

OVERSEAS WORKERS WELFARE ADMINISTRATION

AGENCY ACTION PLAN and  
STATUS OF IMPLEMENTATION  
Audit Observations and Recommendations  
For the Calendar Year 2022

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
			Action Plan	Person / Dept. Responsible	Target Implementation Date				
					From	To			
1	<i>Accounting Errors, Omissions and Misstatements</i>  <b>Audit of Cash and Cash Equivalents, Inventories, Property, Plant and Equipment (PPE) and Liabilities accounts of OWWA Central Office (CO) and its Regional Welfare Offices (RWOs) contain material misstatements amounting to ₱130,927,814.44 due to errors and omissions and improper accounting treatment of transactions that were considered as departures from the International Public Sector Accounting Standards (IPSASs). In view of the significant impact of such misstatements including the deficiencies noted on the reported balances of the affected accounts, the accuracy, completeness, and existence of the said accounts could not be relied upon.</b>  Section 15 of the Government Accounting	It was recommended and the Management of RWOs NCR, II, III and XIII agreed to require the Accountants concerned to correct the misstatements arising from accounting errors and omissions on unreleased, stale and outstanding checks in CY 2022.		RWO NCR   <					

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	<p>Manual (GAM) for National Government Agencies (NGAs), Volume I, provides that the Financial Statements (FSs) shall present fairly the financial position, financial performance and cash flows of an entity. Fair presentation requires the faithful representation of the effects of transactions, other events and conditions in accordance with the definitions and recognition criteria for assets, liabilities, revenue and expenses set out in International Public Sector Accounting Standards (IPSASs).</p> <p>Moreover, Section 111(1) of Presidential Decree (PD) No. 1445 provides that the accounts of the agency shall be kept in such details as necessary to meet the need of the agency and at the same time be adequate to furnish the information needed by the fiscal or control agencies of the government.</p> <p>Details of the uncorrected misstatements as at December 31, 2022 which affect the fair presentation of the consolidated financial statements, are presented in the succeeding paragraphs.</p> <p>Table No. 1: Misstatements in the FSs</p> <table><tr><th>Category/ Classification</th><th>Office/ RWOs</th><th>Balances as at December 31, 2022</th><th>Amount of Misstatements (in PhP)</th></tr><tr><td>a. Cash and Cash</td><td>NCR, II, III, and XIII</td><td>1,967,838,300.97</td><td>8,709,103.17</td></tr></table>	Category/ Classification	Office/ RWOs	Balances as at December 31, 2022	Amount of Misstatements (in PhP)	a. Cash and Cash	NCR, II, III, and XIII	1,967,838,300.97	8,709,103.17			RWO III	1 <sup>st</sup> Qtr. 2023	1 <sup>st</sup> Qtr. 2023	Fully Implemented	<p><b><u>RWO III</u></b></p> <p>The necessary adjusting entries recommended by COA was reflected in the Financial Statements of RWO3 as of 1<sup>st</sup> Quarter ending March 31, 2023.</p> <p><b><u>RWO XIII</u></b></p> <p>We have already reconciled the necessary adjusting entries to correct the misstatements.</p>
Category/ Classification	Office/ RWOs	Balances as at December 31, 2022	Amount of Misstatements (in PhP)													
a. Cash and Cash	NCR, II, III, and XIII	1,967,838,300.97	8,709,103.17													
				RWO XIII			Fully Implemented									

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	<table><tr><td>Equivalents</td><td></td><td></td><td></td></tr><tr><td>b. Inventories</td><td>CAR</td><td>40,523,150.28</td><td>761,485.00</td></tr><tr><td>c. PPE</td><td>CO, CAR, II, IV-B, IX and XIII</td><td>309,582,822.39</td><td>9,449,203.09</td></tr><tr><td>d. Liabilities</td><td>CAR, II, III and XIII</td><td>1,976,278,497.73</td><td>112,008,023.18</td></tr><tr><td colspan="2">Total Misstatements</td><td>4,294,222,771.37</td><td>130,927,814.44</td></tr></table> <p><b>Cash and Cash Equivalents</b></p> <p>As at December 31, 2022, the following were the misstatements found in the audit of Cash and Cash Equivalents, which the Management did not adjust in their books:</p> <p><b>Table No. 2: Schedule of Misstatements in Cash Accounts</b></p> <table><tr><th>Description of Deficiency/ Misstatement</th><th>Criteria</th><th>Office /RWOs</th><th>Amount of Misstatement (in PhP)</th><th>Accounts Affected</th><th>Over/ (Under) Statement (in PhP)</th></tr><tr><td>Non-reversion of the unreleased checks, reversion of outstanding checks, aged less than six months, and unadjusted cancelled and stale commercial checks</td><td>Section 10, Chapter 6 of the GAM for NGAs, Volume I</td><td>NCR, II, III and XIII</td><td>8,709,103.17</td><td><ul style="list-style-type: none"><li>Cash in Bank – Local Currency, Current Account (LCCA)</li><li>Liabilities Account</li></ul></td><td>(8,709,103.17)  8,709,103.17</td></tr></table> <p>Verification of the Bank Reconciliation Statements (BRs) of the Cash in Bank – LCCA in four RWOs revealed the following omissions in recording with an aggregated net understatement amount of ₱8,709,103.17 as of reporting date. Details are presented as follows:</p> <p><b>Table No. 3: Summary of Errors in Accounting of Unreleased, Outstanding, and Stale Checks</b></p>	Equivalents				b. Inventories	CAR	40,523,150.28	761,485.00	c. PPE	CO, CAR, II, IV-B, IX and XIII	309,582,822.39	9,449,203.09	d. Liabilities	CAR, II, III and XIII	1,976,278,497.73	112,008,023.18	Total Misstatements		4,294,222,771.37	130,927,814.44	Description of Deficiency/ Misstatement	Criteria	Office /RWOs	Amount of Misstatement (in PhP)	Accounts Affected	Over/ (Under) Statement (in PhP)	Non-reversion of the unreleased checks, reversion of outstanding checks, aged less than six months, and unadjusted cancelled and stale commercial checks	Section 10, Chapter 6 of the GAM for NGAs, Volume I	NCR, II, III and XIII	8,709,103.17	<ul style="list-style-type: none"><li>Cash in Bank – Local Currency, Current Account (LCCA)</li><li>Liabilities Account</li></ul>	(8,709,103.17)  8,709,103.17								
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							From				To															
	<table><tr><td>Office/ RWOs</td><td>Deficiencies/ Errors</td><td>Over/(Under) (in PhP)</td></tr><tr><td>NCR</td><td>Non-reversion of unreleased and stale checks as of year-end</td><td>(9,090,320.12)</td></tr><tr><td>II</td><td>Non-reversion of unreleased and stale checks as of year-end</td><td>(12,455,630.07)</td></tr><tr><td>III</td><td>Reversion of outstanding checks aged less than six months as of December 31, 2022</td><td>13,215,083.41</td></tr><tr><td>XIII</td><td>Non-reversion of 33 unreleased commercial checks in the custody and possession of the cashier.</td><td>(378,236.39)</td></tr><tr><td colspan="2">Net understatement</td><td>(8,709,103.17)</td></tr></table> <p>The checks remained outstanding in the records of the respective offices which resulted in the understatement of the Cash in Bank-LCCA and the corresponding Liability accounts.</p> <p>For checks already released but still in the hands of the creditor, the obligation of the Management is deemed extinguished. However, the unreleased checks are deemed not yet paid to creditors, thus, should be adjusted at the end of the year since obligation of the Management still exist and cash has not yet been reduced.</p> <p>This resulted in errors in recording bank reconciling items such as outstanding checks not over six months that should be deducted in the bank balance but were added back in the book balance as noted.</p>	Office/ RWOs	Deficiencies/ Errors	Over/(Under) (in PhP)	NCR	Non-reversion of unreleased and stale checks as of year-end	(9,090,320.12)	II	Non-reversion of unreleased and stale checks as of year-end	(12,455,630.07)	III	Reversion of outstanding checks aged less than six months as of December 31, 2022	13,215,083.41	XIII	Non-reversion of 33 unreleased commercial checks in the custody and possession of the cashier.	(378,236.39)	Net understatement		(8,709,103.17)							
Office/ RWOs	Deficiencies/ Errors	Over/(Under) (in PhP)																								
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Net understatement		(8,709,103.17)																								
2	<b>INVENTORIES</b>  The balance of Inventory accounts of RWO CAR as of December 31, 2022 is misstated	It was recommended and the Management of RWO CAR agreed to require the Accountant concerned to adjust the Office Supplies		RWO CAR			Fully Implemented		<b><u>RWO CAR</u></b>  RWO-CAR already complied with the recommendation and																	

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					From	To																									
	<p>in the amount of ₱761,485.00, details are shown below:</p> <p>Table No. 4: Misclassified Inventories Account</p> <table><tr><th>Description of Deficiency/ Misstatement</th><th>Criteria</th><th>Office /RWOs</th><th>Amount of Misstatement (in PhP)</th><th>Accounts Affected</th><th>Over/ (Under) Statement (in PhP)</th></tr><tr><td rowspan="3">Erroneous recording of Inventory transactions</td><td rowspan="3">Section 3.1 of COA Circular No. 2022-004 dated 31 May 2022</td><td rowspan="3">CAR</td><td rowspan="3">761,485.00</td><td>• Office Supplies Inventory</td><td>761,485.00</td></tr><tr><td>• Semi-Expendable Information and Communication Technology (ICT) Equipment</td><td>(351,485.00)</td></tr><tr><td>• ICT Equipment</td><td>410,000.00</td></tr></table> <p>The ICT items were procured by the Management in June, July and September 2022 and were recorded under the Office Supplies Inventory account. Consequently, the non-recognition to the appropriate account resulted in the overstatement of the Office Supplies Inventory account by ₱761,485.00 and the understatement of Semi-Expendable Information and Communication Technology (ICT) Equipment by ₱410,000.00, breakdown presented next page:</p> <p>Table No. 5: Summary of Misclassified Inventory Items</p> <table><tr><th rowspan="2">Particulars</th><th rowspan="2">Units</th><th rowspan="2">Cost per Unit</th><th rowspan="2">Amount</th><th>Semi-Expendable Property</th><th rowspan="2">PPE</th></tr><tr><th>(in PhP)</th></tr></table>	Description of Deficiency/ Misstatement	Criteria	Office /RWOs	Amount of Misstatement (in PhP)	Accounts Affected	Over/ (Under) Statement (in PhP)	Erroneous recording of Inventory transactions	Section 3.1 of COA Circular No. 2022-004 dated 31 May 2022	CAR	761,485.00	• Office Supplies Inventory	761,485.00	• Semi-Expendable Information and Communication Technology (ICT) Equipment	(351,485.00)	• ICT Equipment	410,000.00	Particulars	Units	Cost per Unit	Amount	Semi-Expendable Property	PPE	(in PhP)	Inventory Account, Semi-Expendable ICT Equipment and the ICT Equipment and recognize depreciation expense for the period September to December 2022.						adjusted the inventory account on February 2023 financial report under GJ# GAA 2023-02-04
Description of Deficiency/ Misstatement	Criteria	Office /RWOs	Amount of Misstatement (in PhP)	Accounts Affected	Over/ (Under) Statement (in PhP)																										
Erroneous recording of Inventory transactions	Section 3.1 of COA Circular No. 2022-004 dated 31 May 2022	CAR	761,485.00	• Office Supplies Inventory	761,485.00																										
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				(in PhP)																											

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	External Storage Hard drive, 1TB	2	2,650.00	5,300.00	5,300.00																				
	Desktop Computer	7	49,455.00	346,185.00	346,185.00																				
	Laptop	6	60,000.00	360,000.00		360,000.00																			
	Desktop Computer	1	50,000.00	50,000.00		50,000.00																			
	Total			761,485.00	351,485.00	410,000.00																			
3	<b>Property, Plant and Equipment</b>  The reported total balance of PPE accounts as of December 31, 2022 was misstated by ₱9,449,203.09 due to the following errors and omissions. Details are presented below:  Table No. 6: Summary of Misstatement in the PPE Account <table><tr><th>Description of Deficiency/ Misstatemen t</th><th>Criteria</th><th>Office /RWOs</th><th>Amount of Misstatement (in PhP)</th><th>Accounts Affected</th><th>Over/ (Under) Statement (in PhP)</th></tr><tr><td>c.1. Non-reclassification to Semi-expendable Inventory of PPE items below the capitalization threshold</td><td>COA Circular No. 2022-004 dated May 31, 2022</td><td>II</td><td>513,392.58</td><td>• Office Equipment  • Furniture and Fixtures  • ICT Equipment  •Other Machinery and Equipment  • Accumulated Depreciation – Office Equipment  • Accumulated Depreciation – Furniture and Fixtures  •Accumulated</td><td>40,130.00  381,443.64  1,588,445.35  152,550.48  36,073.08*  345,485.41*</td></tr></table>						Description of Deficiency/ Misstatemen t	Criteria	Office /RWOs	Amount of Misstatement (in PhP)	Accounts Affected	Over/ (Under) Statement (in PhP)	c.1. Non-reclassification to Semi-expendable Inventory of PPE items below the capitalization threshold	COA Circular No. 2022-004 dated May 31, 2022	II	513,392.58	• Office Equipment  • Furniture and Fixtures  • ICT Equipment  •Other Machinery and Equipment  • Accumulated Depreciation – Office Equipment  • Accumulated Depreciation – Furniture and Fixtures  •Accumulated	40,130.00  381,443.64  1,588,445.35  152,550.48  36,073.08*  345,485.41*	It was recommended and the Management of CO, RWOs CAR, II, IV-B, IX and XIII agreed to require the Accountants concerned to prepare the necessary adjusting entries to correct the misstatements on the PPE accounts.				Fully Implemented		<b><u>Central Office</u></b>  The Accounting Division has already prepared adjusting entries and was already recorded in CY2022 books pertaining the <i>Unrecorded intra-agency transfer of Motor Vehicles - ₱8,750,750.00.</i>  <b><u>RWO CAR</u></b>  RWO CAR already adjusted the said misstatement on February 2023 (GAA 2023 02-04)  <b><u>RWO II</u></b>  Adjusted in the books on March 31,2023 with JEV #:2023-03-035 GJ
Description of Deficiency/ Misstatemen t	Criteria	Office /RWOs	Amount of Misstatement (in PhP)	Accounts Affected	Over/ (Under) Statement (in PhP)																				
c.1. Non-reclassification to Semi-expendable Inventory of PPE items below the capitalization threshold	COA Circular No. 2022-004 dated May 31, 2022	II	513,392.58	• Office Equipment  • Furniture and Fixtures  • ICT Equipment  •Other Machinery and Equipment  • Accumulated Depreciation – Office Equipment  • Accumulated Depreciation – Furniture and Fixtures  •Accumulated	40,130.00  381,443.64  1,588,445.35  152,550.48  36,073.08*  345,485.41*																				
							Accountant to adjust the PPE to reflect its	RWO II	March 14, 2023	March 31, 2023	Fully Implemented														



