

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form. Otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos58>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: OWWA
Region: MIMAROPA
Address: 3F MARIC 2000 TOWER, TAFI CSE
MALATE, MANILA

Agency Code/UACS: _____
Organization Type: _____

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Contact Person: Gerald M. Tan
Position: Regional Director
E-mail: regdir@psphilgeps.gov.ph
Telephone/Mobile No: +63255103119

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																													
ALCOHOL OR ACETONE BASED ANTISEPTICS																													
																												6,115.20	
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 ml.	bottle	10	10	10	30	1,528.80	10	10	10	30	1,528.80	10	10	10	30	1,528.80	10	10	10	30	1,528.80	120	50.96				0.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	451.36				
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																													
3	60121413-CB-P01	CLEARBOOK, A4 size	box	10	0	0	10	353.60	10	0	0	10	353.60	10	0	0	10	353.60	10	0	0	10	353.60	40	35.36				1,414.40
																												769.60	
4	60121413-CB-P02	CLEARBOOK, Legal size	box	5	0	0	5	192.40	5	0	0	5	192.40	5	0	0	5	192.40	5	0	0	5	192.40	20	38.48				374.40
																												7,800.00	
5	60121534-ER-P01	ERASER, plastic/rubber	piece	10	0	0	10	93.60	10	0	0	10	93.60	10	0	0	10	93.60	10	0	0	10	93.60	40	9.36				17,888.00
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	100	0	0	100	2,600.00	100	0	0	100	2,600.00	100	0	0	100	2,600.00	0	0	0	0	0.00	300	26.00				11,440.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	100	0	0	100	4,472.00	100	0	0	100	4,472.00	100	0	0	100	4,472.00	100	0	0	100	4,472.00	400	44.72				5,200.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	50	0	0	50	2,860.00	50	0	0	50	2,860.00	50	0	0	50	2,860.00	50	0	0	50	2,860.00	200	57.20				0.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	50	0	0	50	1,300.00	50	0	0	50	1,300.00	50	0	0	50	1,300.00	50	0	0	50	1,300.00	200	26.00				0.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72				0.00
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20				1,040.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	10	0	0	10	260.00	10	0	0	10	260.00	10	0	0	10	260.00	10	0	0	10	260.00	40	26.00				1,830.40
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	10	0	0	10	457.60	10	0	0	10	457.60	10	0	0	10	457.60	10	0	0	10	457.60	40	45.76				2,288.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	10	0	0	10	572.00	10	0	0	10	572.00	10	0	0	10	572.00	10	0	0	10	572.00	40	57.20				8,569.60
15	60121124-WR-P01	WRAPPING PAPER	pack	10	0	0	10	2,142.40	10	0	0	10	2,142.40	10	0	0	10	2,142.40	10	0	0	10	2,142.40	40	214.24				
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																													
16	45121517-DO-C03	DOCUMENT CAMERA	unit	1	0	0	1	25,536.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	25,536.16				25,536.16
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	5	0	0	5	92,352.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	18,470.40				92,352.00
BATTERIES AND CELLS AND ACCESSORIES																													
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	10	0	0	10	218.40	10	0	0	10	218.40	10	0	0	10	218.40	10	0	0	10	218.40	40	21.84				873.60
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	10	0	0	10	197.60	10	0	0	10	197.60	10	0	0	10	197.60	10	0	0	10	197.60	40	19.76				790.40
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	1	0	0	1	92.56	1	0	0	1	92.56	1	0	0	1	92.56	1	0	0	1	92.56	4	92.56				370.24
CLEANING EQUIPMENT AND SUPPLIES																													
21	47131812-AF-A01	AIR FRESHENER	can	10	10	10	30	2,620.80	10	10	10	30	2,620.80	10	10	10	30	2,620.80	10	10	10	30	2,620.80	120	87.36				10,483.20
22	47131604-BR-S01	BROOM (Walis Tambo)	piece	2	0	0	2	255.84	2	0	0	2	255.84	2	0	0	2	255.84	2	0	0	2	255.84	8	127.92				1,023.36
23	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	2	0	0	2	47.84	2	0	0	2	47.84	2	0	0	2	47.84	2	0	0	2	47.84	8	23.92				191.36
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	2	4	4	10	447.20	2	4	4	10	447.20	2	4	4	10	447.20	2	4	4	10	447.20	40	44.72				1,788.80
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	4	4	4	12	432.00	4	4	4	12	432.00	4	4	4	12	432.00	4	4	4	12	432.00	48	36.00				1,728.00
26	47131811-DE-B02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36				0.00
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	10	0	0	10	884.00	10	0	0	10	884.00	10	0	0	10	884.00	10	0	0	10	884.00	40	88.40				3,536.00
28	47131803-DS-A01	DISINFECTANT SPRAY	can	3	0	0	3	452.40	3	0	0	3	452.40	3	0	0	3	452.40	3	0	0	3	452.40	12	150.80				1,809.60
29	47131601-DU-P01	DUST PAN	piece	6	0	0	6	280.80	6	0	0	6	280.80	6	0	0	6	280.80	6	0	0	6	280.80	24	46.80				561.60
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20				0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
74	31201503-TA-P01	TAPE, masking, 24mm	roll	10	0	0	10	618.80	10	0	0	10	618.80	10	0	0	10	618.80	10	0	0	10	618.80	40	61.98	2,475.20
75	31201503-TA-P02	TAPE, masking, 48 mm	roll	10	0	0	10	1,211.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	121.15	1,211.60
