

## (OVERSEAS WORKERS WELFARE ADMINISTRATION-CORDILLERA ADMINISTRATIVE REGION) Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>Family Development Support Program (Meals/Venue/Supplies)</b>												
	a. Monitoring of OFCs	All Provinces	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Others	112,000.00		112,000.00	
	b. OWWA Program Orientation	All Provinces	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Others	140,000.00		140,000.00	
	c. OFC Formation	All Provinces	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Others	310,000.00		310,000.00	
	d. Provincial OFC Federation General Assembly	All Provinces	NO	NP-53.9 - Small Value Procurement	1st and 2nd Quarter	1st and 2nd Quarter	1st and 2nd Quarter	1st and 2nd Quarter	Others	180,000.00		180,000.00	
	e. Capability Training for OWWA Scholars												
	* Learning Mechanisms for scholars and Formation of Scholars Organization	Apayao	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Others	10,000.00		10,000.00	
	*Psychosocial activity/summer youth camp for scholars and formation of scholar's organization	Baguio-Benguet/Kalinga	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Others	70,000.00		70,000.00	
	f. Capacity Building/Trainings												
	* Values Formation & Financial Literacy	All Provinces	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Others	140,000.00		140,000.00	
	*Organizational Development Training for OFCs	Abra	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Others	50,000.00		50,000.00	
	* Orientation on How to conduct Zoom Meeting for OFC Leaders	All Provinces	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Others	85,000.00		85,000.00	
	* Disaster preparedness and risk reduction training for OFC leaders	Baguio-Benguet	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Others	50,000.00		50,000.00	
	* Leadership and Organizational Management Training	Baguio-Benguet/ Mt. Province	NO	NP-53.9 - Small Value Procurement	2nd and 3rd Quarter	2nd and 3rd Quarter	2nd and 3rd Quarter	2nd and 3rd Quarter	Others	75,000.00		75,000.00	
	* Marketing Strategy for OFC Leaders	Baguio-Benguet	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Others	30,000.00		30,000.00	
	* BBFOD General Assembly	Baguio-Benguet	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Others	50,000.00		50,000.00	
	* FEDOCAR General Assembly	Baguio-Benguet	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Others	150,000.00		150,000.00	
	* Quarterly Consultations with OFC Leaders	Mt. Province	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Others	38,300.00		38,300.00	
	* Virtual Seminar on Business and Entrepreneur Development	Ifugao	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Others	20,000.00		20,000.00	
	* Resiliency and reintegration seminar for repatriated OFWs	Ifugao	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Others	30,000.00		30,000.00	
	* Information technology training with financial literacy	Mt. Province	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Others	6,000.00		6,000.00	



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	g. Capacity Building Training for PESOS/MDOs/LGUs	Abra/Baguio-Benguet	NO	NP-53.9 - Small Value Procurement	3rd and 4th Quarter	3rd and 4th Quarter	3rd and 4th Quarter	3rd and 4th Quarter	Others	300,000.00		300,000.00	
	<b>MAINTENANCE &amp; OTHER OPERATING EXPENSES</b>												
	I. Travelling Expenses for local travel	R.O.	NO	NP-53.2 Emergency Cases	N/A	N/A	N/A	N/A	Others	300,000.00	300,000.00		Travel Expenses and allowance for Official travel
	II. Training and Scholarship Expense (Training Expenses)	R.O.	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Others	250,000.00	250,000.00		Trainings conducted by the CSC and other partner institutions within the region to be attended by staff
	III. Supplies and Materials												
	Office Supplies Expenses	R.O.	NO	NP-53.9 - Small Value Procurement	3rd Month of the Quarter	3rd Month of the Quarter	3rd Month of the Quarter	3rd Month of the Quarter	Others	502,916.84	502,916.84		To be scheduled Quarterly
	Gasoline, Oil and Lubricants Expenses	R.O.	NO	Direct Contracting	N/A	N/A	N/A	N/A	Others	300,000.00	300,000.00		Renewal with Triple One Gasoline Station
	Other Supplies and Materials Expense	R.O.	NO	NP-53.9 - Small Value Procurement	3rd Month of the Quarter	3rd Month of the Quarter	3rd Month of the Quarter	3rd Month of the Quarter	Others	250,000.00	250,000.00		To be scheduled Quarterly
	IV. Utilities												
	Water Expense	R.O.	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Others	50,000.00	50,000.00		Care of water service subscription of the office building
	Electricity Expense	R.O.	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Others	100,000.00	100,000.00		Baguio-Benguet Electric Cooperative
	V.. Communication Expenses												
	Postage and Courier Services	R.O.	NO	NP-53.2 Emergency Cases	N/A	N/A	N/A	N/A	Others	12,000.00	12,000.00		Post Office and courier services such as LBC, JRS Express and Bus Companies (Partas, Florida, GL Trans, GMW, Rising Sun)
	Telephone Expenses- Mobile	R.O.	NO	Direct Contracting	N/A	N/A	N/A	N/A	Others	193,710.00	193,710.00		Renewal (Globe/Smart)
	Telephone Expenses- Landline	R.O.	NO	Direct Contracting	N/A	N/A	N/A	N/A	Others	30,000.00	30,000.00		For Installation (if with available slot in the building)
	Internet Subscription Expenses	R.O.	NO	Direct Contracting	N/A	N/A	N/A	N/A	Others	72,000.00	72,000.00		Renewal (Converge ICT)
	Cable, Telegraph and Radio Expense	R.O.	NO	Direct Contracting	N/A	N/A	N/A	N/A	Others	6,000.00	6,000.00		Renewal ( Pilipino Cable)
	VI. Professional Services	RO	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	N/A	N/A	Others	180,000.00	180,000.00		
	VII. General Services	RO	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	N/A	N/A	Others	7,025,799.56	7,025,799.56		
	VIII. Repairs and Maintenance	R.O.				N/A							
	Repairs and Maintenance-Buildings and other Structures	R.O.	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	Others	249,040.00	249,040.00		As need arises
	Other Machinery and Equipment	R.O.	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	Others	76,340.00	76,340.00		As need arises
	Other Transportation Equipment	R.O.	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	Others	128,867.50	128,867.50		As need arises

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	a. Food Supplies	All Provinces	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Others	1,207,176.00		1,207,176.00	To be used at Temporary Quarantine Facilities and Drop Off Points in CAR
	b. Office supplies and equipment	All Provinces	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Others	133,680.00		133,680.00	To be used at Temporary Quarantine Facilities and Drop Off Points in CAR
	c. Other Supplies	All Provinces	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Others	233,940.00		233,940.00	To be used at Temporary Quarantine Facilities and Drop Off Points in CAR

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