking, 48 mm                             | roll            | 0                            | 0   | 2   | 2  | 242.32    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 2    | 2  | 242.32    | 0   | 0   | 0   | 0  | 0.00      | 4                           | 121.16    | 484.64                    |
| 76                                                                                   | 31201512-TA-P01 | TAPE, packaging, 48 mm                           | roll            | 0                            | 0   | 2   | 2  | 60.32     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 2    | 2  | 60.32     | 0   | 0   | 0   | 0  | 0.00      | 4                           | 30.16     | 120.64                    |
| 77                                                                                   | 31201512-TA-T01 | TAPE, transparent, 24mm                          | roll            | 0                            | 0   | 2   | 2  | 22.88     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 2    | 2  | 22.88     | 0   | 0   | 0   | 0  | 0.00      | 4                           | 11.44     | 45.76                     |
| 78                                                                                   | 31201512-TA-T02 | TAPE, transparent, 48 mm                         | roll            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 23.92     | 0.00                      |
| 79                                                                                   | 31151507-TW-P01 | TWINE, plastic                                   | roll            | 0                            | 0   | 1   | 1  | 70.72     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 1    | 1  | 70.72     | 0   | 0   | 0   | 0  | 0.00      | 2                           | 70.72     | 141.44                    |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT                                        |                 |                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 80                                                                                   | 41111604-RU-P02 | RULER, flexible, plastic, 450mm                  | piece           | 0                            | 0   | 5   | 5  | 104.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 104.00    | 0   | 0   | 0   | 0  | 0.00      | 10                          | 20.80     | 208.00                    |
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES                                        |                 |                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 81                                                                                   | 44121612-BL-M01 | BLADE, for general purpose cutter/utility knife  | tube            | 0                            | 0   | 5   | 5  | 80.00     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 80.00     | 0   | 0   | 0   | 0  | 0.00      | 10                          | 16.00     | 160.00                    |
| 82                                                                                   | 44101602-PB-M01 | BINDING AND PUNCHING MACHINE                     | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,104.64 | 0.00                      |
| 83                                                                                   | 44101807-CA-C01 | CALCULATOR, Compact                              | unit            | 0                            | 0   | 1   | 1  | 287.04    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 1    | 1  | 287.04    | 0   | 0   | 0   | 0  | 0.00      | 2                           | 287.04    | 574.08                    |
| 84                                                                                   | 44121710-CH-M01 | CHALK, white enamel                              | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 32.57     | 0.00                      |
| 85                                                                                   | 44122105-BF-C01 | CLIP, backfold, 19mm                             | box             | 0                            | 0   | 5   | 5  | 46.80     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 46.80     | 0   | 0   | 0   | 0  | 0.00      | 10                          | 9.36      | 93.60                     |
| 86                                                                                   | 44122105-BF-C02 | CLIP, backfold, 25mm                             | box             | 0                            | 0   | 5   | 5  | 78.00     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 78.00     | 0   | 0   | 0   | 0  | 0.00      | 10                          | 15.60     | 156.00                    |
| 87                                                                                   | 44122105-BF-C03 | CLIP, backfold, 32mm                             | box             | 0                            | 0   | 5   | 5  | 135.20    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 135.20    | 0   | 0   | 0   | 0  | 0.00      | 10                          | 27.04     | 270.40                    |
| 88                                                                                   | 44122105-BF-C04 | CLIP, backfold, 50mm                             | box             | 0                            | 0   | 5   | 5  | 301.60    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 301.60    | 0   | 0   | 0   | 0  | 0.00      | 10                          | 60.32     | 603.20                    |
| 89                                                                                   | 44121801-CT-M02 | CORRECTION TAPE                                  | piece           | 0                            | 0   | 25  | 25 | 288.25    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 25   | 25 | 288.25    | 0   | 0   | 0   | 0  | 0.00      | 50                          | 11.53     | 576.50                    |
| 90                                                                                   | 44121612-CU-M01 | CUTTER/UTILITY KNIFE, for general purpose        | piece           | 0                            | 0   | 6   | 6  | 190.32    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 6    | 6  | 190.32    | 0   | 0   | 0   | 0  | 0.00      | 12                          | 31.72     | 380.64                    |
| 91                                                                                   | 44111515-DF-B01 | DATA FILE BOX                                    | piece           | 0                            | 0   | 50  | 50 | 3,860.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 50   | 50 | 3,860.00  | 0   | 0   | 0   | 0  | 0.00      | 100                         | 77.20     | 7,720.00                  |
| 92                                                                                   | 44122011-DF-P01 | DATA FOLDER                                      | piece           | 0                            | 0   | 50  | 50 | 3,432.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 50   | 50 | 3,432.00  | 0   | 0   | 0   | 0  | 0.00      | 100                         | 68.64     | 6,864.00                  |
| 93                                                                                   | 44103202-DS-M01 | DATER STAMP                                      | piece           | 0                            | 0   | 2   | 2  | 939.55    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 2    | 2  | 939.55    | 0   | 0   | 0   | 0  | 0.00      | 4                           | 469.78    | 1,879.12                  |
| 94                                                                                   | 44111506-EN-D01 | ENVELOPE, Documentary, A4                        | box             | 0                            | 0   | 1   | 1  | 840.32    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 1    | 1  | 840.32    | 0   | 0   | 0   | 0  | 0.00      | 2                           | 840.32    | 1,680.64                  |
| 95                                                                                   | 44111506-EN-D02 | ENVELOPE, Documentary, legal                     | box             | 0                            | 0   | 1   | 1  | 1,078.48  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 1    | 1  | 1,078.48  | 0   | 0   | 0   | 0  | 0.00      | 2                           | 1,078.48  | 2,156.96                  |
| 96                                                                                   | 44111506-EN-X01 | ENVELOPE, Expanding, Kraft                       | box             | 0                            | 0   | 1   | 1  | 1,374.88  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 1,374.88  | 1,374.88                  |
| 97                                                                                   | 44111506-EN-X02 | ENVELOPE, Expanding, Plastic                     | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 30.49     | 0.00                      |



