

APP-CSE 2024 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

**Introduction:**

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 26 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippines Government Electronic Procurement System (mPHIGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

**Reminders:**

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPHIGEPS and Downloads page of PS-DBM website ([www.ps-philsops.gov.ph](http://www.ps-philsops.gov.ph)).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philsops.gov.ph](http://www.ps-philsops.gov.ph)) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website ([www.ps-philsops.gov.ph](http://www.ps-philsops.gov.ph)) and must be submitted to PS-DBM through this link: <https://shorturl.at/hes88>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPHIGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPHIGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email [apccse.helpdesk@ps-philsops.gov.ph](mailto:apccse.helpdesk@ps-philsops.gov.ph), or visit the PS-DBM website ([www.ps-philsops.gov.ph](http://www.ps-philsops.gov.ph)) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: CHSRA  
Region: REGION I  
Address: 2F, Keesy Plaza, Condon Avenue  
City of San Fernando, La Union

Agency Code/UAOS: \_\_\_\_\_  
Organization Type: NATIONAL GOVERNMENT AGENCY

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.  
Contact Person: CHRISTIAN BRYLLE T. NAVARRO  
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| Item & Specifications                                   | Unit of Measure                 | Monthly Quantity Requirement |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           | Total Quantity for the year | Price | Total Amount for the year |            |
|---------------------------------------------------------|---------------------------------|------------------------------|-----|-----|----|-----------|-----------|-----|------|----|-----------|-----------|-----|------|----|-----------|-----------|-----|-----|----|-----------|-----------------------------|-------|---------------------------|------------|
|                                                         |                                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April     | May | June | Q2 | Q2 AMOUNT | July      | Aug | Sept | Q3 | Q3 AMOUNT | Oct       | Nov | Dec | Q4 | Q4 AMOUNT |                             |       |                           |            |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS) |                                 |                              |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           |                             |       |                           |            |
| ALCOHOL OR ACETONE BASED ANTISEPTICS                    |                                 |                              |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           |                             |       |                           |            |
| 1 12181801 AL ED4                                       | ALCOHOL, Btly, 500 mL           | bottle                       | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 50.96                     | 0.00       |
| 2 12181801 AL ED3                                       | ALCOHOL, Btly, 1 Gallon         | gallon                       | 0   | 60  | 0  | 60        | 27,061.60 | 60  | 0    | 0  | 60        | 27,061.60 | 60  | 0    | 0  | 60        | 27,061.60 | 60  | 0   | 0  | 60        | 27,061.60                   | 240   | 461.36                    | 138,324.40 |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES  |                                 |                              |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           |                             |       |                           |            |
| 3 6021413-CD-P01                                        | CLEARBOOK, A4 size              | box                          | 0   | 5   | 0  | 5         | 176.80    | 0   | 0    | 0  | 0         | 0.00      | 5   | 0    | 0  | 5         | 176.80    | 0   | 0   | 0  | 0         | 0.00                        | 30    | 32.36                     | 351.60     |
| 4 6021413-CD-P02                                        | CLEARBOOK, Legal size           | box                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 36.40                     | 0.00       |
| 5 6021534-ER-P01                                        | BRASSER, plastic/rubber         | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 6.36                      | 0.00       |
| 6 6021524-SP-G01                                        | SIGN PEN, Extra Fine Tip, Black | piece                        | 0   | 96  | 0  | 96        | 2,496.00  | 96  | 0    | 0  | 96        | 2,496.00  | 96  | 0    | 0  | 96        | 2,496.00  | 96  | 0   | 0  | 96        | 2,496.00                    | 384   | 26.00                     | 9,984.00   |
| 7 6021524-SP-G04                                        | SIGN PEN, Fine Tip, Black       | piece                        | 0   | 72  | 0  | 72        | 3,216.84  | 72  | 0    | 0  | 72        | 3,216.84  | 72  | 0    | 0  | 72        | 3,216.84  | 72  | 0   | 0  | 72        | 3,216.84                    | 288   | 44.72                     | 12,879.36  |
| 8 6021524-SP-G07                                        | SIGN PEN, Medium Tip, Black     | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 57.20                     | 0.00       |
| 9 6021524-SP-G02                                        | SIGN PEN, Extra Fine Tip, Blue  | piece                        | 0   | 72  | 0  | 72        | 1,872.00  | 72  | 0    | 0  | 72        | 1,872.00  | 72  | 0    | 0  | 72        | 1,872.00  | 72  | 0   | 0  | 72        | 1,872.00                    | 288   | 26.00                     | 7,468.00   |
| 10 6021524-SP-G05                                       | SIGN PEN, Fine Tip, Blue        | piece                        | 0   | 72  | 0  | 72        | 3,216.84  | 72  | 0    | 0  | 72        | 3,216.84  | 72  | 0    | 0  | 72        | 3,216.84  | 72  | 0   | 0  | 72        | 3,216.84                    | 288   | 44.72                     | 12,879.36  |
| 11 6021524-SP-G08                                       | SIGN PEN, Medium Tip, Blue      | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 57.20                     | 0.00       |
| 12 6021524-SP-G03                                       | SIGN PEN, Extra Fine Tip, Red   | piece                        | 0   | 48  | 0  | 48        | 1,248.00  | 48  | 0    | 0  | 48        | 1,248.00  | 48  | 0    | 0  | 48        | 1,248.00  | 48  | 0   | 0  | 48        | 1,248.00                    | 192   | 26.00                     | 4,992.00   |
| 13 6021524-SP-G06                                       | SIGN PEN, Fine Tip, Red         | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 45.76                     | 0.00       |
| 14 6021524-SP-G09                                       | SIGN PEN, Medium Tip, Red       | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 57.20                     | 0.00       |
| 15 6021324-WR-P01                                       | WRAPPING PAPER                  | pack                         | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 214.24                    | 0.00       |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES                 |                                 |                              |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           |                             |       |                           |            |
| 16 45121517-DO-003                                      | DOCUMENT CAMERA                 | unit                         | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 25,836.18                 | 0.00       |
| 17 4511809-MM-P01                                       | MULTIMEDIA PROJECTOR            | unit                         | 0   | 0   | 0  | 0         | 0.00      | 1   | 0    | 0  | 1         | 18,470.40 | 1   | 0    | 0  | 1         | 18,470.40 | 0   | 0   | 0  | 0         | 0.00                        | 1     | 18,470.40                 | 36,940.80  |
| BATTERIES AND CELLS AND ACCESSORIES                     |                                 |                              |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           |                             |       |                           |            |
| 18 2811702-BT-A02                                       | BATTERY, dry cell, size AA      | pack                         | 0   | 20  | 0  | 20        | 436.80    | 20  | 0    | 0  | 20        | 436.80    | 20  | 0    | 0  | 20        | 436.80    | 20  | 0   | 0  | 20        | 436.80                      | 80    | 21.84                     | 1,747.20   |
| 19 2811702-BT-A01                                       | BATTERY, dry cell, size AAA     | pack                         | 0   | 20  | 0  | 20        | 395.20    | 20  | 0    | 0  | 20        | 395.20    | 20  | 0    | 0  | 20        | 395.20    | 20  | 0   | 0  | 20        | 395.20                      | 80    | 19.76                     | 1,580.80   |
| 20 2811702-BT-A03                                       | BATTERY, dry cell, size D       | pack                         | 0   | 10  | 0  | 10        | 925.60    | 10  | 0    | 0  | 10        | 925.60    | 10  | 0    | 0  | 10        | 925.60    | 10  | 0   | 0  | 10        | 925.60                      | 40    | 92.56                     | 3,702.40   |
| CLEANING EQUIPMENT AND SUPPLIES                         |                                 |                              |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           |                             |       |                           |            |
| 21 4713121-AF-A01                                       | AIR FRESHENER                   | can                          | 0   | 30  | 0  | 30        | 2,620.80  | 30  | 0    | 0  | 30        | 2,620.80  | 30  | 0    | 0  | 30        | 2,620.80  | 30  | 0   | 0  | 30        | 2,620.80                    | 120   | 67.35                     | 30,492.00  |
| 22 4713104-BA-A01                                       | BROOM (Wala Tambog)             | piece                        | 0   | 20  | 0  | 20        | 2,388.40  | 0   | 0    | 10 | 10        | 1,279.20  | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 10 | 10        | 1,279.20                    | 40    | 127.92                    | 5,118.40   |
| 23 4713104-BA-T01                                       | BROOM (Wala Ting-ting)          | piece                        | 0   | 20  | 0  | 20        | 478.40    | 0   | 0    | 10 | 10        | 239.20    | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 10 | 10        | 239.20                      | 40    | 23.92                     | 958.40     |
| 24 4713125-TB-A01                                       | CLEANER, Toilet Bowl and Urinal | bottle                       | 0   | 20  | 0  | 20        | 894.40    | 0   | 0    | 0  | 0         | 0.00      | 20  | 0    | 0  | 20        | 894.40    | 20  | 0   | 0  | 20        | 894.40                      | 60    | 44.72                     | 2,683.20   |
| 25 4713105-CL-P01                                       | CLEANSER, Scouring Powder       | can                          | 0   | 10  | 0  | 10        | 360.00    | 10  | 0    | 0  | 10        | 360.00    | 10  | 0    | 0  | 10        | 360.00    | 10  | 0   | 0  | 10        | 360.00                      | 40    | 36.00                     | 1,440.00   |
| 26 4713103-DE-B02                                       | DETERGENT BAR                   | bar                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 9.36                      | 0.00       |
| 27 4713103-DE-P02                                       | DETERGENT POWDER, all purpose   | pouch                        | 0   | 15  | 0  | 15        | 1,326.00  | 0   | 15   | 0  | 15        | 1,326.00  | 15  | 0    | 0  | 15        | 1,326.00  | 15  | 0   | 0  | 15        | 1,326.00                    | 60    | 66.40                     | 5,304.00   |
| 28 4713103-DE-A01                                       | DISINFECTANT SPRAY              | can                          | 0   | 80  | 0  | 80        | 12,094.00 | 0   | 80   | 0  | 80        | 12,094.00 | 80  | 0    | 0  | 80        | 12,094.00 | 80  | 0   | 0  | 80        | 12,094.00                   | 320   | 150.80                    | 48,256.00  |
| 29 4713103-DU-P01                                       | DUST PAN                        | piece                        | 0   | 10  | 0  | 10        | 468.00    | 0   | 0    | 10 | 10        | 468.00    | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 10    | 46.80                     | 1,404.00   |
| 30 4713102-FW-P03                                       | FLOOR WAX, paste type, red      | can                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 135.20                    | 0.00       |



