

CONTRACT AGREEMENT NO. 2024-23

19 JUL 2024


THIS AGREEMENT made the _____ day of _____ 2024 between **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** represented by its **Administrator ARNALDO A. IGNACIO** of OWWA Center Building cor. 7th Street and F.B. Harrison St., Pasay City, Philippines (hereinafter called "the Entity") of the one part and **INKBIZ VENTURES INC.** represented by its **Sales Manager, Ms. ELIMELITA L. RULONA** of 470 Lalaan 2nd Silang, Cavite (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Bidding for the Supply and Delivery of Various ICT Equipment – Lot 2** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Nine Hundred Sixty-two Thousand Three Hundred Ninety Pesos (Php2,962,390.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

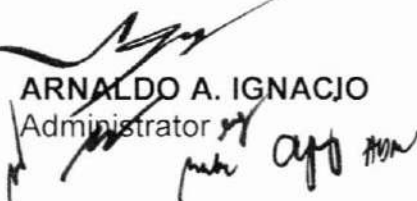
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

Records Management Division (RMD)	
CERTIFIED TRUE COPY	
By:	<i>[Signature]</i> MA. CYNTHIA DM ERON
Date:	JUL 22 2024
Time:	1:30 pm
Copy Control No:	CA-2024-90
 OWWA	

3. In consideration for the sum of **Two Million Nine Hundred Sixty-two Thousand Three Hundred Ninety Pesos (Php2,962,390.00)** or such other sums as may be ascertained, **INKBIZ VENTURES INC.** agrees to **Bidding for the Supply and Delivery of Various ICT Equipment – Lot 2** in accordance with his/her/its Bid.
4. The **OVERSEAS WORKERS WELFARE ADMINISTRATION** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


ARNALDO A. IGNACJO
 Administrator

For
**OVERSEAS WORKERS WELFARE
 ADMINISTRATION**



ELIMELITA L. RULONA
 Sales Manager

For
 * **INKBIZ VENTURES INC.**

* ONLY THE _____ APPEARED.
 ORONICO LAW OFFICE TAGAYTAY CITY

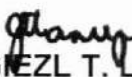
Signed in the presence of:


JOSEPH JOHN Q. PADILLA
 Witness




 Witness

CERTIFIED FUNDS AVAILABILITY:


MARIA GIEZL T. LANUZA
 OIC, Accounting Division
 Amount: ₱ 2, 962, 390.00

OBN: 2024-07-704

Records Management Division (RMD)
CERTIFIED TRUE COPY
 By: 
 MA CYNTHIA DM ERUM
 Date: 22 2024 Time: 1:30pm
 Copy Control No: CA-2024-30

ACKNOWLEDGMENT

Republic of the Philippines)
City of TAGAYTAY CITY S.S.

TAGAYTAY CITY 19 JUL 2024

BEFORE ME, a Notary Public for in the City of _____, this _____ day of _____, personally appeared, **Administrator ARNALDO A. IGNACIO** representing **OVERSEAS WORKERS WELFARE ADMINISTRATION** with Passport No. **S0025945A** issued on **08 SEP 2022** at **DFA MANILA**, and **ELIMELITA L. RULONA** representing **INKBIZ VENTURES INC.** with Valid Government Issued ID No.

DRIVER'S LICENSE : NO2-11-010965 issued on _____ at _____, known to me to be the same persons who executed this foregoing instrument and that they acknowledged to me that the same is their own free act and voluntary deed as well as the free act and purposes therein set forth.

This instrument, consisting of the abovementioned annexes including the page on which this acknowledgement is written and the documents listed above, refers to an Agreement signed by the parties and their instrumental witness at page 2 and on the left-hand margin of each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at TAGAYTAY CITY, Philippines, this _____ day of 19 JUL 2024, 2024.

