


CONTRACT AGREEMENT NO. 2024-09

THIS AGREEMENT made the 17 APR 2024 day of _____ 2024 between **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** represented by its **Administrator ARNALDO A. IGNACIO** of OWWA Center Building cor. 7th Street and F.B. Harrison St., Pasay City, Philippines (hereinafter called "the Entity") of the one part and **DEVINE ELECTRICAL SERVICES** represented by its **Owner/Manager, Ms. MARY GRACE V. DEQUITO** of Lot 42 Blk 13 Phase 1-D Kasiglahan Village San Jose, Rodriguez, Rizal (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly the **Proposal for One (1) Lot - Preventive Maintenance of the Generator Set at OWWA Central Office** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Hundred Eighty Thousand Pesos (Php180,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - (a) Terms of Reference;
 - (b) Request for Price Quotation;
 - (c) Eligibility requirements, documents and/or statements;
 - (d) Notice of Award of Contract and the Bidder's conforme thereto;
 - (e) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration for the sum of **One Hundred Eighty Thousand Pesos (Php180,000.00)** for the completion of Two (2) Preventive Maintenance Services to be conducted as instructed by OWWA, **DEVINE ELECTRICAL SERVICES** agrees to **Proposal for One (1) Lot - Preventive Maintenance of the Generator Set at OWWA Central Office** in accordance with his/her/its Bid.
4. The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

| | |
|--|---|
| Records Management Division (RMD) | |
| CERTIFIED TRUE COPY | |
| By: | <i>[Signature]</i> MA. CYNTHIA DM ERON |
| APR 17 2024 | Time: 8:32 AM |
| Copy Control No: | CA-2024-11 |
|  OWWA | |

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

[Signature]
ARNALDO A. IGNACIO
Administrator

For
**OVERSEAS WORKERS WELFARE
ADMINISTRATION**

[Signature]
MARY GRACE V. DEQUITO
Owner/Manager

For
DEVINE ELECTRICAL SERVICES

Signed in the presence of:

[Signature]
JUAN M. PARCO, JR.
Witness

[Signature]
GWA VILLANUEVA
Witness

CERTIFIED FUNDS AVAILABILITY:

[Signature]
MARIA GIEZL T. LANUZA
OIC, Accounting Division
Amount: ₱ 150,000.00

OBN: 2024-03-376

Records Management Division (RMD)
CERTIFIED COPY
By: *[Signature]*
MA. CYNTHIA DM ERON
APR 17 2024 Time: 8:32 AM
Copy Control No. CA-2024-11
OWWA

ACKNOWLEDGMENT

Republic of the Philippines
City of QUEZON CITY) S.S.

BEFORE ME, a Notary Public for in the City of QUEZON CITY, this 17 day of APR 2024, personally appeared, **Administrator ARNALDO A. IGNACIO** representing **OVERSEAS WORKERS WELFARE ADMINISTRATION** with Passport No. S0025945A issued on 08 SEP 2022 at DFA MANILA, and **Ms. MARY GRACE V. DEQUITO** representing **DEVINE ELECTRICAL SERVICES** with Valid Government ID No. _____ issued on _____ at _____, known to me to be the same persons who executed this foregoing instrument and that they acknowledged to me that the same is their own free act and voluntary deed as well as the free act and purposes therein set forth.

- (a) Terms of Reference;
- (b) Request for Price Quotation;
- (c) Eligibility requirements, documents and/or statements;
- (d) Notice of Award of Contract and the Bidder's conforme thereto;
- (e) Other contract documents that may be required by existing laws and/or the Client.

This instrument, consisting of the abovementioned annexes including the page on which this acknowledgement is written and the documents listed below, refers to an Agreement signed by the parties and their instrumental witness at page 2 and on the left hand margin of each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at QUEZON CITY, Philippines, this 17 day of APR 2024.