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	10	0	0	10	301.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	30.16	301.60
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	20	0	0	20	228.80	20	0	0	20	228.80	20	0	0	20	228.80	20	0	0	20	228.80	80	11.44	915.20
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	5	0	0	5	119.60	5	0	0	5	119.60	5	0	0	5	119.60	5	0	0	5	119.60	20	23.92	478.40
79	31151507-TW-P01	TWINE, plastic	roll	2	0	0	2	141.44	2	0	0	2	141.44	2	0	0	2	141.44	2	0	0	2	141.44	8	70.72	565.76
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.80	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	5	0	0	5	80.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	16.00	80.00
82	44101602-PB-H01	BINDING AND PUNCHING MACHINE	unit	5	0	0	5	50,523.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	10,104.64	50,523.20
83	44101807-CA-C01	CALCULATOR, Compact	unit	5	0	0	5	1,433.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	287.04	1,433.20
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
85	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
86	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60	0.00
87	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.04	0.00
88	44122105-BF-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.32	0.00
89	44121801-CT-R02	CORRECTION TAPE	piece	50	0	0	50	576.50	50	0	0	50	576.50	50	0	0	50	576.50	50	0	0	50	576.50	200	11.53	2,306.00
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	2	0	0	2	63.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	31.72	63.44
91	44111515-DF-B01	DATA FILE BOX	piece	50	0	0	50	3,860.00	10	0	0	10	772.00	10	0	0	10	772.00	10	0	0	10	772.00	80	77.20	6,176.00
92	44122011-DF-P01	DATA FOLDER	piece	50	0	0	50	3,432.00	50	0	0	50	3,432.00	50	0	0	50	3,432.00	50	0	0	50	3,432.00	200	68.64	13,728.00
93	44103202-DS-H01	DATER STAMP	piece	20	0	0	20	9,395.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	469.78	9,395.60
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	1	0	0	1	840.32	1	0	0	1	840.32	1	0	0	1	840.32	1	0	0	1	840.32	4	840.32	3,361.28
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	1	0	0	1	1,078.48	1	0	0	1	1,078.48	1	0	0	1	1,078.48	1	0	0	1	1,078.48	4	1,078.48	4,313.92
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	50	0	0	50	68,744.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	1,374.88	68,744.00
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	50	0	0	50	1,524.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	30.49	1,524.50
98	44121506-EN-M02	ENVELOPE, Mailing	box	5	0	0	5	2,334.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	466.96	2,334.80
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	1	0	0	1	528.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	528.32	528.32
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00
101	44122118-FA-P01	FASTENER	box	10	0	0	10	946.40	10	0	0	10	946.40	10	0	0	10	946.40	10	0	0	10	946.40	40	94.64	3,785.60
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	100	0	0	100	8,520.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	85.20	8,520.00
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	30	0	0	30	686.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	22.88	686.40
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	30	0	0	30	780.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	26.00	780.00
105	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	50	0	0	50	14,560.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	291.20	14,560.00
106	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	50	0	0	50	15,444.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	308.88	15,444.00
107	44122011-FO-L01	FOLDER, L-type, A4	pack	10	0	0	10	1,875.40	10	0	0	10	1,875.40	10	0	0	10	1,875.40	10	0	0	10	1,875.40	40	187.54	7,501.60
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	10	0	0	10	2,385.70	10	0	0	10	2,385.70	10	0	0	10	2,385.70	10	0	0	10	2,385.70	40	238.57	9,542.80
109	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00
110	44122011-FO-T03	FOLDER with tab, A4	pack	10	0	0	10	3,889.60	0	0	0	0	0.00	10	0	0	10	3,889.60	0	0	0	0	0.00	20	388.96	7,779.20
111	44122011-FO-T04	FOLDER with tab, Legal	pack	10	0	0	10	4,274.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	427.44	4,274.40
112	44122008-IT-T01	INDEX TAB	box	10	0	0	10	631.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	63.11	631.10
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	50	0	0	50	6,344.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	126.88	6,344.00
114	44121716-MA-P01	MARKER, Fluorescent	set	2	0	0	2	85.28	2	0	0	2	85.28	2	0	0	2	85.28	2	0	0	2	85.28	8	42.64	341.12
115	44121708-MP-B01	MARKER, Permanent, Black	piece	50	0	0	50	780.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	15.60	780.00
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	50	0	0	50	780.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	15.60	780.00
117	44121708-MP-B03	MARKER, Permanent, Red	piece	10	0	0	10	156.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	15.60	156.00
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	25	0	0	25	260.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	10.40	260.00
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	25	0	0	25	260.00	0	0	0	0	0													