| Item & Specifications                                                                |                  |                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price     | Total Amount for the year |
|--------------------------------------------------------------------------------------|------------------|--------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|-----------|---------------------------|
|                                                                                      |                  |                                                  |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |           |                           |
| 31                                                                                   | 4731830-FC-A01   | FURNITURE CLEANER                                | can             | 0                            | 5   | 0   | 5   | 1,360.32  | 0     | 0   | 0    | 0   | 0.00      | 5    | 0   | 0    | 5   | 1,360.32  | 0   | 0   | 0   | 0   | 0.00      | 12                          | 126.72    | 2,720.94                  |
| 32                                                                                   | 7301612-HS-L01   | HAND SOAP, liquid                                | bottle          | 0                            | 10  | 0   | 10  | 429.50    | 10    | 0   | 0    | 10  | 429.50    | 10   | 0   | 0    | 10  | 429.50    | 10  | 0   | 0   | 10  | 429.50    | 40                          | 42.95     | 1,718.00                  |
| 33                                                                                   | 4731804-MP-B01   | HOP BUCKET                                       | unit            | 0                            | 10  | 0   | 10  | 22,860.00 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 10  | 0   | 0   | 10  | 22,860.00 | 20                          | 2,286.00  | 45,760.00                 |
| 34                                                                                   | 4731613-MH-H02   | HOP-HANDLE, heavy duty                           | piece           | 0                            | 10  | 0   | 10  | 1,341.60  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 10  | 0   | 0   | 10  | 1,341.60  | 20                          | 134.16    | 2,683.20                  |
| 35                                                                                   | 4731619-MP-B01   | HOP-HEAD, made of nylon                          | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 114.04    | 0.00                      |
| 36                                                                                   | 4731803-HO-C03   | RAGS                                             | lin             | 0                            | 30  | 0   | 30  | 1,716.00  | 30    | 0   | 0    | 30  | 1,716.00  | 30   | 0   | 0    | 30  | 1,716.00  | 30  | 0   | 0   | 30  | 1,716.00  | 120                         | 57.20     | 6,864.00                  |
| 37                                                                                   | 4731802-SC-H01   | SCOURING PAD                                     | pack            | 0                            | 5   | 0   | 5   | 447.20    | 5     | 0   | 0    | 5   | 447.20    | 0    | 0   | 5    | 5   | 447.20    | 0   | 5   | 0   | 5   | 447.20    | 20                          | 66.44     | 1,768.80                  |
| 38                                                                                   | 4731701-TB-H04   | TRASHBAG, 100 size                               | pack/roll       | 0                            | 100 | 0   | 100 | 13,000.00 | 100   | 0   | 0    | 100 | 13,000.00 | 100  | 0   | 0    | 100 | 13,000.00 | 100 | 0   | 0   | 100 | 13,000.00 | 400                         | 130.00    | 52,000.00                 |
| 39                                                                                   | 4731701-TB-H05   | TRASHBAG, Large size                             | pack/roll       | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 69.28     | 0.00                      |
| 40                                                                                   | 4731701-TB-H06   | TRASHBAG, XL size                                | pack/roll       | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 62.55     | 0.00                      |
| 41                                                                                   | 4731702-WH-H02   | WASTEBASKET                                      | piece           | 0                            | 15  | 0   | 15  | 685.20    | 0     | 0   | 0    | 0   | 0.00      | 10   | 0   | 0    | 10  | 436.80    | 0   | 0   | 0   | 0   | 0.00      | 25                          | 43.68     | 1,092.00                  |
| COLOR COMPOUNDS AND DISPERSIONS                                                      |                  |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 42                                                                                   | 12371703-ST-H01  | INK, for stamp pad                               | bottle          | 0                            | 15  | 0   | 15  | 466.00    | 0     | 0   | 0    | 0   | 0.00      | 15   | 0   | 0    | 15  | 466.00    | 0   | 0   | 0   | 0   | 0.00      | 30                          | 31.20     | 936.00                    |
| CONSUMER ELECTRONICS                                                                 |                  |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 43                                                                                   | 5051510-DV-H01   | DIGITAL VOICE RECORDER                           | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 4,903.76  | 0.00                      |
| FACE MASK                                                                            |                  |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 44                                                                                   | 45311713-SH-H08  | FACE MASK                                        | box             | 0                            | 200 | 0   | 200 | 10,400.00 | 200   | 0   | 0    | 200 | 10,400.00 | 200  | 0   | 0    | 200 | 10,400.00 | 200 | 0   | 0   | 200 | 10,400.00 | 800                         | 52.00     | 41,600.00                 |
| FILMS                                                                                |                  |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 45                                                                                   | 13311203-AC-H01  | ACETATE                                          | roll            | 0                            | 5   | 0   | 5   | 5,241.60  | 0     | 0   | 0    | 0   | 0.00      | 5    | 0   | 0    | 5   | 5,241.60  | 0   | 0   | 0   | 0   | 0.00      | 10                          | 1,048.32  | 10,483.20                 |
| 46                                                                                   | 13311204-CP-H02  | CARBON FILM, legal size                          | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 256.68    | 0.00                      |
| FIRE FIGHTING EQUIPMENT                                                              |                  |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 47                                                                                   | 4631801-FE-H01   | FIRE EXTINGUISHER, dry chemical                  | unit            | 0                            | 10  | 0   | 10  | 13,989.00 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 10                          | 1,398.90  | 13,989.00                 |
| 48                                                                                   | 4631803-FE-H01   | FIRE EXTINGUISHER, pure HCFC                     | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 5,613.25  | 0.00                      |
| FLAG OR ACCESSORIES                                                                  |                  |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 49                                                                                   | 5031905-PH-H01   | PHILIPPINE NATIONAL FLAG                         | piece           | 0                            | 1   | 0   | 1   | 264.94    | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 1   | 0   | 0   | 1   | 264.94    | 2                           | 264.94    | 569.68                    |
| FURNITURE AND FURNISHINGS                                                            |                  |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 50                                                                                   | 5631504-CH-H01   | HONOBLOC CHAIR, beige                            | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 375.44    | 0.00                      |
| 51                                                                                   | 5631504-CH-H02   | HONOBLOC CHAIR, white                            | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 10   | 0   | 0    | 10  | 18,616.00 | 10  | 0   | 0   | 10  | 18,616.00 | 30                          | 372.32    | 37,232.00                 |
| 52                                                                                   | 5631513-TM-H01   | HONOBLOC TABLE, white                            | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 10  | 0   | 0   | 10  | 13,408.00 | 10                          | 1,340.80  | 13,408.00                 |
| 53                                                                                   | 5631513-TM-H02   | HONOBLOC TABLE, beige                            | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 1,340.88  | 0.00                      |
| HEATING AND VENTILATION AND AIR CIRCULATION                                          |                  |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 54                                                                                   | 4031804-EF-C01   | ELECTRIC FAN, ceiling mount, orbit type          | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 1,380.08  | 0.00                      |
| 55                                                                                   | 4031804-EF-C01   | ELECTRIC FAN, industrial, ground type            | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 1,109.68  | 0.00                      |
| 56                                                                                   | 4031804-EF-B01   | ELECTRIC FAN, stand type                         | unit            | 0                            | 0   | 0   | 0   | 0.00      | 5     | 0   | 0    | 5   | 5,035.60  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 5                           | 1,265.72  | 5,035.60                  |
| 57                                                                                   | 4031804-EF-H01   | ELECTRIC FAN, wall mount                         | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 914.16    | 0.00                      |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES |                  |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 58                                                                                   | 43211303-OS-G03  | DESKTOP, for basic Users                         | unit            | 0                            | 0   | 0   | 0   | 0.00      | 1     | 0   | 0    | 1   | 24,793.60 | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 1   | 1   | 24,793.60 | 2                           | 24,793.60 | 49,587.20                 |
| 59                                                                                   | 43211303-OS-G04  | DESKTOP, for Mid-Range Users                     | unit            | 0                            | 0   | 0   | 0   | 0.00      | 2     | 0   | 0    | 2   | 84,760.00 | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 1   | 1   | 42,380.40 | 3                           | 42,380.40 | 127,171.20                |
| 60                                                                                   | 43212032-HD-H02  | EXTERNAL HARD DRIVE                              | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 5    | 5   | 15,360.40 | 0   | 0   | 0   | 0   | 0.00      | 5                           | 3,018.08  | 15,390.40                 |
| 61                                                                                   | 43212015-FD-L04  | FLASH DRIVE                                      | piece           | 0                            | 10  | 0   | 10  | 2,246.40  | 0     | 10  | 0    | 10  | 2,246.40  | 0    | 0   | 10   | 10  | 2,246.40  | 0   | 0   | 0   | 0   | 0.00      | 30                          | 224.64    | 6,739.20                  |
| 62                                                                                   | 43211303-LAP-H01 | LAPTOP, for Mid-range Users                      | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 1   | 0   | 0   | 1   | 42,380.00 | 1                           | 42,380.00 | 42,380.00                 |
| 63                                                                                   | 43211303-LAP-H02 | LAPTOP, lightweight                              | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 1   | 0   | 0   | 1   | 46,800.00 | 1                           | 46,800.00 | 46,800.00                 |
| 64                                                                                   | 43211706-MC-C02  | COMPUTER MOUSE, Wireless                         | unit            | 0                            | 20  | 0   | 20  | 3,360.40  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 10  | 0   | 0   | 10  | 1,696.20  | 30                          | 169.62    | 5,286.60                  |
| 65                                                                                   | 43212032-PR-C02  | PRINTER, Impact, Dot Matrix, 24 pins             | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 33,015.84 | 0.00                      |
| 66                                                                                   | 43212032-PR-C03  | PRINTER, Impact, Dot Matrix, 9 pins              | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 1,014.64  | 0.00                      |
| 67                                                                                   | 43212035-PR-L01  | PRINTER, Laser, Monochrome                       | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 23,063.04 | 0.00                      |
| LIGHTING AND FIXTURES AND ACCESSORIES                                                |                  |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 68                                                                                   | 39012628-LB-L01  | LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts   | piece           | 0                            | 50  | 0   | 50  | 4,266.00  | 0     | 0   | 0    | 0   | 0.00      | 20   | 0   | 0    | 20  | 1,622.40  | 50  | 0   | 0   | 50  | 4,056.00  | 120                         | 81.12     | 9,794.40                  |
| 69                                                                                   | 39012628-LT-L01  | LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 255.82    | 0.00                      |
| MANUFACTURING COMPONENTS AND SUPPLIES                                                |                  |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 70                                                                                   | 33201610-GL-H01  | GLUE, all-purpose                                | jar             | 0                            | 30  | 0   | 30  | 767.20    | 0     | 0   | 0    | 0   | 0.00      | 10   | 0   | 0    | 10  | 767.20    | 0   | 0   | 0   | 0   | 0.00      | 30                          | 76.72     | 1,414.40                  |
| 71                                                                                   | 33153004-SW-H01  | STAPLE WIRE, heavy duty (cinder type), 23/3      | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 22.85     | 0.00                      |
| 72                                                                                   | 33153004-SW-G01  | STAPLE WIRE, standard                            | box             | 0                            | 50  | 0   | 50  | 1,438.60  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 40   | 40  | 956.40    | 0   | 0   | 0   | 0   | 0.00      | 100                         | 25.76     | 2,576.00                  |
| 73                                                                                   | 33201602-TA-H01  | TAPE, electrical                                 | roll            | 0                            | 20  | 0   | 20  | 388.00    | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 10   | 10  | 194.50    | 0   | 0   | 0   | 0   | 0.00      | 30                          | 19.45     | 583.50                    |