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	<table><tr><td>balances of PPE account</td><td></td><td></td><td></td><td>Surplus/(Deficit)</td><td></td></tr><tr><td>Total</td><td></td><td></td><td>9,449,203.09</td><td></td><td></td></tr></table> <p>Note: *Contra-Assent Account</p> <p>c.1. <i>Non-reclassification to Semi-Expendable Inventory of PPE items below the capitalization threshold - ₱513,392.58</i></p> <p>Based on the Schedule of PPE as presented in the Notes to Financial Statements (NFS), Report on the Physical Count of Property, Plant and Equipment (RPCPPE) and Lapsing Schedule submitted by Management, the PPEs included small tangible items with individual amounts below the ₱50,000.00 capitalization threshold with total carrying values of ₱513,392.58. Details presented in the next page.</p> <p>Table No. 7: Summary of PPEs Below the Capitalization Threshold</p> <table><tr><th>PPE Account</th><th>Year Acquired</th><th>Acquisition Cost</th><th>Accumulated Depreciation</th><th>Carrying Value</th></tr><tr><td colspan="5">(in PhP)</td></tr><tr><td>Office Equipment</td><td>2014 and 2018</td><td>40,130.00</td><td>36,073.08</td><td>4,056.92</td></tr><tr><td>Furniture and Fixtures</td><td>Various</td><td>381,443.64</td><td>345,485.41</td><td>35,958.23</td></tr><tr><td>ICT Equipment</td><td>Various</td><td>1,588,445.35</td><td>1,123,594.22</td><td>464,851.13</td></tr><tr><td>Other Machinery and Equipment</td><td>Various</td><td>152,550.48</td><td>144,024.18</td><td>8,526.30</td></tr><tr><td colspan="2">Total</td><td>2,162,569.47</td><td>1,649,176.89</td><td>513,392.58</td></tr></table> <p>The semi-expendable items were procured prior to CY 2022 and were already issued to the end-users. It was observed that no journal entries to recognize the issuances and to close the</p>	balances of PPE account				Surplus/(Deficit)		Total			9,449,203.09			PPE Account	Year Acquired	Acquisition Cost	Accumulated Depreciation	Carrying Value	(in PhP)					Office Equipment	2014 and 2018	40,130.00	36,073.08	4,056.92	Furniture and Fixtures	Various	381,443.64	345,485.41	35,958.23	ICT Equipment	Various	1,588,445.35	1,123,594.22	464,851.13	Other Machinery and Equipment	Various	152,550.48	144,024.18	8,526.30	Total		2,162,569.47	1,649,176.89	513,392.58							
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	<p>accounts to Accumulated Surplus (Deficit) were made pursuant to COA Circular No. 2022-004, thus, these remained part of the PPE accounts.</p> <p><i>c.2. Unrecorded purchase of PPE - ₱119,201.40</i></p> <p>Reconciliation of the accounting books and the RPCPPE revealed that the office partition costing ₱126,810.00 purchased on September 3, 2022, which the AT found to be existing and is currently being used by the Management as at December 31, 2022, was not recorded in the books of accounts. Thus, resulted in the understatement of the account Furniture and Fixtures and Accumulated Depreciation-Furniture and Fixtures by ₱126,810.00 and ₱7,608.60, respectively, or a total carrying value of ₱119,201.40 at year end.</p> <p><i>c.3. Unrecorded intra-agency transfer of Motor Vehicles - ₱8,750,750.00</i></p> <p>In the examination of the PPE accounts, the AT have determined that there are Motor Vehicles (MVs) transferred to certain RWOs but are still recorded in the books of the CO. Details are as follows:</p> <table><tr><td colspan="5">Table No. 8: Summary of MVs transferred to certain RWOs</td></tr><tr><td></td><td>Qty.</td><td></td><td>Unit Value</td><td>Total Value</td></tr></table>	Table No. 8: Summary of MVs transferred to certain RWOs						Qty.		Unit Value	Total Value						
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	<table><tr><th>Year Acquired</th><th></th><th>Name and Description</th><th colspan="2">(in PhP)</th><th>Office/ RWOs</th></tr><tr><td>2017</td><td>10</td><td>Isuzu Crosswind (Color: Splash White)</td><td>1,070,000.00</td><td>10,700,000.00</td><td>NCR, II, IV-A, IV-B, VII, VIII, IX, X, XII and CARAGA</td></tr><tr><td>2021</td><td>3</td><td>Hi-Ace Commuter Deluxe</td><td>2,192,500.00</td><td>6,577,500.00</td><td>II, III and VII</td></tr><tr><td colspan="3">Total</td><td colspan="2">17,277,500.00</td><td></td></tr></table> <p>Upon verification of the AT, the aforementioned MVs were recorded in the respective books of RWOs. Failure of the Accounting Division (AD) to record the Intra-Agency transfers of MVs to RWOs resulted in the misstatements of the following accounts:</p> <table><tr><th colspan="5">Table No. 9: Summary of Intra-Agency transfers of MVs to RWOs</th></tr><tr><th rowspan="2">Name and Description</th><th colspan="2">Overstated</th><th colspan="2">Understated</th></tr><tr><th>Transportation Equipment</th><th>Accumulated Depreciation – Transportation Equipment</th><th colspan="2">Accumulated Surplus/ (Deficit)</th></tr><tr><td colspan="5">(in PhP)</td></tr><tr><td>Isuzu Crosswind</td><td>10,700,000.00</td><td>7,681,071.43</td><td colspan="2">3,018,928.57</td></tr><tr><td>Hi-Ace Commuter Deluxe</td><td>6,577,500.00</td><td>845,678.57</td><td colspan="2">5,731,821.43</td></tr><tr><td>Total</td><td>17,277,500.00</td><td>8,526,750.00</td><td colspan="2">8,750,750.00</td></tr></table> <p>c.4. Non-recognition of depreciation - ₱39,321.61</p> <p>In RWO XIII, a review of the entries made in the general journal as well as the General Ledger (GL) for the depreciation account and the re-computation made thereof disclosed that the Accountant failed to provide depreciation for its office equipment and MVs for the month of</p>	Year Acquired		Name and Description	(in PhP)		Office/ RWOs	2017	10	Isuzu Crosswind (Color: Splash White)	1,070,000.00	10,700,000.00	NCR, II, IV-A, IV-B, VII, VIII, IX, X, XII and CARAGA	2021	3	Hi-Ace Commuter Deluxe	2,192,500.00	6,577,500.00	II, III and VII	Total			17,277,500.00			Table No. 9: Summary of Intra-Agency transfers of MVs to RWOs					Name and Description	Overstated		Understated		Transportation Equipment	Accumulated Depreciation – Transportation Equipment	Accumulated Surplus/ (Deficit)		(in PhP)					Isuzu Crosswind	10,700,000.00	7,681,071.43	3,018,928.57		Hi-Ace Commuter Deluxe	6,577,500.00	845,678.57	5,731,821.43		Total	17,277,500.00	8,526,750.00	8,750,750.00								
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					From	To																																																								
	<p>December 2022, amounting to ₱14,721.61. Details are as follows:</p> <table><caption>Table No. 10: Summary of unrecorded depreciation</caption><tr><th>Account Title</th><th>EUL* (In Months)</th><th>Total Cost</th><th>Residual Value (5 percent)</th><th>Monthly Depreciation</th></tr><tr><td colspan="5">(in PhP)</td></tr><tr><td>Depreciation-Machinery and Equipment – Office Equipment</td><td>60</td><td>165,500.00</td><td>8,275.00</td><td>2,620.42</td></tr><tr><td>Depreciation-Machinery and Equipment – Motor Vehicles</td><td>84</td><td>1,070,000.00</td><td>53,500.00</td><td>12,101.19</td></tr><tr><td><b>Total</b></td><td></td><td></td><td></td><td><b>14,721.61</b></td></tr></table> <p><i>Note: *Estimated Useful Life</i></p> <p>Moreover, RWO CAR failed to recognize the ICT Equipment amounting to ₱410,000.00, which resulted in the understatement of Accumulated Depreciation-ICT Equipment and overstatement of Accumulated Surplus/(Deficit) amounting to ₱24,600.00. Computation for the depreciation is presented below:</p> <table><caption>Table No. 11: Computation of depreciation on ICT equipment</caption><tr><th>Particulars</th><th>Acquisition Cost</th><th>Residual Value</th><th>Depreciable Amount</th><th>Monthly Depreciation</th><th>Depreciation (4 months)</th></tr><tr><td colspan="6">(in PhP)</td></tr><tr><td>Laptop</td><td>360,000.00</td><td>36,000.00</td><td>324,000.00</td><td>5,400.00</td><td>21,600.00</td></tr><tr><td>Desktop Computer</td><td>50,000.00</td><td>5,000.00</td><td>445,000.00</td><td>750.00</td><td>3,000.00</td></tr><tr><td><b>Total</b></td><td><b>410,000.00</b></td><td><b>41,000.00</b></td><td><b>369,000.00</b></td><td><b>6,150.00</b></td><td><b>24,600.00</b></td></tr></table> <p><i>Estimate of the Management: EUL-5 years Residual Value – 10 percent of the Acquisition Cost The delivery date – September 6, 2022</i></p>	Account Title	EUL* (In Months)	Total Cost	Residual Value (5 percent)	Monthly Depreciation	(in PhP)					Depreciation-Machinery and Equipment – Office Equipment	60	165,500.00	8,275.00	2,620.42	Depreciation-Machinery and Equipment – Motor Vehicles	84	1,070,000.00	53,500.00	12,101.19	<b>Total</b>				<b>14,721.61</b>	Particulars	Acquisition Cost	Residual Value	Depreciable Amount	Monthly Depreciation	Depreciation (4 months)	(in PhP)						Laptop	360,000.00	36,000.00	324,000.00	5,400.00	21,600.00	Desktop Computer	50,000.00	5,000.00	445,000.00	750.00	3,000.00	<b>Total</b>	<b>410,000.00</b>	<b>41,000.00</b>	<b>369,000.00</b>	<b>6,150.00</b>	<b>24,600.00</b>						
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					From	To																				
	<p><i>c.5. Erroneous computation of depreciation resulting in abnormal balances of PPE account – (₱26,537.50)</i></p> <p>In RWO XI, verification of the Leased Assets Improvement-Building account disclosed a negative balance of ₱26,537.50 as at year end as the Leased Assets-Improvements Building is recorded at ₱516,500.00 with Accumulated Depreciation-Leased Assets-Improvements Building of ₱543,037.50</p> <p>Review of the NFS revealed that the Accountant failed to disclose the said negative balance which is attributed to the erroneous computation of the depreciation of the Leased Assets, casting doubt on the reliability and accuracy of the account as presented in the FSs.</p>																									
4	<p><b>LIABILITIES</b></p> <p>The balance of Liabilities accounts as of December 31, 2022 is misstated in the amount of ₱112,008,023.18, due to the following:</p> <table><tr><th colspan="6">Table No. 12: Summary of Misstatement in the Liabilities Account</th></tr><tr><th>Descriptio n of Deficienc y/ Misstatem ent</th><th>Criteria</th><th>Office /RWOs</th><th>Amount of Misstatement (in PhP)</th><th>Accounts Affected</th><th>Over/ (Under) Statement (in PhP)</th></tr><tr><td>d.1</td><td>EO No.</td><td>CAR</td><td>1,243,500.00</td><td>* Accounts</td><td>30,145,303.45</td></tr></table>	Table No. 12: Summary of Misstatement in the Liabilities Account						Descriptio n of Deficienc y/ Misstatem ent	Criteria	Office /RWOs	Amount of Misstatement (in PhP)	Accounts Affected	Over/ (Under) Statement (in PhP)	d.1	EO No.	CAR	1,243,500.00	* Accounts	30,145,303.45	<p>It was recommended and the Management of RWOs CAR, II, III and XIII agreed to require the Accountants concerned to prepare the necessary adjusting entries to correct the noted misstatements.</p>		RWO CAR			Fully Implemented	<p><b><u>RWO CAR</u></b></p> <p>The Region made the necessary adjustment on January 2023 under GF 2023-01-05</p>
Table No. 12: Summary of Misstatement in the Liabilities Account																										
Descriptio n of Deficienc y/ Misstatem ent	Criteria	Office /RWOs	Amount of Misstatement (in PhP)	Accounts Affected	Over/ (Under) Statement (in PhP)																					
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									Action Plan	Person / Dept. Responsible	Target Implementation Date											
											From				To							
	<table><tr><td rowspan="4">Unreverted Accounts Payable</td><td rowspan="4">87 dated August 13, 2019</td><td></td><td>60,000.00</td><td rowspan="4">Payable • Accumulated Surplus/ (Deficit)</td><td rowspan="4">(30,145,303.45)</td></tr><tr><td>II</td><td>1,852,953.51</td></tr><tr><td>III</td><td>26,970,518.43</td></tr><tr><td>XIII</td><td>18,331.51</td></tr></table>	Unreverted Accounts Payable	87 dated August 13, 2019		60,000.00	Payable • Accumulated Surplus/ (Deficit)	(30,145,303.45)	II	1,852,953.51	III	26,970,518.43	XIII	18,331.51			Accountant to make the necessary adjusting entries for the dormant accounts,undocumen ted accounts and erroneous entry and to revert all undocumented and long outstanding payable to the Due to Central Office	RWO II	March 14, 2023	April 30, 2023	Fully Implemented		<b><u>RWO II</u></b>  Adjusted on March 31,2023 with JEV # TF:2023-03-038,039,040/MOOE&FELSF:2023-03-03-041/ICF&CMWSP:2023-03-042/NRCO:2023-03-043/Calamity:2023-03-044 and tranfered on April 18,2023
Unreverted Accounts Payable	87 dated August 13, 2019				60,000.00			Payable • Accumulated Surplus/ (Deficit)	(30,145,303.45)													
				II	1,852,953.51																	
				III	26,970,518.43																	
		XIII	18,331.51																			
d.2. Undocume nted/ Unsupport ed Payable	Section 2 of EO No. 87	II	2,067,565.41	• Accounts Payable	81,806,605.77																	
		III	79,739,040.36	• Accumulated Surplus/ (Deficit)	(81,806,605.77)																	
d.3. Misclassifi ed Liabilities	Chapter 3 of GAM for NGAs, Volume I	III	44,532.19	• Accounts Payable	51,713.96																	
		XIII	7,181.77	• Due to Officers and Employees	(51,713.96)																	
d.4. Erroneous debits to Liabilities Accounts		II	4,400.00	• Accounts Payable	(4,400.00)																	
				• Accumulated Surplus/ (Deficit)	4,400.00																	
Total			112,008,023.18																			
d.1. Unreverted Accounts Payable - ₱30,145,303.45																						
In RWO CAR, audit revealed that paid assistance under the Seafarers Upgrading Program (SUP), Balik Pinas, Balik Hanapbuhay! (BPBH), Educational Livelihood Assistance Program (ELAP) and Welfare Assistance Program (WAP) from January to December 2022 amounting to ₱3,500.00, ₱375,000.00, ₱15,000.00, and ₱850,000.00, respectively, or a total cost of ₱1,243,500.00 were still included in the payables account. Thus, the non-adjustment of the payables accounts for																						


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					From	To																												
	<p>paid assistance resulted in the overstatement of the account.</p> <p>In addition, Accounts Payable of the concerned RWOs have been outstanding for at least two years, remained unreverted in the books of accounts, as follows:</p> <table><tr><th colspan="4">Table No. 13: RWOs' Account Payable outstanding for 2 years or more</th></tr><tr><th>RWOs</th><th>Particulars</th><th>Amount (in PhP)</th><th>Remarks</th></tr><tr><td>CAR</td><td>ELAP</td><td>60,000.00</td><td rowspan="3">Outstanding for more than two years</td></tr><tr><td>II</td><td>Claims for financial, medical, livelihood, and educational assistance to OFWs and their beneficiaries whose families were affected by Typhoons Juan, Ondoy, and Ulysess</td><td>1,852,953.51</td></tr><tr><td>III</td><td>Various Accounts Payable</td><td>26,970,518.43</td></tr><tr><td rowspan="2">XIII</td><td rowspan="2">Entrepreneurial Development Training (EDT) Livelihood Enhancement</td><td>9,600.00</td><td rowspan="2">Outstanding for at least two to four years</td></tr><tr><td>8,731.51</td></tr><tr><td colspan="2">Total</td><td>28,901,803.45</td><td></td></tr></table> <p>d.2. Undocumented/Unsupported payable - ₱81,806,605.77</p> <p>In RWO II, the Accounts Payable includes undocumented payables of ₱2,067,565.41 which pertain to financial assistance to OFW beneficiaries whose families were affected by Typhoon Ondoy, Insurance Benefit/Death Claims of OFWs under the OWWA Insurance Fund, and Financial/Livelihood Assistance to OFWs</p>	Table No. 13: RWOs' Account Payable outstanding for 2 years or more				RWOs	Particulars	Amount (in PhP)	Remarks	CAR	ELAP	60,000.00	Outstanding for more than two years	II	Claims for financial, medical, livelihood, and educational assistance to OFWs and their beneficiaries whose families were affected by Typhoons Juan, Ondoy, and Ulysess	1,852,953.51	III	Various Accounts Payable	26,970,518.43	XIII	Entrepreneurial Development Training (EDT) Livelihood Enhancement	9,600.00	Outstanding for at least two to four years	8,731.51	Total		28,901,803.45			RWO XIII			Fully Implemented	<p>amount of P44,532.19 was reflected in the FS as of 1st Qtr. of 2023.</p> <p><b><u>RWO XIII</u></b></p> <p>We have already reconciled the necessary adjusting entries to correct the misstatements.</p>
Table No. 13: RWOs' Account Payable outstanding for 2 years or more																																		
RWOs	Particulars	Amount (in PhP)	Remarks																															
CAR	ELAP	60,000.00	Outstanding for more than two years																															
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					From	To			
	<p>under the National Reintegration Center for OFWs (NRCO).</p> <p>The AT in RWO III noted that Accounts Payable totaling ₱79,739,040.36 was recorded as unpaid obligations as of year-end, but was recorded as unpaid obligations as of year-end, but was only supported with a Schedule of Account Payable and without the necessary documents to support the claims. Further, the said Schedule has no information such as the details or nature of the payable, complete name/address of creditors and date the obligations were incurred. Thus, recording in the books without the proof of valid claims overstated various expense accounts and the Accounts Payable in the total amount of ₱79,739,040.36.</p> <p><i>d.3. Misclassified liabilities - ₱51,713.96</i></p> <p>In RWO III, review of the Schedule of Accounts Payable showed that payables amounting to ₱44,532.19 were set up as Accounts Payable instead of Due to Officers and Employees.</p> <p>In RWO XIII, the travelling expenses incurred in excess of the cash advances of its officers and employees for their official travels totaling ₱7,181.77, which were erroneously recorded as credit to</p>								

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					From	To			
	<p>Accounts Payable instead of Due to Officers and Employees, remained unadjusted.</p> <p><i>d.4. Erroneous debits to Liabilities Account - ₱4,400.00</i></p> <p>In RWO II, audit revealed that an erroneous entry of ₱4,400.00 pertains to payment of meals during the year-end assessment which was debited to Accounts Payable instead of expenses. Consequently, the Accounts Payable was understated by the same amount.</p>								
5	<p><i>Other Accounting Deficiencies</i></p> <p><b>Accounting deficiencies, specifically unreconciled and unsubstantiated balances resulting from inadequacy of records/schedules/documents affecting some accounts to the extent of ₱1,385,324,724.84 were noted in audit. Based on the possible/potential effects of these accounting deficiencies, the reported balances of affected accounts could not be entirely relied upon.</b></p> <p>Section 6, Chapter 19 of the GAM for NGAs, Volume I, enumerates the qualitative characteristics of financial reporting. Among which are timeliness, reliability, faithful representation, and</p>	<p>It was recommended and the Management of CO, RWOs NCR and XIII agreed to require the officials concerned to prepare and timely submit the monthly BRSs and update the SLs to present the correct balance of the Cash in Bank account at year end.</p> <p>It was also recommended and the Management agreed to require the CO officials concerned to make representations with the bank for early transmission of the bank statements of the agencies or request a snapshot of transaction ledgers of the corresponding bank account for the meantime.</p>		CO			Fully Implemented		<p><b><u>Central Office</u></b></p> <p><i>Cash and Cash Equivalents</i></p> <p>The Accounting Division conducts regular monthly reconciliation of all maintained records under the Cash in Bank accounts and will prepare necessary JEV, completely supported with documents, to take up adjustments for the reconciling items in the books, as warranted. These will be forwarded to COA as soon as completed.</p>



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					From	To															
	<p>completeness.</p> <p>Section 7, Chapter 19 of the same manual states that the financial statements shall present fairly the financial position, financial performance, and cash flows of an entity. Fair presentation requires the faithful representation of the effects of transactions, other events, and conditions in accordance with the definitions and recognition criteria for assets, liabilities, revenue and expenses set out in IPSASs.</p> <p>Section 111, Chapter 2 of PD No. 1445 provides that the highest standards of honesty, objectivity and consistency shall be observed in the keeping of accounts to safeguard against inaccurate or misleading information.</p> <p>The following deficiencies in recording and reporting financial transactions, resulting from lack of reconciliation between AD and Procurement and Property Management Division (PPMD) records that affected the reliability, accuracy, completeness, and valuation of the reported account balances of the FSs.</p> <table><tr><th colspan="4">Table No. 14: Summary of Other Accounting Deficiencies</th></tr><tr><th>Category/ Classification</th><th>Office/ RWOs</th><th>Deficiencies</th><th>Amount (in PhP)</th></tr><tr><td rowspan="2">Cash and Cash Equivalents</td><td rowspan="2">CO, CAR, NCR, I, III, VII and XIII</td><td>a) Deficiencies noted in the preparation/ submission of the BRS</td><td>No amount indicated</td></tr><tr><td>b) Unreconciled variance between book and bank</td><td>152,650,330.99</td></tr></table>	Table No. 14: Summary of Other Accounting Deficiencies				Category/ Classification	Office/ RWOs	Deficiencies	Amount (in PhP)	Cash and Cash Equivalents	CO, CAR, NCR, I, III, VII and XIII	a) Deficiencies noted in the preparation/ submission of the BRS	No amount indicated	b) Unreconciled variance between book and bank	152,650,330.99						<p>Soft copies of the Bank Reconciliation Statements (BRS) were already submitted.</p> <p>FMS requests for snap shots of transaction ledgers from the bank to reconcile the bank balance with that of balance per books</p> <p><b><u>RWO NCR</u></b></p> <p>The management is on the process of preparation the monthly BRS of each account. Out of 10 bank accounts 9 is already updated.</p> <p><b><u>RWO XIII</u></b></p> <p>We have already complied and submitted the said reports.</p>
Table No. 14: Summary of Other Accounting Deficiencies																					
Category/ Classification	Office/ RWOs	Deficiencies	Amount (in PhP)																		
Cash and Cash Equivalents	CO, CAR, NCR, I, III, VII and XIII	a) Deficiencies noted in the preparation/ submission of the BRS	No amount indicated																		
		b) Unreconciled variance between book and bank	152,650,330.99																		

