

**OVERSEAS WORKERS WELFARE ADMINISTRATION - REGIONAL WELFARE OFFICE V, LEGAZPI CITY Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>PROGRAM AND SERVICES DIVISION</b>									-			
	<b>MFOI - EMPLOYMENT FACILITATION AND CAPACITY BUILDING SERVICES</b>												
	<b>I. TECHNICAL/VOCATIONAL COURSES</b>												
	<b>Information Technology Training Program (IT Program - MOOE)</b>												
	CERTIFICATE PAPER, pale cream, 160gsm, short, 10 sheets/box		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 19, 2024	February 20, 2024	February 20, 2024	Others	6,000.00	6,000.00		
	Clicker with Lazer Pointer		No	NP-53.9 - Small Value Procurement	February 06, 2024	February 12, 2024	February 13, 2024	February 13, 2024	Others	6,000.00	6,000.00		
	UHF Wireless Mic Transmitter		No	NP-53.9 - Small Value Procurement	February 06, 2024	February 12, 2024	February 13, 2024	February 13, 2024	Others	12,000.00	12,000.00		
	<b>Recognition Day for Scholars</b>									-			
	Lease of Venue with Snack (@ 150.00/box)		No	NP-53.9 - Small Value Procurement	May 20, 2024	May 23, 2024	May 24, 2024	May 24, 2024	Others	22,500.00	22,500.00		
	Activity Materials & Decoration		No	NP-53.9 - Small Value Procurement	May 20, 2024	May 23, 2024	May 24, 2024	May 24, 2024	Others	8,000.00	8,000.00		
	<b>ACTIVITY SUPPLIES</b>									-			
	TARPALIN 5ft x 10ft		No	Direct Contracting	N/A	N/A	May 24, 2024	May 24, 2024	Others	900.00	900.00		
	CERTIFICATE PAPER, pale cream, 90gsm, 10s, short		No	NP-53.9 - Small Value Procurement	May 20, 2024	May 23, 2024	May 24, 2024	May 24, 2024	Others	500.00	500.00		
	PLAQUE acrylic		No	NP-53.9 - Small Value Procurement	May 20, 2024	May 23, 2024	May 24, 2024	May 24, 2024	Others	100,000.00	100,000.00		
	<b>Summer Camp/Conference</b>									-			
	Lease of Venue with 2 AM Snacks, 2 Lunch, 2 PM Snack & Dinner (per province/clustering; @ 2,500.00/box)		No	NP-53.9 - Small Value Procurement	June 19, 2024	June 26, 2024	June 27, 2024	June 27, 2024	Others	375,000.00	375,000.00		
	Token for Speakers		No	NP-53.9 - Small Value Procurement	June 19, 2024	June 26, 2024	June 23, 2024	June 23, 2024	Others	25,000.00	25,000.00		
	Activity Materials		No	NP-53.9 - Small Value Procurement	June 19, 2024	June 26, 2024	June 23, 2024	June 23, 2024	Others	21,000.00	21,000.00		
	<b>ACTIVITY SUPPLIES</b>									-			
	BALLPEN water resistant, black, 5mm, 50pcs/box		No	NP-53.9 - Small Value Procurement	June 19, 2024	June 22, 2024	June 23, 2024	June 23, 2024	Others	1,650.00	1,650.00		
	TARPALIN 5ft x 10ft		No	Direct Contracting	N/A	N/A	June 23, 2024	June 23, 2024	Others	900.00	900.00		
	CERTIFICATE PAPER, pale cream, 90gsm, 10s, short		No	NP-53.9 - Small Value Procurement	June 19, 2024	June 22, 2024	June 23, 2024	June 23, 2024	Others	525.00	525.00		
	CUSTOMIZED NOTEBOOK		No	NP-53.9 - Small Value Procurement	June 19, 2024	June 22, 2024	June 23, 2024	June 23, 2024	Others	11,250.00	11,250.00		
	CUSTOMIZED name tag		No	NP-53.9 - Small Value Procurement	June 19, 2024	June 22, 2024	June 23, 2024	June 23, 2024	Others	9,000.00	9,000.00		
	CERTIFICATE FRAME, glass, short, black		No	NP-53.9 - Small Value Procurement	June 19, 2024	June 22, 2024	June 23, 2024	June 23, 2024	Others	5,000.00	5,000.00		
	<b>Scholar/Parents Orientation</b>									-			