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
				Q1		Q2		Q3		Q4		Q5		Q6		Q7		Q8		Q9		Q10						
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
126	44121619-PS-M01	PENCIL SHARPENER	piece	10	0	0	10	2,132.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	213.20		2,132.00	
127	44101602-PJ-P01	PUNCHER, paper, heavy duty	piece	5	0	0	5	811.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	162.24		811.20	
128	44122037-RB-P10	BINDING KING/COMB, plastic, 32 mm	piece	5	0	0	5	1,371.15	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	274.23		1,371.15	
129	44122101-RUB-P01	RUBBER BAND No. 18	box	2	0	0	2	330.72	2	0	0	2	330.72	2	0	0	2	330.72	2	0	0	2	330.72	8	165.36		1,322.88	
130	44121905-SP-P01	STAMP PAD, felt	piece	10	0	0	10	426.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	42.64		426.40	
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	10	0	0	10	416.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	41.60		416.00	
132	44121615-ST-S01	STAPLER, standard type	piece	10	0	0	10	1,456.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	145.60		1,456.00	
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	5	0	0	5	4,773.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	954.72		4,773.60	
134	44121613-SR-P02	STAPLE REMOVER, piler-type	piece	20	0	0	20	956.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	47.84		956.80	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	10	0	0	10	780.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	78.00		780.00	
PAPER MATERIALS AND PRODUCTS																												
136	14111523-CA-A01	CARTOLINA, assorted colors	pack	10	0	0	10	904.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	90.48		904.80	
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68		0.00	
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48		0.00	
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,106.64		0.00	
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84		0.00	
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68		0.00	
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	794.96		1,589.92	
143	14111609-LI-C01	LOOSELEAF COVER	bundle	2	0	0	2	1,589.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	39.52		1,976.00	
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	50	0	0	50	1,976.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	63.44		3,172.00	
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	50	0	0	50	3,172.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	63.44		3,172.00	
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	50	0	0	50	3,016.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	60.32		3,016.00	
147	14111514-NB-S02	STENO NOTEBOOK	piece	50	0	0	50	1,196.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	23.92		1,196.00	
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	10	10	10	30	5,397.60	10	10	10	30	5,397.60	10	10	10	30	5,397.60	10	10	10	30	5,397.60	120	179.92		21,590.40	
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	10	10	10	30	6,333.60	10	10	10	30	6,333.60	10	10	10	30	6,333.60	10	10	10	30	6,333.60	120	211.12		25,334.40	
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	10	10	10	30	4,898.40	10	10	10	30	4,898.40	10	10	10	30	4,898.40	10	10	10	30	4,898.40	120	163.28		19,593.60	
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	5	5	5	15	2,776.80	5	5	5	15	2,776.80	5	5	5	15	2,776.80	5	5	5	15	2,776.80	60	185.12		11,107.20	
152	14111531-PP-R01	PAD PAPER, ruled	pad	10	0	0	10	353.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	189.28		9,464.00	
153	14111503-PA-P01	PAPER, parchment	box	50	0	0	50	9,464.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	189.28		9,464.00	
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	2	2	2	6	436.80	2	2	2	6	436.80	2	2	2	6	436.80	2	2	2	6	436.80	24	72.80		1,747.20	
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	2	2	2	6	630.24	2	2	2	6	630.24	2	2	2	6	630.24	2	2	2	6	630.24	24	105.04		2,520.96	
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	4	4	4	12	349.44	4	4	4	12	349.44	4	4	4	12	349.44	4	4	4	12	349.44	48	29.12		1,397.76	
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	10	10	10	30	3,026.40	10	10	10	30	3,026.40	10	10	10	30	3,026.40	10	10	10	30	3,026.40	120	100.88		12,105.60	
PERFUMES OR COLOGNES OR FRAGRANCES																												
158	53131626-HS-S01	HAND SANITIZER	bottle	30	30	30	90	7,862.40	30	30	30	90	7,862.40	30	30	30	90	7,862.40	30	30	30	90	7,862.40	360	87.36		31,449.60	
PESTICIDES OR PEST REPELLENTS																												
159	10191509-IN-A01	INSECTICIDE	can	1	1	1	3	773.76	1	1	1	3	773.76	1	1	1	3	773.76	1	1	1	3	773.76	12	257.92		3,055.04	
PRINTED PUBLICATIONS																												
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21		0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																												
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20		0.00	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32		0.00	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12		0.00	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32		0.00	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90		0.00	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20		0.00	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20		0.00	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20		0.00	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80		0.00	
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32		0.00	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00		0.00	
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0</												