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								From	To			
			balances									
			c) Non-preparation/ maintenance of SL	28,563,864.30								
			d) Other deficiencies on the keeping of Cash accounts	No amount indicated								
			e) Other procedural and Internal Control lapses in cash accountabilities	109,809.49								
	Sub-total			181,324,004.78								
	Receivables	CO, IV-B and IX	a) Unreconciled balance between SL and Aging of accounts	7,232,891.03								
			b) Unreconciled variance between the books of OWWA and the Implementing Agencies (IAs)	38,795,227.35								
			c) Existence of negative balances in the FS by Fund Cluster	75,985.64								
			Sub-total									46,104,104.02
	Inventories	CO, NCR, CAR, III, IV-B, VI, XI and XIII	a) Non-maintenance and/or non-updating of the required records, form and reports.	13,786,234.15								
			b) Inventories directly charged to expenses account.	494,119.45								
			c) Non-reconciliation of Accounting and Property records.	3,733,672.44								
			d) Non-issuance of the policy on the estimated useful life of the issued semi-expendable properties.	4,137,080.24								
	Sub-total			30,087,802.03								
	Property, Plant and Equipment (PPE)	CO, NCR, III, IV-A, IV-B, VI, IX, XII and XIII	a) Variances between the records and reports submitted by the AD and PPMD	178,845,097.89								
			b) Non-maintenance and/or non-updating of the required records, forms and reports and lapsing schedules	411,083,040.85								
			c) Non-disposal of unserviceable properties	64,900.00								
			d) Derecognition of PPE without complete documentation or basis	285,687.50								
			e) Other procedural deficiencies in inventory taking of PPE	1,032,151.44								
	Sub-total			591,310,877.68								
	Other Assets Advances	CO	a) Non-maintenance and/or non-updating of SL	27,342,331.33								
			b) Existence of negative balances in the schedule provided	2,745,470.70								
	Sub-total			30,087,802.03								
	Liabilities	VI and IX	Deficiencies affecting the reliability of payables accounts	26,660,733.61								

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									From	To			
	Various Dormant Accounts	CO, NCR, II, III, IV-B, VI, VIII, IX, X and XIII	a) Dormant and non-moving Receivable accounts which remained outstanding for over two years to more than 30 years	290,543,917.32									
			b) Doubtful collectability of Loans Receivable	No amount stated									
			c) Re-assessment for allowance for impairment was not yet made	83,406,182.21									
			d) Dormant and non-moving Inter-Agency Receivable	113,629,092.25									
			e) Dormant and non-moving Inter-Agency Receivable	106,904.66									
		Sub-total		487, 686,096.44									
	Total			1,385,324,724.84									
	The details on the deficiencies are further discussed in the succeeding paragraphs:												
	CASH AND CASH EQUIVALENT												
	The following are the accounting deficiencies noted in the audit of Cash and Cash Equivalent account affecting the reliability of the cash accounts and other affected accounts. Details are herein presented:												
	Table No. 15: Summary of Other Accounting Deficiencies: Cash and Cash Equivalent												
	Accounts	Office/ RWOs	Observation	Amount Involved (in PhP)								Criteria	
	Cash in Bank	CO	a.1. Deficiencies noted in the preparation/ submission of the BRS	No amount stated								Chapters 6, 7 and 21 of GAM for NGAs, Volume I	
		NCR											
		XIII											
		CO	a.2. Unreconciled variance between book and bank balances	140,967,622.14									
		NCR		11,209,511.40									
		III		416,026.45									
		IX	57,171.00										
	Sub-total			152,650,330.99									
Cash in Bank – LCCA	I	a.3. Non-preparation/	28,297,193.04	Appendix 6, Volume									

Ref	Audit Observations					Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken																																
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									From	To																																			
	<table><tr><td>Cash in Bank – GAA Fund</td><td></td><td>maintenance of SL</td><td>266,671.26</td><td>II of the GAM for NGAs</td></tr><tr><td colspan="3">Sub-total</td><td>28,563,864.30</td><td></td></tr><tr><td>Cash-Collecting Officer</td><td>VII</td><td>a.4. Other deficiencies on the keeping of Cash accounts</td><td>No amount stated</td><td>Appendix 26 of the GAM for NGAs, Volume II</td></tr><tr><td rowspan="5">Petty Cash Fund (PCF), Cash in Bank</td><td>CO</td><td rowspan="5">a.5. Other procedural and Internal Control lapses in cash accountabilities</td><td>No amount stated</td><td rowspan="5">GAM for NGAs, Volume I, Handbook on Cash Management and Control System, COA Circular No. 2001-001</td></tr><tr><td>NCR</td><td></td></tr><tr><td>CAR</td><td>9,364.75</td></tr><tr><td>I</td><td>100,444.74</td></tr><tr><td>VII</td><td>No amount stated</td></tr><tr><td colspan="3">Sub-total</td><td>109,809.49</td><td></td></tr><tr><td colspan="3">Total</td><td>181,324,004.78</td><td></td></tr></table> <p>Details of the observations/deficiencies noted in Cash and Cash Equivalent account are discussed, as follows:</p> <p><i>a.1. Deficiencies noted in the preparation/submission of BRSs</i></p> <p>For CY 2022, the latest submitted BRS by the CO pertains to cash transactions for the month of December 2021, which was submitted last June 13, 2022. Further, the BRS was on semestral basis or as single report for six months. In addition, BRS as of June 30, 2022 were inly submitted to the AT on September 06, 2023. Inquiry revealed that the delay of designated staff assigned to prepare and submit the BRSs</p>	Cash in Bank – GAA Fund		maintenance of SL	266,671.26	II of the GAM for NGAs	Sub-total			28,563,864.30		Cash-Collecting Officer	VII	a.4. Other deficiencies on the keeping of Cash accounts	No amount stated	Appendix 26 of the GAM for NGAs, Volume II	Petty Cash Fund (PCF), Cash in Bank	CO	a.5. Other procedural and Internal Control lapses in cash accountabilities	No amount stated	GAM for NGAs, Volume I, Handbook on Cash Management and Control System, COA Circular No. 2001-001	NCR		CAR	9,364.75	I	100,444.74	VII	No amount stated	Sub-total			109,809.49		Total			181,324,004.78							
Cash in Bank – GAA Fund		maintenance of SL	266,671.26	II of the GAM for NGAs																																									
Sub-total			28,563,864.30																																										
Cash-Collecting Officer	VII	a.4. Other deficiencies on the keeping of Cash accounts	No amount stated	Appendix 26 of the GAM for NGAs, Volume II																																									
Petty Cash Fund (PCF), Cash in Bank	CO	a.5. Other procedural and Internal Control lapses in cash accountabilities	No amount stated	GAM for NGAs, Volume I, Handbook on Cash Management and Control System, COA Circular No. 2001-001																																									
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	<p>were due to the non/improper turnover of the prior year’s pertinent records, thus, the non/delayed preparation and submission of BRSs which renders the foregoing accounts unascertained.</p> <p>Furthermore, in RWO NCR, the required BRSs for the Cash in Bank-LCCA-Operations and Local Currency, Savings Account (LCSA)-Operations accounts were not prepared for the CY 2022, thus resulting to unreconciled book and bank balances. Inquiry with the Management of RWO NCR revealed that the non-preparation/submission of the required BRS was due to the resignation/transfer of office of the staff who were formerly assigned to prepare the same and that the data for the preparation of said report were corrupted.</p> <p>Audit in RWO XIII, likewise, revealed that due to the failure of the Accounting Unit (AU) to submit the BRS, the complete review of transactions and evaluation of account balances cannot be effectively undertaken by the AT, consequently any deficiencies, if any, cannot be timely communicated to Management. Moreover, the Accountant asserted that the BRS from January to June 2022 has been prepared and pointed out that the delay was due to the ineffectiveness of the accounting personnel who was previously</p>								

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					From	To			
	assigned to prepare the financial records, which is necessary in the preparation of the BRs and other financial reports.								
6	<p><i>a.2. Unreconciled variance between book and bank balances - ₱152,650,330.99</i></p> <p>Scrutiny of the records of the Cash in Bank – LCCA and LCSA, as well as Foreign Currency, Savings Account (FCSA) of the CO disclosed unreconciled balances of ₱83,889,383.11 and ₱57,078,239.03, respectively, or totalling ₱140,967,622.14</p> <p>In RWO NCR, the AT observed that as if December 31, 2022, the LCCA-Operation and LCSA-Operations have reported balances of ₱4,335,004.23 and ₱129,458,079.27, respectively. However, results of bank confirmation revealed the balances of ₱15,466,916.03 and ₱129,535,678.87, or variance of ₱11,131,911.80 and ₱77,599.60, respectively, or totalling ₱11,209,511.40</p> <p>In RWO III, Cash in Bank account disclosed a discrepancy of ₱416,026.45 at year-end for two bank accounts, PS Fund and General Fund. Review of the BRSs submitted in RWO III, disclosed that the discrepancies refer to bank reconciling</p>	<p>It was recommended and the Management of CO, RWOs NCR, III and IX agreed to require the officials concerned to:</p> <p>a) Conduct regular monthly reconciliation of all maintained records under the Cash in Bank account to ensure its reliability and fair presentation in the Agency’s books and in the financial reports; and</p> <p>b) Prepare the necessary journal entries, completely supported with documents, to take up the adjustment/s for the reconciling items in the books, to correct the accounts affected.</p>		CO			Fully Implemented	<p><b><u>Central Office</u></b></p> <p>The Accounting Division conducts regular monthly reconciliation of all maintained records under the Cash in Bank accounts and will prepare necessary JEV, completely supported with documents, to take up adjustments for the reconciling items in the books, as warranted. These will be forwarded to COA as soon as completed.</p> <p>Soft copies of the Bank Reconciliation Statements (BRS) were already submitted.</p> <p>FMS requests for snap shots of transaction ledgers from the bank to reconcile the bank balance with that of balance per books</p>	

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	<p>items, labelled as “fund transfer reconciliation” but the attached supporting documents show book reconciling items. The nature of the subject reconciling items has not been explain to the AT.</p> <p>In RWO IX, verification made on the BRS under the Land Bank of the Philippines (LBP) with account no. 0192-0239-39 revealed that the year-end balance of the Cash in Bank – LCCA amounting to ₱38,412,175.71 does not reconciled with the adjusted book balance of the BRS amounting to ₱38,355,004.71, thus having a variance of ₱57,171.00 which compromises unrecorded deposits of ₱72,829.00, PY unreconciled differences of (₱100,000.00) and unidentified DM of (₱30,000.00).</p>			RWO NCR			On-Going		<p><b><u>RWO NCR</u></b></p> <p>The management is on the process of preparation the monthly BRS of each account. Out of 10 bank accounts 9 is already updated.</p> <p><b><u>RWO III</u></b></p> <p>The discrepancy in books and bank was due to the error in check preparations or error in charging other bank accounts. The error/discrepancy was corrected thru Debit Memo dated May 26, 2023.</p> <p><b><u>RWO IX</u></b></p> <p>The accountant has already recognized Transactions #4 and booked up Transactions #1-3 and 5-12 as Unidentified Collection for the year 2015 and 2016, which total P5,000.00 and P40,229.00, respectively, and made the required adjustment entries in March 2023.</p>
				RWO III	March 2023	May 2023	Fully Implemented		
				RWO IX	January 2023	December 2023	On-Going		

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					From	To			
									<p>The Management is working actively to determine the unidentified transactions and items that have not yet been adjusted as of May 2023.</p> <p>The accountant shall comply with the recommendations given to the management as soon as possible.</p>
7	<p>a.3. <i>Non-preparation/maintenance of SL - ₱28,563,864.30</i></p> <p>In RWO I, audit revealed the subsidiary records for Cash in Bank – LCCA and GAA Fund amounting to ₱28,297,193.04 and ₱266,671.26, respectively, were maintained for CY 2022 in the Fund Utilization Report (FUR); however, the total balance of the said subsidiary records did not tally with the GL balances of the Cash in Bank accounts as of year-end. Further examination of said SL revealed that the subsidiary records maintained by the RWO I were not in the required format of SL provided under Appendix 6 of the GAM for NGAs, Volume I. Thus, the AT reiterated the previous year’s audit observation on the non-preparation and maintenance of subsidiary ledgers to support the GL balance of the Cash in Bank accounts.</p>	<p>It was recommended and the Management of RWO I agreed to direct the Accountant to prepare and maintain the prescribed SL per program fund and reconcile the SLs with the corresponding Cash in Bank controlling accounts in the GL, in accordance with Appendix 6, GAM for NGAs, Volume II.</p>		RWO I	January 2023	December 2023	Fully Implemented		<p><b><u>RWO I</u></b></p> <p>Starting January 2023, OWWA RWO1 has adopted the prescribed SL format in the preparation and in maintaining records for program funds in compliance with the requirements of the GAM to effectively reconcile these SLs with the corresponding Cash in Bank balances as per GL.</p>





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					From	To						
	<p>Requirements for Common Government Transactions to establish validity of claims. Moreover, the accounting guidelines and required records to be prepared and maintained by the AOs are prescribed under the GAM for NGAs, Volume I and II.</p> <p>Section 89 of PD No. 1445 provides that no cash advance shall be given unless for a legally authorized specific purpose. A cash advance shall be reported on and liquidated as soon as the purpose for which it was given has been served. No additional cash advance shall be allowed to any official or employee unless the previous cash advance given to him is first settled or a proper accounting thereof is made.</p> <p>The following presented the deficiencies observed in the handling and reporting cash accountabilities, and the corresponding recommendations:</p> <p><b>Table No. 16: Summary of Other Procedural and Internal Control Lapses in Cash Accountabilities</b></p> <table><tr><th>Office / RWOs</th><th>Audit Observation</th></tr><tr><td>NCR</td><td>Sound internal control procedures was not properly observed due to: (a) late application for renewal of bonds of the AO; (b) the non-usage and/or non-accomplishment of Petty Cash Vouchers (PCVs), Petty Cash Fund Records (PCFRs) and Report on Paid Petty Cash Vouchers (RPPCVs) by the accountable officer (AO); and (c) commingling of the petty cash funds and</td></tr></table>	Office / RWOs	Audit Observation	NCR	Sound internal control procedures was not properly observed due to: (a) late application for renewal of bonds of the AO; (b) the non-usage and/or non-accomplishment of Petty Cash Vouchers (PCVs), Petty Cash Fund Records (PCFRs) and Report on Paid Petty Cash Vouchers (RPPCVs) by the accountable officer (AO); and (c) commingling of the petty cash funds and	<p>reimburse the personal funds used and to avoid such practice of personally compensating for the petty cash expenses in cases where the Cashier is absent or on leave; and</p> <p>c. Ensure that the CAs and petty cash be kept in separate cash safe boxes for each AOs, properly tagged, inside the vault to avoid erroneous switching of funds and be adequately protected against intrusion by unauthorized persons.</p> <p><b>CAR</b></p> <p>a. Set up sufficient PCF to cover the monthly petty operating expenses of the Management. This should include the requirement of petty expenses in the Regional Office, the Repatriation Operation and the five provincial offices manned by Job Order-Personnel designated as Family Welfare Officers;</p>	<p>The management through the initiative of the PCF Custodian shall ensure compliance to all documentary requirements and shall ensure that PCF is intended only for emergency purchases and other prescribed purpose.</p> <p>The Regional Accountant commits to ensure the proper recording of the transactions involving PCF for fair presentation of the accounts in the financial statements.</p>	RWO I	January 2023	December 2023	Fully Implemented	<p>recorded on October 2022 under GJ# GAA 2022-10-06</p> <p><b><u>RWO I</u></b></p> <p>The management has instructed the Accountant and Petty Cash Custodian to comply to the audit recommendations as indicated. Currently, only emergency purchases utilize the PCF as supported by all the documentary requirements as prescribed.</p>
Office / RWOs	Audit Observation											
NCR	Sound internal control procedures was not properly observed due to: (a) late application for renewal of bonds of the AO; (b) the non-usage and/or non-accomplishment of Petty Cash Vouchers (PCVs), Petty Cash Fund Records (PCFRs) and Report on Paid Petty Cash Vouchers (RPPCVs) by the accountable officer (AO); and (c) commingling of the petty cash funds and											

Ref	Audit Observations		Audit Recommendation	Agency Action Plan			Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken	
				Action Plan	Person / Dept. Responsible	Target Implementation Date				
						From				To
	<div><div></div><div>personal funds, thus, resulting to probable misuse or loss of such funds.</div></div> <div>Furthermore, the CAs and petty cash were only kept in separate long envelopes inside the vault; hence, adequate safekeeping measures for cash accountabilities were not duly observed, thus, susceptible to erroneous switching up of the petty cash and CAs, therefore unauthorized use of funds is highly probable.</div>	<div>b. Require the PCF Custodian to regularly, fully and correctly accomplish the PCVs, PCFRs and RPPCVs in accordance with Appendices 48, 49 and 50, GAM for NGAs, Volume II; and</div> <div>c. Require the RWO Accountant to prepare a journal entry at year end to record the disbursements out of the PCF based on the RPPCV.</div>		RWO VII			Fully Implemented		<div><b><u>RWO VII</u></b></div> <div>With the implementation of the OWWA online payment thru the OWWA mobile app, the management has ceased the collection of membership payments at our One Stop Service Center for OFWs (OSSCO) which used to be done by our Job Order personnel thus bonding of these personnel is no longer necessary.</div> <div>The Accountant is already preparing the monthly Cash Receipts Journal (CRJ) in accordance with Appendix 2 of the GAM for NGAs, Volume II.</div>	
	<div><div></div><div>Handling of Petty Cash Fund</div></div> <div><div>CAR</div><div>PCF exceeded the monthly requirement for petty operating expenses. Likewise, the PCF Register was not updated regularly resulting in difficulty in monitoring the utilization and balance of the PCF and which may also lead the PCF custodian to use her funds for the reimbursement of urgent petty expenses in cases where cash is insufficient.</div><div>PCV amounting to ₱9,364.75 were not submitted at year-end to the AU for recording in the books of accounts.</div></div> <div><div>I</div><div>The AT observed following deficiencies were noted on the replenishments of PCF totalling ₱100,444.74: (a)no canvass or Request for Price Quotations (RFQ) from at least three suppliers were made on purchases amounting to ₱1,000.00 and above; (b) payment for zoom subscription from January to May 2022 were not supported with Petty Cash Voucher and/or Official Receipt/ Proof of Payment; and (c) the PCF was used to purchase supplies and materials for stock purposes; thus, these were debited outright to Expense instead of lodging it first to the Inventory Accounts, thus, resulting in doubtful validity of the transactions.</div><div>Likewise, inconsistencies in recording of replenishments of the PCF were noted resulting in account misclassifications and unreliable balances of the affected expense accounts in the financial statements.</div></div> <div><div>Unbonded AOs</div><div><div>VII</div><div>Audit revealed that seven sub-collectors were not bonded in violation of Section 4.1.1 of Treasury Circular (TC) No. 02-2019 dated April 25, 2019 and Section 101(1) and (2), Chapter 5 of PD No. 1445, thereby exposing the funds to the risk of non-indemnification in case of loss of the same due to unforeseen occurrences that are unfavourable.</div></div></div> <div><div>Cash Receipts Journal (CRJ) were not properly prepared</div><div><div>VII</div><div>The CRJs were not properly prepared; thus, the recording of collections is not proper resulting in unreliable balance in the books of accounts.</div></div></div>									