**OVERSEAS WORKERS WELFARE ADMINISTRATION - REGIONAL WELFARE OFFICE V, LEGAZPI CITY Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Lease of Venue with Snack (per province; 800 pax @ 350.00)		No	NP-53.9 - Small Value Procurement	September 3 & 10, 2024, October 1 & 8, 2024	September 6 & 13, 2024, October 4 & 11, 2024	September 9 & 16, 2024, October 7 & 14, 2024	September 9 & 16, 2024, October 7 & 14, 2024	Others	280,000.00	280,000.00		
	<b>ACTIVITY SUPPLIES</b>												
	BALLPEN water resistant, black, .5mm, 50pcs/box		No	NP-53.9 - Small Value Procurement	September 3 & 10, 2024, October 1 & 8, 2024	September 6 & 13, 2024, October 4 & 11, 2024	September 9 & 16, 2024, October 6 & 13, 2024	September 9 & 16, 2024, October 6 & 13, 2024	Others	2,750.00	2,750.00		
	TARPAULIN, 7ft x 10ft		No	Direct Contracting	N/A	N/A	September 9 & 16, 2024, October 6 & 13, 2024	September 9 & 16, 2024, October 6 & 13, 2024	Others	1,800.00	1,800.00		
	CERTIFICATE PAPER, pale cream, 90gsm, 10s, short		No	NP-53.9 - Small Value Procurement	September 3 & 10, 2024, October 1 & 8, 2024	September 6 & 13, 2024, October 4 & 11, 2024	September 9 & 16, 2024, October 6 & 13, 2024	September 9 & 16, 2024, October 6 & 13, 2024	Others	840.00	840.00		
	CUSTOMIZED NOTEBOOK		No	NP-53.9 - Small Value Procurement	September 3 & 10, 2024, October 1 & 8, 2024	September 6 & 13, 2024, October 4 & 11, 2024	September 9 & 16, 2024, October 6 & 13, 2024	September 9 & 16, 2024, October 6 & 13, 2024	Others	15,000.00	15,000.00		
	COLORED PAPER, blue, 80gsm, short, 50s		No	NP-53.9 - Small Value Procurement	September 3 & 10, 2024, October 1 & 8, 2024	September 6 & 13, 2024, October 4 & 11, 2024	September 9 & 16, 2024, October 6 & 13, 2024	September 9 & 16, 2024, October 6 & 13, 2024	Others	500.00	500.00		
	COLORED PAPER, yellow, 80gsm, short, 50s		No	NP-53.9 - Small Value Procurement	September 3 & 10, 2024, October 1 & 8, 2024	September 6 & 13, 2024, October 4 & 11, 2024	September 9 & 16, 2024, October 6 & 13, 2024	September 9 & 16, 2024, October 6 & 13, 2024	Others	500.00	500.00		
	COLORED PAPER, green, 80gsm, short, 50s		No	NP-53.9 - Small Value Procurement	September 4 & 11, 2024, October 2 & 9, 2024	September 6 & 13, 2024, October 4 & 11, 2024	September 9 & 16, 2024, October 6 & 13, 2024	September 9 & 16, 2024, October 6 & 13, 2024	Others	500.00	70.00		
	<b>MFOIII - EMPLOYMENT FACILITATION AND CAPACITY BUILDING SERVICES</b>												
	<b>I. ECONOMIC COMPONENTS</b>												
	<b>EDLP (EEDT)</b>									-			

**OVERSEAS WORKERS WELFARE ADMINISTRATION - REGIONAL WELFARE OFFICE V, LEGAZPI CITY Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	*REGIONAL OFFICE (including Sorsogon, Masbate & Cat'nes): Phases 1 & 3, Lease of Venue with AM Snack, Lunch and PM Snack (35 pax per training @ 800/pax, 5 trainings)		No	NP-53.9 - Small Value Procurement	1st Monday of 2nd Month Every Quarter	1st Friday of 2nd Month Every Quarter	2nd Monday of 2nd Month Every Quarter	2nd Monday of 2nd Month Every Quarter	Others	140,000.00	140,000.00		
	Tokens for speakers (2 speakers per training)		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	15,000.00	15,000.00		
	*REGIONAL OFFICE: Phase 2, AM Snack, Lunch, PM Snack (18 pax per training @ 800/pax, 5 trainings)		No	NP-53.9 - Small Value Procurement	1st Monday of 2nd Month Every Quarter	February 15, 2024	February 16, 2024	February 16, 2024	Others	72,000.00	72,000.00		
	Van Rental (2 vans/training, @ 4,000/training)		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	40,000.00	40,000.00		
	Tokens for speakers (2 speakers per training)		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	15,000.00	15,000.00		
	ACTIVITY SUPPLIES									-			
	BALLPEN clicker, black, .5mm, 50pcs/box		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	1,600.00	1,600.00		
	Notebook		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	13,125.00	13,125.00		
	Tarpaulin, 5ft x 10ft		No	Direct Contracting	N/A	N/A	February 16, 2024	February 16, 2024	Others	900.00	900.00		
	CERTIFICATE PAPER, pale cream, 90gsm, 10s, A4		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	850.00	850.00		
	CERTIFICATE PAPER, pale cream, 90gsm, 10s, short		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	100.00	100.00		
	CERTIFICATE FRAME, glass, short, black		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	2,600.00	2,600.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	*NAGA SATELLITE OFFICE: Phase 1, Lease of Venue with AM Snack, Lunch and PM Snack (35 pax per training @ 800/pax, 6 trainings)		No	NP-53.9 - Small Value Procurement	1st Monday of 2nd Month Every Quarter	1st Friday of 2nd Month Every Quarter	2nd Monday of 2nd Month Every Quarter	2nd Monday of 2nd Month Every Quarter	Others	168,000.00	168,000.00		
	Tokens for speakers (2 speakers per training x 6 trainings- phases 1&3)		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	18,000.00	18,000.00		
	*NAGA SATELLITE OFFICE: Phases 2 & 3, AM Snack, Lunch, PM Snack (20 pax per training @ 800/pax, 6 trainings)		No	NP-53.9 - Small Value Procurement	1st Monday of 2nd Month Every Quarter	1st Friday of 2nd Month Every Quarter	2nd Monday of 2nd Month Every Quarter	2nd Monday of 2nd Month Every Quarter	Others	96,000.00	96,000.00		
	Bus Rental (@ 8,000/training)		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	48,000.00	48,000.00		
	Tokens for speakers (4 speakers per training, 4 tokens x 6 trainings)		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	36,000.00	36,000.00		
	ACTIVITY SUPPLIES									-			
	BALLPEN dicker, black, .5mm, 50pcs/box		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	2,240.00	2,240.00		
	Notebook		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	3,300.00	3,300.00		
	Tarpaulin, 5ft x 10ft		No	Direct Contracting	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	900.00	900.00		
	CERTIFICATE PAPER, pale cream, 90gsm, 10s, A4		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	840.00	840.00		
	CERTIFICATE PAPER, pale cream, 90gsm, 10s, short		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	100.00	100.00		
	CERTIFICATE FRAME, glass, short, black		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	3,120.00	3,120.00		