| Item & Specifications                         |                  |                                           | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |          |           |      |     |      |          |           |     |     |     |          |           | Total Quantity for the year | Price     | Total Amount for the year |
|-----------------------------------------------|------------------|-------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|----------|-----------|------|-----|------|----------|-----------|-----|-----|-----|----------|-----------|-----------------------------|-----------|---------------------------|
|                                               |                  |                                           |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2       | Q2 AMOUNT | July | Aug | Sept | Q3       | Q3 AMOUNT | Oct | Nov | Dec | Q4       | Q4 AMOUNT |                             |           |                           |
| 74                                            | 3120100-TA-P01   | TAPE, masking, 24mm                       | roll            | 0                            | 20  | 0   | 20  | 1,237.60  | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 20   | 20       | 1,237.60  | 0   | 0   | 0   | 0        | 0.00      | 40                          | 61.96     | 2,479.20                  |
| 75                                            | 3120100-TA-P02   | TAPE, masking, 48 mm                      | roll            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0        | 0.00      | 0   | 0   | 0   | 0        | 0.00      | 0                           | 121.36    | 0.00                      |
| 76                                            | 31201517-TA-P01  | TAPE, packaging, 40 mm                    | roll            | 0                            | 50  | 0   | 50  | 1,008.00  | 0     | 0   | 20   | 903.20   | 0         | 0    | 10  | 10   | 301.60   | 0         | 0   | 0   | 0   | 0.00     | 80        | 30.16                       | 2,412.80  |                           |
| 77                                            | 31201512-TA-P01  | TAPE, transparent, 24mm                   | roll            | 0                            | 100 | 0   | 100 | 1,144.00  | 0     | 0   | 20   | 238.40   | 0         | 0    | 20  | 20   | 238.40   | 0         | 0   | 0   | 0   | 0.00     | 140       | 11.44                       | 1,601.60  |                           |
| 78                                            | 31201512-TA-P02  | TAPE, transparent, 48 mm                  | roll            | 0                            | 50  | 0   | 50  | 1,196.00  | 0     | 0   | 10   | 238.20   | 0         | 0    | 10  | 10   | 238.20   | 0         | 0   | 0   | 0   | 0.00     | 70        | 23.92                       | 1,674.40  |                           |
| 79                                            | 31151507-TW-P01  | TWINE, plastic                            | roll            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 70.72                       | 0.00      |                           |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT |                  |                                           |                 |                              |     |     |     |           |       |     |      |          |           |      |     |      |          |           |     |     |     |          |           |                             |           |                           |
| 80                                            | 4111004-RU-P01   | RULER, flexible, plastic, 450mm           | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 20.90                       | 0.00      |                           |
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES |                  |                                           |                 |                              |     |     |     |           |       |     |      |          |           |      |     |      |          |           |     |     |     |          |           |                             |           |                           |
| 81                                            | 44121512-BL-P01  | BLADE, for general purpose/utility knife  | cube            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 18.00                       | 0.00      |                           |
| 82                                            | 44121602-P9-P01  | BINDING AND PUNCHING MACHINE              | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 10,104.64                   | 0.00      |                           |
| 83                                            | 44131807-CA-P01  | CALCULATOR, Compact                       | unit            | 0                            | 20  | 0   | 20  | 5,746.80  | 0     | 0   | 0    | 0.00     | 0         | 0    | 10  | 10   | 2,873.40 | 0         | 0   | 0   | 0   | 0.00     | 30        | 287.04                      | 8,614.20  |                           |
| 84                                            | 44121710-CH-P01  | CHALK, white enamel                       | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 32.97                       | 0.00      |                           |
| 85                                            | 44122105-OF-P01  | CLIP, backfold, 19mm                      | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 9.36                        | 0.00      |                           |
| 86                                            | 44122105-OF-P02  | CLIP, backfold, 25mm                      | box             | 0                            | 40  | 0   | 40  | 624.00    | 20    | 0   | 0    | 20       | 312.00    | 40   | 0   | 0    | 40       | 624.00    | 30  | 0   | 0   | 30       | 468.00    | 130                         | 15.90     | 2,028.00                  |
| 87                                            | 44122105-OF-P03  | CLIP, backfold, 30mm                      | box             | 0                            | 40  | 0   | 40  | 1,081.60  | 20    | 0   | 0    | 20       | 540.80    | 40   | 0   | 0    | 40       | 1,081.60  | 30  | 0   | 0   | 30       | 811.20    | 130                         | 27.04     | 3,514.20                  |
| 88                                            | 44122105-OF-P04  | CLIP, backfold, 50mm                      | box             | 0                            | 20  | 0   | 20  | 1,206.40  | 10    | 0   | 0    | 10       | 603.20    | 20   | 0   | 0    | 20       | 1,206.40  | 20  | 0   | 0   | 20       | 1,206.40  | 70                          | 60.32     | 4,222.40                  |
| 89                                            | 44121803-CT-P02  | CORRECTION TAPE                           | piece           | 0                            | 100 | 0   | 100 | 1,153.00  | 100   | 0   | 0    | 100      | 1,153.00  | 0    | 100 | 0    | 100      | 1,153.00  | 80  | 0   | 0   | 80       | 921.60    | 360                         | 11.53     | 4,035.50                  |
| 90                                            | 44121512-CU-P01  | CUTTER/UTILITY KNIFE, for general purpose | piece           | 0                            | 10  | 0   | 10  | 317.20    | 10    | 0   | 0    | 10       | 317.20    | 5    | 0   | 0    | 5        | 158.60    | 5   | 0   | 0   | 5        | 158.60    | 30                          | 31.72     | 951.60                    |
| 91                                            | 44111515-OF-P01  | DATA FILE BOX                             | piece           | 0                            | 150 | 0   | 150 | 11,880.00 | 80    | 0   | 0    | 80       | 6,336.00  | 150  | 0   | 0    | 150      | 7,725.00  | 100 | 0   | 0   | 100      | 7,725.00  | 480                         | 77.20     | 36,816.00                 |
| 92                                            | 44122013-OF-P01  | DATA FOLDER                               | piece           | 0                            | 120 | 0   | 120 | 6,136.80  | 120   | 0   | 0    | 120      | 6,136.80  | 120  | 0   | 0    | 120      | 6,235.00  | 120 | 0   | 0   | 120      | 8,236.80  | 480                         | 68.64     | 32,947.20                 |
| 93                                            | 44150002-CDS-P01 | DATE STAMP                                | piece           | 0                            | 5   | 0   | 5   | 2,348.90  | 5     | 0   | 0    | 5        | 2,348.90  | 5    | 0   | 0    | 5        | 2,348.90  | 0   | 0   | 0   | 0        | 0.00      | 15                          | 466.76    | 3,810.35                  |
| 94                                            | 44121506-EN-P01  | ENVELOPE, Documentary, A4                 | box             | 0                            | 5   | 0   | 5   | 4,201.60  | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 10        | 840.32                      | 8,401.20  |                           |
| 95                                            | 44121506-EN-P02  | ENVELOPE, Documentary, legal              | box             | 0                            | 5   | 0   | 5   | 5,392.40  | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 10        | 1,078.80                    | 10,780.80 |                           |
| 96                                            | 44121506-EN-P01  | ENVELOPE, Expanding, Kraft                | box             | 0                            | 3   | 0   | 3   | 4,124.64  | 0     | 0   | 2    | 2,749.76 | 0         | 0    | 0   | 0    | 0.00     | 1         | 0   | 0   | 1   | 1,374.68 | 6         | 1,374.68                    | 8,249.38  |                           |
| 97                                            | 44121506-EN-P02  | ENVELOPE, Expanding, plastic              | box             | 0                            | 150 | 0   | 150 | 4,573.50  | 80    | 0   | 0    | 80       | 1,474.32  | 100  | 0   | 0    | 100      | 3,045.00  | 50  | 0   | 0   | 50       | 1,524.50  | 380                         | 30.40     | 10,571.50                 |
| 98                                            | 44121506-EN-P03  | ENVELOPE, Mailing                         | box             | 0                            | 2   | 0   | 2   | 931.92    | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 5         | 466.56                      | 2,332.80  |                           |
| 99                                            | 44121506-EN-P02  | ENVELOPE, Mailing, with window            | box             | 0                            | 5   | 0   | 5   | 2,641.60  | 0     | 0   | 0    | 0.00     | 5         | 0    | 0   | 5    | 2,641.60 | 0         | 0   | 0   | 0   | 0.00     | 10        | 528.32                      | 5,281.20  |                           |
| 100                                           | 44111912-ER-P01  | BRASER, felt, for blackboard/whiteboard   | piece           | 0                            | 10  | 0   | 10  | 123.30    | 0     | 0   | 0    | 0.00     | 10        | 0    | 0   | 10   | 123.30   | 0         | 0   | 0   | 0   | 0.00     | 20        | 12.33                       | 246.60    |                           |
| 101                                           | 44122119-PA-P01  | FASTENER                                  | box             | 0                            | 30  | 0   | 30  | 2,836.20  | 20    | 0   | 0    | 20       | 1,892.80  | 20   | 0   | 0    | 20       | 1,892.80  | 10  | 0   | 0   | 10       | 946.40    | 80                          | 94.94     | 7,571.20                  |
| 102                                           | 44111515-FO-P01  | FILE ORGANIZER, expanding, plastic, legal | piece           | 0                            | 10  | 0   | 10  | 852.90    | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 15        | 85.20                       | 1,278.00  |                           |
| 103                                           | 44122019-FT-P01  | FILE TAB DIVIDER, A4                      | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 77.88                       | 0.00      |                           |
| 104                                           | 44122019-FT-P02  | FILE TAB DIVIDER, Legal                   | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 26.90                       | 0.00      |                           |
| 105                                           | 44122011-FO-P01  | FOLDER, Fancy with slide, A4              | bundle          | 0                            | 5   | 0   | 5   | 1,486.00  | 0     | 0   | 0    | 0.00     | 0         | 0    | 2   | 2    | 382.40   | 0         | 0   | 0   | 0   | 0.00     | 7         | 291.20                      | 2,038.40  |                           |
| 106                                           | 44122011-FO-P02  | FOLDER, Fancy with slide, legal           | bundle          | 0                            | 5   | 0   | 5   | 1,544.40  | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 5         | 368.88                      | 1,544.40  |                           |
| 107                                           | 44122011-FO-P01  | FOLDER, L-type, A4                        | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 187.34                      | 0.00      |                           |
| 108                                           | 44122011-FO-P02  | FOLDER, L-type, Legal                     | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 238.17                      | 0.00      |                           |
| 109                                           | 44122017-FO-P01  | FOLDER, preinserted                       | box             | 0                            | 3   | 0   | 3   | 2,857.92  | 0     | 0   | 0    | 0.00     | 3         | 0    | 0   | 3    | 952.64   | 0         | 0   | 0   | 0   | 0.00     | 4         | 952.64                      | 3,810.56  |                           |
| 110                                           | 44122011-FO-P03  | FOLDER with tabs, A4                      | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 368.56                      | 0.00      |                           |
| 111                                           | 44122011-FO-P04  | FOLDER with tabs, Legal                   | pack            | 0                            | 20  | 0   | 20  | 8,348.80  | 20    | 0   | 0    | 20       | 8,348.80  | 20   | 0   | 0    | 20       | 8,348.80  | 20  | 0   | 0   | 20       | 8,348.80  | 80                          | 427.44    | 34,155.20                 |
| 112                                           | 44122008-IT-P01  | INDEX TAB                                 | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 83.11                       | 0.00      |                           |
| 113                                           | 44111515-MP-P02  | MAGAZINE FILE BOX, Large                  | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0.00     | 0         | 0    | 0   | 0    | 0.00     | 0         | 0   | 0   | 0   | 0.00     | 0         | 126.88                      | 0.00      |                           |
| 114                                           | 44121715-MA-P01  | MARKER, Roundpoint                        | set             | 0                            | 30  | 0   | 30  | 1,279.20  | 0     | 0   | 0    | 0.00     | 30        | 0    | 0   | 30   | 1,279.20 | 0         | 0   | 0   | 0   | 0.00     | 60        | 42.98                       | 2,588.40  |                           |
| 115                                           | 44121708-MP-P01  | MARKER, Permanent, Black                  | piece           | 0                            | 70  | 0   | 70  | 1,123.20  | 36    | 0   | 0    | 36       | 561.60    | 24   | 0   | 0    | 24       | 374.40    | 0   | 0   | 0   | 0        | 0.00      | 132                         | 15.60     | 2,088.00                  |
| 116                                           | 44121708-MP-P02  | MARKER, Permanent, Blue                   | piece           | 0                            | 70  | 0   | 70  | 1,123.20  | 36    | 0   | 0    | 36       | 561.60    | 24   | 0   | 0    | 24       | 374.40    | 0   | 0   | 0   | 0        | 0.00      | 132                         | 15.60     | 2,088.00                  |
| 117                                           | 44121708-MP-P03  | MARKER, Permanent, Red                    | piece           | 0                            | 24  | 0   | 24  | 374.40    | 12    | 0   | 0    | 12       | 167.20    | 0    | 0   | 0    | 0        | 0.00      | 0   | 0   | 0   | 0        | 0.00      | 36                          | 15.60     | 561.60                    |
| 118                                           | 44121708-MW-P01  | MARKER, Whiteboard, Black                 | piece           | 0                            | 70  | 0   | 70  | 748.50    | 36    | 0   | 0    | 36       | 374.40    | 24   | 0   | 0    | 24       | 249.60    | 0   | 0   | 0   | 0        | 0.00      | 132                         | 10.40     | 1,372.80                  |
| 119                                           | 44121708-MW-P02  | MARKER, Whiteboard, Blue                  | piece           | 0                            | 70  | 0   | 70  | 748.50    | 36    | 0   | 0    | 36       | 374.40    | 24   | 0   | 0    | 24       | 249.60    | 0   | 0   | 0   | 0        | 0.00      | 132                         | 10.40     | 1,372.80                  |
| 120                                           | 44121708-MW-P03  | MARKER, Whiteboard, White                 |                 |                              |     |     |     |           |       |     |      |          |           |      |     |      |          |           |     |     |     |          |           |                             |           |                           |