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	<p>The foregoing lapses and deficiencies showed unsound practices in the handling of cash accountabilities and are indicative of weak internal control system over government resources. Asset being the most susceptible to risk of loss and/or misappropriation, strong and adequate internal controls over cash must be ensured.</p>	<p>a. Strictly comply with the provisions of Section 101, Chapter 5 of PD No. 1445 and Section 4.1.1 of TC No. 02-2019 dated April 25, 2019 on the bonding of AOs, and furnish a copy of the application of the Fidelity Bond and its corresponding Confirmation Letter from the Bureau of Treasury to the AT.</p> <p>b. Require the Accountant to follow the instructions provided under Appendix 2 of the GAM for NGAs, Volume II on the preparation of CRJ and if warranted, send the Accountant to trainings conducted by the COA to familiarize the same with the accounting forms to be used.</p> <p>The Management commented as follows:</p> <table><tr><th>Office/ RWOs</th><th>Management Comments</th></tr><tr><td>NCR</td><td>Management issued a memorandum dated September 16, 2022 addressed to the personnel designate and AO for: (1) the</td></tr></table>	Office/ RWOs	Management Comments	NCR	Management issued a memorandum dated September 16, 2022 addressed to the personnel designate and AO for: (1) the							
Office/ RWOs	Management Comments												
NCR	Management issued a memorandum dated September 16, 2022 addressed to the personnel designate and AO for: (1) the												

Ref	Audit Observations	Audit Recommendation		Agency Action Plan			Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken					
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						From				To				
			timely renewal of bond and strict monitoring and compliance thereof; (2) properly accomplish PCVs, PCFRs and RPPCVs; and (3) avoid practice of personally compensating for the petty cash expenses.											
		CAR	PCF for the provincial expenses was already established and included in November 2022. Moreover, the ₱9,364.75 was also recorded on October 2022 under GJ No. GAA 202210-06.											
		I	Management has instructed the Accountant and PCF Custodian to comply with the audit recommendations as indicated. Currently, only emergency purchases utilize the PCF as supported by all the documentary requirements as prescribed. Moreover, the AU has also devised an effective process to ensure the correctness of recording PCF transactions.											
		VII	The Management did not agree with the recommendation on the provision of fidelity bond to the JOs as a collecting officer. However, as an alternative, the Management will refrain from the practice but instead have the JOs assist the OFW-Payor in use of the proposed payment app when already available.  The Accountant will periodically demand the prescribed RCD from the Cashier, to be incorporated in the CRJ this CY 2023.											
10	<b>RECEIVABLE ACCOUNTS</b>  The following are the accounting deficiencies noted in the audit of Receivables account affecting the reliability of the receivable accounts and other affected accounts. Details are as follows:  Table No. 17: Summary of Other Accounting Deficiencies: Receivables Account <table><tr><td>Accounts</td><td>Office/ RWOs</td><td>Observation</td><td>Amount Involved (in PhP)</td><td>Criteria</td></tr></table>	Accounts	Office/ RWOs	Observation	Amount Involved (in PhP)	Criteria	The prior year's recommendation was reiterated and the Management of CO agreed to direct the Accountant to exhaust all possible courses of actions to reconcile the GL and SL balances under the Loans and Receivables (excluding Accounts Receivable) to provide a more accurate and reliable financial data.		CO	01 July	31 Dec 2023	Partially Implemented		<b><u>Central Office</u></b>  The Accounting Division continues to issue demand letters to delinquent borrowers for the immediate collection of their loans and on the process of collecting documentary requirements to support the request to write-off dormant accounts.
Accounts	Office/ RWOs	Observation	Amount Involved (in PhP)	Criteria										



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	<p>Agency to member-OFWs remained and carried in the books of accounts. Thus, the claimed data were alleged to be missing or had already been transported to the Management’s storage facility, making retrieval impossible.</p> <p>In addition, audit of receivables in RWO IV-B revealed that there is a discrepancy of ₱1,020,277.72 between the balance shown in the year-end Trial Balance (TB) and the Schedule of Aging of Loans Receivables. Inquiry with the AU disclosed that there was no supporting document or information turned over upon the Accountant’s assumption in 2019; hence, the account balance and the aging schedule were never adjusted or corrected in order for the balances to reconcile.</p>		<p>The Accountant will gather data: a. to analyze and reconcile the individual accounts recorded in the ledger and in the Schedule of Aging of Receivables and will prepare the correcting/adjusting entries if necessary. b. to conduct assessment on the collectability and prepare journal</p>	RWO IV-B	January 2023	December 2023	Ongoing	<p>The Accountant is in the process of gathering data considering that FELSF were initially implemented in 2009.</p>	<p>validation of long outstanding inter-agency fund transfers with government agencies (NGAs, LGUs and GOCCs) which will then recommend actions to be undertaken.</p> <p>d. Require the Accounting Division to prepare the necessary journal entries to reflect accurate receivable account balance</p> <p><b><u>RWO IV-B</u></b></p> <p>The Accountant will do the reconciliation &amp; assessment of impairment loss upon gathering of data needed.</p>

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken																															
			Action Plan	Person / Dept. Responsible	Target Implementation Date																																			
					From	To																																		
			entries to recognize impairment loss.																																					
11	<p><i>b.2. Unreconciled variance between the books of OWWA and the IAs - ₱38,795,227.35</i></p> <p>In CY 2022, thru, verification in CO of the SL balances of the Inter-Agency Receivable accounts as of December 31, 2022 and confirmation with the concerned IAs disclosed the following deficiencies which rendered the account unreliable:</p> <p>Table No. 18: Variance between OWWA books and confirmation with the concerned IAs</p> <table><tr><th rowspan="2">Accounts Affected</th><th colspan="2">Balance</th><th rowspan="2">Variance</th><th rowspan="2">Remarks</th></tr><tr><th>Per SL</th><th>Per Confirmation</th></tr><tr><td colspan="5">(in PhP)</td></tr><tr><td>Due from NGAs- DOLE</td><td>10,650,911.64</td><td>3,678,436.64</td><td>6,972,475.00</td><td>No movement on the outstanding balance as of December 31, 2022</td></tr><tr><td>Due from NGA- DFA</td><td>1,183,058.75</td><td>-</td><td>1,183,058.75</td><td>Confirmation from the AD of DFA disclosed that the account had no remaining balance</td></tr><tr><td>Due from LGUs- PGMO</td><td>31,500,000.00</td><td>860,306.40</td><td>30,639,693.60</td><td>Confirmation from PGMO disclosed that the fund transfer were partially liquidated in the PGMO's accounting records</td></tr><tr><td>Total</td><td>43,333,970.39</td><td>4,538,743.04</td><td>38,795,227.35</td><td></td></tr></table> <p>In view of the foregoing observations, the deficiencies noted in the Inter-Agency</p>	Accounts Affected	Balance		Variance	Remarks	Per SL	Per Confirmation	(in PhP)					Due from NGAs- DOLE	10,650,911.64	3,678,436.64	6,972,475.00	No movement on the outstanding balance as of December 31, 2022	Due from NGA- DFA	1,183,058.75	-	1,183,058.75	Confirmation from the AD of DFA disclosed that the account had no remaining balance	Due from LGUs- PGMO	31,500,000.00	860,306.40	30,639,693.60	Confirmation from PGMO disclosed that the fund transfer were partially liquidated in the PGMO's accounting records	Total	43,333,970.39	4,538,743.04	38,795,227.35		The prior year's recommendation was reiterated and the Management of CO agreed to validate the status of unliquidated fund transfers, coordinate directly with the concerned IAs requiring the submission of LRs/RODs on the transferred funds for finished programs/projects for proper recording pursuant to the provisions of COA Circular No. 94-013 dated December 13, 1994, and/or take appropriate legal actions demanding strict observance with the MOA.		CO	01 July	31 Dec 2023	Partially Implemented	<p><b><u>Central Office</u></b></p> <p>The agency will:</p> <p>a. Coordinate with the concerned Implementing Agencies to submit the Report of Disbursements on transferred funds to properly record its utilization.</p> <p>b. Trace and reconcile prior year's Intra-Agency fund transfers to support the request for write-off on receivables that remained non-moving for ten years or more.</p> <p>c. Create a committee to conduct investigation and validation of long outstanding inter-agency fund transfers with government agencies (NGAs, LGUs and GOCCs) which will then recommend actions to be undertaken.</p> <p>d. Require the Accounting Division to prepare the necessary journal entries to</p>
Accounts Affected	Balance		Variance	Remarks																																				
	Per SL	Per Confirmation																																						
(in PhP)																																								
Due from NGAs- DOLE	10,650,911.64	3,678,436.64	6,972,475.00	No movement on the outstanding balance as of December 31, 2022																																				
Due from NGA- DFA	1,183,058.75	-	1,183,058.75	Confirmation from the AD of DFA disclosed that the account had no remaining balance																																				
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			Action Plan	Person / Dept. Responsible	Target Implementation Date																				
					From	To																			
	Receivable account may result in the material misstatement of account balances if not adjusted in the books.								reflect accurate receivable account balance																
12	<p><i>b.3. Existence of negative balances in the FS by Fund Cluster -P 75,985.64</i></p> <p>In RWO IX, Other Receivable-Others account disclosed a negative balance of ₱75,985.64. However, due to the absence or non-maintenance of subsidiary ledgers, the said negative amount is still for reconciliation; thus, no significant progress or movement was noted in CY 2022.</p>	The prior year's recommendation was reiterated and the Management agreed to require the Accountant of RWO IX to review and analyse the transactions surrounding the incurrence of the negative balance, identify the causes thereof and effect the necessary adjusting entry to correct the same.		RWO IX	January 2023	December 2023	On-Going		<p><b><u>RWO IX</u></b></p> <p>The current negative balance of Other Receivables - Others account as of June 30, 2023 is P39,991.71. The subsidiary ledger has been established for the years 2016–2022. The Accountant is continuously tracing the journal entries that caused the abnormal balance.</p>																
13	<p><b>INVENTORIES</b></p> <p>The following are the accounting deficiencies noted in the audit of Inventories account affecting the reliability of the inventory accounts and other affected accounts. Details are as follows:</p> <p>Table No. 19: Summary of Other Accounting Deficiencies: Inventories</p> <table><tr><th>Office/ RWOs</th><th>Observation</th><th>Amount (in PhP)</th><th>Criteria</th></tr><tr><td>CO</td><td rowspan="5">c.1. Non-maintenance and/or non-submission of the required records, forms and reports</td><td>6,449,857.31</td><td rowspan="5">PD No. 1445, Chapter 8 and 17 of GAM for NGAs, Volume I.</td></tr><tr><td>NCR</td><td>4,937,858.55</td></tr><tr><td>CAR</td><td>1,010,202.35</td></tr><tr><td>III</td><td>739,902.29</td></tr><tr><td>IV-B</td><td>462,871.04</td></tr></table>	Office/ RWOs	Observation	Amount (in PhP)	Criteria	CO	c.1. Non-maintenance and/or non-submission of the required records, forms and reports	6,449,857.31	PD No. 1445, Chapter 8 and 17 of GAM for NGAs, Volume I.	NCR	4,937,858.55	CAR	1,010,202.35	III	739,902.29	IV-B	462,871.04	<p>It was recommended and the Management agreed to require the officials concerned of:</p> <p>a) CO to timely submit RPCI, RPSP and SC for the Inventories and Semi-Expendable Property;</p> <p>b) RWOs NCR, III and VI to completely conduct physical count and timely submit the required RPCI in the prescribed format to validate the propriety</p>		CO			Fully Implemented		<p><b><u>Central Office</u></b></p> <p>The concerned offices submitted RPCI, RPSP and SC for the Inventories and Semi-Expendable Property.</p> <p><b><u>RWO NCR</u></b></p> <p>The management already implemented the said recommendation.</p>
Office/ RWOs	Observation	Amount (in PhP)	Criteria																						
CO	c.1. Non-maintenance and/or non-submission of the required records, forms and reports	6,449,857.31	PD No. 1445, Chapter 8 and 17 of GAM for NGAs, Volume I.																						
NCR		4,937,858.55																							
CAR		1,010,202.35																							
III		739,902.29																							
IV-B		462,871.04																							

Ref	Audit Observations				Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
						Action Plan	Person / Dept. Responsible	Target Implementation Date				
								From	To			
	VI		119,510.25		custodianship as well as the existence of the inventory;  c) RWOs NCR, III, IV-B, VI and XIII to maintain and update SCs, SPCs, SLCs and SPLCs to facilitate the review, physical count and reconciliation of Inventory and Semi Expendable accounts; and  d) RWOs CAR, III, IV-B and VI to fully accomplish the RIS, RSMI and RSPI, and submit the same to their respective AU for proper recording of issuance of supplies and materials pursuant to Section 17, Chapter 8 of GAM for NGAs, Volume I, and Paragraph 44 of IPSAS 12.	RWO CAR	Januar y 2023	Dece mber 2023	Partially Complied (On-Going)	New Supply Officer was designated	<u><b>RWO CAR</b></u>	
	XIII		66,032.36								RWO-CAR with the designation of Supply Officer, the required reports are being finalized and will be regularly submitted to the AU for proper recording.	
	Sub-total		13,786,234.15									
	CAR	c.2. Inventories directly charged to expenses account	82,029.42	PD No. 1445, Chapter 8, of GAM for NGAs, Volume I,								
	IV-B		292,579.78									
	VI		119,510.25									
	Sub-total		494,119.45									
	CO	c.3. Non-reconciliation of Accounting and Property Records	3,733,672.44	Sections 4.12 and 4.13 of the COA Circular No. 2022-004								
	XI	c.4. Non-issuance of the policy on the estimated useful life of the issued semi-expendable properties	4,137,080.24									
	Total		22,151,106.28									
Details of the observation/deficiencies noted in the inventory accounts are discussed, as follows:  c.1. Non-maintenance and/or non-submission of the required records, forms and reports - ₱13,786,234.15  Failure of the Property Officer and the Accountant to prepare/maintain Stock Cards (SCs), Semi-Expendable Property Cards (SPCs), Supplies Ledger (SLCs), Semi-Expendable Property Ledger Card (SPLC) and non-submission of inventory reports for proper recording and monitoring of inventory items is not in accordance with Section 17, Chapter 8 of the GAM for NGAs, Volume I, and COA Circular No. 2022-004. Details presented											<u><b>RWO III</b></u>  The management submitted to COA the inventories of supplies as of December 31, 2022 during exit conference.  The accounting division and supply unit is maintaining and regularly updates the Supplies Ledger Card and Stock Card respectively.  <u><b>RWO IV-B</b></u>  The Accountant is in the process of updating the Supplies Ledger Card.	
					The Property Officer and Accountant will prepare and maintain the Stock Cards (SCs), Semi-	RWO IV-B	Januar y 2023	Dece mber 2023	Ongoing			