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	PROMO MATERIALS		No	NP-53.9 - Small Value Procurement	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	70,000.00	70,000.00		
	<b>EDT (BPBH)</b>												
	Regional Office (including Island Provinces, Sorsogon, Every Thursday: PM Snacks (15 pax x 34 trainings, P250/pax)		No	NP-53.9 - Small Value Procurement	Every 1st Monday of the Month	Every 1st Thursday of the Month	Every 1st Friday of the Month	Every 1st Friday of the Month	Others	127,500.00	127,500.00		
	Naga Office, Once a Month: PM Snacks (35 pax x 12 trainings, P250/pax)		No	NP-53.9 - Small Value Procurement	Every 1st Monday of the Month	Every 1st Thursday of the Month	Every 1st Friday of the Month	Every 1st Friday of the Month	Others	105,000.00	105,000.00		
	Activity Supplies									-			
	BALLPEN dicker, black, .5mm, 50pcs/box		No	Shopping	February 12, 2024	February 15, 2024	February 16, 2024	February 16, 2024	Others	6,080.00	6,080.00		
	<b>Info Caravan on Reintegration</b>									-			
	Venue with Meals (per province; 50 sessions @ 30 pax/session @ 900.00)		No	NP-53.9 - Small Value Procurement	Every 1st Week of the Month	Every 2nd week of the Month	Every 2nd week of the Month	Every 2nd week of the Month	Others	300,000.00	300,000.00		
	Token for Speakers (@ 3/session)		No	NP-53.9 - Small Value Procurement	March 4, 2024	March 7, 2024	March 08, 2024	March 08, 2024	Others	75,000.00	75,000.00		
	Activity & Promo Materials		No	NP-53.9 - Small Value Procurement	March 4, 2024	March 7, 2024	March 08, 2024	March 08, 2024	Others	190,000.00	190,000.00		
	<b>ACTIVITY SUPPLIES</b>												
	BALLPEN dicker, black, .5mm, 50pcs/box		No	NP-53.9 - Small Value Procurement	March 4, 2024	March 7, 2024	March 08, 2024	March 08, 2024	Others	11,200.00	11,200.00		
	Notebook		No	NP-53.9 - Small Value Procurement	March 4, 2024	March 7, 2024	March 08, 2024	March 08, 2024	Others	16,500.00	16,500.00		
	TARPAULIN, 5ft x 10ft		No	Direct Contracting	N/A	N/A	March 08, 2024	March 08, 2024	Others	5,400.00	5,400.00		
	CERTIFICATE FRAME, glass, short black		No	NP-53.9 - Small Value Procurement	March 4, 2024	March 7, 2024	March 08, 2024	March 08, 2024	Others	19,500.00	19,500.00		
	CERTIFICATE PAPER, pale cream 160gsm 10s A4		No	NP-53.9 - Small Value Procurement	March 4, 2024	March 7, 2024	March 08, 2024	March 08, 2024	Others	2,905.00	2,905.00		
	CERTIFICATE PAPER, pale cream 160gsm 10s short		No	NP-53.9 - Small Value Procurement	March 4, 2024	March 7, 2024	March 08, 2024	March 08, 2024	Others	1,000.00	1,000.00		
	<b>CBT for LGU, Partners and Other Entities</b>									-			
	Lease of Venue with Snack (per province; @ 900.00/pax)		No	NP-53.9 - Small Value Procurement	Every 1st Week of the Month	Every 2nd week of the Month	Every 2nd week of the Month	Every 2nd week of the Month	Others	405,000.00	405,000.00		

