

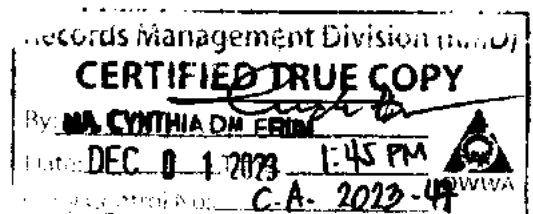
**CONTRACT AGREEMENT NO. 2023-38**

THIS AGREEMENT made the \_\_\_\_\_ day of DEC 01 2023 2022 between **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** represented by its **Administrator ARNALDO A. IGNACIO** of OWWA Center Building cor. 7<sup>th</sup> Street and F.B. Harrison St., Pasay City, Philippines (hereinafter called "the Entity") of the one part and **GMO GLOBALSIGN, INC.** represented by its **Sales and Business Development – Team Lead, Mr. CRIS DE GUZMAN** of 23F Zuellig Building Paseo de Roxas, Makati Avenue, Makati City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for **One (1) Lot - Subscription of Organization Wildcard Certificate** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Forty-Seven Thousand Three Hundred Ninety-Seven Pesos and 51/100 (Php47,397.51)** (hereinafter called "the Contract Price").

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - (a) Purchase Request;
  - (b) Request for Price Quotation;
  - (c) Bid proposal, Eligibility requirements, documents and/or statements;
  - (d) Notice of Award of Contract and the Bidder's conforme thereto;
  - (e) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration for the sum of **Forty-Seven Thousand Three Hundred Ninety-Seven Pesos and 51/100 (Php47,397.51)** or such other sums as may be ascertained, **GMO GLOBALSIGN, INC.** agrees to **One (1) Lot - Subscription of Organization Wildcard Certificate** in accordance with his/her/its Bid.
4. The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.



IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

*[Signature]*  
**ARNALDO A. IGNACIO**  
Administrator

*[Signature]*  
**Mr. CRIS DE GUZMAN**  
Sales and Business Development –  
Team Lead

For  
**OVERSEAS WORKERS WELFARE  
ADMINISTRATION**

For  
**GMO GLOBALSIGN, INC.**

Signed in the presence of:

*[Signature]*  
**JOSEPH JOHN Q. PADILLA**  
Witness

\_\_\_\_\_  
Witness

**CERTIFIED FUNDS AVAILABILITY:**

*[Signature]*  
**MARIA GIEZL T. LANUZA**  
OIC, Accounting Division  
Amount: ₱ 47,397.51

DBN: 2023-11-867

Records Management Division  
**CERTIFIED TRUE COPY**  
By: **NA. CYNTHIA DM ERIB**  
Date: **DEC 01 2023** Time: **1:45 PM**  
Copy Control No: **C.A. 2023-47**  
OWWA

**ACKNOWLEDGMENT**

Republic of the Philippines

City of QUEZON CITY

BEFORE ME, a Notary Public for in the City of QUEZON CITY, this 01 DEC 2023 day of \_\_\_\_\_, personally appeared, **Administrator ARNALDO A. IGNACIO** representing **OVERSEAS WORKERS WELFARE ADMINISTRATION** with Passport No. S0025945A issued on 08 SEP 2022 at DFA MANILA, and **Mr. CRIS DE GUZMAN** representing **GMO GLOBALSIGN, INC.** with Valid Government ID No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_, known to me to be the same persons who executed this foregoing instrument and that they acknowledged to me that the same is their own free act and voluntary deed as well as the free act and purposes therein set forth.

- (a) Purchase Request;
- (b) Request for Price Quotation;
- (c) Bid proposal, Eligibility requirements, documents and/or statements;
- (d) Notice of Award of Contract and the Bidder's conforme thereto;
- (e) Other contract documents that may be required by existing laws and/or the Entity.

