



Republic of the Philippines  
 Department of Migrant Workers  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
 OWWA RWO1 2nd Floor, Kenny Plaza Bldg. Quezon Avenue, City of San Fernando, La Union  
 Tel. Nos. (072) 8884584 / 7000330

**Annual Procurement Plan- NON CSE for FY 2024**

UACS Code	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	2025 NEP LEVEL			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)</b>													
<b>I. TRAVELLING EXPENSE</b>													
50201010 00	Travelling Expenses - Local	Region 1	No	Direct Contracting	Within the year CY 2024				GoP/GAA	2,109,600.00	2,109,600.00		Local travelling expenses of Region 1 includes travel and per diems for the scheduled regular monthly visit/augmentation of OWWA RWO I employees to its satellite offices, attendance to various trainings, and conduct/implementation of programs and services of OWWA to the four (4) provinces of Region 1
<b>Sub Total:</b>									<b>2,109,600.00</b>	<b>2,109,600.00</b>			
<b>II. TRAINING AND SCHOLARSHIP</b>													
50202010 00	Training Expenses	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2024				GoP/GAA	300,000.00	300,000.00		Provision for training expenses of RWO 1 personnel for trainings conducted by COA, PICPA, GACPA and PAGBA, and other Conferences and Seminars
<b>Sub Total:</b>									<b>300,000.00</b>	<b>300,000.00</b>			
<b>III. FUEL, OIL AND LUBRICANTS</b>													
50203090 00	Fuel, Oil, and Lubricants Expenses	Region 1	No	Shopping/SVP/Direct Contracting	Within the year CY 2024				GoP/GAA	1,296,000.00	1,296,000.00		Fuel Expenses estimated at 324,000.00 Quarterly
<b>Sub Total:</b>									<b>1,296,000.00</b>	<b>1,296,000.00</b>			
<b>IV. COMMUNICATION SERVICES</b>													
50205010 00	Postage and Courier Services	Region 1	No	Direct Contracting	Within the year CY 2024				GoP/GAA	98,000.00	98,000.00		Delivery of express services for demand letters, communications to Central Office and other documents
50205020 01	Telephone - Mobile	Region 1	No	Direct Contracting	Within the year CY 2024				GoP/GAA	406,800.00	406,800.00		Mobile telephone services maintained for CY 2024
50205020 02	Telephone - Landline	Region 1	No	Direct Contracting	Within the year CY 2024				GoP/GAA	300,000.00	300,000.00		For telephone expenses (landline) of RWO - I
50205030 00	Internet Subscription Expenses	Region 1	No	Direct Contracting	Within the year CY 2024				GoP/GAA	576,000.00	576,000.00		For the internet subscription expenses of RWO - 1
<b>Sub Total:</b>									<b>1,380,800.00</b>	<b>1,380,800.00</b>			
<b>V. UTILITY SERVICES</b>													
50204010 00	Water Expenses	Region 1	No	Direct Contracting	Within the year CY 2024				GoP/GAA	132,000.00	132,000.00		
50204020 00	Electricity Expenses	Region 1	No	Direct Contracting	Within the year CY 2024				GoP/GAA	1,008,000.00	1,008,000.00		Electricity Expenses for RWO I and its satellite offices
<b>Sub Total:</b>									<b>1,140,000.00</b>	<b>1,140,000.00</b>			

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<b>VI. PROFESSIONAL &amp; NON PROFESSIONAL SERVICES</b>													
50211990 00	Prof - Other Professional Services	Region 1	No	Direct Contracting	Within the year CY 2024				GoP/GAA	229,117.65	229,117.65		For the payment of Retainers Fee for One (1) Medical Doctor
50212030 00	General Services - Security	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2024				GoP/GAA	622,800.00	622,800.00		Payment for One (1) Security Guard for RWO - 1
50212990 00	General Services - Other GS	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2024				GoP/GAA	8,162,544.62	8,162,544.62		For other general services of RWO 1 Regional/ Satellite Offices
<b>Sub Total:</b>									<b>9,014,462.27</b>	<b>9,014,462.27</b>			
<b>VII. REPAIRS AND MAINTENANCE</b>													
50213040 01	RM - Buildings and Others	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2024				GoP/GAA	250,000.00	250,000.00		For repairs and maintenance of RWO - 1 Regional/ Satellite Office Buildings
50213050 01	RM - Machinery	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2024				GoP/GAA	103,000.00	103,000.00		For various repairs of Office Equipment of OWWA - RWO 1 Regional/Satellite Offices
50213060 01	RM - Transportation MV	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2024				GoP/GAA	420,000.00	420,000.00		For various repairs of Office Motor Vehicles of RWO 1
<b>Sub Total:</b>									<b>773,000.00</b>	<b>773,000.00</b>			
<b>VIII. TAXES DUTIES AND OTHER FEES</b>													
50215020 00	Fidelity Bond Premiums	Region 1	No	Direct Contracting	Within the year CY 2024				GoP/GAA	63,500.00	63,500.00		Fidelity Bond Premium for the Eleven (11) accountable officials of
5021503000	Insurance Expense	Region 1	No	Direct Contracting	Within the year CY 2024				GoP/GAA	40,000.00	40,000.00		Insurance for Building and Motor Vehicle of Ilocos Region
<b>Sub Total:</b>									<b>103,500.00</b>	<b>103,500.00</b>			
<b>XI. OTHER MAINTENANCE AND OPERATING EXPENSES</b>													
50299010 00	Advertising Expense	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2024				GoP/GAA	40,000.00	40,000.00		
50299020 00	Printing and Publication Ex	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2024				GoP/GAA	120,000.00	120,000.00		
50299030 00	Representation Expense	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2024				GoP/GAA	275,000.00	275,000.00		
50299050 01	Rent-Building and Structur	Region 1	No	Direct Contracting	Within the year CY 2024				GoP/GAA	3,707,276.22	3,707,276.22		
50299990 00	Other MOOE	Region 1	No	NP-53.9 - Small Value Procurement	Within the year CY 2024				GoP/GAA	200,000.00	200,000.00		
<b>Sub Total:</b>									<b>4,342,276.22</b>	<b>4,342,276.22</b>			
<b>GRAND TOTAL:</b>									<b>20,459,638.49</b>	<b>20,459,638.49</b>		<b>-</b>	

Prepared by:

  
**RACQUEL M. GAOILE**

AO V /Secretariat, Bids and Awards Comm

Recommended for Approval

  
**MARISSA C. NABOJE**  
OWWO IV / Chairperson, Bids and Awards Committee

  
**NONA MARIE R. GANAL**  
OWWO II / Member, Bids and Awards Committee

  
**AMAPOLAZ VILLAR**  
OWWO III / Vice-Chairperson, Bids and Awards Committee


  
**KRISTIAL PAUL M. MAGLAYA**  
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OWWO I / Member, Bids and Awards Committee

Certified Correct:

  
**CHRISTIAN BRYLLE T. NAVARRO**  
Accountant III

Approved by:

  
**GERARDO C. RIMORIN**  
Officer-in-Charge Designate