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					Advertisement/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Token for Speakers		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	12,000.00	12,000.00		
	Token for Participants		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	180,000.00	180,000.00		
	Activity/Promo Materials		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	62,000.00	62,000.00		
	<b>ACTIVITY SUPPLIES</b>									-			
	BALLPEN water resistant, black .5mm 50pcs/box		No	Shopping	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	3,300.00	3,300.00		
	TARPAULIN, 5ft x 10ft		No	Direct Contracting	N/A	N/A	March 24, 2023	March 24, 2023	Others	1,800.00	1,800.00		
	CERTIFICATE PAPER, pale cream 90gsm 10s short		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	1,050.00	1,050.00		
	CUSTOMIZED NOTEBOOK		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	15,000.00	15,000.00		
	CERTIFICATE FRAME, glass, short black		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	2,600.00	2,600.00		
	CERTIFICATE JACKET, short, black/red/blue		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	13,500.00	13,500.00		
	COSTUMIZED name tag		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	22,500.00	22,500.00		
	<b>CBT for OFC's</b>									-			
	Lease of Venue with Snack & Lunch (per province; 55 sessions @ 40px/session)		No	NP-53.9 - Small Value Procurement	Every 1st Week of the Month	Every 2nd week of the Month	Every 2nd week of the Month	Every 2nd week of the Month	Others	462,000.00	462,000.00		
	Token for Speakers (@ 3 per sessions)		No	NP-53.9 - Small Value Procurement	March 20, 2024	March 27, 2024	March 28, 2024	March 28, 2024	Others	30,000.00	30,000.00		
	Activity Promo Materials		No	NP-53.9 - Small Value Procurement	March 20, 2024	March 27, 2024	March 28, 2024	March 28, 2024	Others	55,000.00	55,000.00		
	<b>ACTIVITY SUPPLIES</b>									-			
	BALLPEN dicker, black, .5mm, 50pcs/box		No	Shopping	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	12,800.00	12,800.00		
	TARPAULIN, 5ft x 10ft		No	Direct Contracting	N/A	March 23, 2023	March 24, 2023	March 24, 2023	Others	2,700.00	2,700.00		
	CERTIFICATE PAPER, pale cream 160gsm 10s A4		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	3,150.00	3,150.00		
	NOTEBOOK		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	18,000.00	18,000.00		
	CERTIFICATE FRAME, glass, short black		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	19,500.00	19,500.00		
	<b>OFC Formation/Parokya</b>									-			

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Lease of Venue with Snack (per Barangay/Municipality; 20 sessions/brgy @ 30pax/session)		No	NP-53.9 - Small Value Procurement	Every 1st Week of the Month	Every 2nd week of the Month	Every 2nd week of the Month	Every 2nd week of the Month	Others	150,000.00	150,000.00		
	<b>ACTIVITY SUPPLIES</b>									-			
	BALLPEN clicker, black, .5mm, 50pcs/box		No	Shopping	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	9,600.00	9,600.00		
	Notebook		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	15,000.00	15,000.00		
	TARPAULIN, 5ft x 10ft		No	Direct Contracting	N/A	N/A	March 24, 2023	March 24, 2023	Others	5,400.00	5,400.00		
	CERTIFICATE FRAME, glass, short black		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	6,500.00	6,500.00		
	CERTIFICATE PAPER, pale cream 160gsm 10s A4		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	5,250.00	5,250.00		
	CERTIFICATE PAPER, pale cream 160gsm 10s short		No	NP-53.9 - Small Value Procurement	March 18, 2024	March 21, 2024	March 22, 2024	March 22, 2024	Others	500.00	500.00		
	<b>III SOCIO-CULTURAL ACTIVITIES</b>									-			
	<b>National Seafarers Day</b>									-			
	Lease of Venue and AM Snack, Lunch & PM Snack (80PAX @ 650.00/box)		No	NP-53.9 - Small Value Procurement	September 18, 2024	September 25, 2024	September 26, 2024	September 26, 2024	Others	52,000.00	52,000.00		
	RAFFLE, GAMES & CONTEST PRIZES		No	NP-53.9 - Small Value Procurement	September 18, 2024	September 25, 2024	September 26, 2024	September 26, 2024	Others	10,000.00	10,000.00		
	Activity Materials & Decoration		No	NP-53.9 - Small Value Procurement	September 16, 2024	September 19, 2024	September 20, 2024	September 20, 2024	Others	7,500.00	7,500.00		
	<b>ACTIVITY SUPPLIES</b>								Others	-			
	BALLPEN clicker, black, .5mm, 50pcs/box		No	Shopping	September 16, 2024	September 19, 2024	September 20, 2024	September 20, 2024	Others	1,280.00	1,280.00		
	Notebook		No	NP-53.9 - Small Value Procurement	September 16, 2024	September 19, 2024	September 20, 2024	September 20, 2024	Others	2,000.00	2,000.00		
	TARPAULIN, 5ft x 10ft		No	Direct Contracting	N/A	N/A	September 20, 2024	September 20, 2024	Others	900.00	900.00		
	CERTIFICATE FRAME, glass, short black		No	NP-53.9 - Small Value Procurement	September 16, 2024	September 19, 2024	September 20, 2024	September 20, 2024	Others	1,300.00	1,300.00		
	CERTIFICATE PAPER, pale cream 160gsm 10s short		No	NP-53.9 - Small Value Procurement	September 16, 2024	September 19, 2024	September 20, 2024	September 20, 2024	Others	210.00	210.00		
	COSTUMIZED LEI, with OWWA Cases		No	NP-53.9 - Small Value Procurement	September 16, 2024	September 19, 2024	September 20, 2024	September 20, 2024	Others	1,500.00	1,500.00		
	<b>MOFYA</b>												
	Lease of Venue and Snack & Lunch (75 @ 900.00/box)		No	NP-53.9 - Small Value Procurement	October 2, 2024	October 9, 2024	October 10, 2024	October 10, 2024	Others	67,500.00	67,500.00		