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken																									
			Action Plan	Person / Dept. Responsible	Target Implementation Date																													
					From	To																												
	<p>below:</p> <p>Table No. 20: Details of Non-maintenance of SCs, SPCs, SLCs, and SPLCs</p> <table><tr><th>Office/ RWOs</th><th>Observation</th><th>Amount (in PhP)</th></tr><tr><td>CO</td><td>Non-preparation of the Report on the Physical Count Inventories (RPCI), Report on the Physical Count of Semi-Expendable Property (RPCSP), SC and SPC</td><td>6,449,857.31</td></tr><tr><td>NCR</td><td><ul style="list-style-type: none"><li>Non-adoption of the Perpetual Inventory System of recording the inventories due to non-maintenance and updating SLCs and SCs by the Accounting and Property Office, respectively; and</li><li>Non-submission of the RPCI</li></ul></td><td>4,937,858.55</td></tr><tr><td>CAR</td><td><ul style="list-style-type: none"><li>The Perpetual Inventory system was not adopted in the recording of supplies and materials</li><li>The First In, First Out (FIFO) Method of costing inventories was used instead of the Weighted Average Method.</li><li>Submission of the Report on the Issued Supplies and Materials (RSMI) and Report of Semi-Expendable Property Issued (RSPI) by the Supply Unit to the AU was not done regularly</li><li>The Accounting Unit (AU) did not maintain a SPLC to record the acquisition, description, custody, impairment, issue/transfer/disposal, repair history, and other information about the semi-expendable items because these are lumped in the Office Supplies Inventory.</li><li>The SLCs were not updated due to RSMIs not being submitted regularly and the cost of inventories was not compliant with the prescribed costing method in the GAM for NGAs</li></ul></td><td>1,010,202.35</td></tr><tr><td>III</td><td><ul style="list-style-type: none"><li>Failure to maintain SLC and SC</li><li>Absence of or incomplete RPCI</li><li>Delayed/non-submission and recording of RSMI</li><li>Failure to conduct inventory counting</li></ul></td><td>739,902.29</td></tr><tr><td>IV-B</td><td>Non-maintenance of SCs, SPCs and SLCs, and failure to prepare Requisition Issuance Slip (RIS) and RSMI to support the recording of issuance of office supplies</td><td>462,871.04</td></tr><tr><td>VI</td><td><ul style="list-style-type: none"><li>Office Supplies Inventory report was not properly accomplished to readily identify shortages or overages during the actual count.</li><li>Accountant and Supply Officer did not prepare SCs and SLCs for Office Supplies Inventory, thereby preventing the real-time tracking and updating of supplies</li></ul></td><td>119,510.25</td></tr><tr><td>XIII</td><td>The Property and Procurement Unit (PPU) did not prepare and maintain the SCs</td><td>66,032.36</td></tr><tr><td colspan="2">Total</td><td>13,786,234.15</td></tr></table>	Office/ RWOs	Observation	Amount (in PhP)	CO	Non-preparation of the Report on the Physical Count Inventories (RPCI), Report on the Physical Count of Semi-Expendable Property (RPCSP), SC and SPC	6,449,857.31	NCR	<ul style="list-style-type: none"><li>Non-adoption of the Perpetual Inventory System of recording the inventories due to non-maintenance and updating SLCs and SCs by the Accounting and Property Office, respectively; and</li><li>Non-submission of the RPCI</li></ul>	4,937,858.55	CAR	<ul style="list-style-type: none"><li>The Perpetual Inventory system was not adopted in the recording of supplies and materials</li><li>The First In, First Out (FIFO) Method of costing inventories was used instead of the Weighted Average Method.</li><li>Submission of the Report on the Issued Supplies and Materials (RSMI) and Report of Semi-Expendable Property Issued (RSPI) by the Supply Unit to the AU was not done regularly</li><li>The Accounting Unit (AU) did not maintain a SPLC to record the acquisition, description, custody, impairment, issue/transfer/disposal, repair history, and other information about the semi-expendable items because these are lumped in the Office Supplies Inventory.</li><li>The SLCs were not updated due to RSMIs not being submitted regularly and the cost of inventories was not compliant with the prescribed costing method in the GAM for NGAs</li></ul>	1,010,202.35	III	<ul style="list-style-type: none"><li>Failure to maintain SLC and SC</li><li>Absence of or incomplete RPCI</li><li>Delayed/non-submission and recording of RSMI</li><li>Failure to conduct inventory counting</li></ul>	739,902.29	IV-B	Non-maintenance of SCs, SPCs and SLCs, and failure to prepare Requisition Issuance Slip (RIS) and RSMI to support the recording of issuance of office supplies	462,871.04	VI	<ul style="list-style-type: none"><li>Office Supplies Inventory report was not properly accomplished to readily identify shortages or overages during the actual count.</li><li>Accountant and Supply Officer did not prepare SCs and SLCs for Office Supplies Inventory, thereby preventing the real-time tracking and updating of supplies</li></ul>	119,510.25	XIII	The Property and Procurement Unit (PPU) did not prepare and maintain the SCs	66,032.36	Total		13,786,234.15	<p>Expendable Property Cards (SPCs) and Supplies Ledger Cards (SLCs).</p> <p>RWO VI will submit the next RPCI using the prescribed format, pursuant to Section 17, Chapter 8 of the GAM for NGAs</p>	<p>RWO VI</p> <p>RWO XIII</p>	<p>January</p> <p>December</p>	<p>Delayed</p> <p>Fully Implemented</p>	<p>We need time to familiarize the forms before effecting it in the office.</p>	<p>The Property Officer is in the process of preparing and updating the Stock Card and Semi-Expendable Property Card.</p> <p><b><u>RWO VI</u></b></p> <p>RWO VI will submit the next RPCI using the prescribed format, pursuant to Section 17, Chapter 8 of the GAM for NGAs</p> <p><b><u>RWO XIII</u></b></p> <p>The management agreed to comply with the audit recommendations as such, the Accountant and the Property Officer designate have already updated their corresponding records and reconciled thereafter.</p>
Office/ RWOs	Observation	Amount (in PhP)																																
CO	Non-preparation of the Report on the Physical Count Inventories (RPCI), Report on the Physical Count of Semi-Expendable Property (RPCSP), SC and SPC	6,449,857.31																																
NCR	<ul style="list-style-type: none"><li>Non-adoption of the Perpetual Inventory System of recording the inventories due to non-maintenance and updating SLCs and SCs by the Accounting and Property Office, respectively; and</li><li>Non-submission of the RPCI</li></ul>	4,937,858.55																																
CAR	<ul style="list-style-type: none"><li>The Perpetual Inventory system was not adopted in the recording of supplies and materials</li><li>The First In, First Out (FIFO) Method of costing inventories was used instead of the Weighted Average Method.</li><li>Submission of the Report on the Issued Supplies and Materials (RSMI) and Report of Semi-Expendable Property Issued (RSPI) by the Supply Unit to the AU was not done regularly</li><li>The Accounting Unit (AU) did not maintain a SPLC to record the acquisition, description, custody, impairment, issue/transfer/disposal, repair history, and other information about the semi-expendable items because these are lumped in the Office Supplies Inventory.</li><li>The SLCs were not updated due to RSMIs not being submitted regularly and the cost of inventories was not compliant with the prescribed costing method in the GAM for NGAs</li></ul>	1,010,202.35																																
III	<ul style="list-style-type: none"><li>Failure to maintain SLC and SC</li><li>Absence of or incomplete RPCI</li><li>Delayed/non-submission and recording of RSMI</li><li>Failure to conduct inventory counting</li></ul>	739,902.29																																
IV-B	Non-maintenance of SCs, SPCs and SLCs, and failure to prepare Requisition Issuance Slip (RIS) and RSMI to support the recording of issuance of office supplies	462,871.04																																
VI	<ul style="list-style-type: none"><li>Office Supplies Inventory report was not properly accomplished to readily identify shortages or overages during the actual count.</li><li>Accountant and Supply Officer did not prepare SCs and SLCs for Office Supplies Inventory, thereby preventing the real-time tracking and updating of supplies</li></ul>	119,510.25																																
XIII	The Property and Procurement Unit (PPU) did not prepare and maintain the SCs	66,032.36																																
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			Action Plan	Person / Dept. Responsible	Target Implementation Date																			
					From	To																		
14	<p><i>c.2. Inventories directly charged to expenses account - ₱494,119.45</i></p> <p>The perpetual inventory system in recording inventories was not observed in RWOs CAR, IV-B and VI. Regular purchases of various supplies in the approximate amount of ₱494,119.45 were not coursed through the inventory account but were charged directly to the expense account. Details are shown below:</p> <p>Table No. 21: Summary of Purchased Inventories Directly Charged to Expenses</p> <table><tr><th>Office/ RWOs</th><th>Observation/ Deficiencies</th><th>Amount (in PhP)</th></tr><tr><td>CAR</td><td>Purchases were expensed outright to Office Supplies Expenses account.</td><td>82,029.42</td></tr><tr><td>IV-B</td><td>Various purchases of office supplies and materials for different programs and activities and those that were held for consumption, were all directly charged to Office Supplies Expense, and Other Supplies and Materials Expenses instead of initially recording it under the appropriate Inventories accounts prior to its use or issuance.</td><td>292,579.78</td></tr><tr><td>VI</td><td>AU directly expensed purchases of Office Supplies during the year, and such debits were not based on RSMI, which had not been prepared by the PPU</td><td>119,510.25</td></tr><tr><td colspan="2">Total</td><td>494,119.45</td></tr></table>	Office/ RWOs	Observation/ Deficiencies	Amount (in PhP)	CAR	Purchases were expensed outright to Office Supplies Expenses account.	82,029.42	IV-B	Various purchases of office supplies and materials for different programs and activities and those that were held for consumption, were all directly charged to Office Supplies Expense, and Other Supplies and Materials Expenses instead of initially recording it under the appropriate Inventories accounts prior to its use or issuance.	292,579.78	VI	AU directly expensed purchases of Office Supplies during the year, and such debits were not based on RSMI, which had not been prepared by the PPU	119,510.25	Total		494,119.45	<p>It was recommended and the Management agreed to require the officials concerned of:</p> <p>a) RWOs CAR, IV-B and VI to strictly observe the Perpetual Inventory System by maintaining and continuously updating the SCs and SLCs for each inventory items by the PPU and AU, respectively; and</p> <p>b) CAR to adopt the Weighted Average Method of costing inventories</p>	<p>The Accountant will apply the Perpetual Inventory Method in the recording of purchases and issuances of inventories.</p> <p>We will effect Perpetual Inventory System within the year.</p>	RWO CAR			Fully Implemented		<p><u><b>RWO CAR</b></u></p> <p>The Region is already observing and will observe the perpetual inventory system in recording inventories.</p> <p><u><b>RWO IV-B</b></u></p> <p>The Accountant apply the Perpetual Inventory Method.</p> <p><u><b>RWO VI</b></u></p> <p>We will effect Perpetual Inventory System within the year.</p>
Office/ RWOs	Observation/ Deficiencies	Amount (in PhP)																						
CAR	Purchases were expensed outright to Office Supplies Expenses account.	82,029.42																						
IV-B	Various purchases of office supplies and materials for different programs and activities and those that were held for consumption, were all directly charged to Office Supplies Expense, and Other Supplies and Materials Expenses instead of initially recording it under the appropriate Inventories accounts prior to its use or issuance.	292,579.78																						
VI	AU directly expensed purchases of Office Supplies during the year, and such debits were not based on RSMI, which had not been prepared by the PPU	119,510.25																						
Total		494,119.45																						
15	<p><i>c.3. Non-reconciliation of Accounting and Property Records - ₱3,773,672.44</i></p> <p>Audit of Inventories account revealed a significant amount of unreconciled discrepancies between the AD and PPMD</p>	<p>It was recommended and the Management agreed to require the officials concerned of the CO to identify the causes of variance between the books and RPCI, and conduct periodic reconciliation of</p>		CO	01 July	31 Dec 2023	Partially Implemented		<p><u><b>Central Office</b></u></p> <p>AD and PPMD will be conducting regular reconciliation of records and will prepare adjusting entries, once done.</p>															

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
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					From	To			
	<p>records in CO amounting to ₱3,733,672.44</p> <p>Non-reconciliation of the above variances renders the balance of the account as at year-end to be doubtful hence will affect the fair presentation of the Inventory accounts in the FSs.</p>	their respective records.							
16	<p><i>c.4. Non-issuance of policy on the estimated useful life of the issued semi-expendable properties - ₱4,137,080.24</i></p> <p>In RWO XI, verification on the Management’s compliance with the provisions of the COA Circular No. 2022-004 disclosed that the Management has not issued, so far, its own Policy determining/providing the estimated useful life (EUL) of each semi-expendable property.</p> <p>The RWO XI submitted to the AT the Reports on the Physical Count of Semi-Expendable Property (RPCSP) as at December 31, 2022 having a total cost of ₱4,137,080.24, inclusive of all SEPs, i.e., those that were under the custody of the Property and Supply Officer and those that were already issued to the end-users.</p>	<p>It was recommended and the Management of RWO XI agreed to require the concerned officials to:</p> <p>a) Create a Technical Working Group (TWG) to: (i) determine and immediately submit the specific estimated useful life for each semi-expendable property based on its experience on the life of its assets; and (ii) direct the TWG to immediately submit its proposal on the estimated useful life of each semi-expendable property for approval by the Regional Director.</p> <p>b) Issue a policy providing the estimated useful life of each semi-expendable property, copy furnished the AT</p>	<p>Management will adhere to the recommendations of COA</p>	<p>RWO XI</p>	<p>January 2023</p>	<p>December 2023</p>	<p>Partially Implemented</p>		<p><b><u>RWO XI</u></b></p> <p>a) Created TWG per Office Memo dated May 26, 2023</p> <p>b) Issuance of Policy is still on process</p> <p>c) Property Custodian is now maintaining RSPI using google sheets starting January 2023. Old database still needs to be merged to the online RSPI. RSPI link sent to Auditor Leah on March 7, 2023.</p>

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken										
			Action Plan	Person / Dept. Responsible	Target Implementation Date														
					From	To													
	No Registry of Semi-Expendable Property Issued (RegSPI) is being maintained yet by the Property and Supply Officer.	c) Direct the Property and Supply Officer to maintain a Registry of Semi-Expendable Property Issued for each class of SEP per fund, and to record promptly the issue, return, reissue, disposal and other necessary information about the property; and  d) Refer to the Annexes attached to COA Circular No. 2022-004 to guide the personnel concerned on the proper accomplishment of the prescribed forms, registry and reports.																	
17	<b>OTHER CURRENT ASSESTS</b>  The following are the accounting deficiencies noted in the audit of Other Assets – Advances. Details are presented in the next page:  <div>Table No. 22: Summary of Other Accounting Deficiencies: PPE</div> <table><tr><th>Office/ RWOs</th><th>Observation</th><th>Amount (in PhP)</th><th>Criteria</th></tr><tr><td rowspan="2">CO</td><td>d.1. SL of the accounts Advances to Officers and Employees and advances to SDOs disclosed the absence of complete/updated subsidiary ledgers/ details to substantiate the total CAs, thus, the AT could not verify the said accounts</td><td>27,342,331.33</td><td>Appendix 6, Volume II of the GAM for NGAs</td></tr><tr><td>d.2. Non-maintenance and/or non-updating of the required records, forms and reports and lapsing schedules</td><td>2,745,470.70</td><td>Section 111 of PD No. 1445</td></tr></table>	Office/ RWOs	Observation	Amount (in PhP)	Criteria	CO	d.1. SL of the accounts Advances to Officers and Employees and advances to SDOs disclosed the absence of complete/updated subsidiary ledgers/ details to substantiate the total CAs, thus, the AT could not verify the said accounts	27,342,331.33	Appendix 6, Volume II of the GAM for NGAs	d.2. Non-maintenance and/or non-updating of the required records, forms and reports and lapsing schedules	2,745,470.70	Section 111 of PD No. 1445	It was recommended and the Management of CO agreed to require the concerned officials to prepare and maintain the prescribed SL and analyse and determine the causes of the negative balances and prepare the necessary adjusting entries to correct the affected balances.		CO	01 July	31 Dec 2023	Partially Implemented	<b>Central Office</b>  The AD is analyzing the Advances to Officers and Employees and to SDOs accounts and will prepare adjusting entries if the causes of the negative balances will be determined.
Office/ RWOs	Observation	Amount (in PhP)	Criteria																
CO	d.1. SL of the accounts Advances to Officers and Employees and advances to SDOs disclosed the absence of complete/updated subsidiary ledgers/ details to substantiate the total CAs, thus, the AT could not verify the said accounts	27,342,331.33	Appendix 6, Volume II of the GAM for NGAs																
	d.2. Non-maintenance and/or non-updating of the required records, forms and reports and lapsing schedules	2,745,470.70	Section 111 of PD No. 1445																

