

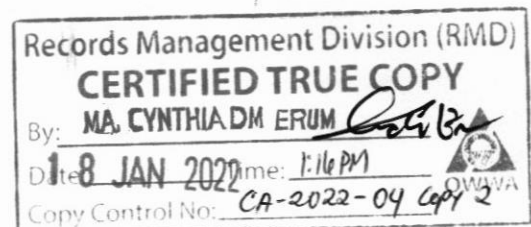
CONTRACT AGREEMENT NO. 2021-31

THIS AGREEMENT made the JAN 08 2022 day of _____ 2021 between **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** represented by its **Administrator HANS LEO J. CACDAC** of OWWA Center Building cor. 7th Street and F.B. Harrison St., Pasay City, Philippines (hereinafter called "the Entity") of the one part and **PHOTOPRO TRADING & GEN. MDSE. CO.** represented by its **Branch Manager Mr. BRYAN CLARK GREGORIO** of #27-B Kamias Road, Pinyahan 4, Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly the **Rental of One (1) unit Photocopier Machine** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Eight Thousand Three Hundred Sixty Pesos (Php8,360.00)** (hereinafter called "the Contract Price") or Php0.418 per copy.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - (a) Terms of Reference;
 - (b) Request for Price Quotation;
 - (c) Eligibility requirements, documents and/or statements;
 - (d) Notice of Award of Contract and the Bidder's conforme thereto;
 - (e) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration for the sum of **Eight Thousand Three Hundred Sixty Pesos (Php8,360.00)** (hereinafter called "the Contract Price") or Php0.418 per copy or such other sums as may be ascertained, **PHOTOPRO TRADING & GEN. MDSE. CO.** agrees to the **Rental of One (1) unit Photocopier Machine** in accordance with his/her/its Bid.
4. The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.



IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


HANS LEO J. CACDAC
Administrator


BRYAN CLARK GREGORIO
Branch Manager

For
**OVERSEAS WORKERS WELFARE
ADMINISTRATION**


For
**PHOTOPRO TRADING & GEN.
MDSE. CO.**

Signed in the presence of:

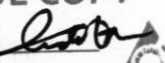

IRIS CHESTER A. COGUIZ
Witness


Witness

CERTIFIED FUNDS AVAILABILITY:


KAREN JOY B. PADDUYAO
Chief, Accounting Division
₱ 5,360.00
NOVEMBER - DECEMBER 2021

OBV 2021-12-417

Records Management Division (RMD)	
CERTIFIED TRUE COPY	
By: MA. CYNTHIA DM ERUM	
Date: 18 JAN 2022	Time: 1:16 PM
Copy Control No: CA-2022-04 Copy 2	



ACKNOWLEDGMENT

Republic of the Philippines
City of ~~QUEZON CITY~~ S.S.

BEFORE ME, a Notary Public for in the City of QUEZON CITY, this JAN 08 2022 day of _____, personally appeared, **Administrator HANS LEO J. CACDAC** representing **OVERSEAS WORKERS WELFARE ADMINISTRATION** with Passport No. S0011238A issued on 23 AUG 2017 at DFA MANILA, and **BRYAN CLARK GREGORIO** representing **PHOTOPRO TRADING & GEN. MDSE. CO.** with Valid Government ID No. _____ issued on _____ at _____, known to me to be the same persons who executed this foregoing instrument and that they acknowledged to me that the same is their own free act and voluntary deed as well as the free act and purposes therein set forth.

- (a) Terms of Reference;
- (b) Request for Price Quotation;
- (c) Eligibility requirements, documents and/or statements;
- (d) Notice of Award of Contract and the B dder's conforme thereto;
- (e) Other contract documents that may be required by existing laws and/or the Entity.

This instrument, consisting of the abovementioned annexes including the page on which this acknowledgement is written and the documents listed below, refers to an Agreement signed by the parties and their instrumental witness at page 2 and on the left hand margin of each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at QUEZON CITY, Philippines, this JAN 08 2022 day of _____, 2021.

[Signature]
ATTY. OLIVIANO D. REGALADO
 Notary Public
 ATTORNEY'S ROLL NO. 29144
 Notary Public NO. 01495 1-7-1999/Q.C.
 PTR No. 2444697D; 1-05-2022/Q.C.
 MCLE COMPLIANCE NO.VII-0002743; (04/15/2019-04/14/2022)
 COMMISSION NO-NP-291(2019-2020)
 (Extended Commission as per Court En Banc Resolution
 BM No. 3795 valid until June 30, 2022)
 Office Add: Rm 210 Senior Ivan De Palacio Bldg.,
 139 Malakas St. Central District, Quezon City

Doc. No.: 158
 Page No.: 32
 Book No.: D
 Series of 2022.

Records Management Division (RMD)
CERTIFIED TRUE COPY
 By: **MA. CYNTHIA DM ERUN** *[Signature]*
 Date: 18 JAN 2022 Time: 1:16 PM
 Copy Control No: CA-2022-04-Copy 2



NOTICE OF AWARD

01 December 2021

Mr. BRYAN CLARK GREGORIO
Branch Manager
PHOTOPRO TRADING & GENERAL MERCHANDISE CO.
#27-B Kamias Road, Pinyahan 4,
Quezon City

Dear **Mr. Gregorio**,

Please be informed that your bid proposal dated 15 November 2021 for the **Rental for One (1) unit Photocopier Machine** with the total contract price of **Eight Thousand Three Hundred Sixty Pesos (Php8,360.00)** only, is accepted.

You are hereby required to submit the Omnibus Sworn Statement upon receipt of this Notice within five (5) working days. Your failure to provide the said requirement shall constitute a sufficient ground for cancellation of the award.

Kindly acknowledge receipt and acceptance of this Notice by signing the space provided below and submit a copy to the Procurement and Property Management Division of the Overseas Workers Welfare Administration (OWWA) at Room 301, 3rd Floor, OWWA Center Building, 7th St., corner F.B. Harrison St., Pasay City.

Thank you.

Very truly yours,


HANS LEO J. CACDAC
Administrator

Conforme:


Mr. BRYAN CLARK GREGORIO
Branch Manager / **PHOTOPRO TRADING & GENERAL MERCHANDISE CO.**
Date: 12/13/21



Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION
Department of Labor and Employment



NOTICE TO PROCEED

Date: DEC 13 2021

Mr. BRYAN CLARK GREGORIO
Branch Manager
PHOTOPRO TRADING & GENERAL MERCHANDISE CO.
#27-B Kamias Road, Pinyan 4,
Quezon City

Dear **Mr. Gregorio**,


The attached Contract Agreement having been approved, notice is hereby given to **PHOTOPRO TRADING & GENERAL MERCHANDISE CO.** that delivery for the Rental for One (1) unit Photocopier Machine may commence immediately upon receipt of this notice.

Further, the End-User shall evaluate your company's performance on the basis of delivery, prices, quality and/or service.

Please acknowledge receipt and acceptance of this Notice by signing the space provided below and submit a copy to the PPMD of the Overseas Workers Welfare Administration (OWWA) at Room 301, 3rd Floor, OWWA Center Building, 7th St., corner F.B. Harrison St., Pasay City.

Thank you.

Very truly yours,


HANS LEO J. CACDAC
Administrator

I acknowledge receipt of this Notice on JAN 08 2022


Mr. BRYAN CLARK GREGORIO
Branch Manager / **PHOTOPRO TRADING & GENERAL MERCHANDISE CO.**