| Item & Specifications                                      |                 |                                                         | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price    | Total Amount for the year |
|------------------------------------------------------------|-----------------|---------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|----------|---------------------------|
|                                                            |                 |                                                         |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |          |                           |
| 126                                                        | 44121515-PS-P01 | PENCIL SHARPENER                                        | piece           | 0                            | 0   | 0   | 0   | 1,066.00  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 213.20   | 1,066.00                  |
| 127                                                        | 44121502-PU-P01 | PUNCHER, paper, heavy duty                              | piece           | 0                            | 30  | 0   | 30  | 1,622.40  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 30   | 30  | 1,622.40  | 0   | 0   | 0   | 0   | 0.00      | 30                          | 162.24   | 3,244.80                  |
| 128                                                        | 44122037-RD-P50 | BINDING RING/COMB, plastic, 32 mm                       | piece           | 0                            | 30  | 0   | 30  | 2,742.30  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 30                          | 274.23   | 2,742.30                  |
| 129                                                        | 44121031-RD-B01 | RUBBER BAND No. 18                                      | box             | 0                            | 30  | 0   | 30  | 1,653.60  | 0     | 0   | 0    | 0   | 0.00      | 30   | 0   | 0    | 30  | 1,653.60  | 0   | 0   | 0   | 0   | 0.00      | 30                          | 165.36   | 3,307.20                  |
| 130                                                        | 44121905-SP-F01 | STAMP PAD, Red                                          | piece           | 0                            | 30  | 0   | 30  | 852.60    | 0     | 0   | 0    | 0   | 0.00      | 30   | 0   | 0    | 30  | 852.60    | 0   | 0   | 0   | 0   | 0.00      | 40                          | 42.84    | 1,765.60                  |
| 131                                                        | 44121618-SS-B01 | SCISSORS, symmetrical/asymmetrical                      | pair            | 0                            | 40  | 0   | 40  | 1,664.00  | 0     | 0   | 0    | 0   | 0.00      | 10   | 0   | 0    | 10  | 1,616.00  | 0   | 0   | 0   | 0   | 0.00      | 30                          | 41.60    | 2,380.00                  |
| 132                                                        | 44121615-ST-B01 | STAPLER, standard type                                  | piece           | 0                            | 30  | 0   | 30  | 4,368.00  | 30    | 0   | 0    | 30  | 4,368.00  | 20   | 0   | 0    | 20  | 2,812.00  | 0   | 0   | 0   | 0   | 0.00      | 80                          | 145.60   | 11,548.00                 |
| 133                                                        | 44121615-ST-B01 | STAPLER, heavy duty (blender)                           | unit            | 0                            | 30  | 0   | 30  | 9,347.20  | 30    | 0   | 0    | 30  | 9,347.20  | 5    | 0   | 0    | 5   | 4,773.60  | 0   | 0   | 0   | 0   | 0.00      | 75                          | 864.72   | 23,864.00                 |
| 134                                                        | 44121512-SR-P02 | STAPLE REMOVER, pin-type                                | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 47.84    | 0.00                      |
| 135                                                        | 44121505-TD-T01 | TAPE DISPENSER, table top                               | piece           | 0                            | 30  | 0   | 30  | 780.00    | 0     | 2   | 0    | 2   | 156.00    | 3    | 0   | 0    | 3   | 234.00    | 0   | 0   | 0   | 0   | 0.00      | 15                          | 78.00    | 1,170.00                  |
| PAPER MATERIALS AND PRODUCTS                               |                 |                                                         |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |          |                           |
| 136                                                        | 14111525-CA-A01 | CARTOLINA, assorted colors                              | stack           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 90.40    | 0.00                      |
| 137                                                        | 14111506-CH-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm          | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 183.68   | 0.00                      |
| 138                                                        | 14111506-CH-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm          | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 1,260.48 | 0.00                      |
| 139                                                        | 14111506-CH-L22 | COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm          | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 1,562.86 | 0.00                      |
| 140                                                        | 14111506-CH-L31 | COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241 mm         | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 1,108.64 | 0.00                      |
| 141                                                        | 14111506-CH-L31 | COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241 mm         | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 853.84   | 0.00                      |
| 142                                                        | 14111506-CH-L32 | COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm          | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 1,529.60 | 0.00                      |
| 143                                                        | 14111509-LJ-L01 | LOOSE-LEAF COVER                                        | bundle          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 794.06   | 0.00                      |
| 144                                                        | 14111514-NP-S02 | NOTEPAD, stick-on, 30mm x 70mm                          | pad             | 0                            | 30  | 0   | 30  | 1,976.00  | 0     | 0   | 0    | 0   | 0.00      | 30   | 0   | 0    | 30  | 1,976.00  | 0   | 0   | 0   | 0   | 0.00      | 300                         | 39.52    | 3,892.00                  |
| 145                                                        | 14111514-NP-S04 | NOTEPAD, stick-on, 76mm x 100mm                         | pad             | 0                            | 30  | 0   | 30  | 3,172.00  | 0     | 0   | 0    | 0   | 0.00      | 30   | 0   | 0    | 30  | 3,172.00  | 0   | 0   | 0   | 0   | 0.00      | 300                         | 83.44    | 6,344.00                  |
| 146                                                        | 14111514-NP-S03 | NOTEPAD, stick-on, 76mm x 76mm                          | pad             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 60.32    | 0.00                      |
| 147                                                        | 14111514-NB-S02 | STENO NOTEBOOK                                          | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 22.92    | 0.00                      |
| 148                                                        | 14111507-PP-M01 | PAPER, MULTICOPI A4                                     | ream            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 179.82   | 0.00                      |
| 149                                                        | 14111507-PP-P02 | PAPER, MULTICOPI LEGAL                                  | ream            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 211.12   | 0.00                      |
| 150                                                        | 14111507-PP-C01 | PAPER, MULTIPURPOSE A4                                  | ream            | 0                            | 200 | 0   | 200 | 32,556.00 | 150   | 0   | 0    | 150 | 24,492.00 | 350  | 0   | 0    | 350 | 57,146.00 | 0   | 0   | 0   | 0   | 0.00      | 700                         | 163.28   | 114,296.00                |
| 151                                                        | 14111507-PP-C03 | PAPER, MULTIPURPOSE LEGAL                               | ream            | 0                            | 150 | 0   | 150 | 27,768.00 | 100   | 0   | 0    | 100 | 18,512.00 | 100  | 0   | 0    | 100 | 18,512.00 | 0   | 0   | 0   | 0   | 0.00      | 350                         | 185.12   | 64,792.00                 |
| 152                                                        | 14111531-PP-M01 | PAD PAPER, ruled                                        | ream            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 32.36    | 0.00                      |
| 153                                                        | 14111503-PP-M01 | PAPER, parchment                                        | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 189.28   | 0.00                      |
| 154                                                        | 14111535-RS-B01 | RECORD BOOK, 300 PAGES                                  | book            | 0                            | 0   | 0   | 0   | 6.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 72.80    | 0.00                      |
| 155                                                        | 14111535-RS-B02 | RECORD BOOK, 500 PAGES                                  | book            | 0                            | 10  | 0   | 10  | 1,260.40  | 10    | 0   | 0    | 10  | 1,260.40  | 10   | 0   | 0    | 10  | 1,050.40  | 0   | 0   | 0   | 0   | 0.00      | 30                          | 105.04   | 3,151.20                  |
| 156                                                        | 14111704-TT-P04 | TISSUE, INTERFOLDED PAPER TOWEL                         | pack            | 0                            | 600 | 0   | 600 | 17,472.00 | 600   | 0   | 0    | 600 | 17,472.00 | 600  | 0   | 0    | 600 | 17,472.00 | 600 | 0   | 0   | 600 | 17,472.00 | 2400                        | 29.12    | 69,888.00                 |
| 157                                                        | 14111704-TT-P02 | TOILET TISSUE PAPER, 2 ply                              | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 100.88   | 0.00                      |
| PERFUMES OR COLOGNES OR FRAGRANCES                         |                 |                                                         |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |          |                           |
| 158                                                        | 52131626-16-B01 | HAND SANCTIZER                                          | bottle          | 0                            | 0   | 0   | 0   | 6.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 87.36    | 0.00                      |
| PESTICIDES OR PEST REPELLENTS                              |                 |                                                         |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |          |                           |
| 159                                                        | 12191309-11-A01 | INSECTICIDE                                             | can             | 0                            | 30  | 0   | 30  | 2,579.20  | 0     | 0   | 0    | 0   | 0.00      | 10   | 0   | 0    | 10  | 2,579.20  | 0   | 0   | 0   | 0   | 0.00      | 39                          | 287.92   | 5,148.40                  |
| PRINTED PUBLICATIONS                                       |                 |                                                         |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |          |                           |
| 160                                                        | 55101224-RA-H01 | HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184) | book            | 0                            | 2   | 0   | 2   | 74.42     | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 2                           | 37.21    | 74.42                     |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES) |                 |                                                         |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |          |                           |
| 1                                                          | 44123105-BR-B05 | DRUM CARTRIDGE, BROTHER DR-3455, Black                  | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 6,947.20 | 0.00                      |
| 2                                                          | 44123105-CA-C04 | INK CARTRIDGE, CANON CL-741, Colored                    | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 1,125.32 | 0.00                      |
| 3                                                          | 44123105-CA-C02 | INK CARTRIDGE, CANON CL-811, Colored                    | cart            | 0                            | 0   | 0   | 0   | 9,428.56  | 0     | 0   | 0    | 0   | 9,428.56  | 0    | 0   | 0    | 0   | 9,428.56  | 0   | 0   | 0   | 0   | 0.00      | 32                          | 1,178.32 | 37,796.24                 |
| 4                                                          | 44123105-CA-B04 | INK CARTRIDGE, CANON PG-740, Black                      | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 861.12   | 0.00                      |
| 5                                                          | 44123105-CH-B02 | INK CARTRIDGE, CANON PG-810, Black                      | cart            | 0                            | 0   | 0   | 0   | 7,138.56  | 0     | 0   | 0    | 0   | 7,138.56  | 0    | 0   | 0    | 0   | 7,138.56  | 0   | 0   | 0   | 0   | 0.00      | 32                          | 892.32   | 26,814.24                 |
| 6                                                          | 44123105-EP-B17 | INK CARTRIDGE, EPSON C13T66-100 (T6601), Black          | cart            | 0                            | 50  | 0   | 50  | 11,596.00 | 50    | 0   | 0    | 50  | 11,596.00 | 50   | 0   | 0    | 50  | 11,596.00 | 50  | 0   | 0   | 50  | 11,596.00 | 200                         | 231.90   | 46,380.00                 |
| 7                                                          | 44123106-EP-C17 | INK CARTRIDGE, EPSON C13T66-200 (T6602), Cyan           | cart            | 0                            | 30  | 0   | 30  | 7,266.00  | 30    | 0   | 0    | 30  | 7,266.00  | 30   | 0   | 0    | 30  | 7,266.00  | 30  | 0   | 0   | 30  | 7,266.00  | 120                         | 242.20   | 29,064.00                 |
| 8                                                          | 44123105-EP-M17 | INK CARTRIDGE, EPSON C13T66-300 (T6603), Magenta        | cart            | 0                            | 30  | 0   | 30  | 7,266.00  | 30    | 0   | 0    | 30  | 7,266.00  | 30   | 0   | 0    | 30  | 7,266.00  | 30  | 0   | 0   | 30  | 7,266.00  | 120                         | 242.20   | 29,064.00                 |
| 9                                                          | 44123105-EP-Y17 | INK CARTRIDGE, EPSON C13T66-400 (T6604), Yellow         | cart            | 0                            | 30  | 0   | 30  | 7,266.00  | 30    | 0   | 0    | 30  | 7,266.00  | 30   | 0   | 0    | 30  | 7,266.00  | 30  | 0   | 0   | 30  | 7,266.00  | 120                         | 242.20   | 29,064.00                 |
| 10                                                         | 44123105-HP-B40 | INK CARTRIDGE, HP C2P04AA (HP62), Black                 | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 852.80   | 0.00                      |
| 11                                                         | 44123105-HP-M40 | INK CARTRIDGE, HP C2P06AA (HP62), Tri-color             | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 1,048.32 | 0.00                      |
| 12                                                         | 44123105-HP-B09 | INK CARTRIDGE, HP C03S1AA (HP21), Black                 | cart            | 0                            | 0   | 0   | 0   |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |          |                           |