Ref	Audit Observations			Audit Recommendation	Agency Action Plan			Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken																																																							
					Action Plan	Person / Dept. Responsible	Target Implementation Date																																																										
							From				To																																																						
	Total	30,087,802.03																																																															
18	<b>PROPERTY, PLANT AND EQUIPMENT</b>  The following are the accounting deficiencies noted in the audit of Property, Plant and Equipment (PPE) account:  Table No. 23: Summary of Other Accounting Deficiencies: PPE <table><tr><th>Office/ RWOs</th><th>Observation</th><th>Amount (in PhP)</th><th>Criteria</th></tr><tr><td>CO</td><td rowspan="6">e.1. Variances between the accounting and property records and reports</td><td>152,643,497.41</td><td rowspan="5">COA Circular No. 2020-006 and PD No. 1445</td></tr><tr><td>IV-A</td><td>22,432,226.13</td></tr><tr><td>IV-B</td><td>733,638.34</td></tr><tr><td></td><td>2,306,004.23</td></tr><tr><td></td><td>148,560.00</td></tr><tr><td>XII</td><td>581,171.78</td></tr><tr><td>Sub-total</td><td></td><td>178,845,097.89</td><td rowspan="9">Chapter 10 of the GAM for NGAs, Volume I, Appendix 69 and 70, GAM for NGAs, Volume II IPSAS No. 1 and paragraph 3.26 of the Conceptual Framework</td></tr><tr><td>CO</td><td rowspan="8">e.2. Non-maintenance and/or non-updating of the required records, forms and reports and lapsing schedules</td><td>313,308,727.24</td></tr><tr><td>NCR</td><td>5,889,936.80</td></tr><tr><td>III</td><td>82,122,337.28</td></tr><tr><td>IV-B</td><td>717,623.21</td></tr><tr><td>VI</td><td>6,275,370.45</td></tr><tr><td>XII</td><td>2,293,909.38</td></tr><tr><td>XIII</td><td>475,136.49</td></tr><tr><td>Sub-total</td><td></td><td>411,083,040.85</td></tr><tr><td>IV-B</td><td>e.3. Non-disposal of unserviceable properties</td><td>64,900.00</td><td>Section 79 of PD No. 1445 and National Budget Circular (NBC) No. 425</td></tr><tr><td>XII</td><td>e.4. Derecognition of PPE without complete documentation or basis</td><td>285,687.50</td><td>Section 7.0 of COA Circular No. 2020-006</td></tr><tr><td>V</td><td>e.5 Other procedural deficiencies in inventory taking of PPE</td><td>1,032,151.44</td><td>COA Circular No. 2020-006</td></tr><tr><td colspan="2">Total</td><td>591,310,877.68</td><td></td></tr></table> <i>e.1. Variances between the accounting and property records and reports - ₱178,845,097.89</i>  Non-reconciliation of the variances renders the balance of the PPE account as at year-end to be doubtful which affects			Office/ RWOs	Observation	Amount (in PhP)	Criteria	CO	e.1. Variances between the accounting and property records and reports	152,643,497.41	COA Circular No. 2020-006 and PD No. 1445	IV-A	22,432,226.13	IV-B	733,638.34		2,306,004.23		148,560.00	XII	581,171.78	Sub-total		178,845,097.89	Chapter 10 of the GAM for NGAs, Volume I, Appendix 69 and 70, GAM for NGAs, Volume II IPSAS No. 1 and paragraph 3.26 of the Conceptual Framework	CO	e.2. Non-maintenance and/or non-updating of the required records, forms and reports and lapsing schedules	313,308,727.24	NCR	5,889,936.80	III	82,122,337.28	IV-B	717,623.21	VI	6,275,370.45	XII	2,293,909.38	XIII	475,136.49	Sub-total		411,083,040.85	IV-B	e.3. Non-disposal of unserviceable properties	64,900.00	Section 79 of PD No. 1445 and National Budget Circular (NBC) No. 425	XII	e.4. Derecognition of PPE without complete documentation or basis	285,687.50	Section 7.0 of COA Circular No. 2020-006	V	e.5 Other procedural deficiencies in inventory taking of PPE	1,032,151.44	COA Circular No. 2020-006	Total		591,310,877.68		It was recommended and the Management agreed to require the officials concerned of:  a) CO, RWOs IV-A, IV-B and XII to conduct periodic reconciliation between balances per books and the required inventory reports/records and immediately furnish the AT of the corrections/adjustment made relative thereto; and  b) RWO IV-B to direct the Acting Property Officer to exclude the semi-expendable properties in the RPCPPE, and instead prepare Report on the Physical Count of Semi-Expendable Property (RPCSP)	CO (PPMD)			On-Going	<u>Central Office (PPMD)</u>  The PPMD sent a copy of the RPCPPE CY 2022 to AD. The AD will review the RPCPPE for reconciliation on the variance.  <u>Central Office (Accounting Division)</u>  AD and PPMD will conduct periodic reconciliation between balances per books and the required inventory reports/records and will immediately furnish the AT of the corrections/adjustment made relative thereto  <u>RWO IV-A</u>  Correction has been made on the Notes to Financial Statements and resubmitted to the Audit Team for checking and verification.
Office/ RWOs	Observation	Amount (in PhP)	Criteria																																																														
CO	e.1. Variances between the accounting and property records and reports	152,643,497.41	COA Circular No. 2020-006 and PD No. 1445																																																														
IV-A		22,432,226.13																																																															
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Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken																				
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					From	To																							
	<p>the fair presentation of the PPE accounts in the FSs. Variances on PPEs exist in the following OWWA offices:</p> <p>Table No. 24: Summary of the variances between RCPPE, PPE Ledger Card (PPELC) and GL</p> <table><tr><th>Office/ RWOs</th><th>Observation</th><th>Amount (in PhP)</th></tr><tr><td rowspan="2">CO</td><td>Discrepancy upon comparison of the balances per books of ₱236,100,850.10 and per RCPPE of ₱83,457,352.69</td><td>152,643,497.41</td></tr><tr><td>Discrepancy upon comparison of the balances per books of ₱216,136,218.69 and per PPELC of ₱193,703,992.56</td><td>22,432,226.13</td></tr><tr><td>IV-A</td><td>Variance in the Property, Plant and Equipment accounts amounting to ₱733,638.34 due to errors in the reported balances of the beginning carrying amount for CY 2022 in the NFS against the CY 2021 ending carrying amount in the Statement of Financial Position (SFP) for CY 2022. details are presented below:  • Carrying Amount, 12/31/2021, Per SFP - ₱884,282.89 • Carrying Amount, 01/01/2022, Per NFS 0 ₱1,617,921.23</td><td>733,638.34</td></tr><tr><td rowspan="2">IV-B</td><td>Variance in PPE balances per books and RPCPPE due to inclusion of semi-expendable properties in the RPCPPE</td><td>2,306,004.23</td></tr><tr><td>Variance in PPE balances per books and RPCPPE due to non-inclusion in the RPCPPE of office equipment found at station.</td><td>148,560.00</td></tr><tr><td>XII</td><td>PPE account revealed that variance of ₱581,171.78 exist between the FSs of ₱2,902,854.00 and the RPCPPE of ₱3,484,025.78</td><td>581,171.78</td></tr><tr><td colspan="2">Total</td><td>178,845,097.89</td></tr></table>	Office/ RWOs	Observation	Amount (in PhP)	CO	Discrepancy upon comparison of the balances per books of ₱236,100,850.10 and per RCPPE of ₱83,457,352.69	152,643,497.41	Discrepancy upon comparison of the balances per books of ₱216,136,218.69 and per PPELC of ₱193,703,992.56	22,432,226.13	IV-A	Variance in the Property, Plant and Equipment accounts amounting to ₱733,638.34 due to errors in the reported balances of the beginning carrying amount for CY 2022 in the NFS against the CY 2021 ending carrying amount in the Statement of Financial Position (SFP) for CY 2022. details are presented below:  • Carrying Amount, 12/31/2021, Per SFP - ₱884,282.89 • Carrying Amount, 01/01/2022, Per NFS 0 ₱1,617,921.23	733,638.34	IV-B	Variance in PPE balances per books and RPCPPE due to inclusion of semi-expendable properties in the RPCPPE	2,306,004.23	Variance in PPE balances per books and RPCPPE due to non-inclusion in the RPCPPE of office equipment found at station.	148,560.00	XII	PPE account revealed that variance of ₱581,171.78 exist between the FSs of ₱2,902,854.00 and the RPCPPE of ₱3,484,025.78	581,171.78	Total		178,845,097.89	<p>The Property Officer will prepare the Report on the Physical Count of Semi-Expendable Property (RPCSP).</p> <p>The Property Officer will included the Office Equipment amounting to P148,560 in the submission of latest RPCPPE.</p> <p>Reconciliation was done and entries were prepared and incorporated in the FS already.</p>	<p>RWO IV-B</p> <p>RWO XII</p>	<p>January 2023</p> <p>January 1</p>	<p>December 2023</p> <p>March 31</p>	<p>On-Going</p> <p>Fully Implemented</p>	<p><b><u>RWO IV-B</u></b></p> <p>The Property Officer will conduct Physical Count to validate the amount included un the RPCSP.</p> <p>The Property Officer will conduct Physical Count to include the office equipment costing P 148,560.00.</p> <p><b><u>RWO XII</u></b></p> <p>Reconciled the records, submitted the reconciled records together. Adjusting entries were made also.</p>
Office/ RWOs	Observation	Amount (in PhP)																											
CO	Discrepancy upon comparison of the balances per books of ₱236,100,850.10 and per RCPPE of ₱83,457,352.69	152,643,497.41																											
	Discrepancy upon comparison of the balances per books of ₱216,136,218.69 and per PPELC of ₱193,703,992.56	22,432,226.13																											
IV-A	Variance in the Property, Plant and Equipment accounts amounting to ₱733,638.34 due to errors in the reported balances of the beginning carrying amount for CY 2022 in the NFS against the CY 2021 ending carrying amount in the Statement of Financial Position (SFP) for CY 2022. details are presented below:  • Carrying Amount, 12/31/2021, Per SFP - ₱884,282.89 • Carrying Amount, 01/01/2022, Per NFS 0 ₱1,617,921.23	733,638.34																											
IV-B	Variance in PPE balances per books and RPCPPE due to inclusion of semi-expendable properties in the RPCPPE	2,306,004.23																											
	Variance in PPE balances per books and RPCPPE due to non-inclusion in the RPCPPE of office equipment found at station.	148,560.00																											
XII	PPE account revealed that variance of ₱581,171.78 exist between the FSs of ₱2,902,854.00 and the RPCPPE of ₱3,484,025.78	581,171.78																											
Total		178,845,097.89																											
19	<p><i>e.2. Non-maintenance and/or non-preparation of the required records, forms, reports and lapsing schedule - ₱411,083,040.85</i></p>	<p>It was recommended and the Management agreed to require the officials concerned of:</p>		<p>CO (PPMD)</p>			<p>On-Going</p>	<p><b><u>Central Office (PPMD)</u></b></p> <p>The PPMD is still updating the PCs and other pertinent PPE for</p>																					



Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken																											
			Action Plan	Person / Dept. Responsible	Target Implementation Date																															
					From	To																														
	<p>The following are the deficiencies noted on the preparation/maintenance of accounting and property records, forms and reports noted in CO and RWOs are presented below:</p> <p>Table No. 25: Details of Non-maintenance/non-preparation of RCPPE, PPELCs and PCs</p> <table><tr><th>Office/ RWOs</th><th>Observation</th><th>Amount (in PhP)</th></tr><tr><td>CO</td><td>Incomplete submission of RPCPPE and PPELC; as such, it is not possible for the AT to verify the balances in the books with the Ledger Card maintained by the AD.</td><td>313,308,727.24</td></tr><tr><td>NCR</td><td>• Delayed submission of the RCPPE • Non-maintenance / non-updating of PPELC and PCs • Non-submission of lapsing schedule of PPE</td><td>5,889,936.80</td></tr><tr><td>III</td><td>• Failure to conduct actual physical inventory • Non-preparation/ submission of RPCPPE • Non-maintenance of PPELC</td><td>82,122,337.28</td></tr><tr><td>IV-B</td><td>Non-maintenance of PCs to monitor and control the movement of all PPE items</td><td>717,623.21</td></tr><tr><td>VI</td><td>Non-preparation/maintenance of PPELCs and PCs</td><td>6,275,370.45</td></tr><tr><td>XII</td><td>Non-preparation of lapsing schedule of PPE</td><td>2,293,909.38</td></tr><tr><td>XIII</td><td>Non-preparation/maintenance of PPELCs and PCs</td><td>475,136.49</td></tr><tr><td>Total</td><td></td><td>411,083,040.85</td></tr></table>	Office/ RWOs	Observation	Amount (in PhP)	CO	Incomplete submission of RPCPPE and PPELC; as such, it is not possible for the AT to verify the balances in the books with the Ledger Card maintained by the AD.	313,308,727.24	NCR	• Delayed submission of the RCPPE • Non-maintenance / non-updating of PPELC and PCs • Non-submission of lapsing schedule of PPE	5,889,936.80	III	• Failure to conduct actual physical inventory • Non-preparation/ submission of RPCPPE • Non-maintenance of PPELC	82,122,337.28	IV-B	Non-maintenance of PCs to monitor and control the movement of all PPE items	717,623.21	VI	Non-preparation/maintenance of PPELCs and PCs	6,275,370.45	XII	Non-preparation of lapsing schedule of PPE	2,293,909.38	XIII	Non-preparation/maintenance of PPELCs and PCs	475,136.49	Total		411,083,040.85	<p>a) CO, RWOs NCR and III to timely submit the corresponding RPCPPE to the AT within the prescribed period;</p> <p>b) CO, RWOs NCR, III, IV-B, VI and XIII to observe proper preparation and updating of PPELCs, PCs, and other pertinent PPE records, forms, reports and schedules; and</p> <p>c) RWOs NCR and XII to ensure proper and systematic maintenance of PPE lapsing schedule and ledgers for depreciation expense and accumulated depreciation accounts.</p>		CO (AD)			Fully Implemented		<p>periodic reconciliation with the AD.</p> <p><b><u>Central Office (Accounting Division)</u></b></p> <p>a. Management submitted the corresponding RPCPPE to the AT.</p> <p>b. Concerned Offices will observe proper preparation and updating of PPELCs, PCs, and other pertinent PPE records, forms, reports and schedules</p> <p><b><u>RWO NCR</u></b></p> <p>The management already implemented the said recommendation.</p> <p><b><u>RWO III</u></b></p> <p>The inventory committee prepared the report on Physical Count of Property, Plant and</p>
Office/ RWOs	Observation	Amount (in PhP)																																		
CO	Incomplete submission of RPCPPE and PPELC; as such, it is not possible for the AT to verify the balances in the books with the Ledger Card maintained by the AD.	313,308,727.24																																		
NCR	• Delayed submission of the RCPPE • Non-maintenance / non-updating of PPELC and PCs • Non-submission of lapsing schedule of PPE	5,889,936.80																																		
III	• Failure to conduct actual physical inventory • Non-preparation/ submission of RPCPPE • Non-maintenance of PPELC	82,122,337.28																																		
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Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
			Action Plan	Person / Dept. Responsible	Target Implementation Date				
					From	To			
			The Property Officer will prepare and properly accomplish the PARs for all PPE items issued to end-users.	RWO IV-B	January 2023	December 2023	Fully Implemented		Equipment, and was subsequently submitted to COA.  <b><u>RWO IV-B</u></b>  The Property Officer prepared PAR as follows PAR 2023-01-0001 to PAR 2023-01-0004.
				RWO VI	January	December	Delayed	We need time to familiarize the forms before effecting it in the office.	<b><u>RWO VI</u></b>  We need time to familiarize the forms before effecting it in the office.
			Submission of reports needed	RWO XII	January 1	March 31	Fully implemented		<b><u>RWO XII</u></b>  The office submitted the needed reports for our PPE and for the computation of accumulated depreciation and depreciation expense.

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
			Action Plan	Person / Dept. Responsible	Target Implementation Date				
					From	To			
				RWO XIII			Fully Implemented		<u><b>RWO XIII</b></u>  We resolved to adopt your recommendation to update and reconcile the records, Stock Cards, Property Cards, Supply Ledger Cards and Property, Plant and Equipment (PPE)- Ledger Cards, between the Property / Supply Officer – Designate and the Accountant moving forward and to affect the necessary adjusting entries to correct the balances of the Inventory and Property Account.
20	<i>e.3. Non-disposal unserviceable properties - ₱64,900.00</i>  In RWO IV-B, the AT observed that a fully depreciated laptop with an acquisition cost of ₱64,900.00, which is included in the Inventory and Inspection Report of Unserviceable Property (IIRUP) is still recorded in the books as at December 31, 2022.  Verification of the existence and condition of the above property revealed that it is indeed unserviceable and remained in the custody of the Management. Failure to dispose the said unserviceable property not only unnecessarily occupy the limited	It was recommended and the Management of RWO IV-B agreed to create a Disposal Committee that will undertake immediate disposal of unserviceable properties reported in the IIRUP.	The Management will create Disposal Committee for the proper disposal of unserviceable properties.	RWO IV-B	January 2023	December 2023	Ongoing		<u><b>RWO IV-B</b></u>  The Management will create the Disposal Committee.



Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken																							
			Action Plan	Person / Dept. Responsible	Target Implementation Date																											
					From	To																										
		cleansing of PPE this CY 2023.					Fully implemented		c. The Inventory Committee will conduct the inventory taking in the presence of COA for the period August-September 2023 as stated on the PIP submitted but not later than 31 October 2023																							
23	<p><b>LIABILITIES ACCOUNT</b></p> <p>The following are the deficiencies affecting the reliability of payables accounts and other affected accounts:</p> <p>Table No. 26: Summary of Other Accounting Deficiencies</p> <table><tr><th>Accounts</th><th>Office/ RWOs</th><th>Observation</th><th>Amount Involved (in PhP)</th><th>Criteria</th></tr><tr><td colspan="5"><b>Liabilities</b></td></tr><tr><td>Accounts Payable</td><td>VI</td><td rowspan="2">No Aging Schedules submitted and no SL maintained</td><td>26,453,890.46</td><td rowspan="2">Section 111 of PD No. 1445 Chapter 7 of the GAM for NGAs, Volume I</td></tr><tr><td>Inter-Agency Payables</td><td>IX</td><td>206,843.15</td></tr><tr><td colspan="3"><b>Total</b></td><td><b>26,660,733.61</b></td><td></td></tr></table> <p>In RWO VI, audit revealed that Aging schedules were not prepared for Accounts Payable totalling ₱26,453,890.46 as the accountant only assumed position last August of 2022, thus, the preparation and updating of the schedule for Accounts Payable only started after the first quarter of CY 2023.</p> <p>Furthermore, examination of records in RWO IX of Inter-Agency Payables revealed that the balance of Due to NGAs, Due to BIR and Due to PhilHealth</p>	Accounts	Office/ RWOs	Observation	Amount Involved (in PhP)	Criteria	<b>Liabilities</b>					Accounts Payable	VI	No Aging Schedules submitted and no SL maintained	26,453,890.46	Section 111 of PD No. 1445 Chapter 7 of the GAM for NGAs, Volume I	Inter-Agency Payables	IX	206,843.15	<b>Total</b>			<b>26,660,733.61</b>		<p>It was recommended and the Management agreed to require the officials concerned of:</p> <p>a) RWO VI to prepare and submit the schedule for the Accounts Payable as outlined in the pertinent instructions of GAM for NGAs, Volume II; and</p> <p>b) RWO IX to direct the Accountant to prepare and maintain the necessary SL to support the reported balances o the Inter-Agency Payables and to reconcile with the GL account by assigning personnel to maintain the record.</p>		RWO VI	January	December	Fully Implemented		<p><b><u>RWO VI</u></b></p> <p>Schedule of Accounts Payable already submitted via email last May 12, 2023.</p> <p><b><u>RWO IX</u></b></p> <p>The Accountant shall comply with the recommendations given to the management. The reconciliation process of Due to NGAs is still ongoing.</p> <p>The subsidiary ledger for Due to BIR is already setup, and the accountant has finished reconciling it. The reconciliation process for Due to Philhealth is still ongoing.</p>
Accounts	Office/ RWOs	Observation	Amount Involved (in PhP)	Criteria																												
<b>Liabilities</b>																																
Accounts Payable	VI	No Aging Schedules submitted and no SL maintained	26,453,890.46	Section 111 of PD No. 1445 Chapter 7 of the GAM for NGAs, Volume I																												
Inter-Agency Payables	IX		206,843.15																													
<b>Total</b>			<b>26,660,733.61</b>																													