(Signature)
ATTY. MA. CECILIA T. ABAYON
NOTARY PUBLIC
ADM. MAT. No. 0000000000 (2024)
PTR No. 05-0371 (January 3, 2024)
IBP O.R. No. 380743 (December 29, 2023)
RGLL No. 04156
MOLE Compliance No. VIII-0004212-09 Oct. 2022

Doc. No.: 284
Page No.: 58
Book No.: 1
Series of 2024

Records Management Division (RMD)
CERTIFIED COPY
By: *(Signature)*
MA. CYNTHIA DM ERON
APR 17 2024 Time: 8:32 AM
Copy Control No. OA-2024-11
OWWA



Republic of the Philippines
Department of Migrant Workers
OVERSEAS WORKERS WELFARE ADMINISTRATION

NOTICE OF AWARD

15 March 2024

Ms. GINA VILLANUEVA
Admin Officer
DEVINE ELECTRICAL SERVICES
Lot 42 Blk13 Phase 1-D,
Kasiglahan Village,
San Jose Rodriguez, Rizal

Dear **Ms. Villanueva**,

Please be informed that your bid proposal dated 01 February 2024 for the **Proposal for One (1) Lot - Preventive Maintenance of the Generator Set at OWWA Central Office** with the total contract price of **One Hundred Eighty Thousand Pesos (Php180,000.00)** only, is accepted.

You are hereby required to submit the Omnibus Sworn Statement upon receipt of this Notice within five (5) working days. Your failure to provide the said requirement shall constitute a sufficient ground for cancellation of the award.

Kindly acknowledge receipt and acceptance of this Notice by signing the space provided below and submit a copy to the Procurement and Property Management Division of the Overseas Workers Welfare Administration (OWWA) at Room 301, 3rd Floor, OWWA Center Building, 7th St., corner F.B. Harrison St., Pasay City.

Thank you.

Very truly yours,


ARNALDO A. IGNACIO
Administrator

Conforme:


Ms. GINA VILLANUEVA
Admin Officer
DEVINE ELECTRICAL SERVICES
Date: 03-22-2024



Republic of the Philippines
Department of Migrant Workers
OVERSEAS WORKERS WELFARE ADMINISTRATION

NOTICE TO PROCEED

Date: MAR 22 2024

Ms. GINA VILLANUEVA
Admin Officer
DEVINE ELECTRICAL SERVICES
Lot 42 Blk13 Phase 1-D,
Kasiglahan Village,
San Jose Rodriguez, Rizal

Dear **Ms. Villanueva**,

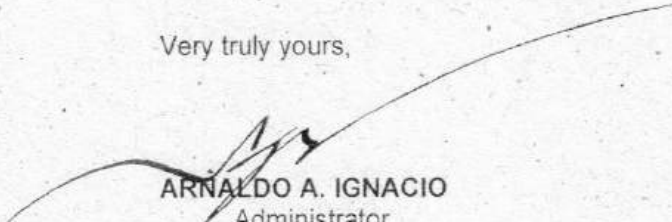
The attached Contract Agreement having been approved, notice is hereby given to **DEVINE ELECTRICAL SERVICES** that service for the **Proposal for One (1) Lot - Preventive Maintenance of the Generator Set at OWWA Central Office** may commence immediately upon receipt of this notice.

Further, the End-User shall evaluate your company's performance on the basis of delivery, prices, quality and/or service.

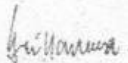
Please acknowledge receipt and acceptance of this Notice by signing the space provided below and submit a copy to the PPMD of the Overseas Workers Welfare Administration (OWWA) at Room 301, 3rd Floor, OWWA Center Building, 7th St., corner F.B. Harrison St., Pasay City.

Thank you.

Very truly yours,


ARNALDO A. IGNACIO
Administrator

I acknowledge receipt of this Notice on APRIL 17, 2024


Ms. GINA VILLANUEVA
Admin Officer
DEVINE ELECTRICAL SERVICES