| Item & Specifications        |                 |                                                | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price | Total Amount for the year |          |           |  |
|------------------------------|-----------------|------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|-------|---------------------------|----------|-----------|--|
|                              |                 |                                                |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |       |                           | Q4       | Q4 AMOUNT |  |
| 98                           | 44121505-EN-W02 | ENVELOPE, Mailing                              | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 466.96   | 4.00      |  |
| 99                           | 44121504-EN-W02 | ENVELOPE, Mailing, with window                 | box             | 0                            | 0   | 1   | 1  | 528.32    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 1                         | 528.32   | 528.32    |  |
| 100                          | 44111912-ER-B01 | ERASER, felt, for blackboard/whiteboard        | piece           | 0                            | 0   | 2   | 2  | 24.66     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 2    | 2  | 24.66     | 0   | 0   | 0   | 0                           | 0.00  | 4                         | 12.33    | 48.32     |  |
| 101                          | 44122138-FA-P01 | FASTENER                                       | box             | 0                            | 0   | 5   | 5  | 473.20    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 473.20    | 0   | 0   | 0   | 0                           | 0.00  | 10                        | 91.64    | 946.40    |  |
| 102                          | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, legal      | piece           | 0                            | 0   | 25  | 25 | 2,130.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 25   | 25 | 2,130.00  | 0   | 0   | 0   | 0                           | 0.00  | 50                        | 85.20    | 4,260.00  |  |
| 103                          | 44122018-FT-D01 | FILE TAB DIVIDER, A4                           | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 22.88    | 4.00      |  |
| 104                          | 44122018-FT-D02 | FILE TAB DIVIDER, Legal                        | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 26.00    | 4.00      |  |
| 105                          | 44122011-FO-F01 | FOLDER, Fancy with slide, A4                   | bundle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 291.20   | 4.00      |  |
| 106                          | 44122011-FO-F02 | FOLDER, Fancy with slide, legal                | bundle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 308.88   | 4.00      |  |
| 107                          | 44122011-FO-L01 | FOLDER, L-type, A4                             | pack            | 0                            | 0   | 3   | 3  | 562.62    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 3                         | 187.54   | 562.62    |  |
| 108                          | 44122011-FO-L02 | FOLDER, L-type, Legal                          | pack            | 0                            | 0   | 3   | 3  | 715.71    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 3                         | 238.57   | 715.71    |  |
| 109                          | 44122027-FO-P01 | FOLDER, pressboard                             | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 952.64   | 4.00      |  |
| 110                          | 44122011-FO-T03 | FOLDER with tab, A4                            | pack            | 0                            | 0   | 3   | 3  | 1,166.88  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 2    | 2  | 777.92    | 0   | 0   | 0   | 0                           | 0.00  | 5                         | 388.96   | 1,944.80  |  |
| 111                          | 44122011-FO-T04 | FOLDER with tab, Legal                         | pack            | 0                            | 0   | 3   | 3  | 1,262.32  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 2    | 2  | 854.88    | 0   | 0   | 0   | 0                           | 0.00  | 5                         | 427.44   | 2,137.20  |  |
| 112                          | 44122008-IT-T01 | INDEX TAB                                      | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 63.11    | 4.00      |  |
| 113                          | 44111515-MF-B02 | MAGAZINE FILE BOX, Large                       | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 126.88   | 4.00      |  |
| 114                          | 44121716-MA-F01 | MARKER, Fluorescent                            | set             | 0                            | 0   | 5   | 5  | 213.20    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 213.20    | 0   | 0   | 0   | 0                           | 0.00  | 10                        | 42.64    | 426.40    |  |
| 115                          | 44121708-MP-B01 | MARKER, Permanent, Black                       | piece           | 0                            | 0   | 10  | 10 | 156.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 10   | 10 | 156.00    | 0   | 0   | 0   | 0                           | 0.00  | 20                        | 15.60    | 312.00    |  |
| 116                          | 44121708-MP-B02 | MARKER, Permanent, Blue                        | piece           | 0                            | 0   | 10  | 10 | 156.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 10   | 10 | 156.00    | 0   | 0   | 0   | 0                           | 0.00  | 20                        | 15.60    | 312.00    |  |
| 117                          | 44121708-MP-B03 | MARKER, Permanent, Red                         | piece           | 0                            | 0   | 10  | 10 | 156.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 10   | 10 | 156.00    | 0   | 0   | 0   | 0                           | 0.00  | 20                        | 15.60    | 312.00    |  |
| 118                          | 44121708-MW-B01 | MARKER, Whiteboard, Black                      | piece           | 0                            | 0   | 6   | 6  | 62.40     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 6    | 6  | 62.40     | 0   | 0   | 0   | 0                           | 0.00  | 12                        | 10.40    | 124.80    |  |
| 119                          | 44121708-MW-B02 | MARKER, Whiteboard, Blue                       | piece           | 0                            | 0   | 6   | 6  | 62.40     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 6    | 6  | 62.40     | 0   | 0   | 0   | 0                           | 0.00  | 12                        | 10.40    | 124.80    |  |
| 120                          | 44121708-MW-B03 | MARKER, Whiteboard, Red                        | piece           | 0                            | 0   | 10  | 10 | 104.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 10   | 10 | 104.00    | 0   | 0   | 0   | 0                           | 0.00  | 20                        | 10.40    | 208.00    |  |
| 121                          | 44122104-PC-G01 | PAPER CLIP, vinyl/plastic coated, 33mm         | box             | 0                            | 0   | 25  | 25 | 234.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 25   | 25 | 234.00    | 0   | 0   | 0   | 0                           | 0.00  | 50                        | 9.36     | 468.00    |  |
| 122                          | 44122104-PC-J02 | PAPER CLIP, vinyl/plastic coated, jumbo, 50mm  | box             | 0                            | 0   | 25  | 25 | 598.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 25   | 25 | 598.00    | 0   | 0   | 0   | 0                           | 0.00  | 50                        | 23.92    | 1,196.00  |  |
| 123                          | 44100603-PS-H02 | PAPER SHREDDER                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 5,699.20 | 4.00      |  |
| 124                          | 44100601-PT-M01 | PAPER TRIMMER/CUTTING MACHINE                  | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 9,297.60 | 4.00      |  |
| 125                          | 44121706-PE-L01 | PENCIL, lead/graphite, with eraser             | box             | 0                            | 0   | 5   | 5  | 208.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 208.00    | 0   | 0   | 0   | 0                           | 0.00  | 10                        | 41.60    | 416.00    |  |
| 126                          | 44121619-PS-M01 | PENCIL SHARPENER                               | piece           | 0                            | 0   | 25  | 25 | 5,330.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 25                        | 213.20   | 5,330.00  |  |
| 127                          | 44100602-RJ-P01 | PUNCHER, paper, heavy duty                     | piece           | 0                            | 0   | 6   | 6  | 973.44    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 6    | 6  | 973.44    | 0   | 0   | 0   | 0                           | 0.00  | 12                        | 162.24   | 1,946.88  |  |
| 128                          | 44122037-RB-P10 | BINDING RING/COMB, plastic, 32 mm              | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 274.23   | 4.00      |  |
| 129                          | 44122101-RU-B01 | RUBBER BAND No. 18                             | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 165.36   | 4.00      |  |
| 130                          | 44121805-SP-F01 | STAMP PAD, felt                                | piece           | 0                            | 0   | 3   | 3  | 127.92    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 3                         | 42.54    | 127.92    |  |
| 131                          | 44121618-S5-S01 | SCISSORS, symmetrical/asymmetrical             | pair            | 0                            | 0   | 15  | 15 | 624.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 15                        | 41.50    | 624.00    |  |
| 132                          | 44121615-ST-S01 | STAPLER, standard type                         | piece           | 0                            | 0   | 3   | 3  | 436.80    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 3                         | 145.60   | 436.80    |  |
| 133                          | 44121615-ST-B01 | STAPLER, heavy duty (binder)                   | unit            | 0                            | 0   | 3   | 3  | 2,864.16  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 3                         | 954.72   | 2,864.16  |  |
| 134                          | 44121613-SR-P02 | STAPLE REMOVER, plier-type                     | piece           | 0                            | 0   | 3   | 3  | 143.52    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 3                         | 47.84    | 143.52    |  |
| 135                          | 44121605-TD-T01 | TAPE DISPENSER, table top                      | piece           | 0                            | 0   | 3   | 3  | 234.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 3                         | 78.00    | 234.00    |  |
| PAPER MATERIALS AND PRODUCTS |                 |                                                |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |       |                           |          |           |  |
| 136                          | 14111525-CA-A01 | CARTOLINA, assorted colors                     | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 90.48    | 4.00      |  |
| 137                          | 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 953.68   | 4.00      |  |
| 138                          | 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 1,260.48 | 4.00      |  |
| 139                          | 14111506-CF-L22 | COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 1,652.56 | 4.00      |  |
| 140                          | 14111506-CF-L21 | COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 1,108.64 | 4.00      |  |
| 141                          | 14111506-CF-L31 | COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 853.84   | 4.00      |  |