| Item & Specifications |                 |                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|-----------------------|-----------------|-----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                       |                 |                                                     |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 15                    | 44103305-HP-T17 | INK CARTRIDGE, HP C05630A (HP60), Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,047.28  | 0.00                      |
| 16                    | 44103305-HP-C06 | INK CARTRIDGE, HP C0972AA (HP920XL), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 829.68    | 0.00                      |
| 17                    | 44103305-HP-M02 | INK CARTRIDGE, HP C0973AA (HP920XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 823.58    | 0.00                      |
| 18                    | 44103305-HP-Y00 | INK CARTRIDGE, HP C0974AA (HP920XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 823.58    | 0.00                      |
| 19                    | 44103305-HP-B04 | INK CARTRIDGE, HP C0975AA (HP920XL), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,541.38  | 0.00                      |
| 20                    | 44103305-HP-B08 | INK CARTRIDGE, HP C1061WA (HP61), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 806.28    | 0.00                      |
| 21                    | 44103305-HP-T20 | INK CARTRIDGE, HP C1062WA (HP61), Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,068.00  | 0.00                      |
| 22                    | 44103305-HP-B08 | INK CARTRIDGE, HP C0960A (HP62), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 935.00    | 0.00                      |
| 23                    | 44103305-HP-C09 | INK CARTRIDGE, HP C0960A (HP62), Cyan               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 740.00    | 0.00                      |
| 24                    | 44103305-HP-B02 | INK CARTRIDGE, HP C0960A (HP62), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,870.60  | 0.00                      |
| 25                    | 44103305-HP-C03 | INK CARTRIDGE, HP C0960A (HP62), Cyan               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,817.36  | 0.00                      |
| 26                    | 44103305-HP-M03 | INK CARTRIDGE, HP C0970AA (HP90XL), Magenta         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,817.36  | 0.00                      |
| 27                    | 44103305-HP-Y03 | INK CARTRIDGE, HP C0970AA (HP90XL), Yellow          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,817.36  | 0.00                      |
| 28                    | 44103305-HP-B06 | INK CARTRIDGE, HP C0962AA (HP704), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12    | 0.00                      |
| 29                    | 44103305-HP-T36 | INK CARTRIDGE, HP C0953AA (HP704), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12    | 0.00                      |
| 30                    | 44103305-HP-B03 | INK CARTRIDGE, HP C2107AA (HP678), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 404.56    | 0.00                      |
| 31                    | 44103305-HP-T33 | INK CARTRIDGE, HP C2108AA (HP678), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 404.56    | 0.00                      |
| 32                    | 44103305-HP-B02 | INK CARTRIDGE, HP C2121A (HP685A), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 312.90    | 0.00                      |
| 33                    | 44103305-HP-C33 | INK CARTRIDGE, HP C2122A (HP685A), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 256.98    | 0.00                      |
| 34                    | 44103305-HP-M33 | INK CARTRIDGE, HP C2123A (HP685A), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 256.98    | 0.00                      |
| 35                    | 44103305-HP-Y33 | INK CARTRIDGE, HP C2124A (HP685A), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 256.98    | 0.00                      |
| 36                    | 44103305-HP-T43 | INK CARTRIDGE, HP F6V25AA (HP950), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 424.32    | 0.00                      |
| 37                    | 44103305-HP-B43 | INK CARTRIDGE, HP F6V27AA (HP980), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 424.32    | 0.00                      |
| 38                    | 44103305-HP-C50 | INK CARTRIDGE, HP L0551AA (HP955), Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 992.80    | 0.00                      |
| 39                    | 44103305-HP-M50 | INK CARTRIDGE, HP L0554AA (HP955), Magenta Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 992.80    | 0.00                      |
| 40                    | 44103305-HP-Y50 | INK CARTRIDGE, HP L0557AA (HP955), Yellow Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 992.80    | 0.00                      |
| 41                    | 44103305-HP-B80 | INK CARTRIDGE, HP L0560AA (HP955), Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,204.80  | 0.00                      |
| 42                    | 44103305-HP-C08 | INK CARTRIDGE, HP L0563AA (HP955), Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52  | 0.00                      |
| 43                    | 44103305-HP-M08 | INK CARTRIDGE, HP L0566AA (HP955), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52  | 0.00                      |
| 44                    | 44103305-HP-Y08 | INK CARTRIDGE, HP L0569AA (HP955), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52  | 0.00                      |
| 45                    | 44103305-HP-B06 | INK CARTRIDGE, HP L0572AA (HP955), Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,817.92  | 0.00                      |
| 46                    | 44103305-HP-C31 | INK CARTRIDGE, HP T639AA (HP905), Cyan Original     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00    | 0.00                      |
| 47                    | 44103305-HP-M51 | INK CARTRIDGE, HP T639AA (HP905), Magenta Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00    | 0.00                      |
| 48                    | 44103305-HP-Y51 | INK CARTRIDGE, HP T639AA (HP905), Yellow Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00    | 0.00                      |
| 49                    | 44103305-HP-B51 | INK CARTRIDGE, HP T640AA (HP905), Black Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 774.80    | 0.00                      |
| 50                    | 44103112-EP-R08 | RIBBON CARTRIDGE, EPSON C135015516 (HP750), Black   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 77.43     | 0.00                      |
| 51                    | 44103112-EP-R13 | RIBBON CARTRIDGE, EPSON C135015532, Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 77.94     | 0.00                      |
| 52                    | 44103112-EP-R07 | RIBBON CARTRIDGE, EPSON C135015531 (S015086)        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 818.46    | 0.00                      |
| 53                    | 44103109-BR-D06 | TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,763.00  | 0.00                      |
| 54                    | 44103103-BR-909 | TONER CARTRIDGE, BROTHER TN-3320, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,867.20  | 0.00                      |
| 55                    | 44103103-BR-B11 | TONER CARTRIDGE, BROTHER TN-3350, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,002.40  | 0.00                      |
| 56                    | 44103103-BR-B15 | TONER CARTRIDGE, BROTHER TN-3470, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,575.44  | 0.00                      |
| 57                    | 44103103-BR-B16 | TONER CARTRIDGE, BROTHER TN-456 Black, High Yield   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,564.56  | 0.00                      |
| 58                    | 44103103-BR-C03 | TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,718.80  | 0.00                      |
| 59                    | 44103103-BR-M03 | TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,718.80  | 0.00                      |
| 60                    | 44103103-BR-Y03 | TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,718.80  | 0.00                      |
| 61                    | 44103103-CA-300 | TONER CARTRIDGE, CANON CRG-324 II                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 13,396.36 | 0.00                      |
| 62                    | 44103103-HP-B12 | TONER CARTRIDGE, HP CB435A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,099.20  | 0.00                      |
| 63                    | 44103103-HP-B14 | TONER CARTRIDGE, HP CB540A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,603.60  | 0.00                      |
| 64                    | 44103103-HP-B18 | TONER CARTRIDGE, HP CE255A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,942.00  | 0.00                      |
| 65                    | 44103103-HP-B22 | TONER CARTRIDGE, HP CE278A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,741.92  | 0.00                      |
| 66                    | 44103103-HP-B22 | TONER CARTRIDGE, HP CB285A (HP86A), Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,242.72  | 0.00                      |
| 67                    | 44103103-HP-B23 | TONER CARTRIDGE, HP CB310A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,350.40  | 0.00                      |
| 68                    | 44103103-HP-C23 | TONER CARTRIDGE, HP CB311A, Cyan                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,610.40  | 0.00                      |