Doc. No.: 180
Page No.: 37
Book No.: 40
Series of 2024



Notary Public
[Signature]
ATTY. FE EDITHA HERNANDEZ-ORONICO
NOTARY PUBLIC FOR THE PROVINCE OF CAVITE
COMMISSION EXPIRES DEC. 31, 2025
GERARD BUILDING J.P. RIZAL AVENUE
BRGY. KAYBAGAL SOUTH TAGAYTAY CITY
ROLL OF ATTORNEY'S No. 65651
IBP LIFE MEMBER ROLL NO. 016078
PTR No. 68492237 TAGAYTAY CITY
MCLE COMPLIANCE No. VII-0007845

Records Management Division (RMD)
CERTIFIED TRUE COPY
By: *[Signature]*
JUL 22 2024 Time: 1:30 pm
Copy Control No. CA-2024-30
OWWA



NOTICE OF AWARD

14 June 2024

Ms. ELIMELITA L. RULONA
Sales Manager
INKBIZ VENTURES, INC.
470 Lalaan 2nd
Silang, Cavite

Dear Ms. Rulona:

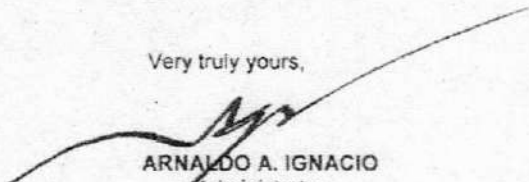
Please be informed that your bid proposal dated 03 June 2024 for the **Bidding for the Supply and Delivery of Various ICT Equipment - Lot 2 (42-units Laptop)** with a total bid amount of **Two Million Nine Hundred Sixty-two Thousand Three Hundred Ninety Pesos (Php2,962,390.00)** only, has been accepted.

You are hereby required to provide within ten (10) calendar days the performance security in any of the form stated in Section 33 of the Bidding Documents. Your failure to provide the performance security shall constitute a sufficient ground for cancellation of the award and forfeiture of the bid security.

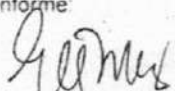
Please acknowledge receipt and acceptance of this notice by signing the space provided below and submit a copy to Procurement and Property Management Division of the Overseas Workers Welfare Administration.

Thank you.

Very truly yours,


ARNALDO A. IGNACIO
Administrator

Conforme:


Ms. ELIMELITA L. RULONA
Sales Manager
INKBIZ VENTURES, INC.

Date: June 28, 2024



Republic of the Philippines
Department of Migrant Workers
OVERSEAS WORKERS WELFARE ADMINISTRATION



NOTICE TO PROCEED

Date: JUN 27 2024

Ms. ELIMELITA L. RULONA
Sales Manager
INKBIZ VENTURES, INC.
470 Lalaan 2nd
Silang, Cavite

Dear **Ms. Rulona**:

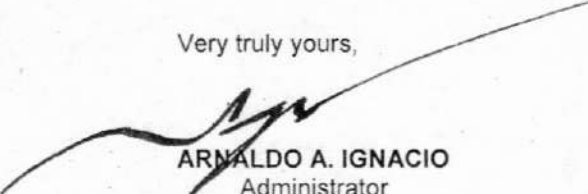
The attached Contract Agreement having been approved, notice is hereby given to **INKBIZ VENTURES, INC.** that the service for the **Bidding for the Supply and Delivery of Various ICT Equipment - Lot 2 (42-units Laptop)** may commence within **sixty (60) calendar days** upon receipt of this notice.

Relative thereto, your company's performance is being evaluated by the End-User.

Please acknowledge receipt and acceptance of this notice by signing the space provided below and submit a copy to Procurement and Property Management Division of the Overseas Workers Welfare Administration.

Thank you.

Very truly yours,


ARNALDO A. IGNACIO
Administrator

I acknowledge receipt of this Notice on July 19, 2024


MS. ELIMELITA L. RULONA
Sales Manager
INKBIZ VENTURES, INC.