

## CONTRACT AGREEMENT NO. 2024-38

THIS AGREEMENT made the \_\_\_\_\_ day **JAN 21 2025** 2024 between **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** represented by its **Administrator ARNALDO A. IGNACIO** of OWWA Center Building cor. 7<sup>th</sup> Street and F.B. Harrison St., Pasay City, Philippines (hereinafter called "the Entity") of the one part and **LGOSOFT CORPORATION** represented by its **Authorized Representative, KIMBERLY M. SO** of Unit 1702 17/F High Street South Corporate Plaza Tower 2, 26<sup>th</sup> Bonifacio Global City, Fort Bonifacio, 1634 Taguig (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Bidding of Procurement for OWWA Customer Interaction Management Solution** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Fourteen Million Nine Hundred Ninety-five Thousand Six Hundred Twenty-four Pesos and Sixty-seven Centavos (Php14,995,624.67)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

Records Management Division (RMD)  
**CERTIFIED TRUE COPY**  
By: *[Signature]*  
JAN. 21 2025 Time: 1:41 PM  
Control No: C.A. 2024-04 (2) OWWA

3. In consideration for the sum of **Fourteen Million Nine Hundred Ninety-five Thousand Six Hundred Twenty-four Pesos and Sixty-seven Centavos (Php14,995,624.67)** or such other sums as may be ascertained, **LGOSOFT CORPORATION** agrees to **Bidding of Procurement for OWWA Customer Interaction Management Solution** in accordance with his/her/its Bid.
4. The **OVERSEAS WORKERS WELFARE ADMINISTRATION** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

*[Handwritten Signature]*  
**ARNALDO A. IGNACIO**  
 Administrator

For  
**OVERSEAS WORKERS WELFARE  
 ADMINISTRATION**

*[Handwritten Signature]*  
**KIMBERLY M. SO**  
 Authorized Representative

For  
**LGOSOFT CORPORATION**


Signed in the presence of:

*[Handwritten Signature]*  
**ATTY. SHERILYN G. MALONZO**  
 Witness

*[Handwritten Signature]*  
**CLAIRE ANN P. BERNARDEZ**  
 Witness

**CERTIFIED FUNDS AVAILABILITY:**

*[Handwritten Signature]*  
**MARIA GIEZL T. LANUZA** *✶*  
 OIC, Accounting Division  
 Amount: ₱ 14,995,624.67

Records Management Division (RMD)  
**CERTIFIED COPY**  
 By: *[Handwritten Signature]*  
 MA. CYNTHIA DM ERUB  
 Date: **JAN 21 2025** Time: **1:48pm**  
 CA-2025-09 (2) 

OBN 2024-12-1215





**NOTICE OF AWARD**

12 December 2024

**Ms. JEWELL R. VILLADIEGO**  
 VP - Head of Operations  
**LGOSOFT CORPORATION**  
 26<sup>th</sup> Street corner 9<sup>th</sup> Avenue,  
 Taguig City, Metro Manila

Dear Ms. Villadiego:

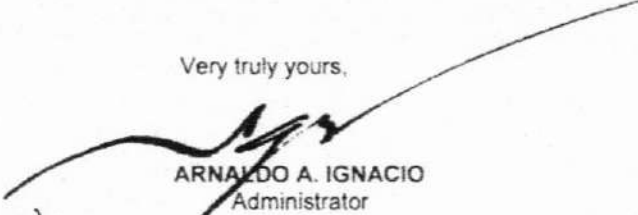
Please be informed that your bid proposal dated 25 November 2024 for the **Bidding of Procurement for OWWA Customer Interaction Management Solution** for a contract price of **Fourteen Million Nine Hundred Ninety-five Thousand Six Hundred Twenty-four Pesos and Sixty-seven Centavos (Php14,995,624.67)** only, has been accepted.

You are hereby required to provide within ten (10) calendar days the performance security in any of the form stated in Section 33 of the Bidding Documents. Your failure to provide the performance security shall constitute a sufficient ground for cancellation of the award and forfeiture of the bid security.

Please acknowledge receipt and acceptance of this notice by signing the space provided below and submit a copy to Procurement and Property Management Division of the Overseas Workers Welfare Administration.

Thank you.

Very truly yours,



**ARNALDO A. IGNACIO**  
 Administrator

Conforme: *On behalf of LGOSOFT CORPORATION:*

*Kimberly*  
 Ms. JEWELL R. VILLADIEGO  
 VP - Head of Operations  
 LGOSOFT CORPORATION  
 AUTHORIZED REPRESENTATIVE  
 December 24, 2024

Date: \_\_\_\_\_



**NOTICE TO PROCEED**

Date: JAN 17 2025

**Ms. KIMBERLY M. SO**  
Authorized Representative  
**LGOSOFT CORPORATION**  
26<sup>th</sup> Street corner 9<sup>th</sup> Avenue,  
Taguig City, Metro Manila

Dear **Ms. So**:

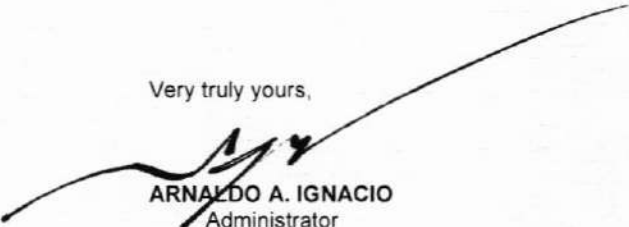
The attached Contract Agreement having been approved, notice is hereby given **LGOSOFT CORPORATION** that the delivery for the **Bidding of Procurement for OWWA Customer Interaction Management Solution** may commence within **15 calendar days** upon receipt of this notice.

Relative thereto, your company's performance is being evaluated by the End-User.

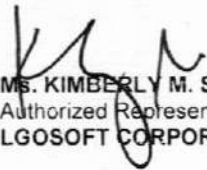
Please acknowledge receipt and acceptance of this notice by signing the space provided below and submit a copy to Procurement and Property Management Division of the Overseas Workers Welfare Administration.

Thank you.

Very truly yours,

  
**ARNALDO A. IGNACIO**  
Administrator

I acknowledge receipt of this Notice on 21 JAN 2025

  
**MS. KIMBERLY M. SO**  
Authorized Representative  
**LGOSOFT CORPORATION**