

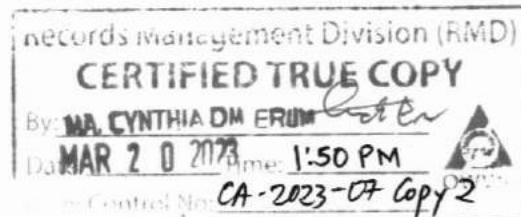
## CONTRACT AGREEMENT NO. 2023-04

THIS AGREEMENT made the \_\_\_\_\_ day of MAR 17 2023 2023 between **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** represented by its Administrator **ARNALDO A. IGNACIO** of OWWA Center Building cor. 7<sup>th</sup> Street and F.B. Harrison St., Pasay City, Philippines (hereinafter called "the Entity") of the one part and **MYBUSYBEE INC.** represented by its **Chief Executive Officer/Founder Mr. RICO M. HERNANDEZ** of Unit 7 G/F Burgundy Place 174-B, Gonzales St., Loyola Heights, Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Supply and Delivery of 10 host Online Video Conference for One (1) Year** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Hundred Twenty Thousand Pesos (Php120,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - (a) Terms of Reference;
  - (b) Request for Price Quotation;
  - (c) Eligibility requirements, documents and/or statements;
  - (d) Notice of Award of Contract and the Bidder's conforme thereto;
  - (e) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration for the sum of **One Hundred Twenty Thousand Pesos (Php120,000.00)** or such other sums as may be ascertained, **MYBUSYBEE INC.** agrees to **Supply and Delivery of 10 host Online Video Conference for One (1) Year** in accordance with his/her/its Bid.
4. The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.



IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

*[Handwritten Signature]*  
ARNALDO A. IGNACIO  
Administrator  
*[Handwritten initials]*

*[Handwritten Signature]*  
RICO M. HERNANDEZ  
Chief Executive Officer/Founder

For  
OVERSEAS WORKERS WELFARE  
ADMINISTRATION

For  
MYBUSYBEE INC.

Signed in the presence of:

*[Handwritten Signature]*  
JOSEPH JOHN Q. PADILLA  
Witness

*[Handwritten Signature]*  
ANDREA A. HERNANDEZ / COO  
Witness

CERTIFIED FUNDS AVAILABILITY:

*[Handwritten Signature]*  
MARIA GIEZL Y. LANUZA  
OIC, Accounting Division  
Amount: 20,000.00

OBN 2023-03-255

recorus management Division (RMD)  
**CERTIFIED TRUE COPY**  
By: MA CYNTHIA DM ERIM *[Handwritten Signature]*  
Date: MAR 20 2023 Time: 1:50 PM  
Control No: \_\_\_\_\_  
OWWA

ACKNOWLEDGMENT

Republic of the Philippines  
City of QUEZON CITY ) S.S.

BEFORE ME, a Notary Public for in the City of QUEZON CITY this      day of MAR 17 2023, personally appeared, **Administrator ARNALDO A. IGNACIO** representing **OVERSEAS WORKERS WELFARE ADMINISTRATION** with Passport No. S0010164A issued on 21 FEB 2018 at DFA MANILA, and **RICO M. HERNANDEZ** representing **MYBUSYBEE INC.** with Valid Government ID No.                      issued on                      at                     , known to me to be the same persons who executed this foregoing instrument and that they acknowledged to me that the same is their own free act and voluntary deed as well as the free act and purposes therein set forth.

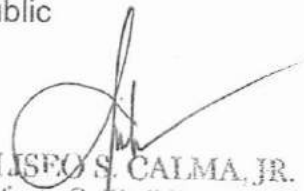
- (a) Terms of Reference;
- (b) Request for Price Quotation;
- (c) Eligibility requirements, documents and/or statements;
- (d) Notice of Award of Contract and the Bidder's conforme thereto;
- (e) Other contract documents that may be required by existing laws and/or the Client.

This instrument, consisting of the abovementioned annexes including the page on which this acknowledgement is written and the documents listed below, refers to an Agreement signed by the parties and their instrumental witness at page 2 and on the left hand margin of each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at QUEZON CITY, Philippines, this MAR 17 2023 day of                     , 2023.

