


**OVERSEAS WORKERS WELFARE ADMINISTRATION Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50201010-00	Travel Expenses - Local	RWO XI	YES	NP-53.9 - Small Value Procurement	January - December 2023				GoP	750,000.00	750,000.00		
50202010-00	Training Expenses	RWO XI	YES	NP-53.9 - Small Value Procurement	January - December 2023				GoP	329,000.00	329,000.00		
	Supplies & Materials Expenses												
50203010-00	Office Supplies	RWO XI	YES	Shopping	January - December 2023				GoP	550,000.00	550,000.00		
50203090-00	Fuel, oil & lubricants expenses	RWO XI	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (F	January - December 2023				GoP	335,000.00	335,000.00		
50203990-00	Other Supplies & Materials Expenses	RWO XI	YES	Shopping	January - December 2023				GoP	410,000.00	410,000.00		
	UTILITY EXPENSES												
50204010-00	Water Expenses	RWO XI	YES	Direct Contracting	January - December 2023				GoP	30,000.00	30,000.00		
50204020-00	Electricity Expenses	RWO XI	YES	Direct Contracting	To renew the services of the existing service provider				GoP	721,000.00	721,000.00		
	COMMUNICATION EXPENSES												
50205010-00	Postage & courier Expenses	RWO XI	YES	Direct Contracting	January - December 2023				GoP	20,000.00	20,000.00		
50205020-01	Mobile (Plan & Prepaid)	RWO XI	YES	Direct Contracting	To renew the services of the existing service provider				GoP	201,000.00	201,000.00		
50205020-02	Landline (PLDT, DSL, Broadband)	RWO XI	YES	NP-53.9 - Small Value Procurement	To renew the services of the existing service provider				GoP	52,000.00	52,000.00		
50205030-00	Internet Subscription Expenses	RWO XI	YES	Direct Contracting	To renew the services of the existing service provider				GoP	190,000.00	190,000.00		
50205040-00	Cable, Satellite & Radio Expenses	RWO XI	YES	Direct Contracting	To renew the services of the existing service provider				GoP	15,000.00	15,000.00		
	PROFESSIONAL SERVICES												
50211990-00	Other Professional Services	RWO XI	YES	NP-53.7 Highly Technical Consultants	January - December 2023				GoP	240,000.00	240,000.00		
	GENERAL SERVICES												
50212020-00	Janitorial Services	RWO XI	YES	NP-53.9 - Small Value Procurement	January - December 2023				GoP	100,000.00	100,000.00		
50212030-00	Security Services	RWO XI	YES	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Dec-23	Dec-23	GoP	360,000.00	360,000.00		
50212990-00	Other General Services	RWO XI	YES	NP-53.9 - Small Value Procurement	January - December 2023				GoP	6,083,000.00	6,083,000.00		
	REPAIRS & MAINTENANCE												
50213040-01	Building & Other Structures - Buildings	RWO XI	YES	NP-53.9 - Small Value Procurement	January - December 2023				GoP	150,000.00	150,000.00		
50213050-01	Machinery	RWO XI	YES	NP-53.9 - Small Value Procurement	January - December 2023				GoP	50,000.00	50,000.00		
50213050-99	Other machinery & Equipment	RWO XI	YES	NP-53.9 - Small Value Procurement	January - December 2023				GoP	100,000.00	100,000.00		
50213060-01	Transportation Equipment - Motor Vehicles	RWO XI	YES	NP-53.9 - Small Value Procurement	January - December 2023				GoP	200,000.00	200,000.00		
50213070-00	Furniture & Fixtures	RWO XI	YES	NP-53.9 - Small Value Procurement	January - December 2023				GoP	50,000.00	50,000.00		
	TAXES, INSURANCE PREMIUMS & OTHER FEES												
50215010-01	Taxes, duties & Licences	RWO XI	YES	NP-53.5 Agency-to-Agency	January - December 2023				GoP	12,000.00	12,000.00		
50215020-00	Fidelity Bonds Premiums\	RWO XI	YES	NP-53.5 Agency-to-Agency	As the need arises. Delegated to Administrative Servi				GoP	40,000.00	40,000.00		
50215030-00	Insurance Expenses (Vehicles & Bldg.)	RWO XI	YES	NP-53.5 Agency-to-Agency	As the need arises. Delegated to Administrative Servi				GoP	40,000.00	40,000.00		
	OTHER MAINTENANCE & OPERATING EXPENSES												
50299010-00	Printing & Publication Expenses	RWO XI	YES	NP-53.9 - Small Value Procurement	January - December 2023				GoP	20,000.00	20,000.00		

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50299020-00	Representation Expenses	RWO XI	YES	NP-53.9 - Small Value Procurement	January - December 2023				GoP	250,000.00	250,000.00		
50299030-00	Other MOOE	RWO XI	YES	NP-53.9 - Small Value Procurement	January - December 2023				GoP	120,000.00	120,000.00		
50299990-00	RENT/LEASE EXPENSES									-			
50299050-01	Building & Structures	RWO XI	YES	Direct Contracting	January - December 2023				GoP	1,490,000.00	1,490,000.00		


Prepared by:

  
**ANNE A. ALBAN**  
 OWWO I/Supply Officer Designate  
 Date: January 31, 2023

Approved  
 Disapproved

  
**CARMELO T. ZELAYA**  
 OIC, Regional Director  
 Date: January 31, 2023

Certified by:

  
**AILEEN D. CASILLER**  
 AO V/Budget Officer  
 Date: January 31, 2023