



Annual Procurement Plan- NON CSE for FY 2025


UACS Code	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	2025 NEP LEVEL			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)													
I. TRAVELLING EXPENSE													
50201010 00	Travelling Expenses - Local	Region 1	No	Direct Contracting	Within the year CY 2025				GoP/GAA	790,844.83	790,844.83		Local travelling expenses of Region 1 includes travel and per diems for the scheduled regular monthly visit/augmentation of OWWA RWO 1 employees to its satellite offices, attendance to various trainings, and conduct/implementation of programs and services of OWWA to the four (4) provinces of Region 1
Sub Total:									790,844.83	790,844.83			
II. TRAINING AND SCHOLARSHIP													
50202010 00	Training Expenses	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	141,745.76	141,745.76		Provision for training expenses of RWO 1 personnel for trainings conducted by COA, PICPA, GACPA and PAGBA, and other Conferences and Seminars for all employees
Sub Total:									141,745.76	141,745.76			
III. SUPPLIES AND MATERIALS													
50203020-00	Accountable Forms Expenses	Region 1	No	Direct Contracting	Within the year CY 2025				GoP/GAA	29,427.92	29,427.92		LBP Check booklets for CY 2025 to be used for RWO1's 4 active current accounts
50203070-00	Drugs and Medicines Expenses	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	36,002.92	36,002.92		
50203080-00	Medical, Dental and Laboratory Expenses	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	108,000.00	108,000.00		
50203990-00	Other Supplies and Materials	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	448,671.26	448,671.26		For the purchase of Janitorial/Cleaning Supplies for the disinfection of the RWO office and its 6 satellite offices and other supplies and materials not classified under Office Supplies account (such as, but not limited to: coffee supplies for the Migrant's Brew, office decors/interior enrichment for events like Womens' Month, OWWA
50203210-99	Semi-Expendable- Other Machinery & Equipment	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	26,704.74	26,704.74		
50203220-01	Semi-Expendable- Furniture and Fixtures	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	29,848.50	29,848.50		For the purchase of steel filing cabinets
50203210-03	Semi-Expendable- ICT Equipment	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	21,971.61	21,971.61		For the purchase of 3-in-1 printers
50203210-12	Semi-Expendable- Sports	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	2,767.53	2,767.53		
50203090 00	Fuel, Oil, and Lubricants Expenses	Region 1	No	Shopping/SVP/Direct Contracting	Within the year CY 2025				GoP/GAA	1,296,053.71	1,296,053.71		Intended for trips to RWO1 satellite offices and other destinations outside the region to support intensified operations of RWO1 Fuel expenses for 5 service vehicles (estimated 20,000 per month per vehicle)
Sub Total:									1,999,448.19	1,999,448.19			


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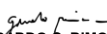
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IV. COMMUNICATION SERVICES													
50205010 00	Postage and Courier Services	Region 1	No	Direct Contracting	Within the year CY 2025				GoP/GAA				Delivery of express services for demand letters, communications to Central Office and other documents
									64,261.59	64,261.59			
50205020 01	Telephone - Mobile	Region 1	No	Direct Contracting	Within the year CY 2025				GoP/GAA				Mobile telephone services maintained for CY 2025
									238,200.24	238,200.24			
50205020 02	Telephone - Landline	Region 1	No	Direct Contracting	Within the year CY 2025				GoP/GAA				For telephone expenses (landline) of RWO - I
									256,424.57	256,424.57			
50205030 00	Internet Subscription Expenses	Region 1	No	Direct Contracting	Within the year CY 2025				GoP/GAA				For the internet subscription expenses of RWO - 1
									339,265.75	339,265.75			
50205040-00	Cable, Satellite, Telegraph and Radio Expenses	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA				To provide cable connection to TV stationed at the Public Assistance Area
									2,028.98	2,028.98			
									Sub Total:	900,181.13	900,181.13		
V. UTILITY SERVICES													
50204010 00	Water Expenses	Region 1	No	Direct Contracting	Within the year CY 2025				GoP/GAA				Water Expenses for RWO I and its satellite offices
									56,051.85	56,051.85			
50204020 00	Electricity Expenses	Region 1	No	Direct Contracting	Within the year CY 2025				GoP/GAA				Electricity Expenses for RWO I and its satellite offices
									695,553.25	695,553.25			
									Sub Total:	751,605.10	751,605.10		

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VI. PROFESSIONAL & NON PROFESSIONAL SERVICES													
50211990 00	Prof - Other Professional Services	Region 1	No	Direct Contracting	Within the year CY 2025				GoP/GAA	243,528.72	243,528.72		For the payment of Retainer's Fee for One (1) Medical Doctor
50212030 00	General Services - Security	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	472,817.56	472,817.56		Payment for Two (2) Security Guards for RWO - 1
50212990 00	General Services - Other GS	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	6,705,211.49	6,705,211.49		For other general services of RWO 1 Regional/ Satellite Offices
Sub Total:									7,421,557.77	7,421,557.77			
VII. REPAIRS AND MAINTENANCE													
50213040 01	RM - Buildings and Others	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	250,001.80	250,001.80		For repairs and maintenance of RWO - 1 Regional/ Satellite Office Buildings
50213050 01	RM - Machinery	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	103,002.09	103,002.09		For various repairs of Office Equipment of OWWA - RWO 1 Regional/Satellite Offices
50213060 01	RM - Transportation MV	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	619,975.14	619,975.14		For various repairs of Office Motor Vehicles of RWO 1
Sub Total:									972,979.03	972,979.03			
VIII. TAXES DUTIES AND OTHER FEES													
50215020 00	Fidelity Bond Premiums	Region 1	No	Direct Contracting	Within the year CY 2025				GoP/GAA	48,162.69	48,162.69		Fidelity Bond Premium for the Eleven (11) accountable officials of
5021503000	Insurance Expense	Region 1	No	Direct Contracting	Within the year CY 2025				GoP/GAA	31,856.20	31,856.20		Insurance for Building and Motor Vehicle of Ilocos Region
Sub Total:									80,018.89	80,018.89			
IX. OTHER MAINTENANCE AND OPERATING EXPENSES													
50299010 00	Advertising Expense	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	40,001.44	40,001.44		For regular promotional activities of OWWARWO1 for media and other advertising platforms and press conferences
50299020 00	Printing and Publication Expense	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	119,997.35	119,997.35		For the printing and duplication of application forms and other related documents for OWWA Programs and Services
50299030 00	Representation Expense	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	189,147.23	189,147.23		
50299050 01	Rent-Building and Structures	Region 1	No	Direct Contracting	Within the year CY 2025				GoP/GAA	3,132,592.49	3,132,592.49		Rent expenses for Regional Office and satellite offices
50299050-03	Rent- Motor Vehicles	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	45,173.79	45,173.79		For the provision of contingent transportation of OWWA Personnel to different engagements for the activities of OWWA RWO1 Estimated van rental with average of 5,000 (twice per quarter)
50299050-04	Rent- Equipment	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	179,988.48	179,988.48		Rent of computer units for faster processing of program availment especially for OWWA's new and enhanced programs
50299990 00	Other MOOE	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2025				GoP/GAA	289,497.79	289,497.79		
Sub Total:									3,996,398.57	3,996,398.57			
GRAND TOTAL:									17,054,779.27	17,054,779.27	-		

Prepared by:

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Recommending Approval:

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 OWWO IV / Chairperson, Bids and Awards Committee

Approved by:

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