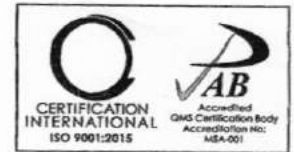
Doc. No.: 96  
Page No.: 70  
Book No.: VIII-B  
Series of 2023

Notary Public



**ATTY. ELISEO S. CALMA, JR.**  
Notary Public for Q.C. / Until Dec. 31, 2024  
Roll No. 40183  
PTR No. 40071721 / Jan. 03, 2023/Q.C.  
IBP No. 257225, Jan. 01, 2023  
MCLE Comp. No. VII-0006924(09/21/2021-04/14/2025)  
Adm. Matter No. NP-062(2022-2023)  
20 Kamagong St., Sanaranga Vill. East Fairview Q.C.  
TIN: 138-541-197-000

**CERTIFIED TRUE COPY**  
By: MA. CYNTHIA DM ERIN  
Date: MAR 20 2023 Time: 1:50 PM  
Control No:                       
OWWA



**NOTICE OF AWARD**

20 February 2023

**Mr. RICO M. HERNANDEZ**  
Chief Executive Officer/Founder  
**MYBUSYBEE INC.**  
Unit 7 G/F Burgundy Place 174-B,  
Gonzales St., Loyola Heights,  
Quezon City

Dear **Ms. Hernandez**,

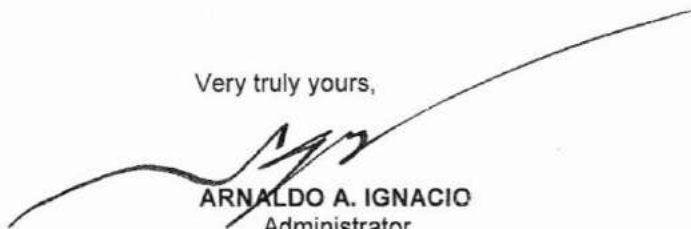
Please be informed that your bid proposal dated 13 February 2022 for the **Supply and Delivery of 10 host Online Video Conference for One (1) Year** with the total contract price of **One Hundred Twenty Thousand Pesos (Php120,000.00)** only, is accepted.

You are hereby required to submit the Omnibus Sworn Statement upon receipt of this Notice within five (5) working days. Your failure to provide the said requirement shall constitute a sufficient ground for cancellation of the award.

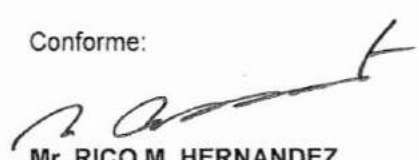
Kindly acknowledge receipt and acceptance of this Notice by signing the space provided below and submit a copy to the Procurement and Property Management Division of the Overseas Workers Welfare Administration (OWWA) at Room 301, 3<sup>rd</sup> Floor, OWWA Center Building, 7<sup>th</sup> St., corner F.B. Harrison St., Pasay City.

Thank you.

Very truly yours,

  
**ARNALDO A. IGNACIO**  
Administrator

Conforme:

  
**Mr. RICO M. HERNANDEZ**  
Chief Executive Officer/Founder/MYBUSYBEE INC.  
Date: 3-2-23



Republic of the Philippines  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
Department of Labor and Employment



NOTICE TO PROCEED

Date: MAR 01 2023

**Mr. RICO M. HERNANDEZ**  
Chief Executive Officer/Founder  
**MYBUSYBEE INC.**  
Unit 7 G/F Burgundy Place 174-B,  
Gonzales St., Loyola Heights,  
Quezon City

Dear Ms. Hernandez,

The attached Contract Agreement having been approved, notice is hereby given to **MYBUSYBEE INC.** that delivery for the **Supply and Delivery of 10 host Online Video Conference for One (1) Year** commence **10 working days** upon receipt of this notice.

Further, the End-User shall evaluate your company's performance on the basis of delivery, prices, quality and/or service.

Please acknowledge receipt and acceptance of this Notice by signing the space provided below and submit a copy to the PPMD of the Overseas Workers Welfare Administration (OWWA) at Room 301, 3<sup>rd</sup> Floor, OWWA Center Building, 7<sup>th</sup> St., corner F.B. Harrison St., Pasay City.

Thank you.

Very truly yours,

  
**ARNALDO A. IGNACIO**  
Administrator

I acknowledge receipt of this Notice on MARCH 17, 2023

  
**Mr. RICO M. HERNANDEZ**  
Chief Executive Officer/Founder/MYBUSYBEE INC.