| Item & Specifications |                 |                                                       | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|-----------------------|-----------------|-------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                       |                 |                                                       |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 69                    | 44-02303-HP-Y23 | TONER CARTRIDGE, HP CE312A, Yellow                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,612.40  | 0.00                      |
| 70                    | 44-02303-HP-M23 | TONER CARTRIDGE, HP CE313A, Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,612.40  | 0.00                      |
| 71                    | 44-02303-HP-B24 | TONER CARTRIDGE, HP CE320A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,192.80  | 0.00                      |
| 72                    | 44-02303-HP-C24 | TONER CARTRIDGE, HP CE321A, Cyan                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,063.60  | 0.00                      |
| 73                    | 44-02303-HP-Y24 | TONER CARTRIDGE, HP CE322A, Yellow                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,063.60  | 0.00                      |
| 74                    | 44-02303-HP-M24 | TONER CARTRIDGE, HP CE323A, Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,063.60  | 0.00                      |
| 75                    | 44-02303-HP-B25 | TONER CARTRIDGE, HP CE350A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,872.60  | 0.00                      |
| 76                    | 44-02303-HP-B26 | TONER CARTRIDGE, HP CE400A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,786.00  | 0.00                      |
| 77                    | 44-02303-HP-C26 | TONER CARTRIDGE, HP CE401A, Cyan                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,103.60 | 0.00                      |
| 78                    | 44-02303-HP-Y26 | TONER CARTRIDGE, HP CE402A, Yellow                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,193.04 | 0.00                      |
| 79                    | 44-02303-HP-M26 | TONER CARTRIDGE, HP CE403A, Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,103.60 | 0.00                      |
| 80                    | 44-02303-HP-B27 | TONER CARTRIDGE, HP CE410A, (HP355), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,837.60  | 0.00                      |
| 81                    | 44-02303-HP-C27 | TONER CARTRIDGE, HP CE411A, (HP355), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,460.00  | 0.00                      |
| 82                    | 44-02303-HP-Y27 | TONER CARTRIDGE, HP CE412A, (HP355), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,460.00  | 0.00                      |
| 83                    | 44-02303-HP-M27 | TONER CARTRIDGE, HP CE413A, (HP355), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,511.20  | 0.00                      |
| 84                    | 44-02303-HP-B28 | TONER CARTRIDGE, HP CE505A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,250.60  | 0.00                      |
| 85                    | 44-02303-HP-B28 | TONER CARTRIDGE, HP CE505A, Black, High cap           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,332.00  | 0.00                      |
| 86                    | 44-02303-HP-B52 | TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,878.72  | 0.00                      |
| 87                    | 44-02303-HP-B53 | TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,246.80  | 0.00                      |
| 88                    | 44-02303-HP-B68 | TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,850.40  | 0.00                      |
| 89                    | 44-02303-HP-B51 | TONER CARTRIDGE, HP CF280XC                           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,399.52  | 0.00                      |
| 90                    | 44-02303-HP-B66 | TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,900.00  | 0.00                      |
| 91                    | 44-02303-HP-B57 | TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,034.72  | 0.00                      |
| 92                    | 44-02303-HP-B51 | TONER CARTRIDGE, HP CF283XC (HP83X), Black Compact L  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,766.00  | 0.00                      |
| 93                    | 44-02303-HP-B58 | TONER CARTRIDGE, HP CF287A (HP87), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 9,528.00  | 0.00                      |
| 94                    | 44-02303-HP-B52 | TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 15,728.00 | 0.00                      |
| 95                    | 44-02303-HP-B60 | TONER CARTRIDGE, HP CF350A, Black LaserJet            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,574.00  | 0.00                      |
| 96                    | 44-02303-HP-C50 | TONER CARTRIDGE, HP CF351A, Cyan LaserJet             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,552.00  | 0.00                      |
| 97                    | 44-02303-HP-Y60 | TONER CARTRIDGE, HP CF352A, Yellow LaserJet           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,552.00  | 0.00                      |
| 98                    | 44-02303-HP-M60 | TONER CARTRIDGE, HP CF353A, Magenta LaserJet          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,562.00  | 0.00                      |
| 99                    | 44-02303-HP-B61 | TONER CARTRIDGE, HP CF355A (HP355A), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,030.40  | 0.00                      |
| 100                   | 44-02303-HP-C61 | TONER CARTRIDGE, HP CF356A (HP356A), Cyan LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,811.60  | 0.00                      |
| 101                   | 44-02303-HP-Y61 | TONER CARTRIDGE, HP CF362A (HP362A), Yellow LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,514.00  | 0.00                      |
| 102                   | 44-02303-HP-M61 | TONER CARTRIDGE, HP CF363A (HP363A), Magenta LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,914.00  | 0.00                      |
| 103                   | 44-02303-HP-B52 | TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,569.20  | 0.00                      |
| 104                   | 44-02303-HP-C50 | TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,560.80  | 0.00                      |
| 105                   | 44-02303-HP-Y62 | TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,560.80  | 0.00                      |
| 106                   | 44-02303-HP-M62 | TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,560.80  | 0.00                      |
| 107                   | 44-02303-HP-B53 | TONER CARTRIDGE, HP CF410A (HP410A), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,900.00  | 0.00                      |
| 108                   | 44-02303-HP-B54 | TONER CARTRIDGE, HP CF410XC (HP410XC), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,940.40  | 0.00                      |
| 109                   | 44-02303-HP-C53 | TONER CARTRIDGE, HP CF411A (HP411A), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,038.80  | 0.00                      |
| 110                   | 44-02303-HP-C54 | TONER CARTRIDGE, HP CF411XC (HP411XC), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,527.00  | 0.00                      |
| 111                   | 44-02303-HP-Y63 | TONER CARTRIDGE, HP CF412A (HP412A), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,038.00  | 0.00                      |
| 112                   | 44-02303-HP-Y64 | TONER CARTRIDGE, HP CF412XC (HP412XC), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,532.60  | 0                         |