| Item & Specifications                                      |                 |                                                         | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price    | Total Amount for the year |  |
|------------------------------------------------------------|-----------------|---------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|----------|---------------------------|--|
|                                                            |                 |                                                         |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |          |                           |  |
| 142                                                        | 14111506-CF-L32 | COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm          | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,629.68 | 0.00                      |  |
| 143                                                        | 14111609-LL-C01 | LOOSELEAF COVER                                         | bundle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 794.95   | 0.00                      |  |
| 144                                                        | 14111514-NP-S02 | NOTEPAD, stick-on, 50mm x 76mm                          | pad             | 0                            | 0   | 10  | 10 | 395.20    | 0     | 0   | 10   | 10 | 395.20    | 0    | 0   | 10   | 10 | 395.20    | 0   | 0   | 0   | 0  | 0.00      | 30                          | 39.52    | 1,185.60                  |  |
| 145                                                        | 14111514-NP-S01 | NOTEPAD, stick-on, 76mm x 100mm                         | pad             | 0                            | 0   | 10  | 10 | 634.40    | 0     | 0   | 10   | 10 | 634.40    | 0    | 0   | 10   | 10 | 634.40    | 0   | 0   | 0   | 0  | 0.00      | 30                          | 63.44    | 1,903.20                  |  |
| 146                                                        | 14111514-NP-S03 | NOTEPAD, stick-on, 76mm x 76mm                          | pad             | 0                            | 0   | 10  | 10 | 603.20    | 0     | 0   | 10   | 10 | 603.20    | 0    | 0   | 10   | 10 | 603.20    | 0   | 0   | 0   | 0  | 0.00      | 30                          | 60.32    | 1,809.60                  |  |
| 147                                                        | 14111514-NB-S02 | STENO NOTEBOOK                                          | piece           | 0                            | 0   | 10  | 10 | 239.20    | 0     | 0   | 10   | 10 | 239.20    | 0    | 0   | 10   | 10 | 239.20    | 0   | 0   | 0   | 0  | 0.00      | 30                          | 23.92    | 717.76                    |  |
| 148                                                        | 14111507-PP-M01 | PAPER, MULTICOPY A4                                     | ream            | 0                            | 0   | 30  | 30 | 5,357.60  | 0     | 0   | 10   | 10 | 1,799.20  | 0    | 0   | 30   | 30 | 5,397.60  | 0   | 0   | 0   | 0  | 0.00      | 70                          | 179.92   | 12,594.40                 |  |
| 149                                                        | 14111507-PP-M02 | PAPER, MULTICOPY LEGAL                                  | ream            | 0                            | 0   | 30  | 30 | 6,333.60  | 0     | 0   | 10   | 10 | 2,111.20  | 0    | 0   | 30   | 30 | 6,333.60  | 0   | 0   | 0   | 0  | 0.00      | 70                          | 211.12   | 14,778.40                 |  |
| 150                                                        | 14111507-PP-C01 | PAPER, MULTIPURPOSE A4                                  | ream            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 163.28   | 0.00                      |  |
| 151                                                        | 14111507-PP-C02 | PAPER, MULTIPURPOSE LEGAL                               | ream            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 185.12   | 0.00                      |  |
| 152                                                        | 14111531-PP-R01 | PAD PAPER, ruled                                        | pad             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 35.36    | 0.00                      |  |
| 153                                                        | 14111503-PA-P01 | PAPER, parchment                                        | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 189.28   | 0.00                      |  |
| 154                                                        | 14111531-RE-B01 | RECORD BOOK, 300 PAGES                                  | book            | 0                            | 0   | 5   | 5  | 364.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 364.00    | 0   | 0   | 0   | 0  | 0.00      | 10                          | 72.80    | 728.00                    |  |
| 155                                                        | 14111531-RE-B02 | RECORD BOOK, 500 PAGES                                  | book            | 0                            | 0   | 10  | 10 | 1,050.40  | 0     | 0   | 10   | 10 | 1,050.40  | 0    | 0   | 10   | 10 | 1,050.40  | 0   | 0   | 0   | 0  | 0.00      | 30                          | 105.04   | 3,151.20                  |  |
| 156                                                        | 14111704-TT-P04 | TISSUE, INTERFOLDED PAPER TOWEL                         | pack            | 0                            | 0   | 10  | 10 | 291.20    | 0     | 0   | 10   | 10 | 291.20    | 0    | 0   | 10   | 10 | 291.20    | 0   | 0   | 0   | 0  | 0.00      | 30                          | 29.12    | 873.60                    |  |
| 157                                                        | 14111704-TT-P02 | TOILET TISSUE PAPER, 2 ply                              | pack            | 0                            | 0   | 25  | 25 | 2,522.00  | 0     | 0   | 25   | 25 | 2,522.00  | 0    | 0   | 25   | 25 | 2,522.00  | 0   | 0   | 25  | 25 | 2,522.00  | 100                         | 106.88   | 10,688.00                 |  |
| PERFUMES OR COLOGNES OR FRAGRANCES                         |                 |                                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |  |
| 158                                                        | 53131626-HS-S01 | HAND SANITIZER                                          | bottle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 87.36    | 0.00                      |  |
| PESTICIDES OR PEST REPELLENTS                              |                 |                                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |  |
| 159                                                        | 10191509-IN-A01 | INSECTICIDE                                             | can             | 0                            | 0   | 3   | 3  | 773.76    | 0     | 0   | 3    | 3  | 773.76    | 0    | 0   | 3    | 3  | 773.76    | 0   | 0   | 3   | 3  | 773.76    | 12                          | 257.92   | 3,095.04                  |  |
| PRINTED PUBLICATIONS                                       |                 |                                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |  |
| 160                                                        | 55101524-RA-H01 | HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184) | book            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 37.21    | 0.00                      |  |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES) |                 |                                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |  |
| 1                                                          | 44103105-BR-D05 | DRUM CARTRIDGE, BROTHER DR-3455, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,947.30 | 0.00                      |  |
| 2                                                          | 44103105-CA-C04 | INK CARTRIDGE, CANON CL-741, Colored                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,126.32 | 0.00                      |  |
| 3                                                          | 44103105-CA-C02 | INK CARTRIDGE, CANON CL-811, Colored                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,178.32 | 0.00                      |  |
| 4                                                          | 44103105-CA-B04 | INK CARTRIDGE, CANON PG-740, Black                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 861.12   | 0.00                      |  |
| 5                                                          | 44103105-CA-B02 | INK CARTRIDGE, CANON PG-810, Black                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 892.32   | 0.00                      |  |
| 6                                                          | 44103105-EP-B17 | INK CARTRIDGE, EPSON C13T664100 (T5641), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 231.90   | 0.00                      |  |
| 7                                                          | 44103105-EP-C17 | INK CARTRIDGE, EPSON C13T664200 (T5642), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 242.20   | 0.00                      |  |
| 8                                                          | 44103105-EP-M17 | INK CARTRIDGE, EPSON C13T664300 (T5643), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 242.20   | 0.00                      |  |
| 9                                                          | 44103105-EP-Y17 | INK CARTRIDGE, EPSON C13T664400 (T5644), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 242.20   | 0.00                      |  |
| 10                                                         | 44103105-HP-B40 | INK CARTRIDGE, HP C2P04AA (HP62), Black                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 852.80   | 0.00                      |  |
| 11                                                         | 44103105-HP-T40 | INK CARTRIDGE, HP C2P06AA (HP62), Tri-color             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,048.32 | 0.00                      |  |
| 12                                                         | 44103105-HP-B09 | INK CARTRIDGE, HP C9351AA (HP21), Black                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 910.00   | 0.00                      |  |
| 13                                                         | 44103105-HP-T10 | INK CARTRIDGE, HP C9352AA (HP22), Tri-color             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,053.52 | 0.00                      |  |
| 14                                                         | 44103105-HP-B17 | INK CARTRIDGE, HP CC640WA (HP60), Black                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 880.88   | 0.00                      |  |
| 15                                                         | 44103105-HP-T17 | INK CARTRIDGE, HP CC643WA (HP60), Tri-color             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,047.28 | 0.00                      |  |
| 16                                                         | 44103105-HX-C40 | INK CARTRIDGE, HP CD972AA (HP920XL), Cyan               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 823.68   | 0.00                      |  |
| 17                                                         | 44103105-HX-M40 | INK CARTRIDGE, HP CD973AA (HP920XL), Magenta            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 823.68   | 0.00                      |  |
| 18                                                         | 44103105-HX-Y40 | INK CARTRIDGE, HP CD974AA (HP920XL), Yellow             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 823.68   | 0.00                      |  |
| 19                                                         | 44103105-HX-B40 | INK CARTRIDGE, HP CD975AA (HP920XL), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,541.28 | 0.00                      |  |
| 20                                                         | 44103105-HP-B20 | INK CARTRIDGE, HP CH561WA (HP61), Black                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 865.28   | 0.00                      |  |
| 21                                                         | 44103105-HP-T20 | INK CARTRIDGE, HP CH562WA (HP61), Tri-color             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,066.00 | 0.00                      |  |
| 22                                                         | 44103105-HP-B40 | INK CARTRIDGE, HP CH565A (HP82), Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 935.00   | 0.00                      |  |



| Item & Specifications |                 |                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|-----------------------|-----------------|-----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                       |                 |                                                     |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 23                    | 44103105-HP-C49 | INK CARTRIDGE, HP CH566A (HP82), Cyan               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 740.00    | 0.00                      |
| 24                    | 44103105-HP-B43 | INK CARTRIDGE, HP CN045AA (HP950XL), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,970.80  | 0.00                      |
| 25                    | 44103105-HP-C43 | INK CARTRIDGE, HP CN016AA (HP951XL), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,517.36  | 0.00                      |
| 26                    | 44103105-HP-M43 | INK CARTRIDGE, HP CN047AA (HP951XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,517.36  | 0.00                      |
| 27                    | 44103105-HP-Y43 | INK CARTRIDGE, HP CN048AA (HP951XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,517.36  | 0.00                      |
| 28                    | 44103105-HP-B06 | INK CARTRIDGE, HP CN692AA (HP704), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12    | 0.00                      |
| 29                    | 44103105-HP-T36 | INK CARTRIDGE, HP CN693AA (HP704), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12    | 0.00                      |
| 30                    | 44103105-HP-B33 | INK CARTRIDGE, HP CZ107AA (HP678), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 404.55    | 0.00                      |
| 31                    | 44103105-HP-T33 | INK CARTRIDGE, HP CZ108AA (HP678), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 404.55    | 0.00                      |
| 32                    | 44103105-HP-B42 | INK CARTRIDGE, HP CZ121A (HP685A), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 312.00    | 0.00                      |
| 33                    | 44103105-HP-C33 | INK CARTRIDGE, HP CZ122A (HP685A), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 256.88    | 0.00                      |
| 34                    | 44103105-HP-M33 | INK CARTRIDGE, HP CZ123A (HP685A), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 256.88    | 0.00                      |
| 35                    | 44103105-HP-Y33 | INK CARTRIDGE, HP CZ124A (HP685A), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 256.88    | 0.00                      |
| 36                    | 44103105-HP-T43 | INK CARTRIDGE, HP F6V26AA (HP680), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 424.32    | 0.00                      |
| 37                    | 44103105-HP-B43 | INK CARTRIDGE, HP F6V27AA (HP680), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 424.32    | 0.00                      |
| 38                    | 44103105-HP-C50 | INK CARTRIDGE, HP L0551AA (HP955), Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80    | 0.00                      |
| 39                    | 44103105-HP-M50 | INK CARTRIDGE, HP L0554AA (HP955), Magenta Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80    | 0.00                      |
| 40                    | 44103105-HP-Y50 | INK CARTRIDGE, HP L0557AA (HP955), Yellow Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80    | 0.00                      |
| 41                    | 44103105-HP-B50 | INK CARTRIDGE, HP L0560AA (HP955), Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,294.80  | 0.00                      |
| 42                    | 44103105-HP-C46 | INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52  | 0.00                      |
| 43                    | 44103105-HP-M46 | INK CARTRIDGE, HP L0566AA (HP955XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52  | 0.00                      |
| 44                    | 44103105-HP-Y46 | INK CARTRIDGE, HP L0569AA (HP955XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52  | 0.00                      |
| 45                    | 44103105-HP-B46 | INK CARTRIDGE, HP L0572AA (HP955XL), Black Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,617.92  | 0.00                      |
| 46                    | 44103105-HP-C51 | INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00    | 0.00                      |
| 47                    | 44103105-HP-M51 | INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00    | 0.00                      |
| 48                    | 44103105-HP-Y51 | INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00    | 0.00                      |
| 49                    | 44103105-HP-B51 | INK CARTRIDGE, HP T6M01AA (HP905), Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 774.80    | 0.00                      |
| 50                    | 44103112-EP-R05 | RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 77.43     | 0.00                      |
| 51                    | 44103112-EP-R13 | RIBBON CARTRIDGE, EPSON C13S015632, Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 77.94     | 0.00                      |
| 52                    | 44103112-EP-R07 | RIBBON CARTRIDGE, EPSON C13S015531 (S015066)        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 818.46    | 0.00                      |
| 53                    | 44103103-BR-D06 | TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,760.00  | 0.00                      |
| 54                    | 44103103-BR-B09 | TONER CARTRIDGE, BROTHER TN-3220, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,567.20  | 0.00                      |
| 55                    | 44103103-BR-B11 | TONER CARTRIDGE, BROTHER TN-3350, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,002.40  | 0.00                      |
| 56                    | 44103103-BR-B15 | TONER CARTRIDGE, BROTHER TN-3478, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,575.44  | 0.00                      |
| 57                    | 44103103-BR-B16 | TONER CARTRIDGE, BROTHER TN-456 Black, High Yield   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,564.56  | 0.00                      |
| 58                    | 44103103-BR-C03 | TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,716.80  | 0.00                      |
| 59                    | 44103103-BR-M03 | TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,716.80  | 0.00                      |
| 60                    | 44103103-BR-Y03 | TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,716.80  | 0.00                      |
| 61                    | 44103103-CA-800 | TONER CARTRIDGE, CANON CRG-324 II                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 13,398.36 | 0.00                      |
| 62                    | 44103103-HP-B12 | TONER CARTRIDGE, HP CB4-35A, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,099.20  | 0.00                      |
| 63                    | 44103103-HP-B14 | TONER CARTRIDGE, HP CB5-40A, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,603.60  | 0.00                      |
| 64                    | 44103103-HP-B18 | TONER CARTRIDGE, HP CE2-55A, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,942.00  | 0.00                      |
| 65                    | 44103103-HP-B21 | TONER CARTRIDGE, HP CE2-78A, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,741.92  | 0.00                      |
| 66                    | 44103103-HP-B22 | TONER CARTRIDGE, HP CE2-85A (HP85A), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,242.72  | 0.00                      |
| 67                    | 44103103-HP-B23 | TONER CARTRIDGE, HP CE3-10A, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,350.40  | 0.00                      |