**OVERSEAS WORKERS WELFARE ADMINISTRATION - REGIONAL WELFARE OFFICE V, LEGAZPI CITY Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Activity Materials & Decoration		No	NP-53.9 - Small Value Procurement	October 1, 2024	October 4, 2024	October 7, 2024	October 7, 2024	Others	10,000.00	10,000.00		
	ACTIVITY SUPPLIES									-			
	TARPAULIN, 5ft x 10ft		No	Direct Contracting	N/A	N/A	October 7, 2024	October 7, 2024	Others	900.00	900.00		
	TOKEN for Nominees		No	NP-53.9 - Small Value Procurement	October 1, 2024	October 4, 2024	October 7, 2024	October 7, 2024	Others	12,000.00	12,000.00		
	CERTIFICATE FRAME, glass, short_black		No	NP-53.9 - Small Value Procurement	October 1, 2024	October 4, 2024	October 7, 2024	October 7, 2024	Others	1,950.00	1,950.00		
	CERTIFICATE PAPER, pale cream 90xsm 10s short		No	NP-53.9 - Small Value Procurement	October 1, 2024	October 4, 2024	October 7, 2024	October 7, 2024	Others	500.00	500.00		
	CUSTOMIZED Plaque		No	NP-53.9 - Small Value Procurement	October 1, 2024	October 4, 2024	October 7, 2024	October 7, 2024	Others	15,000.00	15,000.00		
	CUSTOMIZED LEI, with OMWA Cares		No	NP-53.9 - Small Value Procurement	October 1, 2024	October 4, 2024	October 7, 2024	October 7, 2024	Others	4,500.00	4,500.00		
	<b>Marilag Awards</b>												
	Lease of Venue and Snack & Lunch (75 PAX @ 650.00/box)		No	NP-53.9 - Small Value Procurement	October 1, 2024	October 4, 2024	October 7, 2024	October 7, 2024	Others	48,750.00	48,750.00		
	Activity Materials & Decoration		No	NP-53.9 - Small Value Procurement	October 1, 2024	October 4, 2024	October 7, 2024	October 7, 2024	Others	10,000.00	10,000.00		
	ACTIVITY SUPPLIES									-			
	TARPAULIN, 5ft x 10ft		No	Direct Contracting	N/A	N/A	October 7, 2024	October 7, 2024	Others	900.00	900.00		
	CERTIFICATE FRAME, glass, short_black		No	NP-53.9 - Small Value Procurement	October 1, 2024	October 4, 2024	October 7, 2024	October 7, 2024	Others	6,500.00	6,500.00		
	CERTIFICATE PAPER, pale cream 90xsm 10s short		No	NP-53.9 - Small Value Procurement	October 1, 2024	October 4, 2024	October 7, 2024	October 7, 2024	Others	210.00	210.00		
	COSTUMIZED Plaque		No	NP-53.9 - Small Value Procurement	October 1, 2024	October 4, 2024	October 7, 2024	October 7, 2024	Others	7,500.00	7,500.00		
	COSTUMIZED LEI, with OMWA Cares		No	NP-53.9 - Small Value Procurement	October 1, 2024	October 4, 2024	October 7, 2024	October 7, 2024	Others	1,500.00	1,500.00		
	<b>Migrants Workers Day</b>									-			
	Lease of Venue and AM Snack, Lunch & PM Snack (500 @ 350.00/box)		No	NP-53.9 - Small Value Procurement	May 22, 2024	May 29, 2024	May 30, 2024	May 30, 2024	Others	175,000.00	175,000.00		
	RAFFLE, GAMES & CONTEST PRIZES		No	NP-53.9 - Small Value Procurement	May 22, 2024	May 29, 2024	May 30, 2024	May 30, 2024	Others	50,000.00	50,000.00		
	Activity Materials & Decoration		No	NP-53.9 - Small Value Procurement		N/A			Others	10,000.00	10,000.00		
	ACTIVITY SUPPLIES									-			
	TARPAULIN, 5ft x 10ft		No	Direct Contracting	N/A	N/A	May 30, 2023	May 30, 2023	Others	900.00	900.00		
	CERTIFICATE FRAME, glass, short_black		No	NP-53.9 - Small Value Procurement	May 27, 2024	May 31, 2023	June 03, 2024	June 03, 2024	Others	5,200.00	5,200.00		