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken																																																																															
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	amounting to ₱216,541.01 (₱35,893.86) and ₱26,196.00, respectively, or totalling ₱206,843.15 could not be relied upon due to the non-preparation and maintenance of the SL.																																																																																							
24	<p><b>DORMANT ACCOUNTS</b></p> <p>Audit of FSs accounts revealed dormant account balances totalling ₱487,686,096.44 for CY 2022, casting doubt on the accuracy, reliability of the accounts and other affected accounts. Details are presented below:</p> <p>Table No. 27: Summary of Other Accounting Deficiencies: Dormant Accounts</p> <table><tr><th>Accounts</th><th>Office/ RWOs</th><th>Observation</th><th>Amount Involved (in PhP)</th><th>Criteria</th></tr><tr><td>Accounts Receivable</td><td>VI</td><td rowspan="10">f.1. Dormant and non-moving Receivable accounts which remained outstanding for over two years to more than 30 years</td><td>18,050.00</td><td rowspan="5">COA Circular No. 2016-005 dated December 19, 2016</td></tr><tr><td rowspan="10">Loans Receivables</td><td>CO</td><td>96,478,599.47</td></tr><tr><td>NCR</td><td>88,128,764.51</td></tr><tr><td>II</td><td>17,325,505.47</td></tr><tr><td>IV-B</td><td>10,766,059.16</td></tr><tr><td>VI</td><td>38,528,772.10</td><td rowspan="5">COA Circular No. 97-001 dated February 05, 1997</td></tr><tr><td>VIII</td><td>9,060,514.80</td></tr><tr><td>IX</td><td>11,032,029.48</td></tr><tr><td>X</td><td>7,610,002.23</td></tr><tr><td>XIII</td><td>11,595,620.10</td></tr><tr><td><b>Sub-total</b></td><td></td><td><b>290,525,867.32</b></td><td></td></tr><tr><td rowspan="5"></td><td>NCR</td><td>f.2. Doubtful collectability of Loans Receivable</td><td>No amount stated</td><td rowspan="4">Chapter 7, Volume I, of GAM for NGAs</td></tr><tr><td>NCR</td><td>f.3. Re-assessment for allowance for impairment was not yet made</td><td>64,998,994.09</td></tr><tr><td>IV-B</td><td></td><td>8,198,354.66</td></tr><tr><td>VI</td><td></td><td>10,208,833.46</td></tr><tr><td><b>Sub-total</b></td><td></td><td><b>83,406,182.21</b></td><td></td></tr><tr><td rowspan="3">Inter-Agency Receivable</td><td>CO</td><td rowspan="2">f.5. Dormant and non-moving Inter-Agency Receivable</td><td>110,459,092.25</td><td rowspan="3">COA Circular No. 2016-005 dated December 9, 2016</td></tr><tr><td>NCR</td><td>3,170,000.00</td></tr><tr><td><b>Sub-total</b></td><td></td><td><b>113,629,092.25</b></td><td></td></tr><tr><td rowspan="3">Inter-Agency Payables</td><td>II</td><td rowspan="2">f.6. Dormant payables accounts</td><td>61,784.96</td><td rowspan="3">Section 98 of PD No. 1445</td></tr><tr><td>XIII</td><td>45,119.70</td></tr><tr><td><b>Sub-total</b></td><td></td><td><b>106,904.66</b></td><td></td></tr><tr><td><b>Grand Total</b></td><td></td><td></td><td><b>487,686,096.44</b></td><td></td></tr></table>	Accounts	Office/ RWOs	Observation	Amount Involved (in PhP)	Criteria	Accounts Receivable	VI	f.1. Dormant and non-moving Receivable accounts which remained outstanding for over two years to more than 30 years	18,050.00	COA Circular No. 2016-005 dated December 19, 2016	Loans Receivables	CO	96,478,599.47	NCR	88,128,764.51	II	17,325,505.47	IV-B	10,766,059.16	VI	38,528,772.10	COA Circular No. 97-001 dated February 05, 1997	VIII	9,060,514.80	IX	11,032,029.48	X	7,610,002.23	XIII	11,595,620.10	<b>Sub-total</b>		<b>290,525,867.32</b>			NCR	f.2. Doubtful collectability of Loans Receivable	No amount stated	Chapter 7, Volume I, of GAM for NGAs	NCR	f.3. Re-assessment for allowance for impairment was not yet made	64,998,994.09	IV-B		8,198,354.66	VI		10,208,833.46	<b>Sub-total</b>		<b>83,406,182.21</b>		Inter-Agency Receivable	CO	f.5. Dormant and non-moving Inter-Agency Receivable	110,459,092.25	COA Circular No. 2016-005 dated December 9, 2016	NCR	3,170,000.00	<b>Sub-total</b>		<b>113,629,092.25</b>		Inter-Agency Payables	II	f.6. Dormant payables accounts	61,784.96	Section 98 of PD No. 1445	XIII	45,119.70	<b>Sub-total</b>		<b>106,904.66</b>		<b>Grand Total</b>			<b>487,686,096.44</b>		<p>The prior year’s recommendation was reiterated and the Management agreed to require the CO, RWOs NCR, II, IV-B, VI, VIII, X and XIII to:</p> <p>a) intensify collection efforts through the issuance of demand letters to delinquent borrowers for the immediate collection of overdue accounts;</p> <p>b) regularly update the OFW loan record and OFW addresses/contact information to ensure correctness of the billing statements;</p> <p>c) require the Accountant to review and analyse the accounts to ascertain the collectability of the outstanding accounts. Henceforth, consider requesting authority to write-off dormant accounts which could no longer be</p>		CO	01 July	31 Dec 2023	Partially Implemented		<p><b><u>Central Office</u></b></p> <p>a. The Accounting Division continues to issue demand letters to delinquent borrowers for the immediate collection of their loans.</p> <p>b. The management is on the process of collecting documentary requirements to support the request to write-off dormant accounts.</p> <p>c. An Ad Hoc Committee was constituted for the inventory, audit and management of foreclosed properties under the various livelihood programs for the possible condonation of overdue loans. Please see attached Special Order on the composition of the committee.</p>
Accounts	Office/ RWOs	Observation	Amount Involved (in PhP)	Criteria																																																																																				
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			Action Plan	Person / Dept. Responsible	Target Implementation Date																				
					From	To																			
	<p>Details of the observations/deficiencies noted in dormant accounts are discussed, as follows:</p> <p><i>f.1. Dormant and non-moving Receivable accounts which remained outstanding for over two years to more than 30 years - ₱290,525,867.32</i></p> <p>The OWWA extended nine regular loans, six livelihood loans and six other types of loans to members OFWs and their beneficiaries. The type, purpose and nature and the enabling law/Memorandum of Instruction (MOI) are discussed below:</p> <table><tr><th>Type of Loan</th><th>Purpose and Nature</th><th>Enabling Law/ OWWA MOI</th></tr><tr><td colspan="3">REGULAR LOANS</td></tr><tr><td>1. Pre-Departure Loan</td><td>This loan shall provide to overseas workers with valid employment offers to help defray documentation expenses incurred prior to departure</td><td>MOI No. 16, s. 1986</td></tr><tr><td>2. Family Assistance Loan</td><td>The credit and loan assistance shall be extended to the overseas contract workers (OCWs) for the following purposes:  (i) To provide OCWs' families some amount to tide them over for a period of time while the OCWs have not remitted as yet their salaries.  (ii) To provide credit facilities to OCWs who are on vacation to finance their laudable projects/ undertaking; and  (iii) To provide working capital OCWs small business.</td><td>MOI No. 0005, s. 1984</td></tr><tr><td>3. Educational Loan-Regular</td><td>This is a monetary assistance to defray the cost of training of Filipino seamen who are interested in upgrading their skills in order to improve their competitiveness in overseas job markets.</td><td>MOI No. 001, s. 1984</td></tr><tr><td>4. Educational Loan-Marine</td><td>It is an interest-free monetary assistance extended to displace Radio Operators</td><td>MOI No. 003, s.</td></tr></table>	Type of Loan	Purpose and Nature	Enabling Law/ OWWA MOI	REGULAR LOANS			1. Pre-Departure Loan	This loan shall provide to overseas workers with valid employment offers to help defray documentation expenses incurred prior to departure	MOI No. 16, s. 1986	2. Family Assistance Loan	The credit and loan assistance shall be extended to the overseas contract workers (OCWs) for the following purposes:  (i) To provide OCWs' families some amount to tide them over for a period of time while the OCWs have not remitted as yet their salaries.  (ii) To provide credit facilities to OCWs who are on vacation to finance their laudable projects/ undertaking; and  (iii) To provide working capital OCWs small business.	MOI No. 0005, s. 1984	3. Educational Loan-Regular	This is a monetary assistance to defray the cost of training of Filipino seamen who are interested in upgrading their skills in order to improve their competitiveness in overseas job markets.	MOI No. 001, s. 1984	4. Educational Loan-Marine	It is an interest-free monetary assistance extended to displace Radio Operators	MOI No. 003, s.	<p>collected, pursuant to COA Circular No. 2016-005 dated December 19, 2016; and</p> <p>d) consider drafting a policy condoning/waiving the interests, penalty and surcharges of the overdue loans to encourage the borrowers to at least pay the principal amount of the loan.</p>	<p>Accounting Division to secure documentary requirements to file a request for write-off the dormant receivables</p>	<p>RWO NCR</p> <p>RWO II</p>	<p>January 30, 2023</p> <p>December 31,2023</p>	<p>Fully Implemented</p> <p>Partially Implemented</p>	<p>d. AD is regularly reconciling the SL and GL balances under the Loans and Receivable Accounts to provide a more accurate and reliable financial data.</p> <p><b><u>RWO NCR</u></b></p> <p>The management already implemented the said recommendation.</p> <p><b><u>RWO II</u></b></p> <p>The Accounting Division is in the process of collecting relevant documents needed for the write off. Last year, the Management sent demand letters to loan borrowers and some already paid their loans</p>
Type of Loan	Purpose and Nature	Enabling Law/ OWWA MOI																							
REGULAR LOANS																									
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							Action Plan	Person / Dept. Responsible	Target Implementation Date				
									From	To			
		<div>Microenterprise Financing Scheme (P15.6M)</div> <div>3. Livelihood Development Program for OFWs (LDPO)</div> <div>The LDPO shall be the Management's continuing program in livelihood development. It replaces the EDLP and such as the resources and the established system of the same shall be employed in pursuit of the LDPO's objectives:  (1) to aid in the development of alternative sources of livelihood for the unemployment and displaced OFWs and their beneficiaries;  (2) to assist in the development of income-generating projects (IGPs) with the end-view of augmenting the incomes of gainfully-employed OFWs and their beneficiaries;  (3) to provide opportunities and establish means where the economic gains achieved by OFWs and their beneficiaries from working abroad may be invested productively for their own benefit; and  (4) to provide the social preparations, technical assistance and other support services necessary to attain the preceding objectives.</div> <div>MOI No. 002, s. 2000</div>										the documents needed for write-off on dormant Loan Receivable.  <b><u>RWO X</u></b>  RWO X already made the first demand letters for the collection of the following overdue accounts, namely: FELSF, ELDP, Groceria Project and FAL. Second and Final demand letters will be made in relation to the requirements for the write-off of the dormant accounts.  <b><u>RWO XIII</u></b>  Per recommendation, the Management will prepare demand letters for all Loan availees and we will schedule for the 2 <sup>nd</sup> semester of CY. 2023 the issuance of demand letters and after through monitoring as to their responses. To locate them when necessary to assess whether such borrower still exists and if not, we will prepare a request for write off of qualified	
		<div>4. Non-Collateral Loan</div> <div>The non-collateralized loan window shall be available to individual projects which shall require additional capital of P5,000.00 and below and group loans of a P50,000.00 loan ceiling.</div> <div>MOI No. 099, s. 1990</div>											
		<div>5.Re-entry Loan for Displaced Workers</div> <div>The credit window is exclusively open to OFWs who have been displaced or had been caused to prematurely return home due to any of the following reasons:  (1) natural calamities in their countries of employment;  (2) man-made calamities in their countries of employment;  (3) contract violations by agencies or employers and other employment-related factors;  (4) serious illness of workers that would constrain them to voluntarily terminate their employment overseas or serious illness of beneficiaries who are totally dependent on the workers that would similarly result in the returning home of workers ahead of time; and  (5) industry regulations or restriction on trades or skills that would cause employment disruptions for the workers.</div> <div>MOI No. 011, s. 2000</div>											

Ref	Audit Observations			Audit Recommendation	Agency Action Plan			Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken	
					Action Plan	Person / Dept. Responsible	Target Implementation Date				
							From				To
	6. Conduit Loan	The program shall provide credit assistance to micro and small-scale enterprises, and impact projects, whether individual or group projects of the target clientele.	MOI No. 138, s. 1991							borrowers. Hence, per audit's recommendation we assure that the in-charge will provide a detailed assessment of the possible collectability/settlement of the loans receivable account.	
	7. Filipino Expatriate Livelihood Support Fund (FELSF)	For displaced OFWs due to global economic crisis. This is a non-collateral loan in the maximum amount of ₱50,000.00 per borrower, with an interest of five percent per annum, payable in 24 months, with 90 days grace period.	MOI No. 001, s. 2009 dated 12 January 2009								
	8. Calamity Loan Program (CLP)	For OFWs and family members affected by the calamities that struck the NCR, Region III and Region IV-A in 2009. The maximum loan amount is ₱10,000, non-interest and payable within 24 months with 120 days grace period.	MOI No. 008, s. 2009 dated 29 September 2009								
	9. Special Loan	Intended to 22 OFWs who were displaced from their jobs in the United Arab Emirates. It is a non-interest loan of ₱8,000 each, payable in full or in four instalments, six months after its release.	MOI No. 004, s. 2009 dated 13 May 2009								
	10. Special Loan Assistance Program for Mohammad Al Mojil Group OFWs (SLAP-MMH-OFWs)	A non-interest-bearing loan exclusively for MMG-OFWs who have unpaid salaries and end of service benefits when the company retrenched, provided that the name of the OFW and his claim is included in the DFA certification. Each OFW can avail of a loan of ₱50,000 or ten percent of his verified money claim whichever is higher, while waiting for the resolution of the case by the Saudi Arabia Labor Court. The OWWA shall be assisted by the DFA in the collection of loan repayments.	MOI No. 24, s. 2017 dated 29 September 2017								
	11. Special Financial Loan Assistance Program for Saudi Oger, Ltd.-OFWs (SLAP-SOL-OFWs)	A non-interest-bearing loan exclusively for SOL-OFWs who have unpaid salaries and end of service benefits when the company retrenched, provided that the name of the OFW and his claim is included in the DFA certification. Each OFW can avail of a loan of ₱50,000 or ten percent of his verified money claim whichever is higher, while waiting for the resolution of the case by the Saudi Arabia Labor Court. The OWWA shall be assisted by the DFA in the collection of loan repayments.	MOI No. 031, s. 2017 dated 15 December 2017								
	12. Helping the Economy Recover Thru OFW Enterprise Start-ups (HEREOS) Program	It aimed at helping repatriated OFWs rebuild their lives by providing opportunity to become entrepreneurs. Loan proceeds should strictly be used for working capital to start and sustain the business operations. OFWs may borrow a minimum of ₱10,000.00 to maximum of ₱100,000.00 free of interest and collateral. A service fee of 6 percent will be charged to loans with 24 months payment term and 8 percent for loans with 36 months payment terms (inclusive of 12 months grace period).	Not indicated								

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	<p>Audit of Loans receivable account revealed that a total of ₱290,525,867.32 remained dormant and/or non-moving for over one to more than 30 years, details are shown below:</p> <table><caption>Table No. 28: Details of Dormant Loans Receivables</caption><tr><th>Office/ RWOs</th><th>Loan Granted</th><th>Amount of Loans Receivable (in PhP)</th><th>Outstanding for:</th></tr><tr><td rowspan="2">CO</td><td>Regular Loans</td><td>40,705,857.46</td><td>Over 10 to more than 30 years</td></tr><tr><td>Livelihood Loans</td><td>55,772,742.01</td><td>Over 10 to more than 30 years</td></tr><tr><td colspan="2"><b>Subtotal</b></td><td><b>96,478,599.47</b></td><td></td></tr><tr><td rowspan="6">NCR</td><td>Groceria</td><td>2,312,302.93</td><td>Over three to 14 years</td></tr><tr><td>FELSF</td><td>28,955,827.35</td><td>Over three to 14 years</td></tr><tr><td>Special Loan</td><td>37,020,363.50</td><td>Over three to 14 years</td></tr><tr><td>CLP</td><td>126,500.00</td><td>Over three to 14 years</td></tr><tr><td>SLAP-MMG-OFWs</td><td>4,239,061,17</td><td>Over three to 14 years</td></tr><tr><td>SLAP SOL-OFWs</td><td>15,474,709.56</td><td>Over three to 14 years</td></tr><tr><td colspan="2"><b>Subtotal</b></td><td><b>88,128,764.51</b></td><td></td></tr><tr><td rowspan="5">II</td><td>Groceria</td><td>678,582.10</td><td>Over 10 years and above</td></tr><tr><td>IRPO-Collateralized</td><td>4,225,906.87</td><td>Over 10 years and above</td></tr><tr><td>IRPO-Non-Collateralized</td><td>597,056.42</td><td>More than 28 years</td></tr><tr><td>FELSF</td><td>10,785,707.71</td><td>More than 10 years</td></tr><tr><td>Calamity Loan</td><td>1,038,252.37</td><td>More than 10 years</td></tr><tr><td colspan="2"><b>Subtotal</b></td><td><b>17,325,505.47</b></td><td></td></tr><tr><td rowspan="4">IV-B</td><td>Groceria</td><td>474,585.02</td><td>Over 10 years</td></tr><tr><td>FELSF</td><td>8,170,972.45</td><td>Over 10 years</td></tr><tr><td>SFLA-MMG</td><td>1,060,093.63</td><td>Over one year to 10 years</td></tr><tr><td>SFLA-SOL</td><td>1,060,408.06</td><td>Over one year to 10 years</td></tr><tr><td colspan="2"><b>Subtotal</b></td><td><b>10,766,059.16</b></td><td></td></tr><tr><td rowspan="6">VI</td><td>Groceria</td><td>809,587.58</td><td>Over four years</td></tr><tr><td>FELSF</td><td>11,067,519.94</td><td>Over four years</td></tr><tr><td>CLP</td><td>1,374,995.39</td><td>Over four years</td></tr><tr><td>Loans Receivable- Others</td><td>1,730,755.64</td><td>Over three years</td></tr><tr><td>SLAP-MMG-OFWs</td><td>8,537,962.38</td><td>Over three to 14 years</td></tr><tr><td>SLAP-SOL-OFWs</td><td>15,007,951.17</td><td>Over three to 14 years</td></tr><tr><td colspan="2"><b>Subtotal</b></td><td><b>38,528,772.10</b></td><td></td></tr><tr><td rowspan="2">VIII</td><td>Livelihood</td><td>5,843,777.36</td><td>Over 15 to 31 years</td></tr><tr><td>Groceria</td><td>446,282.23</td><td>Over 16 to 18 years</td></tr></table>	Office/ RWOs	Loan Granted	Amount of Loans Receivable (in PhP)	Outstanding for:	CO	Regular Loans	40,705,857.46	Over 10 to more than 30 years	Livelihood Loans	55,772,742.01	Over 10 to more than 30 years	<b>Subtotal</b>		<b>96,478,599.47</b>		NCR	Groceria	2,312,302.93	Over three to 14 years	FELSF	28,955,827.35	Over three to 14 years	Special Loan	37,020,363.50	Over three to 14 years	CLP	126,500.00	Over three to 14 years	SLAP-MMG-OFWs	4,239,061,17	Over three to 14 years	SLAP SOL-OFWs	15,474,709.56	Over three to 14 years	<b>Subtotal</b>		<b>88,128,764.51</b>		II	Groceria	678,582.10	Over 10 years and above	IRPO-Collateralized	4,225,906.87	Over 10 years and above	IRPO-Non-Collateralized	597,056.42	More than 28 years	FELSF	10,785,707.71	More than 10 years	Calamity Loan	1,038,252.37	More than 10 years	<b>Subtotal</b>		<b>17,325,505.47</b>		IV-B	Groceria	474,585.02	Over 10 years	FELSF	8,170,972.45	Over 10 years	SFLA-MMG	1,060,093.63	Over one year to 10 years	SFLA-SOL	1,060,408.06	Over one year to 10 years	<b>Subtotal</b>		<b>10,766,059.16</b>		VI	Groceria	809,587.58	Over four years	FELSF	11,067,519.94	Over four years	CLP	1,374,995.39	Over four years	Loans Receivable- Others	1,730,755.64	Over three years	SLAP-MMG-OFWs	8,537,962.38	Over three to 14 years	SLAP-SOL-OFWs	15,007,951.17	Over three to 14 years	<b>Subtotal</b>		<b>38,528,772.10</b>		VIII	Livelihood	5,843,777.36	Over 15 to 31 years	Groceria	446,282.23	Over 16 to 18 years						
Office/ RWOs	Loan Granted	Amount of Loans Receivable (in PhP)	Outstanding for:																																																																																																													
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<b>Subtotal</b>		<b>96,478,599.47</b>																																																																																																														
NCR	Groceria	2,312,302.93	Over three to 14 years																																																																																																													
	FELSF	28,955,827.35	Over three to 14 years																																																																																																													
	Special Loan	37,020,363.50	Over three to 14 years																																																																																																													
	CLP	126,500.00	Over three to 14 years																																																																																																													
	SLAP-MMG-OFWs	4,239,061,17	Over three to 14 years																																																																																																													
	SLAP SOL-OFWs	15,474,709.56	Over three to 14 years																																																																																																													
<b>Subtotal</b>		<b>88,128,764.51</b>																																																																																																														
II	Groceria	678,582.10	Over 10 years and above																																																																																																													
	IRPO-Collateralized	4,225,906.87	Over 10 years and above																																																																																																													
	IRPO-Non-Collateralized	597,056.42	More than 28 years																																																																																																													
	FELSF	10,785,707.71	More than 10 years																																																																																																													
	Calamity Loan	1,038,252.37	More than 10 years																																																																																																													
<b>Subtotal</b>		<b>17,325,505.47</b>																																																																																																														
IV-B	Groceria	474,585.02	Over 10 years																																																																																																													
	FELSF	8,170,972.45	Over 10 years																																																																																																													
	SFLA-MMG	1,060,093.63	Over one year to 10 years																																																																																																													
	SFLA-SOL	1,060,408.06	Over one year to 10 years																																																																																																													
<b>Subtotal</b>		<b>10,766,059.16</b>																																																																																																														
VI	Groceria	809,587.58	Over four years																																																																																																													
	FELSF	11,067,519.94	Over four years																																																																																																													
	CLP	1,374,995.39	Over four years																																																																																																													
	Loans Receivable- Others	1,730,755.64	Over three years																																																																																																													
	SLAP-MMG-OFWs	8,537,962.38	Over three to 14 years																																																																																																													
	SLAP-SOL-OFWs	15,007,951.17	Over three to 14 years																																																																																																													
<b>Subtotal</b>		<b>38,528,772.10</b>																																																																																																														
VIII	Livelihood	5,843,777.36	Over 15 to 31 years																																																																																																													
	Groceria	446,282.23	Over 16 to 18 years																																																																																																													