| Item & Specifications |                 |                                                       | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|-----------------------|-----------------|-------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                       |                 |                                                       |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 68                    | 44103103-HP-C23 | TONER CARTRIDGE, HP CE311A, Cyan                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,510.40  | 0.00                      |
| 69                    | 44103103-HP-Y23 | TONER CARTRIDGE, HP CE312A, Yellow                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,510.40  | 0.00                      |
| 70                    | 44103103-HP-M23 | TONER CARTRIDGE, HP CE313A, Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,510.40  | 0.00                      |
| 71                    | 44103103-HP-B24 | TONER CARTRIDGE, HP CE320A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,192.80  | 0.00                      |
| 72                    | 44103103-HP-C24 | TONER CARTRIDGE, HP CE321A, Cyan                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,083.60  | 0.00                      |
| 73                    | 44103103-HP-Y24 | TONER CARTRIDGE, HP CE322A, Yellow                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,083.60  | 0.00                      |
| 74                    | 44103103-HP-M24 | TONER CARTRIDGE, HP CE323A, Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,083.60  | 0.00                      |
| 75                    | 44103103-HP-B25 | TONER CARTRIDGE, HP CE390A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,872.80  | 0.00                      |
| 76                    | 44103103-HP-B26 | TONER CARTRIDGE, HP CE400A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,786.00  | 0.00                      |
| 77                    | 44103103-HP-C26 | TONER CARTRIDGE, HP CE401A, Cyan                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,103.60 | 0.00                      |
| 78                    | 44103103-HP-Y26 | TONER CARTRIDGE, HP CE402A, Yellow                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,193.04 | 0.00                      |
| 79                    | 44103103-HP-M26 | TONER CARTRIDGE, HP CE403A, Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,103.60 | 0.00                      |
| 80                    | 44103103-HP-B27 | TONER CARTRIDGE, HP CE410A, (HP305), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,837.60  | 0.00                      |
| 81                    | 44103103-HP-C27 | TONER CARTRIDGE, HP CE411A, (HP305), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,460.00  | 0.00                      |
| 82                    | 44103103-HP-Y27 | TONER CARTRIDGE, HP CE412A, (HP305), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,460.00  | 0.00                      |
| 83                    | 44103103-HP-M27 | TONER CARTRIDGE, HP CE413A, (HP305), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,011.20  | 0.00                      |
| 84                    | 44103103-HP-B28 | TONER CARTRIDGE, HP CE505A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,050.80  | 0.00                      |
| 85                    | 44103103-HP-B28 | TONER CARTRIDGE, HP CE505X, Black, high cap           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,332.00  | 0.00                      |
| 86                    | 44103103-HP-B52 | TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,878.72  | 0.00                      |
| 87                    | 44103103-HP-B53 | TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,246.80  | 0.00                      |
| 88                    | 44103103-HP-B53 | TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,690.40  | 0.00                      |
| 89                    | 44103103-HP-B51 | TONER CARTRIDGE, HP CF280XC                           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,159.52  | 0.00                      |
| 90                    | 44103103-HP-B56 | TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,800.00  | 0.00                      |
| 91                    | 44103103-HP-B57 | TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,034.72  | 0.00                      |
| 92                    | 44103103-HP-B51 | TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,796.00  | 0.00                      |
| 93                    | 44103103-HP-B58 | TONER CARTRIDGE, HP CF287A (HP87), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 9,828.00  | 0.00                      |
| 94                    | 44103103-HP-B52 | TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 12,728.00 | 0.00                      |
| 95                    | 44103103-HP-B60 | TONER CARTRIDGE, HP CF350A, Black LaserJet            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,574.00  | 0.00                      |
| 96                    | 44103103-HP-C60 | TONER CARTRIDGE, HP CF351A, Cyan LaserJet             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,552.00  | 0.00                      |
| 97                    | 44103103-HP-Y60 | TONER CARTRIDGE, HP CF352A, Yellow LaserJet           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,552.00  | 0.00                      |
| 98                    | 44103103-HP-M60 | TONER CARTRIDGE, HP CF353A, Magenta LaserJet          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,552.00  | 0.00                      |
| 99                    | 44103103-HP-B61 | TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,030.40  | 0.00                      |
| 100                   | 44103103-HP-C51 | TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,814.00  | 0.00                      |
| 101                   | 44103103-HP-Y51 | TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,814.00  | 0.00                      |
| 102                   | 44103103-HP-M61 | TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,814.00  | 0.00                      |
| 103                   | 44103103-HP-B62 | TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,099.20  | 0.00                      |
| 104                   | 44103103-HP-C62 | TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,660.80  | 0.00                      |
| 105                   | 44103103-HP-Y62 | TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,660.80  | 0.00                      |
| 106                   | 44103103-HP-M62 | TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,660.80  | 0.00                      |
| 107                   | 44103103-HP-B63 | TONER CARTRIDGE, HP CF410A (HP410A), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,900.00  | 0.00                      |
| 108                   | 44103103-HP-B54 | TONER CARTRIDGE, HP CF410XC (HP410XC), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,848.40  | 0.00                      |
| 109                   | 44103103-HP-C63 | TONER CARTRIDGE, HP CF411A (HP410A), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,038.80  | 0.00                      |
| 110                   | 44103103-HP-C54 | TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,522.00  | 0.00                      |
| 111                   | 44103103-HP-Y63 | TONER CARTRIDGE, HP CF412A (HP410A), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,038.00  | 0.00                      |
| 112                   | 44103103-HP-Y54 | TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,522.80  | 0.00                      |