**OVERSEAS WORKERS WELFARE ADMINISTRATION - REGIONAL WELFARE OFFICE V, LEGAZPI CITY Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	CERTIFICATE PAPER, pale cream 160gsm 10s short		No	NP-53.9 - Small Value Procurement	May 27, 2024	May 31, 2023	June 03, 2024	June 03, 2024	Others	420.00	420.00		
	CERTIFICATE JACKET, short, black		No	NP-53.9 - Small Value Procurement	May 27, 2024	May 31, 2023	June 03, 2024	June 03, 2024	Others	1,350.00	1,350.00		
	COSTUMIZED LEI, with OMWA Cares		No	NP-53.9 - Small Value Procurement	May 27, 2024	May 31, 2023	June 03, 2024	June 03, 2024	Others	3,000.00	3,000.00		
	EVENT SHIRT		No	NP-53.9 - Small Value Procurement	May 27, 2024	May 31, 2023	June 03, 2024	June 03, 2024	Others	28,000.00	28,000.00		
	<b>Labor Day</b>									-			
	Lease of Venue and Snack & Lunch (@250.00/px)		No	NP-53.9 - Small Value Procurement	April 15, 2024	April 25, 2024	April 26, 2024	April 26, 2024	Others	25,000.00	25,000.00		
	ACTIVITY SUPPLIES												
	TARPAULIN 5ft x 10ft		No	Direct Contracting	N/A	N/A	April 26, 2024	April 26, 2024	Others	900.00	900.00		
	<b>Family Day</b>									-			
	Lease of Venue and AM Snack, Lunch & PM Snack (1,300@150.00/px)		No	NP-53.9 - Small Value Procurement	November 20, 2024	November 27, 2024	November 28, 2024	November 28, 2024	Others	585,000.00	585,000.00		
	RAFFLE, GAMES & CONTEST PRIZES		No	NP-53.9 - Small Value Procurement	November 20, 2024	November 27, 2024	November 28, 2024	November 28, 2024	Others	150,000.00	150,000.00		
	Activity Materials & Decoration		No	NP-53.9 - Small Value Procurement	November 20, 2024	November 27, 2024	November 28, 2024	November 28, 2024	Others	30,000.00	30,000.00		
	ACTIVITY SUPPLIES									-			
	TARPAULIN, 5ft x 10ft		No	Direct Contracting	N/A	N/A	November 28, 2024	November 28, 2024	Others	900.00	900.00		
	CERTIFICATE FRAME, glass, short black		No	NP-53.9 - Small Value Procurement	November 20, 2024	November 27, 2024	November 28, 2024	November 28, 2024	Others	5,200.00	5,200.00		
	CERTIFICATE PAPER, pale cream 160gsm 10s short		No	NP-53.9 - Small Value Procurement	November 20, 2024	November 27, 2024	November 28, 2024	November 28, 2024	Others	420.00	420.00		
	CERTIFICATE JACKET, short, black		No	NP-53.9 - Small Value Procurement	November 20, 2024	November 27, 2024	November 28, 2024	November 28, 2024	Others	1,350.00	1,350.00		
	COSTUMIZED LEI, with OMWA Cares		No	NP-53.9 - Small Value Procurement	November 20, 2024	November 27, 2024	November 28, 2024	November 28, 2024	Others	3,000.00	3,000.00		
	EVENT SHIRT		No	NP-53.9 - Small Value Procurement	November 20, 2024	November 27, 2024	November 28, 2024	November 28, 2024	Others	28,000.00	28,000.00		
	<b>Info Caravan for Membership Promotion</b>									-			
	Venue and Snack (1500 PAX@ @ 150.00)		No	NP-53.9 - Small Value Procurement	Every 1st Week of the Month	Every 2nd week of the Month	Every 2nd week of the Month	Every 2nd week of the Month	Others	225,000.00	225,000.00		
	Promo Materials		No	NP-53.9 - Small Value Procurement	March 20, 2024	March 27, 2024	March 28, 2024	March 28, 2024	Others	95,000.00	95,000.00		
	<b>Fora/conference for Stakeholders</b>									-			
	Lease of Venue and AM Snack, Lunch & PM Sn		No	NP-53.9 - Small Value Procurement	May 8, 2024	May 15, 2024	May 16, 2024	May 16, 2024	Others	135,000.00	135,000.00		
	Meals & Accommodation for Participants		No	NP-53.9 - Small Value Procurement	May 10, 2024	May 14, 2024	May 15, 2024	May 15, 2024	Others	100,000.00	100,000.00		