This instrument, consisting of the abovementioned annexes including the page on which this acknowledgement is written and the documents listed below, refers to an Agreement signed by the parties and their instrumental witness at page 2 and on the left hand margin of each and every page thereof.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my notarial seal at QUEZON CITY, Philippines, this 01 DEC 2023 day of \_\_\_\_\_, 2023.

Notary Public

**ATTY. ROGELIO J. BOLIVAR**

NOTARY PUBLIC IN QUEZON CITY

Commission No. Adm. Matter No. NP-549

Jan. 01, 2023 up to Dec. 31, 2024

IBP O.R. No. 180815 2023 & IBP O.R. No. 180816 2024

PTR O.R. No. 39166600 01/03/2023 / Roll No. 33832 / TIN# 129-871-009-000

MCLE Compliance No. 7 April 15, 2022 up to April 14, 2025

Address: 31-F Harvard St. Cubao, Q.C.

Doc. No.: 56  
Page No.: 13  
Book No.: XIV  
Series of 2023

records management by \_\_\_\_\_

**CERTIFIED TRUE COPY**

By: MA. CYNTHIA DELA CRUZ

Date: DEC 01 2023 1:45 PM

Copy Control No: C:A-2023-47

COPY 2



Republic of the Philippines  
Department of Migrant Workers  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**

**NOTICE OF AWARD**

10 November 2023

**Mr. CRIS DE GUZMAN**  
Sales & Business Development – Team Lead  
**GMO GLOBALSIGN INC.**  
23F Zuellig Bldg., Paseo De Roxas  
cor Makati Ave, Makati City

Dear **Mr. De Guzman**,

Please be informed that your bid proposal dated 16 November 2023 for **Proposal for the Subscription of Organization Wildcard Certificate** with a total contract price of **Forty-seven Thousand Three Hundred Ninety-seven Pesos and 51/100 (Php47,397.51)** only, is accepted.

You are hereby required to submit the Omnibus Sworn Statement upon receipt of this Notice within five (5) working days. Your failure to provide the said requirement shall constitute a sufficient ground for cancellation of the award.

Kindly acknowledge receipt and acceptance of this Notice by signing the space provided below and submit a copy to the Procurement and Property Management Division of the Overseas Workers Welfare Administration (OWWA) at Room 301, 3<sup>rd</sup> Floor, OWWA Center Building, 7<sup>th</sup> St., corner F.B. Harrison St., Pasay City.

Thank you.

Very truly yours,

  
**ARNALDO A. IGNACIO**  
Administrator

Conforme:

  
**Mr. CRIS DE GUZMAN**  
Sales & Business Development – Team Lead  
**GMO GLOBALSIGN INC.**

Date: ~~NOV 20 2023~~



Republic of the Philippines  
Department of Migrant Workers  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**

**NOTICE TO PROCEED**

Date: NOV 16 2023

**Mr. CRIS DE GUZMAN**  
Sales & Business Development – Team Lead  
**GMO GLOBALSIGN INC.**  
23F Zuellig Bldg., Paseo De Roxas  
cor Makati Ave, Makati City

Dear **Mr. De Guzman**,

The attached Contract Agreement having been approved, notice is hereby given to **GMO GLOBALSIGN INC.** that delivery for **Proposal for the Subscription of Organization Wildcard Certificate** commence **15 calendar days** upon receipt of this notice.

Further, the End-User shall evaluate your company's performance on the basis of delivery, prices, quality and/or service.

Please acknowledge receipt and acceptance of this Notice by signing the space provided below and submit a copy to the PPMD of the Overseas Workers Welfare Administration (OWWA) at Room 301, 3<sup>rd</sup> Floor, OWWA Center Building, 7<sup>th</sup> St., corner F.B. Harrison St., Pasay City.

Thank you.

Very truly yours,

  
**ARNALDO A. IGNACIO**  
Administrator

I acknowledge receipt of this Notice on DEC 01 2023

  
**Mr. CRIS DE GUZMAN**  
Sales & Business Development – Team Lead  
**GMO GLOBALSIGN INC.**