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
				Q1 AMOUNT												Q2 AMOUNT														
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
15	44103105-HP-T17	INK CARTRIDGE, HP C643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28			0.00		
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68			0.00		
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68			0.00		
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28			0.00		
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28			0.00		
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00			0.00		
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00			0.00		
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00			0.00		
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,870.80			0.00		
24	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36			0.00		
25	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36			0.00		
26	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36			0.00		
27	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12			0.00		
28	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12			0.00		
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56			0.00		
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56			0.00		
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00			0.00		
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88			0.00		
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88			0.00		
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88			0.00		
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32			0.00		
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32			0.00		
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80			0.00		
38	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80			0.00		
39	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80			0.00		
40	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80			0.00		
41	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52			0.00		
42	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52			0.00		
43	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52			0.00		
44	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92			0.00		
45	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00			0.00		
46	44103105-HP-C51	INK CARTRIDGE, HP T6L59AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00			0.00		
47	44103105-HP-M51	INK CARTRIDGE, HP T6L59AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00			0.00		
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L57AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80			0.00		
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43			0.00		
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94			0.00		
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48			0.00		
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (5015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00			0.00		
53	44103109-DR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20			0.00		
54	44103103-DR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40			0.00		
55	44103103-DR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44			0.00		
56	44103103-DR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56			0.00		
57	44103103-DR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
86	44103103-HP-B32	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
87	44103103-HP-B33	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
88	44103103-HP-B35	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,759.52	0.00
89	44103103-HP-B31	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
90	44103103-HP-B36	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
91	44103103-HP-B37	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
92	44103103-HX-B31	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
93	44103103-HP-B38	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
94	44103103-HX-B32	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP506A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP506A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP506A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP506A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
108	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
110	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
112	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
114	44103103-HX-M54	TONER CARTRIDGE,																								