| Item & Specifications                                                                                                              |                  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                                                                                                                                    |                  |                                                                  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 113                                                                                                                                | 44103103-HP-M63  | TONER CARTRIDGE, HP CF413A (HP410A), Magenta                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,038.30  | 0.00                      |
| 114                                                                                                                                | 44103103-HP-M54  | TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,522.30  | 0.00                      |
| 115                                                                                                                                | 44103103-HP-B34  | TONER CARTRIDGE, HP Q2612A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,744.00  | 0.00                      |
| 116                                                                                                                                | 44103103-HP-B48  | TONER CARTRIDGE, HP Q7553A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,680.00  | 0.00                      |
| SOFTWARE                                                                                                                           |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 1                                                                                                                                  | 43231513-SFT-001 | Business function specific software                              | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 2                                                                                                                                  | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 3                                                                                                                                  | 43232004-SFT-003 | Computer game or entertainment software                          | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 4                                                                                                                                  | 43232107-SFT-004 | Content authoring and editing software                           | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 5                                                                                                                                  | 43232202-SFT-005 | Content management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 6                                                                                                                                  | 43232304-SFT-006 | Data management and query software                               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 7                                                                                                                                  | 43232402-SFT-007 | Development software                                             | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 8                                                                                                                                  | 43232505-SFT-008 | Educational or reference software                                | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 9                                                                                                                                  | 43232603-SFT-009 | Industry specific software                                       | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 10                                                                                                                                 | 43233501-SFT-015 | Information exchange software                                    | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 11                                                                                                                                 | 43232701-SFT-010 | Network applications software                                    | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 12                                                                                                                                 | 43232802-SFT-011 | Network management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 13                                                                                                                                 | 43232905-SFT-012 | Networking software                                              | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 14                                                                                                                                 | 43233004-SFT-013 | Operating environment software                                   | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 15                                                                                                                                 | 43233205-SFT-014 | Security and protection software                                 | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 16                                                                                                                                 | 43233405-SFT-015 | Utility and device driver software                               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 1                                                                                                                                  | 80141505-TS-001  | BALLPEN                                                          | piece           | 0                            | 0   | 25  | 25 | 200.00    | 0     | 0   | 25   | 25 | 200.00    | 0    | 0   | 25   | 25 | 200.00    | 0   | 0   | 25  | 25 | 200.00    | 100                         | 8.00      | 800.00                    |
| 2                                                                                                                                  | 80141505-TS-002  | MULTIFUNCTION PRINTER                                            | unit            | 0                            | 0   | 2   | 2  | 17,590.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 8,795.00  | 17,590.00                 |
| 3                                                                                                                                  | 80141505-TS-003  | LAMINATING FILM                                                  | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 4                                                                                                                                  | 80141505-TS-004  | STICKER PAPER                                                    | pack            | 0                            | 0   | 10  | 10 | 650.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 30   | 30 | 1,950.00  | 0   | 0   | 0   | 0  | 0.00      | 40                          | 65.00     | 2,600.00                  |
| 5                                                                                                                                  | 80141505-TS-005  | DOUBLE SIDED TAPE                                                | roll            | 0                            | 0   | 2   | 2  | 50.00     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 125.00    | 0   | 0   | 0   | 0  | 0.00      | 7                           | 25.00     | 175.00                    |
| 6                                                                                                                                  | 80141505-TS-006  | PHOTO PAPER                                                      | pack            | 0                            | 0   | 10  | 10 | 1,650.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 15   | 15 | 2,475.00  | 0   | 0   | 0   | 0  | 0.00      | 25                          | 165.00    | 4,125.00                  |
| 7                                                                                                                                  | 80141505-TS-007  | BLEACHING SOLUTION                                               | bottle          | 0                            | 0   | 3   | 3  | 105.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 3    | 3  | 105.00    | 0   | 0   | 0   | 0  | 0.00      | 6                           | 35.00     | 210.00                    |
| 8                                                                                                                                  | 80141505-TS-008  | CERTIFICATE FRAME                                                | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 9                                                                                                                                  | 80141505-TS-009  | CERTIFICATE HOLDER                                               | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 30   | 30 | 1,320.00  | 0   | 0   | 0   | 0  | 0.00      | 30                          | 44.00     | 1,320.00                  |
| 10                                                                                                                                 | 80141505-TS-010  | UNINTERRUPTIBLE POWER SUPPLY                                     | unit            | 0                            | 0   | 3   | 3  | 3,435.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 3    | 3  | 3,435.00  | 0   | 0   | 0   | 0  | 0.00      | 6                           | 1,145.00  | 6,870.00                  |
| 11                                                                                                                                 | 80141505-TS-011  | AIR CONDITIONING UNIT                                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 22,400.00 | 0   | 0   | 0   | 0  | 0.00      | 1                           | 22,400.00 | 22,400.00                 |
| 12                                                                                                                                 | 80141505-TS-012  | SMART TELEVISION                                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 2   | 0   | 0   | 2  | 86,770.00 | 2                           | 43,385.00 | 86,770.00                 |
| 13                                                                                                                                 | 80141505-TS-013  | WHITE BOARD                                                      | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 14                                                                                                                                 | 80141505-TS-014  | MICROPHONE                                                       | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 15                                                                                                                                 | 80141505-TS-015  | MEDAL                                                            | piece           | 0                            | 0   | 50  | 50 | 17,500.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 50                          | 350.00    | 17,500.00                 |
| 16                                                                                                                                 | 80141505-TS-016  | DISHWASHING LIQUID                                               | bottle          | 0                            | 0   | 3   | 3  | 435.00    | 0     | 0   | 3    | 3  | 435.00    | 0    | 0   | 3    | 3  | 435.00    | 0   | 0   | 3   | 3  | 435.00    | 12                          | 145.00    | 1,740.00                  |
| 17                                                                                                                                 | 80141505-TS-017  | PLASTIC FASTENER                                                 | box             | 0                            | 0   | 5   | 5  | 175.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 175.00    | 0   | 0   | 0   | 0  | 0.00      | 10                          | 35.00     | 350.00                    |
| 18                                                                                                                                 | 80141505-TS-018  | STEEL FILING CABINET                                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 19                                                                                                                                 | 80141505-TS-019  | VELLUM BOARD PAPER                                               | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 20                                                                                                                                 | 80141505-TS-020  | EXTENSION CORD                                                   | piece           | 0                            | 0   | 3   | 3  | 1,197.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 3    | 3  | 1,197.00  | 0   | 0   | 0   | 0  | 0.00      | 6                           | 399.00    | 2,394.00                  |
| 21                                                                                                                                 | 80141505-TS-021  | PAINT                                                            | gallon          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 22                                                                                                                                 | 80141505-TS-022  | COLORLED PAPER                                                   | pack            | 0                            | 0   | 30  | 30 | 6,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 30   | 30 | 6,000.00  | 0   | 0   | 0   | 0  | 0.00      | 60                          | 200.00    | 12,000.00                 |
| 23                                                                                                                                 | 80141505-TS-023  | BOND PAPER                                                       | ream            | 0                            | 0   | 50  | 50 | 10,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 50   | 50 | 10,000.00 | 0   | 0   | 0   | 0  | 0.00      | 100                         | 200.00    | 20,000.00                 |



| Item & Specifications |                 |                                          | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price        | Total Amount for the year |
|-----------------------|-----------------|------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------|---------------------------|
|                       |                 |                                          |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |              |                           |
| 24                    | 80141505-TS-024 | PUSH PIN                                 | pack            | 0                            | 0   | 2   | 2  | 69.66     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 34.83        | 69.66                     |
| 25                    | 80141505-TS-025 | DOOR HAT                                 | piece           | 0                            | 0   | 5   | 5  | 225.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 5                           | 45.00        | 225.00                    |
| 26                    | 80141505-TS-026 | GLUE STICK (PASTE)                       | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 27                    | 80141505-TS-027 | GLUE STICK (FOR GLUE GUN)                | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 28                    | 80141505-TS-028 | DEODORANT CAKE                           | piece           | 0                            | 0   | 3   | 3  | 96.00     | 0     | 0   | 3    | 3  | 96.00     | 0    | 0   | 3    | 3  | 96.00     | 0   | 0   | 3   | 3  | 96.00     | 12                          | 32.00        | 384.00                    |
| 29                    | 80141505-TS-029 | DISPOSABLE GLOVES                        | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 30                    | 80141505-TS-030 | OFFICE CHAIR                             | piece           | 0                            | 0   | 3   | 3  | 18,750.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 3    | 3  | 18,750.00 | 0   | 0   | 0   | 0  | 0.00      | 6                           | 6,250.00     | 37,500.00                 |
| 31                    | 80141505-TS-031 | MANILA PAPER                             | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 32                    | 80141505-TS-032 | AUTOMOTIVE BATTERIES                     | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 1    | 1  | 4,475.00  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 4,475.00     | 4,475.00                  |
| 33                    | 80141505-TS-033 | PADLOCK                                  | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 34                    | 80141505-TS-034 | MOBILE PHONE                             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 35                    | 80141505-TS-035 | COMPACT DISC                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 36                    | 80141505-TS-036 | AMPLIFIER                                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 37                    | 80141505-TS-037 | STORAGE BOX                              | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 38                    | 80141505-TS-038 | PLASTIC ENVELOPE                         | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 39                    | 80141505-TS-039 | DOCUMENT SCANNER                         | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 40                    | 80141505-TS-040 | WATER DISPENSER                          | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 1   | 1  | 9,222.00  | 1                           | 9,222.00     | 9,222.00                  |
| 41                    | 80141505-TS-041 | PARACETAMOL                              | pack            | 0                            | 0   | 10  | 10 | 450.00    | 0     | 0   | 10   | 10 | 450.00    | 0    | 0   | 10   | 10 | 450.00    | 0   | 0   | 10  | 10 | 450.00    | 40                          | 45.00        | 1,800.00                  |
| 42                    | 80141505-TS-042 | GLUE GUN                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 43                    | 80141505-TS-043 | INKJET PRINTER                           | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 44                    | 80141505-TS-044 | SPEAKERS                                 | unit            | 0                            | 0   | 3   | 3  | 765.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 3    | 3  | 765.00    | 0   | 0   | 0   | 0  | 0.00      | 6                           | 255.00       | 1,530.00                  |
| 45                    | 80141505-TS-045 | POVIDONE IODINE                          | bottle          | 0                            | 0   | 5   | 5  | 860.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 5    | 5  | 860.00    | 0   | 0   | 0   | 0  | 0.00      | 10                          | 172.00       | 1,720.00                  |
| 46                    | 80141505-TS-046 | KEYBOARD                                 | unit            | 0                            | 0   | 3   | 3  | 1,689.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 3    | 3  | 1,689.00  | 0   | 0   | 0   | 0  | 0.00      | 6                           | 563.00       | 3,378.00                  |
| 47                    | 80141505-TS-047 | DSLR CAMERA                              | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 48                    | 80141505-TS-048 | STEEL RACK                               | set             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 49                    | 80141505-TS-049 | LAMINATING MACHINE                       | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 50                    | 80141505-TS-050 | FUEL FILTERS                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 51                    | 80141505-TS-051 | AIRLINE TICKETS (DOMESTIC)               | ticket          | 0                            | 0   | 3   | 3  | 10,098.00 | 0     | 0   | 3    | 3  | 10,098.00 | 0    | 0   | 3    | 3  | 10,098.00 | 0   | 0   | 3   | 3  | 10,098.00 | 12                          | 3,366.00     | 40,392.00                 |
| 52                    | 80141505-TS-052 | AIRLINE TICKETS (INTERNATIONAL)          | ticket          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 53                    | 80141505-TS-053 | CAR (Sedan or Hatchback)                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 46                    | 80141505-TS-054 | MULTI-PURPOSE VEHICLE (MPV)              | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 47                    | 80141505-TS-055 | SPORTS UTILITY VEHICLE (SUV)             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 48                    | 80141505-TS-056 | PASSENGER VAN                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 49                    | 80141505-TS-057 | VAN                                      | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 50                    | 80141505-TS-058 | TRI-WHEEL VEHICLE                        | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 51                    | 80141505-TS-059 | PICK-UP TRUCK                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 52                    | 80141505-TS-060 | ALL-TERRAIN VEHICLE (ATV)                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 53                    | 80141505-TS-061 | ASSEMBLED OWNER-TYPE JEEP                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 50                    | 80141505-TS-062 | ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 51                    | 80141505-TS-063 | MOTORCYCLE                               | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 52                    | 80141505-TS-064 | BUS                                      | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| 53                    | 80141505-TS-065 | MINI BUS                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00         | 0.00                      |
| A. TOTAL              |                 |                                          |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             | P 580,732.03 |                           |