**OVERSEAS WORKERS WELFARE ADMINISTRATION - REGIONAL WELFARE OFFICE V, LEGAZPI CITY Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Legazpi Regional Office		No	Direct Contracting	N/A	N/A	1/2/2024	1/2/2024		130,000.00	130,000.00		
	Naga Satellite Office		No	Direct Contracting	N/A	N/A	1/2/2024	1/2/2024		50,000.00	50,000.00		
	Cable, Satellite, Telegraph & Radio Expenses												
	Legazpi Regional Office		No	Direct Contracting	N/A	N/A	4/4/2024	4/15/2024		6,000.00	6,000.00		
	Security Services												
	Legazpi Regional Office & Naga Satellite Office		No	Direct Contracting	N/A	N/A	1/2/2024	1/2/2024		420,000.00	420,000.00		
	Fuel, Oil and Lubricant Expenses												
	Legazpi Regional Office		No	Direct Contracting	N/A	N/A	1/2/2024	1/2/2024		630,000.00	630,000.00		
	Naga Satellite Office		No	Direct Contracting	N/A	N/A	2/2/2024	2/2/2024		30,000.00	30,000.00		
	Accountable Forms Expenses												
	Check Booklets for BPBH, GAA and OWWA Fund		No	NP-53.5 Agency-to-Agency	N/A	N/A	every 2 months	every 2 months		36,000.00	36,000.00		
	Non-Accountable Forms Expenses												
	Legazpi Regional Office		No	Direct Contracting	N/A	N/A	every 2 months	every 2 months		45,000.00	45,000.00		
	Naga Satellite Office		No	Direct Contracting	N/A	N/A	every 2 months	every 2 months		30,000.00	30,000.00		
	Drugs and Medicine Expenses												
	Blood Pressure Apparatus, manual, aneroidal		No	NP-53.9 - Small Value Procurement	2/2/2023	N/A	2/15/2024	2/15/2024		4,000.00	4,000.00		
	Blood Pressure Apparatus, digital		No	NP-53.9 - Small Value Procurement	2/2/2023	N/A	2/15/2024	2/15/2024		3,500.00	3,500.00		
	Glucometer and Strips (50 pieces)		No	NP-53.9 - Small Value Procurement	2/2/2023	N/A	2/15/2024	2/15/2024		4,000.00	4,000.00		
	Glucometer Strips (50 pieces)		No	NP-53.9 - Small Value Procurement	2/2/2023	N/A	2/15/2024	2/15/2024		2,000.00	2,000.00		
	Cholesterol Meter and Strips (50 pieces)		No	NP-53.9 - Small Value Procurement	2/2/2023	N/A	2/15/2024	2/15/2024		4,000.00	4,000.00		
	Cholesterol Meter Strips (50 pieces)		No	NP-53.9 - Small Value Procurement	2/2/2023	N/A	2/15/2024	2/15/2024		20,000.00	2,000.00		
	Lancets, 100s		No	NP-53.9 - Small Value Procurement	2/2/2023	N/A	2/15/2024	2/15/2024		1,000.00	1,000.00		
	Thermal Scanner Gun		No	NP-53.9 - Small Value Procurement	2/2/2023	N/A	2/15/2024	2/15/2024		1,600.00	1,600.00		
	Weighing Scale, Digital		No	NP-53.9 - Small Value Procurement	2/2/2023	N/A	2/15/2024	2/15/2024		5,500.00	5,500.00		
	Elastic Bandages, 3x5yards		No	NP-53.9 - Small Value Procurement	2/2/2023	N/A	2/15/2024	2/15/2024		3,000.00	3,000.00		







**OVERSEAS WORKERS WELFARE ADMINISTRATION - REGIONAL WELFARE OFFICE V, LEGAZPI CITY Annual Procurement Plan for FY 2024**

