



Republic of the Philippines  
**DEPARTMENT OF MIGRANT WORKERS AFFAIRS**  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
OWWA Center, 7<sup>th</sup> Street corner F.B. Harrison Street, Pasay City

**QUALITY MANAGEMENT SYSTEM (QMS) QUARTERLY REPORT**

REPORT FOR:  1<sup>st</sup> Quarter  2<sup>nd</sup> Quarter  3<sup>rd</sup> Quarter  4<sup>th</sup> Quarter

Improvements/Initiatives in CY 2023			
QMS Activity	Actions to Be Taken	Timeline	Status (Implemented; Not Yet Implemented; On-going)/Reasons
Revisit Current Processes and complementary personnel for enrolment at QMS as part of the ISO 9001:2015 application for Certification	Paper review of OWWA Core and Support Processes	January 15 to June 30, 2023	On-going based on the GAP Assessment Report completed on 23 September 2022
	Inventory of personnel involved with QMS enrolled processes	May 01 to June 30, 2023	Not yet Implemented - Selection and hiring/ reassignment/deployment of personnel to different offices at the Central, Regional and Overseas is on-going
	Procurement of Services of a QMS expert for the compliance assessment to ISO 9001:2015	July 01 to August 31, 2023	Not yet Implemented – Preparatory activities and documentary requirements needed for the procurement process has yet to be organized for submission to management.
Procurement of an accredited QMS Certifying Body	Hiring of a 3 <sup>rd</sup> Party Auditor	15 March 2023 to 30 September 2023	On-Going – Complete Staff Work with ISO Certifying Bodies in the Philippines and the confirmation with the DTI on their accreditation status is covered in the QMS work plan.

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