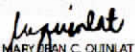
| Item & Specifications                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price | Total Amount for the year |
|------------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-------|---------------------------|
|                                                                        |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |       |                           |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |       | 58,07320                  |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |       | -                         |
| D. GRAND TOTAL (A + B+ C)                                              |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |       | 638,89523                 |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |       |                           |

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

  
\_\_\_\_\_  
MARY JEAN C. QUINLAT  
Property/Supply Officer

  
\_\_\_\_\_  
NUPHANNA A. SAAVEDRA  
Accountant / Budget Officer

  
\_\_\_\_\_  
HABIB G. MALIK  
Head of Office/Agency

Date Prepared: 27/07/2024



APP-CSE 2024 FORM - Other Items  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the unscripted format which is downloadable from the Downloads page of PS-DBM website ([www.ps-dbm.gov.ph](http://www.ps-dbm.gov.ph)).
- 2.0 All information must be provided accurately.
- 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will insert will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://share.la/hos8> (Please copy the link and paste in your browser)
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email [apscs.helpdesk@ps-philgeps.gov.ph](mailto:apscs.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: OVERSEAS WORKERS WELFARE ADMINISTRATION  
Region: BANGSANGORO AUTONOMOUS REGION: MUSLIM MINDANAO (BARMM)  
Address: 2ND FLOOR, MAJALAJAU ACCESSORIES BLDG, QUEZON AVENUE, POBLACION 6,  
COTABATO CITY

Agency Code/UNCS: \_\_\_\_\_  
Organization Type: NSA

Contact Person: MARY JEAN C. QUINLAT  
Position: OWWO II/SUPPLY OFFICER DES.  
E-mail: [maryjean@ps-philgeps.gov.ph](mailto:maryjean@ps-philgeps.gov.ph)  
Telephone/Mobile Nos: 9171405540

| No.                                                                                                                       | UNSPSC Code | Item Description                                             | Unit of Measure | Monthly Quantity Requirement |     |       |      |            |       |     |       |      |            |      |     |       |      |            |     |     |       |      |            | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|---------------------------------------------------------------------------------------------------------------------------|-------------|--------------------------------------------------------------|-----------------|------------------------------|-----|-------|------|------------|-------|-----|-------|------|------------|------|-----|-------|------|------------|-----|-----|-------|------|------------|-----------------------------|-----------------|---------------------------|
|                                                                                                                           |             |                                                              |                 | Jan                          | Feb | Mar   | Q1   | Q1 AMOUNT  | April | May | June  | Q2   | Q2 AMOUNT  | July | Aug | Sept  | Q3   | Q3 AMOUNT  | Oct | Nov | Dec   | Q4   | Q4 AMOUNT  |                             |                 |                           |
| OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |             |                                                              |                 |                              |     |       |      |            |       |     |       |      |            |      |     |       |      |            |     |     |       |      |            |                             |                 |                           |
| 1                                                                                                                         | -           | ALCOHOL, 70%, Isopropyl (300ml with sprayer)                 | bottle          |                              |     | 35    | 35   | 3,850.00   |       |     |       | 0    | 0.00       |      |     | 35    | 35   | 3,850.00   |     |     |       | 0    | 0.00       | 70                          | 110.00          | 7,700.00                  |
| 2                                                                                                                         | -           | ALCOHOL, 70%, Isopropyl (3785 ml with)                       | gallon          |                              |     | 3     | 3    | 1,665.00   |       |     |       | 0    | 0.00       |      |     | 3     | 3    | 1,665.00   |     |     |       | 0    | 0.00       | 6                           | 550.00          | 3,330.00                  |
| 3                                                                                                                         | -           | BALLAST, 1 x 40 watts                                        | piece           |                              |     | 3     | 3    | 225.00     |       |     |       | 0    | 0.00       |      |     | 3     | 3    | 225.00     |     |     |       | 0    | 0.00       | 6                           | 75.00           | 450.00                    |
| 4                                                                                                                         | 56101504    | Chain                                                        | piece           |                              |     |       | 0    | 0.00       |       |     | 10    | 10   | 3,000.00   |      |     |       | 0    | 0.00       |     |     |       | 0    | 0.00       | 10                          | 300.00          | 3,000.00                  |
| 5                                                                                                                         | 47121801    | Cleaning dusts                                               | piece           |                              |     |       | 0    | 0.00       |       |     | 3     | 3    | 165.00     |      |     |       | 0    | 0.00       |     |     |       | 0    | 0.00       | 3                           | 55.00           | 165.00                    |
| 6                                                                                                                         | -           | FLOURESCENT LAMP, Tubular, 40 watts                          | piece           |                              |     | 3     | 3    | 120.00     |       |     |       | 0    | 0.00       |      |     | 3     | 3    | 120.00     |     |     |       | 0    | 0.00       | 6                           | 40.00           | 240.00                    |
| 7                                                                                                                         | -           | FLOURESCENT LAMP STARTER, 4-40 watt                          | piece           |                              |     | 5     | 5    | 135.00     |       |     |       | 0    | 0.00       |      |     | 6     | 6    | 135.00     |     |     |       | 0    | 0.00       | 12                          | 22.50           | 270.00                    |
| 8                                                                                                                         | 15100000    | Fuels                                                        | litre           | 600                          | 600 | 600   | 1800 | 117,000.00 | 600   | 600 | 600   | 1800 | 117,000.00 | 600  | 600 | 600   | 1800 | 117,000.00 | 600 | 600 | 600   | 1800 | 117,000.00 | 7200                        | 65.00           | 468,000.00                |
| 9                                                                                                                         | -           | HAND GLOVES                                                  | piece           |                              |     | 2     | 2    | 90.00      |       |     |       | 0    | 0.00       |      |     | 2     | 2    | 90.00      |     |     |       | 0    | 0.00       | 4                           | 45.00           | 180.00                    |
| 10                                                                                                                        | 43201803    | Hard disk drives                                             |                 |                              |     | 3     | 3    | 4,185.00   |       |     |       | 0    | 0.00       |      |     |       | 0    | 0.00       |     |     |       | 0    | 0.00       | 3                           | 1,395.00        | 4,185.00                  |
| 11                                                                                                                        | -           | ID PVC - 2.2x3.5 sq.in                                       | piece           |                              |     | 5     | 5    | 500.00     |       |     |       | 0    | 0.00       |      |     |       | 0    | 0.00       |     |     |       | 0    | 0.00       | 5                           | 100.00          | 500.00                    |
| 12                                                                                                                        | -           | ID PVC - ARTA size                                           | piece           |                              |     | 5     | 5    | 1,000.00   |       |     |       | 0    | 0.00       |      |     |       | 0    | 0.00       |     |     |       | 0    | 0.00       | 5                           | 200.00          | 1,000.00                  |
| 13                                                                                                                        | -           | INK BOTTLE, Epson L3110 Ink 003, black                       | bottle          |                              |     | 12    | 12   | 4,200.00   |       |     |       | 0    | 0.00       |      |     | 12    | 12   | 4,200.00   |     |     |       | 0    | 0.00       | 24                          | 350.00          | 8,400.00                  |
| 14                                                                                                                        | -           | INK BOTTLE, Epson L3110 Ink 003, cyan                        | bottle          |                              |     | 12    | 12   | 4,200.00   |       |     |       | 0    | 0.00       |      |     | 12    | 12   | 4,200.00   |     |     |       | 0    | 0.00       | 24                          | 350.00          | 8,400.00                  |
| 15                                                                                                                        | -           | INK BOTTLE, Epson L3110 Ink 003, magenta                     | bottle          |                              |     | 12    | 12   | 4,200.00   |       |     |       | 0    | 0.00       |      |     | 12    | 12   | 4,200.00   |     |     |       | 0    | 0.00       | 24                          | 350.00          | 8,400.00                  |
| 16                                                                                                                        | -           | INK BOTTLE, Epson L3110 Ink 003, yellow                      | bottle          |                              |     | 12    | 12   | 4,200.00   |       |     |       | 0    | 0.00       |      |     | 12    | 12   | 4,200.00   |     |     |       | 0    | 0.00       | 24                          | 350.00          | 8,400.00                  |
| 17                                                                                                                        | -           | PAPER, Linen for office letterhead (stationery), legal size  | box             |                              |     | 1     | 1    | 780.00     |       |     |       | 0    | 0.00       |      |     | 2     | 2    | 1,560.00   |     |     |       | 0    | 0.00       | 3                           | 780.00          | 2,340.00                  |
| 18                                                                                                                        | -           | PAPER, Linen for office letterhead (stationery), letter size | box             |                              |     | 1     | 1    | 700.00     |       |     |       | 0    | 0.00       |      |     | 2     | 2    | 1,400.00   |     |     |       | 0    | 0.00       | 3                           | 700.00          | 2,100.00                  |
| 19                                                                                                                        | -           | PAPER, Thermal,216mmx30mm,1/2 inch core                      | roll            |                              |     | 5     | 5    | 375.00     |       |     |       | 0    | 0.00       |      |     |       | 0    | 0.00       |     |     |       | 0    | 0.00       | 5                           | 75.00           | 375.00                    |
| 20                                                                                                                        | -           | PLAQUEBx10 sq.inch                                           | piece           |                              |     | 10    | 10   | 3,500.00   |       |     | 10    | 10   | 3,500.00   |      |     | 10    | 10   | 3,500.00   |     |     |       | 0    | 0.00       | 30                          | 350.00          | 10,500.00                 |
| 21                                                                                                                        | 24111903    | PLASTIC BAGS                                                 | piece           |                              |     | 5     | 5    | 675.00     |       |     |       | 0    | 0.00       |      |     | 5     | 5    | 675.00     |     |     |       | 0    | 0.00       | 10                          | 135.00          | 1,350.00                  |
| 22                                                                                                                        | 53101909    | Shirts and blouses                                           | piece           |                              | 35  | 50    | 85   | 46,750.00  | 35    | 35  |       | 70   | 38,500.00  |      |     | 50    | 50   | 27,500.00  |     | 35  |       | 35   | 19,250.00  | 240                         | 550.00          | 132,000.00                |
| 23                                                                                                                        | -           | Reimbursement Expense Receipt (RER)                          | print           |                              |     | 5     | 5    | 245.00     |       |     |       | 0    | 0.00       |      |     | 5     | 5    | 245.00     |     |     |       | 0    | 0.00       | 10                          | 49.00           | 490.00                    |
| 24                                                                                                                        | 44122037    | RING BINDER                                                  | piece           |                              |     | 5     | 5    | 200.00     |       |     |       | 0    | 0.00       |      |     |       | 0    | 0.00       |     |     |       | 0    | 0.00       | 5                           | 40.00           | 200.00                    |
| 25                                                                                                                        | -           | RISOGRAPH, Forms Legal Size                                  | ream            |                              |     | 20    | 20   | 8,400.00   |       |     |       | 0    | 0.00       |      |     | 20    | 20   | 8,400.00   |     |     |       | 0    | 0.00       | 40                          | 420.00          | 16,800.00                 |
| 26                                                                                                                        | 55121700    | Signage                                                      | piece           |                              |     | 3     | 3    | 10,500.00  |       |     |       | 0    | 0.00       |      |     |       | 0    | 0.00       |     |     |       | 0    | 0.00       | 3                           | 3,500.00        | 10,500.00                 |
| 27                                                                                                                        | -           | TABLE NAME PLATE, Acrylic                                    | piece           |                              |     | 2     | 2    | 540.00     |       |     |       | 0    | 0.00       |      |     |       | 0    | 0.00       |     |     |       | 0    | 0.00       | 2                           | 320.00          | 640.00                    |
| 28                                                                                                                        | 24141506    | Tarpaulins                                                   | piece           |                              | 4   | 2     | 6    | 3,600.00   | 2     |     | 5     | 7    | 4,200.00   | 2    | 2   |       | 4    | 2,400.00   |     | 4   |       | 4    | 2,400.00   | 21                          | 600.00          | 12,600.00                 |
| 29                                                                                                                        | 44103203    | Time cards or sheets                                         | piece           |                              |     | 300   | 300  | 750.00     |       |     |       | 0    | 0.00       |      |     | 200   | 200  | 500.00     |     |     |       | 0    | 0.00       | 500                         | 2.50            | 1,250.00                  |
| 30                                                                                                                        | 44103203    | Time card machine replacement ribbon                         | piece           |                              |     |       | 0    | 0.00       |       |     | 1     | 1    | 860.00     |      |     |       | 0    | 0.00       |     |     |       | 0    | 0.00       | 1                           | 860.00          | 860.00                    |
| 31                                                                                                                        | -           | Tumbler                                                      | piece           |                              |     | 2     | 2    | 600.00     |       |     | 3     | 3    | 900.00     |      |     |       | 0    | 0.00       |     |     |       | 0    | 0.00       | 5                           | 300.00          | 1,500.00                  |
| 32                                                                                                                        | -           | TONER CARTRIDGE, Printer copier Optium CPT-55A               | cart            |                              |     | 4     | 4    | 20,000.00  |       |     |       | 0    | 0.00       |      |     | 4     | 4    | 20,000.00  |     |     |       | 0    | 0.00       | 8                           | 5,000.00        | 40,000.00                 |
| 33                                                                                                                        | -           | TONER CARTRIDGE, Printer copier Sharp                        | cart            |                              |     | 4     | 4    | 30,000.00  |       |     |       | 0    | 0.00       |      |     | 4     | 4    | 30,000.00  |     |     |       | 0    | 0.00       | 8                           | 7,500.00        | 60,000.00                 |
| 34                                                                                                                        | 50501900    | Vitamin supplements                                          | tablet          |                              |     | 2,310 | 2310 | 18,480.00  |       |     | 2,310 | 2310 | 18,480.00  |      |     | 2,310 | 2310 | 18,480.00  |     |     | 2,310 | 2310 | 18,480.00  | 9240                        | 8.00            | 73,920.00                 |