| Item & Specifications                                                                                                              |                 |                                    | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price     | Total Amount for the year |  |
|------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|-----------|---------------------------|--|
|                                                                                                                                    |                 |                                    |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |           |                           |  |
| 6                                                                                                                                  | 4323204-SFT-006 | Data management and query software | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3.00      | 0.00                      |  |
| 7                                                                                                                                  | 4323203-SFT-007 | Development software               | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3.00      | 0.00                      |  |
| 8                                                                                                                                  | 4323202-SFT-008 | Educational or reference software  | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 2.00      | 0.00                      |  |
| 9                                                                                                                                  | 4323201-SFT-009 | Industry specific software         | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3.00      | 0.00                      |  |
| 10                                                                                                                                 | 4323200-SFT-010 | Information exchange software      | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3.00      | 0.00                      |  |
| 11                                                                                                                                 | 4323200-SFT-010 | Network applications software      | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3.00      | 0.00                      |  |
| 12                                                                                                                                 | 4323200-SFT-011 | Network management software        | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3.00      | 0.00                      |  |
| 13                                                                                                                                 | 4323200-SFT-012 | Networking software                | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3.00      | 0.00                      |  |
| 14                                                                                                                                 | 4323200-SFT-013 | Operating environment software     | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3.00      | 0.00                      |  |
| 15                                                                                                                                 | 4323200-SFT-014 | Security and protection software   | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3.00      | 0.00                      |  |
| 16                                                                                                                                 | 4323200-SFT-015 | Utility and device driver software | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3.00      | 0.00                      |  |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |                 |                                    |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |  |
| 1                                                                                                                                  | 60141505-TS-001 | BALLPEN                            | piece           | 0                            | 100 | 0   | 100 | 1,000.00  | 0     | 100 | 0    | 100 | 1,000.00  | 100  | 0   | 0    | 100 | 1,000.00  | 100 | 0   | 0   | 100 | 1,000.00  | 400                         | 10.00     | 4,000.00                  |  |
| 2                                                                                                                                  | 60141506-TS-002 | MULTIFUNCTION PRINTER              | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 2   | 0   | 0   | 2   | 24,000.00 | 2                           | 12,000.00 | 24,000.00                 |  |
| 3                                                                                                                                  | 60141506-TS-003 | LAMINATING FILM                    | pack            | 0                            | 2   | 0   | 2   | 1,800.00  | 1     | 0   | 0    | 1   | 800.00    | 0    | 0   | 0    | 0   | 0.00      | 1   | 0   | 0   | 1   | 800.00    | 4                           | 800.00    | 3,200.00                  |  |
| 4                                                                                                                                  | 60141506-TS-004 | STICKER PAPER                      | pack            | 0                            | 10  | 0   | 10  | 1,000.00  | 0     | 20  | 0    | 20  | 2,000.00  | 10   | 0   | 0    | 10  | 1,000.00  | 10  | 0   | 0   | 10  | 1,000.00  | 40                          | 100.00    | 5,000.00                  |  |
| 5                                                                                                                                  | 60141506-TS-005 | DOUBLE SIDED TAPE                  | roll            | 0                            | 50  | 0   | 50  | 5,000.00  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 10  | 0   | 0   | 10  | 1,000.00  | 60                          | 100.00    | 6,000.00                  |  |
| 6                                                                                                                                  | 60141506-TS-006 | PHOTO PAPER                        | pack            | 0                            | 5   | 0   | 5   | 750.00    | 0     | 5   | 0    | 5   | 750.00    | 5    | 0   | 0    | 5   | 750.00    | 5   | 0   | 0   | 5   | 750.00    | 20                          | 140.00    | 2,800.00                  |  |
| 7                                                                                                                                  | 60141506-TS-007 | BLEACHING SOLUTION                 | bottle          | 0                            | 5   | 0   | 5   | 400.00    | 0     | 5   | 0    | 5   | 400.00    | 5    | 0   | 0    | 5   | 400.00    | 0   | 0   | 0   | 0   | 0.00      | 15                          | 60.00     | 1,200.00                  |  |
| 8                                                                                                                                  | 60141506-TS-008 | CERTIFICATE FRAME                  | piece           | 0                            | 0   | 0   | 0   | 0.00      | 100   | 0   | 0    | 100 | 10,000.00 | 0    | 0   | 0    | 0   | 0.00      | 10  | 0   | 0   | 10  | 9,000.00  | 110                         | 180.00    | 27,000.00                 |  |
| 9                                                                                                                                  | 60141506-TS-009 | CERTIFICATE HOLDER                 | piece           | 0                            | 100 | 0   | 100 | 8,000.00  | 100   | 0   | 0    | 100 | 8,000.00  | 100  | 0   | 0    | 100 | 8,000.00  | 80  | 0   | 0   | 80  | 4,800.00  | 260                         | 60.00     | 22,800.00                 |  |
| 10                                                                                                                                 | 60141506-TS-010 | UNINTERRUPTIBLE POWER SUPPLY       | unit            | 0                            | 0   | 0   | 0   | 0.00      | 3     | 0   | 0    | 3   | 12,000.00 | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 3                           | 4,000.00  | 12,000.00                 |  |
| 11                                                                                                                                 | 60141506-TS-011 | AIR CONDITIONING UNIT              | unit            | 0                            | 0   | 0   | 0   | 0.00      | 1     | 0   | 0    | 1   | 50,000.00 | 1    | 0   | 0    | 1   | 50,000.00 | 0   | 0   | 0   | 0   | 0.00      | 2                           | 80,000.00 | 120,000.00                |  |
| 12                                                                                                                                 | 60141506-TS-012 | SMART TELEVISION                   | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 1    | 0   | 0    | 1   | 25,000.00 | 0   | 0   | 0   | 0   | 0.00      | 1                           | 25,000.00 | 25,000.00                 |  |
| 13                                                                                                                                 | 60141506-TS-013 | WHITE BOARD                        | piece           | 0                            | 0   | 0   | 0   | 0.00      | 3     | 0   | 0    | 3   | 9,000.00  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 3                           | 3,000.00  | 9,000.00                  |  |
| 14                                                                                                                                 | 60141506-TS-014 | MICROPHONE                         | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 1   | 0    | 1   | 5,000.00  | 0    | 0   | 0    | 0   | 0.00      | 1   | 0   | 0   | 1   | 5,000.00  | 2                           | 5,000.00  | 10,000.00                 |  |
| 15                                                                                                                                 | 60141506-TS-015 | NEEDLE                             | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 16                                                                                                                                 | 60141506-TS-016 | DISHWASHING LIQUID                 | bottle          | 0                            | 5   | 0   | 5   | 900.00    | 5     | 0   | 0    | 5   | 900.00    | 5    | 0   | 0    | 5   | 900.00    | 5   | 0   | 0   | 5   | 900.00    | 20                          | 100.00    | 2,000.00                  |  |
| 17                                                                                                                                 | 60141506-TS-017 | PLASTIC FASTENER                   | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 18                                                                                                                                 | 60141506-TS-018 | STEEL FILING CABINET               | piece           | 0                            | 0   | 0   | 0   | 0.00      | 1     | 0   | 0    | 1   | 13,000.00 | 1    | 0   | 0    | 1   | 13,000.00 | 1   | 0   | 0   | 1   | 13,000.00 | 3                           | 13,000.00 | 39,000.00                 |  |
| 19                                                                                                                                 | 60141506-TS-019 | VELLUM BOARD PAPER                 | pack            | 0                            | 5   | 0   | 5   | 1,750.00  | 5     | 0   | 0    | 5   | 1,750.00  | 5    | 0   | 0    | 5   | 1,750.00  | 5   | 0   | 0   | 5   | 1,750.00  | 20                          | 350.00    | 7,000.00                  |  |
| 20                                                                                                                                 | 60141506-TS-020 | EXTENSION CORD                     | piece           | 0                            | 0   | 0   | 0   | 0.00      | 5     | 0   | 0    | 5   | 1,800.00  | 0    | 0   | 0    | 0   | 0.00      | 5   | 0   | 0   | 5   | 1,800.00  | 10                          | 300.00    | 3,000.00                  |  |
| 21                                                                                                                                 | 60141506-TS-021 | PAINT                              | gallon          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 22                                                                                                                                 | 60141506-TS-022 | COLORING PAPER                     | pack            | 0                            | 5   | 0   | 5   | 1,200.00  | 10    | 0   | 0    | 10  | 2,000.00  | 10   | 0   | 0    | 10  | 2,000.00  | 10  | 0   | 0   | 10  | 2,000.00  | 35                          | 200.00    | 7,000.00                  |  |
| 23                                                                                                                                 | 60141506-TS-023 | ROAD PAPER                         | ream            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 24                                                                                                                                 | 60141506-TS-024 | PUSH PIN                           | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 25                                                                                                                                 | 60141506-TS-025 | DOOR MAT                           | piece           | 0                            | 0   | 0   | 0   | 0.00      | 10    | 0   | 0    | 10  | 1,000.00  | 10   | 0   | 0    | 10  | 1,000.00  | 0   | 0   | 0   | 0   | 0.00      | 20                          | 100.00    | 2,000.00                  |  |
| 26                                                                                                                                 | 60141506-TS-026 | GLUE STICK (PINK)                  | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 27                                                                                                                                 | 60141506-TS-027 | GLUE STICK (FOR GLUE GUN)          | pack            | 0                            | 5   | 0   | 5   | 900.00    | 0     | 5   | 0    | 5   | 900.00    | 5    | 0   | 0    | 5   | 900.00    | 0   | 0   | 0   | 0   | 0.00      | 15                          | 120.00    | 1,800.00                  |  |
| 28                                                                                                                                 | 60141506-TS-028 | DEODORANT CUBE                     | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 29                                                                                                                                 | 60141506-TS-029 | DISPOSABLE GLOVES                  | box             | 0                            | 5   | 0   | 5   | 1,000.00  | 10    | 0   | 0    | 10  | 2,000.00  | 10   | 0   | 0    | 10  | 2,000.00  | 5   | 0   | 0   | 5   | 1,000.00  | 30                          | 200.00    | 6,000.00                  |  |
| 30                                                                                                                                 | 60141506-TS-030 | OFFICE CHAIR                       | piece           | 0                            | 0   | 0   | 0   | 0.00      | 5     | 0   | 0    | 5   | 20,000.00 | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 5                           | 4,000.00  | 20,000.00                 |  |
| 31                                                                                                                                 | 60141506-TS-031 | MANILA PAPER                       | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 32                                                                                                                                 | 60141506-TS-032 | AUTOMOTIVE BATTERIES               | piece           | 0                            | 0   | 0   | 0   | 0.00      | 1     | 0   | 0    | 1   | 7,000.00  | 1    | 0   | 0    | 1   | 7,000.00  | 0   | 0   | 0   | 0   | 0.00      | 2                           | 7,000.00  | 14,000.00                 |  |
| 33                                                                                                                                 | 60141506-TS-033 | PADLOCK                            | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 5   | 0    | 5   | 1,000.00  | 0    | 0   | 0    | 0   | 0.00      | 0   | 5   | 0   | 5   | 1,000.00  | 10                          | 200.00    | 2,000.00                  |  |
| 34                                                                                                                                 | 60141506-TS-034 | MOBILE PHONE                       | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 1    | 0   | 0    | 1   | 8,000.00  | 1   | 0   | 0   | 1   | 8,000.00  | 2                           | 8,000.00  | 16,000.00                 |  |
| 35                                                                                                                                 | 60141506-TS-035 | COMPACT DISC                       | piece           | 0                            | 30  | 0   | 30  | 1,200.00  | 30    | 0   | 0    | 30  | 1,200.00  | 30   | 0   | 0    | 30  | 1,200.00  | 0   | 0   | 0   | 0   | 0.00      | 90                          | 40.00     | 3,600.00                  |  |

