

CONTRACT AGREEMENT NO. 2022-19

THIS AGREEMENT made the _____ day of JUN 13 2022 2022 between **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** represented by its **Administrator HANS LEO J. CACDAC** of OWWA Center Building cor. 7th Street and F.B. Harrison St., Pasay City, Philippines (hereinafter called "the Entity") of the one part and **ISSI INFORMATION TECHNOLOGIES, INC.** represented by its **Account Executive, Ms. MARY GRACE CASINAS** of Malaya Street, Marikina City (hereinafter called "the Supplier") of the other part;


WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Rental of Four (4) units Desktop Computer for the Period of Two (2) Months** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Eighteen Thousand Eight Hundred Pesos (Php18,800.00)** or **Two Thousand Three Hundred Fifty Pesos (Php2,350.00)** per unit per month (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - (a) Terms of Reference;
 - (b) Request for Price Quotation;
 - (c) Eligibility requirements, documents and/or statements;
 - (d) Notice of Award of Contract and the Bidder's conforme thereto;
 - (e) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration for the sum of **Eighteen Thousand Eight Hundred Pesos (Php18,800.00)** or **Two Thousand Three Hundred Fifty Pesos (Php2,350.00)** per unit per month or such other sums as may be ascertained, **ISSI INFORMATION TECHNOLOGIES, INC.** agrees to the **Rental of Four (4) units Desktop Computer for the Period of Two (2) Months** in accordance with his/her/its Bid.
4. The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

Records Management Division (RM/D)
CERTIFIED TRUE COPY
By: <u>MA. CYNTHIA D. ERUM</u>
Date: <u>13 JUN 2022</u> Time: <u>3:30 pm</u>
Copy Control No. <u>CA - 2022 - 27 Copy 2</u>

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


HANS LEO J. CACDAC
Administrator

For
OVERSEAS WORKERS WELFARE
ADMINISTRATION


MARY GRACE CASINAS
Account Executive


For
ISSI INFORMATION
TECHNOLOGIES, INC.

Signed in the presence of:


ARDREN B. MASDO
Witness

Witness

CERTIFIED FUNDS AVAILABILITY:


KAREN JOY B. PADDUYAO
Chief, Accounting Division
₱ 18,800.00

OBN-2022-05-338

records management division
CERTIFIED TRUE COPY
By: MA CYNTHIA DM E...
Date: 13 JUN 2022 Time: 3:30pm
Copy Control No: CA-2022-27 Copy 2

ACKNOWLEDGMENT

Republic of the Philippines
City of Quezon City S.S.

BEFORE ME, a Notary Public for in the City of Quezon City, this 13 day of JUN 2022, personally appeared, **Administrator HANS LEO J. CACDAC** representing **OVERSEAS WORKERS WELFARE ADMINISTRATION** with Passport No. S0011238A issued on 23 AUG 2017 at DFA MANILA, and **MARY GRACE CASINAS** representing **ISSI INFORMATION TECHNOLOGIES, INC.** with Valid ID No. 03-0253253742 issued on _____ at _____, known to me to be the same persons who executed this foregoing instrument and that they acknowledged to me that the same is their own free act and voluntary deed as well as the free act and purposes therein set forth.

- (a) Terms of Reference;
- (b) Request for Price Quotation;
- (c) Eligibility requirements, documents and/or statements;
- (d) Notice of Award of Contract and the Bidder's conforme thereto;
- (e) Other contract documents that may be required by existing laws and/or the Client.

This instrument, consisting of the abovementioned annexes including the page on which this acknowledgement is written and the documents listed below, refers to an Agreement signed by the parties and their instrumental witness at page 2 and on the left hand margin of each and every page thereof.

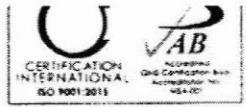
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at _____, Philippines, this _____ day of JUN 13 2022 2022.

Notary Public

Doc. No.: 77
Page No.: 16
Book No.: 39
Series of 2022

[Signature]
ATTY. MA. LUISA R. VALENZUELA
 Notary Public
 Unit December 31, 2022
 No. 205705 US Amanteo St., Gray, MS Amanteo GC
 ID# 08 NO. 188634-00022 11-30-2020
 PIN no. 22917980 01-03-2022 00
 ROLL OF ATTY. 40004
 ADD. MATTER NO. 40-012 2021-2022
 MOLE VI-0024892 2021-01-2022

Records Management Division (RMD)
CERTIFIED TRUE COPY
 By: *[Signature]*
 Date: 13 JUN 2022 Time: 3:30 pm
 Copy Control No: CA-2022-Copy 2



NOTICE OF AWARD

16 May 2022

Ms. MARY GRACE CASINAS
Account Executive
ISSI INFORMATION TECHNOLOGIES, INC.
Malaya Street, Marikina City

Dear Ms. Casinas,

Please be informed that your bid proposal received 28 April 2022 for the **Proposal for the Rental of Four (4) units Desktop Computer for the Period of Two (2) Months** with the total contract price of **Eighteen Thousand Eight Hundred Pesos (Php18,800.00)** only, is accepted.

You are hereby required to submit the Omnibus Sworn Statement upon receipt of this Notice within five (5) working days. Your failure to provide the said requirement shall constitute a sufficient ground for cancellation of the award.

Kindly acknowledge receipt and acceptance of this Notice by signing the space provided below and submit a copy to the Procurement and Property Management Division of the Overseas Workers Welfare Administration (OWWA) at Room 301, 3rd Floor, OWWA Center Building, 7th St., corner F.B. Harrison St., Pasay City.

Thank you.

Very truly yours,

HANS LEO J. CACDAC
Administrator

Conforme:

Ms. MARY GRACE CASINAS
Account Executive/ISSI INFORMATION TECHNOLOGIES, INC.
Date: MAY 27, 2022

NOTICE TO PROCEED

Date: MAY 27 2022

Ms. MARY GRACE CASINAS
Account Executive
ISSI INFORMATION TECHNOLOGIES, INC.
Malaya Street, Marikina City

Dear Ms. Casinas,

The attached Contract Agreement having been approved, notice is hereby given to **ISSI INFORMATION TECHNOLOGIES, INC.** that delivery for the **Proposal for the Rental of Four (4) units Desktop Computer for the Period of Two (2) Months** may commence within **five (5) calendar days** upon receipt of this notice.

Further, the End-User shall evaluate your company's performance on the basis of delivery, prices, quality and/or service.

Please acknowledge receipt and acceptance of this Notice by signing the space provided below and submit a copy to the PPMD of the Overseas Workers Welfare Administration (OWWA) at Room 301, 3rd Floor, OWWA Center Building, 7th St., corner F.B. Harrison St., Pasay City.

Thank you.

Very truly yours,

HANS LEO J. CACDAC
Administrator

I acknowledge receipt of this Notice on June 13, 2022


Ms. MARY GRACE CASINAS
Account Executive/ISSI INFORMATION TECHNOLOGIES, INC.