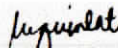
| No. | UNSPSC Code | Item Description                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |            |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|-----|-------------|----------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|------------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------------|---------------------------|
|     |             |                                                                      |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April      | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                 |                           |
| 35  | 45121520    | Web Camera                                                           | unit            |                              |     |     | 0  | 0.00      |            |     | 2    | 2  | 470.00    |      |     | 2    | 2  | 470.00    |     |     |     | 0  | 0.00      | 4                           | 235.00          | 940.00                    |
| 36  | -           | WiFi Adapter                                                         | piece           |                              |     | 2   | 2  | 1,600.00  |            |     |      | 0  | 0.00      |      |     | 2    | 2  | 1,600.00  |     |     |     | 0  | 0.00      | 4                           | 800.00          | 3,200.00                  |
| 37  | -           | Mugs                                                                 | piece           |                              |     |     | 0  | 0.00      | 35         |     |      | 35 | 4,200.00  |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 35                          | 120.00          | 4,200.00                  |
| 38  | 44111605    | Cash or ticket boxes                                                 | piece           |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      | 4    |     |      | 4  | 1,000.00  |     |     |     | 0  | 0.00      | 4                           | 1,000.00        | 4,000.00                  |
| 39  | -           | Coffee Maker                                                         | unit            |                              |     | 1   | 1  | 4,600.00  |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 1                           | 4,600.00        | 4,600.00                  |
| 40  | -           | Beverages (Tea, Juices)                                              | pack            | 5                            | 5   | 5   | 15 | 4,950.00  | 5          | 5   | 5    | 15 | 4,950.00  | 5    | 5   | 5    | 15 | 4,950.00  | 5   | 5   | 5   | 15 | 4,950.00  | 60                          | 330.00          | 19,800.00                 |
| 41  | -           | Discs                                                                | pack            | 5                            | 5   | 5   | 15 | 750.00    | 5          | 5   | 5    | 15 | 750.00    | 5    | 5   | 5    | 15 | 750.00    | 5   | 5   | 5   | 15 | 750.00    | 60                          | 30.00           | 3,000.00                  |
| 42  | -           | Sugar                                                                | kilo            | 2                            | 2   | 2   | 6  | 480.00    | 2          | 2   | 2    | 6  | 480.00    | 2    | 2   | 2    | 6  | 480.00    | 2   | 2   | 2   | 6  | 480.00    | 24                          | 30.00           | 1,920.00                  |
| 43  | -           | Candies                                                              | pack            | 2                            | 2   | 2   | 6  | 270.00    | 2          | 2   | 2    | 6  | 270.00    | 2    | 2   | 2    | 6  | 270.00    | 2   | 2   | 2   | 6  | 270.00    | 24                          | 45.00           | 1,080.00                  |
| 44  | -           | Emergency lighting and accessories (Emergency light, Rechargeable)   | piece           |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      |      | 14  |      | 14 | 22,372.00 |     |     |     | 0  | 0.00      | 14                          | 1,580.00        | 22,372.00                 |
| 45  | -           | Industrial shredder Machine                                          | unit            |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      | 2   |     |     | 2  | 5,980.00  | 2                           | 3,990.00        | 5,980.00                  |
| 46  | 93101902    | Coffee or hot drink vending machine rental and maintenance service   | unit            |                              |     | 1   | 1  | 25,000.00 |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 1                           | 25,000.00       | 25,000.00                 |
| 47  | -           | General Form No.105 Warrant Register                                 | piece           |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      |      | 4   |      | 4  | 3,000.00  |     |     |     | 0  | 0.00      | 4                           | 750.00          | 3,000.00                  |
| 48  | -           | Nails (common nails)                                                 | kilo            |                              |     | 1   | 1  | 95.00     |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 1                           | 95.00           | 95.00                     |
| 49  | -           | Non carbonated beverage dispenser ( Juice Dispenser Machine)         | unit            |                              |     |     | 4  | 4         | 116,000.00 |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 4                           | 29,000.00       | 116,000.00                |
| 50  | -           | Filing cabinets or accessories ( Multi-Tier)                         | piece           |                              |     |     | 0  | 0.00      |            | 5   |      | 5  | 4,250.00  |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 5                           | 850.00          | 4,250.00                  |
| 51  | -           | Television placement (TV Stand)                                      | piece           | 1                            |     |     | 1  | 4,796.00  |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 1                           | 4,796.00        | 4,796.00                  |
| 52  | -           | Garden Fence (UPG15007 60x30cm)                                      | piece           |                              |     | 4   | 4  | 380.00    |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 4                           | 95.00           | 380.00                    |
| 53  | -           | Vinyl tiles (304.8x304.8x3.3mm)                                      | piece           |                              |     | 14  | 14 | 335.00    |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 14                          | 24.00           | 335.00                    |
| 54  | -           | Hedge Plant 50x50cm                                                  | piece           |                              |     | 20  | 20 | 1,800.00  |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 20                          | 90.00           | 1,800.00                  |
| 55  | -           | Plywood                                                              | piece           |                              |     | 10  | 10 | 6,800.00  |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 10                          | 860.00          | 8,600.00                  |
| 56  | -           | Laboratory sink with cabinet                                         | unit            |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      |      | 1   |      | 1  | 10,290.00 |     |     |     | 0  | 0.00      | 1                           | 10,290.00       | 10,290.00                 |
| 57  | -           | Laminated Wall Panel                                                 | piece           |                              |     | 6   | 6  | 2,968.00  |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 6                           | 498.00          | 2,968.00                  |
| 58  | -           | Lead Strip                                                           | piece           |                              |     | 4   | 4  | 1,000.00  |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 4                           | 250.00          | 1,000.00                  |
| 59  | -           | Polywood, ceiling disc, 2850x30x80mm                                 | piece           |                              |     | 10  | 10 | 4,200.00  |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 10                          | 420.00          | 4,200.00                  |
| 60  | -           | Woodscrew 2/4x7                                                      | piece           |                              |     | 20  | 20 | 900.00    |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 20                          | 25.00           | 900.00                    |
| 61  | -           | Strip Light Power Cord                                               | piece           |                              |     | 2   | 2  | 303.00    |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 2                           | 180.00          | 303.00                    |
| 62  | -           | Drop Light                                                           | piece           |                              |     | 1   | 1  | 3,080.00  |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 1                           | 3,080.00        | 3,080.00                  |
| 63  | -           | Track Light                                                          | piece           |                              |     | 3   | 3  | 2,085.00  |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 3                           | 695.00          | 2,085.00                  |
| 64  | -           | Track Bar                                                            | piece           |                              |     | 1   | 1  | 380.00    |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 1                           | 380.00          | 380.00                    |
| 65  | -           | Table Top Glass 75x19                                                | piece           |                              |     | 4   | 4  | 9,040.00  |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 4                           | 2,260.00        | 9,040.00                  |
| 66  | -           | Table Top Glass 50x17                                                | piece           |                              |     | 1   | 1  | 1,540.00  |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 1                           | 1,540.00        | 1,540.00                  |
| 67  | -           | Clock                                                                | piece           |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      | 4   |     |     | 4  | 1,800.00  | 4                           | 450.00          | 1,800.00                  |
| 68  | -           | Customized cabinet                                                   | piece           |                              |     | 2   | 2  | 10,000.00 |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 2                           | 5,000.00        | 10,000.00                 |
| 69  | -           | Warrant Register                                                     | piece           |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      | 4    |     |      | 4  | 3,000.00  |     |     |     | 0  | 0.00      | 4                           | 750.00          | 3,000.00                  |
| 70  | -           | Lighted Acrylic Signage                                              | piece           |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     | 1   |     | 1  | 11,600.00 | 1                           | 11,600.00       | 11,600.00                 |
| 71  | 60105613    | Kitchen utensils instructional aids                                  | set             |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     | 1   | 1  | 35,000.00 | 1                           | 35,000.00       | 35,000.00                 |
| 72  | -           | Pencelamel                                                           | sheet           |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      |      |     | 20   | 20 | 90.00     |     |     | 20  | 20 | 90.00     | 40                          | 4.50            | 180.00                    |
| 73  | 42311500    | Bandages and dressings and related products                          | piece           |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      | 1    |     |      | 1  | 180.00    |     |     |     | 0  | 0.00      | 1                           | 180.00          | 180.00                    |
| 74  | -           | Bandage scissors                                                     | piece           |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      | 1    |     |      | 1  | 85.00     |     |     |     | 0  | 0.00      | 1                           | 85.00           | 85.00                     |
| 75  | 51313101    | Cetirizine                                                           | box             |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      |      |     | 1    | 1  | 180.00    |     |     |     | 0  | 0.00      | 1                           | 180.00          | 180.00                    |
| 76  | 53131624    | Disposable personal wipes                                            | pack            |                              |     | 2   | 2  | 210.00    |            |     | 2    | 2  | 210.00    |      |     | 2    | 2  | 210.00    |     |     | 2   | 2  | 210.00    | 8                           | 105.00          | 840.00                    |
| 77  | 48101926    | Welding table                                                        | piece           |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     | 2   | 2  | 10,000.00 | 2                           | 5,000.00        | 10,000.00                 |
| 78  | 48101919    | Food service glasses or cups or mugs or container lids               | pack            | 2                            | 2   | 2   | 6  | 774.00    | 2          | 2   | 2    | 6  | 774.00    | 2    | 2   | 2    | 6  | 774.00    | 2   | 2   | 2   | 6  | 774.00    | 24                          | 129.00          | 3,096.00                  |
| 79  | 19000000    | Fuels and Fuel Additives and Lubricants and Anti Corrosive Materials | bottle          |                              |     |     | 0  | 0.00      |            |     | 2    | 2  | 916.00    |      |     | 2    | 2  | 916.00    |     |     | 2   | 2  | 916.00    | 6                           | 458.00          | 2,748.00                  |
| 80  | 50201709    | Instant coffee                                                       | pack            | 1                            | 1   | 1   | 3  | 690.00    | 1          | 1   | 1    | 3  | 690.00    | 1    | 1   | 1    | 3  | 690.00    | 1   | 1   | 1   | 3  | 690.00    | 12                          | 230.00          | 2,760.00                  |
| 81  | 51171724    | Loperamide hydrochloride                                             | box             |                              |     |     | 0  | 0.00      |            |     |      | 0  | 0.00      | 1    |     |      | 1  | 750.00    |     |     |     | 0  | 0.00      | 1                           | 750.00          | 750.00                    |