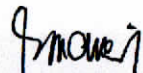


| Item & Specifications | Unit of Measure                             | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|-----------------------|---------------------------------------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                       |                                             | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 43. SC141202-TS-043   | JACKET PUNCHER                              | unit                         | 0   | 0   | 0  | 0.00      | 2     | 0   | 0    | 2  | 24,000.00 | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 15,000.00 | 26,000.00                 |
| 44. SC141302-TS-044   | SPEAKERS                                    | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 30,000.00 | 0   | 0   | 0   | 0  | 0.00      | 1                           | 10,000.00 | 10,000.00                 |
| 45. SC141302-TS-045   | PUMP/DOSE MACHINE                           | bottle                       | 0   | 0   | 0  | 0.00      | 0     | 2   | 0    | 2  | 300.00    | 5    | 0   | 0    | 5  | 750.00    | 0   | 0   | 0   | 0  | 0.00      | 7                           | 150.00    | 1,050.00                  |
| 46. SC141302-TS-046   | KEYBOARD                                    | unit                         | 0   | 0   | 0  | 0.00      | 5     | 0   | 0    | 5  | 2,000.00  | 5    | 0   | 0    | 5  | 2,000.00  | 0   | 0   | 0   | 0  | 0.00      | 10                          | 400.00    | 4,000.00                  |
| 47. SC141302-TS-047   | DSLR CAMERA                                 | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 48. SC141302-TS-048   | STEEL RACK                                  | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 49. SC141302-TS-049   | LAMINATING MACHINE                          | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 50. SC141302-TS-050   | FUEL FILTERS                                | piece                        | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2  | 4,000.00  | 0   | 0   | 0   | 0  | 0.00      | 2                           | 2,000.00  | 4,000.00                  |
| 51. SC141302-TS-051   | AIRLINE TICKETS (DOMESTIC)                  | ticket                       | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 52. SC141302-TS-052   | AIRLINE TICKETS (INTERNATIONAL)             | ticket                       | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 53. SC141202-TS-053   | CAR (Sedan or Hatchback)                    | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 46. SC141302-TS-054   | MULTI-PURPOSE VEHICLE (MPV)                 | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 47. SC141302-TS-055   | SPORTS UTILITY VEHICLE (SUV)                | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 48. SC141302-TS-056   | PASSENGER VAN                               | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 49. SC141302-TS-057   | VAN                                         | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 50. SC141302-TS-058   | TRI-WHEEL VEHICLE                           | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 51. SC141202-TS-059   | PICK-UP TRUCK                               | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 52. SC141302-TS-060   | ALL-TERRAIN VEHICLE (ATV)                   | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 53. SC141302-TS-061   | ASSEMBLED OWNER-TYPE JEEP                   | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 50. SC141302-TS-062   | ASSEMBLED PASSENGER JEEP/OWNER-TYPE VEHICLE | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 51. SC141302-TS-063   | MOTORCYCLE                                  | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 52. SC141302-TS-064   | BUS                                         | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 53. SC141302-TS-065   | MHC BUS                                     | unit                         | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |

|                                                                        |  |   |              |
|------------------------------------------------------------------------|--|---|--------------|
| A. TOTAL                                                               |  | P | 2,560,815.88 |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                   |  | P | 256,081.58   |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) |  | P | -            |
| D. GRAND TOTAL (A + B+ C)                                              |  | P | 2,560,817.47 |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |  |   |              |

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

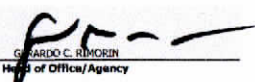
Prepared by:

  
 RAOQUEL M. CAGLE  
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

  
 CHRISTIAN BRULET NAVARRO  
 Accountant / Budget Officer

Approved by:

  
 GUARDO C. RIMORIN  
 Head of Office/Agency

Date Prepared: 7/25/2023