

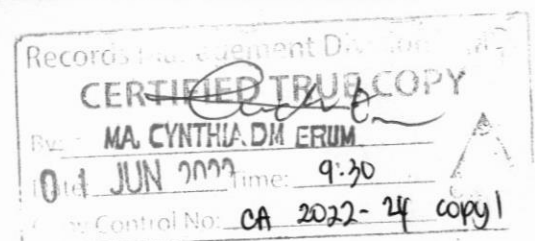
CONTRACT AGREEMENT NO. 2022-14

THIS AGREEMENT made the \_\_\_\_\_ day of MAY 27 2022 2022 between **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)** represented by its Administrator **HANS LEO J. CACDAC** of OWWA Center Building cor. 7<sup>th</sup> Street and F.B. Harrison St., Pasay City, Philippines (hereinafter called "the Entity") of the one part and **QUARTZ BUSINESS PRODUCTS CORPORATION** represented by its Account Manager, **Ms. JERVIN F. PUSO** of 15th Floor Capital House Building 9th Avenue corner 34th Street Bonifacio Global City, Taguig City, 1634 (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Bidding for the Supply and Delivery of Various ICT Equipment** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Eight Million Two Hundred Fifteen Thousand Eight Hundred Thirteen Pesos (Php8,215,813.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:


1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**



3. In consideration for the sum of **Eight Million Two Hundred Fifteen Thousand Eight Hundred Thirteen Pesos (Php8,215,813.00)** or such other sums as may be ascertained, **QUARTZ BUSINESS PRODUCTS CORPPORATION** agrees to provide **Supply and Delivery of Various ICT Equipment** in accordance with his/her/its Bid.
4. The **OVERSEAS WORKERS WELFARE ADMINISTRATION** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**HANS LEO J. CACDAC**  
 Administrator *guy* *Hon. aji*  
 For  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**


  
**JERWIN F. PUSO**  
 Account Manager  
 For  
**QUARTZ BUSINESS PRODUCTS CORPORATION**

Signed in the presence of:

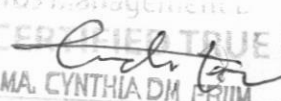
  
**ROSANNA G. SIRAY**  
 Witness

\_\_\_\_\_  
 Witness

**CERTIFIED FUNDS AVAILABILITY:**

  
**KAREN JOY B. PADDUYAO**  
 Chief, Accounting Division *lw*  
 ₱ 8,215,813.00

OBN-2022-04-298

RECORDS Management  
**CERTIFIED TRUE COPY**  
 BY   
**MA. CYNTHIA D.M. ERUM**  
 04 JUN 2022 Time 9:30  
 Copy Centre No. CA-2022-24 Copy 1

ACKNOWLEDGMENT

Republic of the Philippines)  
City of MAKATI CITY) S.S.

BEFORE ME, a Notary Public for in the City of MAKATI CITY, this ~~MAY 27 2022~~ day of \_\_\_\_\_, personally appeared, **Administrator HANS LEO J. CADAYAN** representing **OVERSEAS WORKERS WELFARE ADMINISTRATION** with Passport No. **S0011238A** issued on **23 AUG 2017** at **DFA MANILA**, and **JERVIN F. PUSO** representing **QUARTZ BUSINESS PRODUCTS CORPORATION** with Valid Issued ID No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_, known to me to be the same persons who executed this foregoing instrument and that they acknowledged to me that the same is their own free act and voluntary deed as well as the free act and purposes therein set forth.

This instrument, consisting of the abovementioned annexes including the page on which this acknowledgement is written and the documents listed above, refers to an Agreement signed by the parties and their instrumental witness at page 2 and on the left-hand margin of each and every page thereof.

~~IN WITNESS WHEREOF~~, I have hereunto set my hand and affixed my notarial seal at \_\_\_\_\_, Philippines, this \_\_\_\_\_ day of MAY 27 2022, 2022.

Doc. No.: 376  
Page No.: 77  
Book No.: 63  
Series of 2022

Notary Public  
**ATTY. MAGNOLIA M. MASANGCAY**  
Appointment No. M-35  
Notary Public for Makati City  
Until June 30 2022  
Suite 1015, 10<sup>th</sup> Cityland 10 Tower 1  
H.V Dela Costa St, Ayala Ave. Makati City  
Roll No. 69481  
PTR No. 8853709; 01-04-22; Makati City  
IBP No. 183398; 01-03-22; Batangas Chapter  
MACLE Compliance No. VI-0010450  
Valid until April 14, 2023

Records Management Div.  
**CERTIFIED TRUE COPY**  
MAI CYNTHIA DM FRIM  
01-JUN-2022 Time: 9:30  
Control No. CA 2022-24 (copy)



**NOTICE OF AWARD**

21 April 2022

**Ms. JERVIN F. PUSO**  
Account Manager  
**QUARTZ BUSINESS PRODUCTS CORPORATION**  
15th Floor Capital House Building  
9th Avenue corner 34th Street  
Bonifacio Global City, Taguig City 1634

Dear **Ms. Puso**:

Please be informed that your bid proposal dated 7 April 2022 for the **Bidding for the Supply and Delivery of Various ICT Equipment** for the total contract price of **Eight Million Two Hundred Fifteen Thousand Eight Hundred Thirteen Pesos (Php8,215,813.00)** only, has been accepted.

You are hereby required to provide within ten (10) calendar days the performance security in any of the form stated in Section 33 of the Bidding Documents. Your failure to provide the performance security shall constitute a sufficient ground for cancellation of the award and forfeiture of the bid security.


Please acknowledge receipt and acceptance of this notice by signing the space provided below and submit a copy to Procurement and Property Management Division of the Overseas Workers Welfare Administration.

Thank you.

Very truly yours

  
**HANS LEO J. CACDAC**  
Administrator

Conforme:

  
**Ms. JERVIN F. PUSO**  
Account Manager/**QUARTZ BUSINESS PRODUCTS CORPORATION**

Date:     MAY 06 2022



Republic of the Philippines  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
Department of Labor and Employment



**NOTICE TO PROCEED**

Date: MAY 06 2022

**Ms. JERVIN F. PUSO**  
Account Manager  
**QUARTZ BUSINESS PRODUCTS CORPORATION**  
15th Floor Capital House Building  
9th Avenue corner 34th Street  
Bonifacio Global City, Taguig City 1634

Dear **Ms. Puso**:

The attached Contract Agreement having been approved, notice is hereby given to **QUARTZ BUSINESS PRODUCTS CORPORATION** that the service for the **Bidding for the Supply and Delivery of Various ICT Equipment** may commence on **fifteen (15) days** upon receipt of this notice.

Relative thereto, your company's performance is being evaluated by the End-User.

Please acknowledge receipt and acceptance of this notice by signing the space provided below and submit a copy to Procurement and Property Management Division of the Overseas Workers Welfare Administration.

Thank you.

Very truly yours,

**HANS LEO J. CACDAC**  
Administrator

I acknowledge receipt of this Notice on May 27, 2022

**Ms. JERVIN F. PUSO**  
Account Manager/**QUARTZ BUSINESS PRODUCTS CORPORATION**