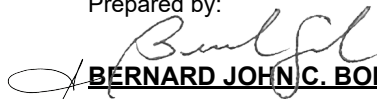
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Legazpi Regional Office		No	NP-52.1B - Shopping	2/2/2024	N/A	2/15/2024	2/15/2024		3,200.00	3,200.00		
	<b>Semi-Expendable - ICT Equipment</b>												
	Desktop Computer												
	Legazpi Regional Office		No	NP-52.1B - Shopping	2/2/2024	N/A	2/15/2024	2/15/2024		99,000.00	99,000.00		
	Naga Satellite Office		No	NP-52.1B - Shopping	2/2/2024	N/A	2/15/2024	2/15/2024		99,000.00	99,000.00		
	Laptop												
	Legazpi Regional Office		No	NP-52.1B - Shopping	2/2/2024	N/A	2/15/2024	2/15/2024		39,000.00	39,000.00		
	Naga Satellite Office		No	NP-52.1B - Shopping	2/2/2024	N/A	2/15/2024	2/15/2024		39,000.00	39,000.00		
	UPS												
	Legazpi Regional Office		No	NP-52.1B - Shopping	2/2/2024	N/A	2/15/2024	2/15/2024		30,000.00	30,000.00		
	Naga Satellite Office		No	NP-52.1B - Shopping	2/2/2024	N/A	2/15/2024	2/15/2024		15,000.00	15,000.00		
	Flashdrive, 16GB												
	Legazpi Regional Office		No	NP-52.1B - Shopping	2/2/2024	N/A	2/15/2024	2/15/2024		2,000.00	2,000.00		
	<b>Semi-Expendable - Office Equipment</b>												
	Airconditioner, Split Type												
	Legazpi Regional Office		No	NP-53.9 - Small Value Procurement	2/2/2024	N/A	2/15/2024	2/15/2024		34,000.00	34,000.00		
	<b>Semi-Expendable -Machinery and Equipment</b>												
	DSLR Camera												
	Legazpi Regional Office		No	NP-53.9 - Small Value Procurement	2/2/2024	N/A	2/15/2024	2/15/2024		85,000.00	85,000.00		
	<b>Semi-Expendable -Other Machinery and Equipment</b>												
	CCTV Wireless System												
	Legazpi Regional Office		No	NP-53.9 - Small Value Procurement	2/2/2024	N/A	2/15/2024	2/15/2024		105,000.00	105,000.00		
	<b>Taxes, Insurance Premiums &amp; Other Fees</b>												
	Taxes, Duties & Licenses												
	Legazpi Regional Office		No	NP-53.5 Agency-to-Agency	N/A	N/A	12/2/2024	12/3/2024		14,000.00	14,000.00		
	Fidelity Bond Premiums												
	Legazpi Regional Office		No	NP-53.5 Agency-to-Agency	N/A	N/A	2nd to 4th Quarter	2nd to 4th Quarter		60,000.00	60,000.00		
	Naga Satellite Office		No	NP-53.5 Agency-to-Agency	N/A	N/A	2nd Quarter	2nd Quarter		7,500.00	7,500.00		
	Insurance Expenses												
	Legazpi Regional Office		No	NP-53.5 Agency-to-Agency	N/A	N/A	1/16/2024	1/17/2024		50,000.00	50,000.00		

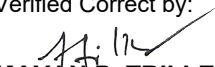


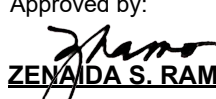


**OVERSEAS WORKERS WELFARE ADMINISTRATION - REGIONAL WELFARE OFFICE V, LEGAZPI CITY Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Legazpi Regional Office - EPSON		No	NP-52.1B - Shopping	2/2/2024	N/A	2/15/2024	2/15/2024		9,600.00	9,600.00		
	Ink refill, Cyan												
	Legazpi Regional Office - EPSON		No	NP-52.1B - Shopping	2/2/2024	N/A	2/15/2024	2/15/2024		11,520.00	11,520.00		
	Legazpi Regional Office - HP		No	NP-52.1B - Shopping	2/2/2024	N/A	2/15/2024	2/15/2024		9,600.00	9,600.00		
	Office Rental												
	Legazpi Regional Office - Ayala Malls		No	NP-53.9 - Small Value Procurement	2/2/2024	N/A	2/15/2024	2/15/2024		238,000.00	238,000.00		
	Legazpi Regional Office - Stock Room		No	NP-53.9 - Small Value Procurement	2/2/2024	N/A	2/15/2024	2/15/2024		124,000.00	124,000.00		
	Pest Control/STP												
	Legazpi Regional Office		No	Direct Contracting	N/A	N/A	1/23/2024	1/24/2024		30,000.00	30,000.00		
	Others												
	Legazpi Regional Office		No	NP-53.9 - Small Value Procurement	2/2/2024	N/A	2/15/2024	2/15/2024		4,960.00	4,960.00		
	PROPERTY, PLANT AND EQUIPMENT												
	Motor Vehicle												
	Passenger Van		No	NP-53.1 - Two Failed Biddings	1/9/2024	N/A	1/23/2024	1/25/2024		1,870,000.00		1,870,000.00	
	Pick Up		No	Sec. 10 - Competitive Bidding	2/12/2024	N/A	3/15/2024	3/19/2024		1,760,000.00		1,760,000.00	

Prepared by:  
  
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