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
13	43232905-SFT-012	Networking software	license	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	50	0	0	50	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	10.00	500.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00
3	80141505-TS-003	LAMINATING FILM	pack	1	0	0	1	110.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	110.00	110.00
4	80141505-TS-004	STICKER PAPER	pack	10	0	0	10	22,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	2,200.00	22,000.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	30	0	0	30	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	50.00	1,500.00
6	80141505-TS-006	PHOTO PAPER	pack	10	0	0	10	1,790.00	10	0	0	10	1,790.00	10	0	0	10	1,790.00	10	0	0	10	1,790.00	40	179.00	7,160.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	3	0	0	3	150.00	3	0	0	3	150.00	3	0	0	3	150.00	3	0	0	3	150.00	12	50.00	600.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	50	0	0	50	11,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	220.00	11,000.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	50	0	0	50	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	50.00	2,500.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	30	0	0	30	90,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	3,000.00	90,000.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	8	0	0	8	440,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	55,000.00	440,000.00
12	80141505-TS-012	SMART TELEVISION	unit	5	0	0	5	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	30,000.00	150,000.00
13	80141505-TS-013	WHITE BOARD	piece	5	0	0	5	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	5,000.00	25,000.00
14	80141505-TS-014	MICROPHONE	unit	5	0	0	5	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	10,000.00	50,000.00
15	80141505-TS-015	MEAL	piece	50	0	0	50	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	300.00	15,000.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	4	4	4	12	1,200.00	4	4	4	12	1,200.00	4	4	4	12	1,200.00	4	4	4	12	1,200.00	48	100.00	4,800.00
17	80141505-TS-017	PLASTIC FASTENER	box	10	0	0	10	2,000.00	10	0	0	10	2,000.00	10	0	0	10	2,000.00	10	0	0	10	2,000.00	40	200.00	8,000.00
18	80141505-TS-018	STEEL FILING CABINET	piece	10	0	0	10	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	15,000.00	150,000.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	20	0	0	20	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	50.00	1,000.00
20	80141505-TS-020	EXTENSION CORD	piece	10	0	0	10	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.00	0.00
22	80141505-TS-022	COLOR PAPER	ream	20	20	20	60	21,000.00	20	20	20	60	21,000.00	20	20	20	60	21,000.00	20	20	20	60	21,000.00	240	350.00	84,000.00
23	80141505-TS-023	BOND PAPER	pack	5	0	0	5	300.00	5	0	0	5	300.00	5	0	0	5	300.00	5	0	0	5	300.00	20	60.00	1,200.00
24	80141505-TS-024	PUSH PIN	piece	5	0	0	5	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	500.00	2,500.00
25	80141505-TS-025	DOOR MAT	piece	30	30	30	90	5,400.00	30	30	30	90	5,400.00	30	30	30	90	5,400.00	30	30	30	90	5,400.00	360	60.00	21,600.00
26	80141505-TS-026	GLUE STICK (PASTE)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	300.00	0.00
28	80141505-TS-028	DEODORANT CAME	box	1	0	0	1	300.00	1	0	0	1	300.00	1	0	0	1	300.00	1	0	0	1	300.00	4	300.00	1,200.00
29	80141505-TS-029	DISPOSABLE GLOVES	piece	20	0	0	20	70,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	3,500.00	70,000.00
30	80141505-TS-030	OFFICE CHAIR	pack	10	0	0	10	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	50.00	500.00
31	80141505-TS-031	MANILA PAPER	piece	2	0	0	2	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	6,000.00	12,000.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	10	0	0	10	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	1,500.00	15,000.00
33	80141505-TS-033	PADLOCK	unit	6	0	0	6	120,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	20,000.00	120,000.00
34	80141505-TS-034	MOBILE PHONE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	unit	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,000.00	5,000.00
36	80141505-TS-036	AMPLIFIER	piece	10	0	0	10	15,000.00	10	0	0	10	15,000.00	10	0	0	10	15,000.00	10	0	0	10	15,000.00	40	1,500.00	60,000.00
37	80141505-TS-037	STORAGE BOX	piece	100	0	0	100	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	150.00	15,000.00
38	80141505-TS-038	PLASTIC ENVELOPE	unit	5	0	0	5	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	20,000.00	100,000.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	5	0	0	5	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	10,000.00	50,000.00
40	80141505-TS-040	WATER DISPENSER	pack	10	0	0	10	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	150.00	1,500.00
41	80141505-TS-041	PARACETAMOL	unit	5	0	0	5	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	500.00	2,500.00
42	80141505-TS-042	GLUE GUN	unit	10	0	0	10	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	15,000.00	150,000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
			bottle	5	0	0	5	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	300.00		1,500.00
45	80141505-TS-045	POVIDONE IODINE	bottle	5	0	0	5	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	300.00		1,500.00
46	80141505-TS-046	KEYBOARD	unit	5	0	0	5	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	500.00		2,500.00
47	80141505-TS-047	DSLR CAMERA	unit	2	0	0	2	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	20,000.00		40,000.00
48	80141505-TS-048	STEEL RACK	set	5	0	0	5	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	5,000.00		25,000.00
49	80141505-TS-049	LAMINATING MACHINE	unit	2	0	0	2	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2,500.00		5,000.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	5	5	5	15	120,000.00	5	5	5	15	120,000.00	5	5	5	15	120,000.00	5	5	5	15	120,000.00	60	8,000.00		480,000.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	1	0	0	1	1,500,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500,000.00		1,500,000.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,900,000.00		0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,500,000.00		0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEP/TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
A. TOTAL																								P		7,428,014.31	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P		742,801.43	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P		-	
D. GRAND TOTAL (A + B+ C)																								P		8,162,015.74	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																											

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Rafria
BERNARDO A. FRIAS
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

Gerald D. M. Tan
Accountant General
Inspector

Approved by:

[Signature]
GERALD D. M. TAN
Head of Office Agency

Date Prepared: _____