| No.                                                                    | UNSPSC Code | Item Description                | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|------------------------------------------------------------------------|-------------|---------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------------|---------------------------|
|                                                                        |             |                                 |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                 |                           |
| 01                                                                     | 51433313    | Isosartan potassium             | box             |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      | 1   |     |     | 1  | 130.00    | 1                           | 130.00          | 130.00                    |
| 03                                                                     | 51312004    | Isotadine                       | pack            |                              |     |     | 0  | 0.00      |       |     | 5    | 5  | 690.00    |      |     | 5    | 5  | 690.00    |     |     | 5   | 5  | 690.00    | 15                          | 130.00          | 1,965.00                  |
| 04                                                                     | -           | Microwave Oven                  | unit            |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     | 1   | 1  | 8,100.00  | 1                           | 8,100.00        | 8,100.00                  |
| 05                                                                     | -           | Multi-function printers         | unit            |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      | 5    |     |      | 5  | 42,500.00 |     |     |     | 0  | 0.00      | 5                           | 8,500.00        | 42,500.00                 |
| 06                                                                     | 5138514     | Macroan                         | pack            |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0                           | 230.00          | 0.00                      |
| 07                                                                     | 40161904    | Oil filters                     | piece           |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     | 1   | 1  | 248.00    | 1                           | 248.00          | 248.00                    |
| 08                                                                     | 14121900    | Paperboard and packaging papers | pack            |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     | 40  | 40 | 1,800.00  | 40                          | 40.00           | 1,800.00                  |
| 09                                                                     | 24111503    | Plastic bags                    | pack            |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     | 4   | 4  | 160.00    | 4                           | 40.00           | 160.00                    |
| 00                                                                     | -           | Pressure cooker                 | unit            |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     | 1   | 1  | 2,250.00  | 1                           | 2,250.00        | 2,250.00                  |
| A. TOTAL                                                               |             |                                 |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |                 | 1,300,164.00              |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                   |             |                                 |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |                 | 130,028.40                |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) |             |                                 |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |                 | -                         |
| D. GRAND TOTAL (A + B+ C)                                              |             |                                 |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |                 | 1,430,190.40              |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |             |                                 |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |

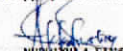
We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
MARY JEAN C. QUINLAT  
Property/Supply Officer

Date Prepared: JULY 5, 2024

Certified Funds Available / Certified Appropriate Funds Available:

  
NUTHAYNA A. SAAVEDRA  
Accountant / Budget Officer

Approved by:

  
HARIS G. MALIK  
Head of Office/Agency