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							Action Plan	Person / Dept. Responsible	Target Implementation Date																																																				
									From				To																																																
	<table><tr><td></td><td>FELSF</td><td>2,770,455.21</td><td>Over 12 to 13 years</td></tr><tr><td colspan="2">Subtotal</td><td>9,060,514.80</td><td></td></tr><tr><td rowspan="6">IX</td><td>FELSF</td><td>4,654,171.11</td><td>Over 10 to 20 years</td></tr><tr><td>Groceria</td><td>1,426,331.84</td><td>Over 20 years</td></tr><tr><td>Small Ent.</td><td>2,239,876.72</td><td>Over 20 years</td></tr><tr><td>IPRO Loan</td><td>228,665.53</td><td>Over 20 years</td></tr><tr><td>LDPO Loan</td><td>2,376,384.28</td><td>Over 10 to more than 20 years</td></tr><tr><td>Family Assistance</td><td>106,600.00</td><td>Over 20 years</td></tr><tr><td colspan="2">Subtotal</td><td>11,032,029.48</td><td></td></tr><tr><td rowspan="2">X</td><td>Livelihood Loans, Groceria, and FELSF</td><td>7,610,002.23</td><td>Over 11 to 29 years</td></tr><tr><td colspan="2">Subtotal</td><td>7,610,002.23</td></tr><tr><td rowspan="2">XIII</td><td>Groceria</td><td>6,399,203.86</td><td>Over 12 to 15 years</td></tr><tr><td>FELSF</td><td>5,196,416.24</td><td>Over 12 to 15 years</td></tr><tr><td colspan="2">Subtotal</td><td>11,595,620.10</td><td></td></tr><tr><td colspan="2">Total</td><td>290,525,867.32</td><td></td></tr></table> <p>Analysis disclosed that the very minimal collection of loans receivable was due to lack of pertinent information/data necessary such as address, in sending demand letters to the debtor-beneficiaries.</p> <p>In addition, in RWO VI, audit revealed that the Accounts receivable balance of ₱18,050.00 has been outstanding for more than 10 years.</p>		FELSF	2,770,455.21	Over 12 to 13 years	Subtotal		9,060,514.80		IX	FELSF	4,654,171.11	Over 10 to 20 years	Groceria	1,426,331.84	Over 20 years	Small Ent.	2,239,876.72	Over 20 years	IPRO Loan	228,665.53	Over 20 years	LDPO Loan	2,376,384.28	Over 10 to more than 20 years	Family Assistance	106,600.00	Over 20 years	Subtotal		11,032,029.48		X	Livelihood Loans, Groceria, and FELSF	7,610,002.23	Over 11 to 29 years	Subtotal		7,610,002.23	XIII	Groceria	6,399,203.86	Over 12 to 15 years	FELSF	5,196,416.24	Over 12 to 15 years	Subtotal		11,595,620.10		Total		290,525,867.32								
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Total		290,525,867.32																																																											
25	<p><i>f.2. Doubtful collectability of Loans Receivable</i></p> <p>The Management of RWO NCR had sent out demands letters to its debtors of Calamity Loan Program, however, the said demand letters were returned to sender due to non-existent addressee, move out, unknown address and/or refused to accept, thus the collectability of the said accounts is rendered doubtful.</p> <p>Moreover, review of the receivable accounts of RWO NCR for CY 2022</p>	<p>It was recommended and the Management of RWO NCR agreed to require the concerned officials to:</p> <p>a) intensify the collection of the Loans Receivable by employing an efficient collection mechanism and regular monitoring of the loan accounts;</p> <p>b) continue the sending of demand letters to concerned OFWs; and</p>		RWO NCR			Fully Implemented		<p><b><u>RWO NCR</u></b></p> <p>The management already implemented the said recommendation.</p>																																																				

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	<p>revealed that the Management had extended loans to workers of the SOL totalling ₱394,282.79 under SLAP-SOL and to workers of the MMG totalling ₱149,802.83 under SLAP-MMG, thus, increasing the outstanding balances of the Loans Receivables-SLAP SOL-OFWs accounts to ₱16,177,827.61 and Loans Receivables-SLAP MMG-OFWs accounts to ₱4,438,864.00.</p> <p>Inquiry with the Management noted that the probability of collection for the loans granted to retrenched OFWs by MMG and SOL was dependent to the outcome of judgement rendered by the Saudi Arabia Labor Court, which is outside the control of the Management, making the account contingent.</p> <p>In addition, it be noted that no collection has been received since CY 2017 as there is no resolution on the case filed by the Philippine Government against the MMG and SOL with the foreign court, thus, inflow of economic benefits remained improbable</p>	<p>c) exert more effort to locate the OFW debtors and coordinate with other government agencies like the Commission on Election to trace the whereabouts of the OFWs and when proved futile, consider requesting for the write-off of the accounts with the COA.</p>							
26	<p><i>f.3. Re-assessment for an Allowance for impairment was not yet made - ₱83,406,182.21</i></p> <p>in RWO NCR, it was noted that an Allowance for Impairment-Loans Receivables-Others with a total balance of</p>	<p>It was recommended and the management of RWOs NCR, IV-B and VI agreed to require the officials concerned to undertake, as much as practicable, the assessment, formulation, and recognition of the allowance for</p>		RWO NCR			Fully Implemented		<p><b><u>RWO NCR</u></b></p> <p>The management already implemented the said recommendation.</p>

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	<p>₱64,998,994.09 was recognized in the FSs. However, no further details were provided as the amount was recognized in lump sum, thus, examination of the said account cannot be made, thereby, affecting the fair presentation of the account.</p> <p>Furthermore, in RWO IV-B, examination of related GL revealed that the Management was able to recognize impairment losses and its corresponding allowances in prior years. However, the balance of the Allowance for Impairment-Loans Receivable-Others account was not updated for more than five years to date. The balance of the said account remained at ₱8,198,354.66 and was not updated on a periodic basis.</p> <p>In addition, in RWO VI, Allowance for impairment amounting to ₱10,208,833.46 remained unadjusted and incorrectly recorded as of December 31, 2022. This error was previously communicated to the Management; however, the unmoving and unchanging nature of the allowance shows that the necessary verification, analysis, or assessment remained insufficient to correctly determine and adjust these balances.</p>	<p>impairment of Loans Receivables whose collectability were highly improbable and to disclose the same in the NFSs.</p>	<p>The Accountant will gather data to conduct assessment on the collectability and prepare journal entries to recognize impairment loss.</p>	<p>RWO IV-B</p>	<p>January 2023</p>	<p>December 2023</p>	<p>Ongoing</p>	<p>The Accountant is in the process of gathering data considering that FELSF were initially implemented in 2009.</p>	<p><u><b>RWO IV-B</b></u></p> <p>The Accountant will do the reconciliation &amp; assessment of impairment loss upon gathering of data needed.</p> <p><u><b>RWO VI</b></u></p> <p>Already sent demand letter to 270 FELSF borrowers.</p>
27	<p><i>f.4. Dormant Inter-Agency Receivable - ₱113,629,092.25</i></p>	<p>The prior year’s recommendation was reiterated and the</p>							

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	<p>Transfers made by the CO to various agencies has amounted to ₱133,067,758.51 as of December 31, 2021 for the implementation of its several programs, such as: (i) construction of hospital with wing reserved to OFWs and their families; (ii) conduct trainings and seminars; and (iii) reintegration program, etc. Of the total transferred funds, the amount of ₱110,459,092.25 remained dormant for more than ten years. Details are presented in the table.</p> <table><caption>Table No. 29: Details of Dormant Inter-Agency Receivables</caption><tr><th rowspan="2">Account</th><th rowspan="2">Outstanding Balance</th><th colspan="3">Prior Years</th></tr><tr><th>Over 1-5 years</th><th>6-10 years</th><th>Over 10 years</th></tr><tr><td colspan="5">(in PhP)</td></tr><tr><td>Due from NGAs</td><td>100,495,316.95</td><td>22,600,000.00</td><td>8,666.25</td><td>77,886,650.70</td></tr><tr><td>Due from LGUs</td><td>31,500,000.00</td><td></td><td></td><td>31,500,000.00</td></tr><tr><td>Due from GOCCs</td><td>1,072,441.55</td><td></td><td></td><td>1,072,441.55</td></tr><tr><td><b>Total Balance</b></td><td><b>133,067,758.50</b></td><td><b>22,600,000.00</b></td><td><b>8,666.25</b></td><td><b>110,459,092.25</b></td></tr></table> <p>Furthermore, in RWO NCR, review of the records available pertaining to the Due from NGAs-DFA account revealed that the ₱3,170,000.00 as of the year-end balance pertains to the implementation of the one-time cash relief (CARE) assistance to undocumented/non-OWWA member OFWs, which remained uncollected for over two to five years and above. Confirmation with the DFA revealed no existing balance</p>	Account	Outstanding Balance	Prior Years			Over 1-5 years	6-10 years	Over 10 years	(in PhP)					Due from NGAs	100,495,316.95	22,600,000.00	8,666.25	77,886,650.70	Due from LGUs	31,500,000.00			31,500,000.00	Due from GOCCs	1,072,441.55			1,072,441.55	<b>Total Balance</b>	<b>133,067,758.50</b>	<b>22,600,000.00</b>	<b>8,666.25</b>	<b>110,459,092.25</b>	<p>Management agreed to require:</p> <p>CO to –</p> <p>a) initiate the request for the write-off on the Inter-Agency and other receivables that remained non-moving for ten years or more in the books pursuant to COA Circular No. 2016-005 dated December 9, 016, duly supported with the required documents; and</p> <p>b) create a committee or team to: (i) trace, analyze and reconcile prior years Intra-Agency fund transfers; (ii) conduct investigation and validation of long outstanding Inter-Agency fund transfers with government agencies (NGAs, LGUs, and (GOCCs); (iii) submit a report with recommendations as to appropriate actions to be undertaken.</p> <p>RWO NCR to –</p> <p>c) review all the details of the balance of the Due from NGAs-DFA account and</p>		<p>CO</p> <p>RWO NCR</p>	<p>01 July</p> <p>31 Dec 2023</p>	<p>Partially Implemented</p> <p>On-Going</p>	<p><u>Central Office</u></p> <p>AD will prepare necessary JEV, completely supported with documents, to take up adjustments for the reconciling items in the books, as warranted. These will be forwarded to COA as soon as completed.</p> <p><u>RWO NCR</u></p> <p>The management is waiting for the CO issuance of authority to reverse accounting entry as per agreement during the exit conference.</p>
Account	Outstanding Balance			Prior Years																																				
		Over 1-5 years	6-10 years	Over 10 years																																				
(in PhP)																																								
Due from NGAs	100,495,316.95	22,600,000.00	8,666.25	77,886,650.70																																				
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	<p><b>validity of the livelihood projects undertaken by recipients of the BPBH in RWO IX was not observed contrary to paragraph VI of MOI 005, series 2017.</b></p> <p>The BPBH Program is a package of livelihood support/assistance intended to provide immediate relief to returning member-OFWs, active or non-active who were: (a) displaced from their jobs due to wars/political conflicts in host countries, or policy reform controls and changes by the host government; (b) victims of illegal recruitment and/or human trafficking or other distressful situations; (c) distressed wards at the Migrant Workers and Overseas Filipino Resource Centers who are due for repatriation; and (d) repatriated OWWA members who were employed by foreign employers which are beset with financial difficulties due to economic situations. This was implemented by the OWWA through issuance of MOI No. 7, series of 2013 and subsequent amendments.</p> <p>The BPBH livelihood package is composed of:</p> <p>a. Cash assistance of up to a maximum amount of Twenty Thousand Pesos (₱20,000.00) as start-up or additional capital for livelihood project;</p>	<p>Officers of the BPBH Program to conduct monitoring/validation of the livelihood projects undertaken by beneficiaries of the program to ensure that the projects are implemented, as provided under paragraph VI of the MOI No. 005, series of 2017 and render a report thereon, copy furnished the AT.</p>							

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	<p>b. Entrepreneurship Development Training; and</p> <p>c. Other services that will enable the target beneficiaries to start/manage a livelihood undertaking through self-employment, such as provision of marketing linkages and job referral.</p> <p>In addition, paragraphs IV and VI of MOI No. 005, Series of 2017 dated May 10, 2017, provide the documentary requirements and monitoring and evaluation of the RWOs of the BPBH program implementation.</p> <p>Details of the observation of RWO NCR and IX in the audit of the BPBH implementation are discussed in the next page.</p> <p>Table No. 30: Observations on BPBH Program Implementation</p> <table><tr><th>RWO</th><th>Observation</th></tr><tr><td>NCR</td><td><p>• For CY 2022, the RWO NCR received a total amount of ₱26,565,000.00 the CO for the implementation of the BPBH Program. Out of this amount, a total of ₱19,660,000.00 or 74.01 percent was released to 1,206 program member-OFW beneficiaries for the period January to December 2022 with amounts ranging from ₱5,000 to ₱20,000.00 each, which is higher than last year's 63.38 percent, thereby extending immediate relief to repatriated/displaces/distressed 1,206 member-OFW beneficiaries.</p><p>• The implementation of the BPBH Program by RWO NCR for CY 2022 yielded to an increase of fund releases to member-OFW beneficiaries from last year's 63.38 percent to this year's 74.01 percent.</p></td></tr></table>	RWO	Observation	NCR	<p>• For CY 2022, the RWO NCR received a total amount of ₱26,565,000.00 the CO for the implementation of the BPBH Program. Out of this amount, a total of ₱19,660,000.00 or 74.01 percent was released to 1,206 program member-OFW beneficiaries for the period January to December 2022 with amounts ranging from ₱5,000 to ₱20,000.00 each, which is higher than last year's 63.38 percent, thereby extending immediate relief to repatriated/displaces/distressed 1,206 member-OFW beneficiaries.</p> <p>• The implementation of the BPBH Program by RWO NCR for CY 2022 yielded to an increase of fund releases to member-OFW beneficiaries from last year's 63.38 percent to this year's 74.01 percent.</p>							
RWO	Observation											
NCR	<p>• For CY 2022, the RWO NCR received a total amount of ₱26,565,000.00 the CO for the implementation of the BPBH Program. Out of this amount, a total of ₱19,660,000.00 or 74.01 percent was released to 1,206 program member-OFW beneficiaries for the period January to December 2022 with amounts ranging from ₱5,000 to ₱20,000.00 each, which is higher than last year's 63.38 percent, thereby extending immediate relief to repatriated/displaces/distressed 1,206 member-OFW beneficiaries.</p> <p>• The implementation of the BPBH Program by RWO NCR for CY 2022 yielded to an increase of fund releases to member-OFW beneficiaries from last year's 63.38 percent to this year's 74.01 percent.</p>											

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		<ul style="list-style-type: none"><li>Based on Narrative Report submitted last February 27, 2023, only 473 or 39.71 percent have responded to the phone call and only 357 or 29.97 percent out of 1,919 OFW beneficiaries interviewed have successfully materialized the proposed business plans upon obtaining the livelihood assistance, thus, the BPBH Program objectives was not fully realized</li></ul>							
	IX	<ul style="list-style-type: none"><li>The RWO IX has received a total amount of ₱21,825,000.00 in CY 2022 from the CO for the implementation of the program both for the sea based and land based OFWs. Of the total amount received, ₱18,940,000.00 or 86.78 percent was released to the program beneficiaries, thus extending immediate relief to repatriated/displaced or distressed 1,474 member-OFW beneficiaries. However, there was no Monitoring Report (MR) submitted to the AT for validation.</li><li>The disbursements of the fund, revealed that 61 check for BPBH were staled and subsequently cancelled, defeating the main purpose of extending immediate relief due to the absence of strict monitoring.</li></ul>							
30	<p><i>Project Educational Assistance through Scholarship Emergencies (EASE)</i></p> <p>The implementation rate for the Project Educational Assistance through Scholarship Emergencies (EASE) was 10.26 percent, or out of the total budget of ₱16,644,500.00 downloaded from CO, only ₱1,707,500.00 were used to provide educational assistance to qualified dependents of active OWWA member-OFWs, thus, the realization of the project objectives for CY 2022 has not been fully achieved. Furthermore, it was observed that (a) releases to 61 program beneficiaries exceeded the maximum amount of ₱10,000.00 per annum, for each Project EASE scholar; (b) the ₱10,000.00 educational assistance were</p>		<p>It was recommended and the Management of RWO NCR agreed to:</p> <p>a) Require the personnel concerned to improve the implementation/ disbursement rate of the program; and intensify the information dissemination and distribution of Project EASE, in order to provide more educational assistance to the qualified dependents of active OWWA member-OFWs;</p> <p>b) Strictly adhere with paragraphs 6 and 7, Item</p>		RWO NCR			Fully Implemented	<p><b><u>RWO NCR</u></b></p> <p>The management already implemented the said recommendation.</p>

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	<p>proportioned to two to three releases a year; and (c) the release of the grants was made through checks contrary to paragraphs 6 and 7, Item IV(B) of MOI No. 013, Series of 2020 dated June 22, 2020.</p> <p>Moreover, it was noted that: (a) release of educational assistance amounting to ₱5,000.00 was granted twice to a Project EASE scholar using the same supporting documents; and (b) claims amounting to ₱816,000.00 were granted despite lack of supporting documents contrary to Section 4(6) of the PD No. 1445 which casts doubts to the validity and regularity of the disbursements.</p> <p>Project EASE for the Returning OFW Members affected by COVID-19 Pandemic provides educational assistance of ₱10,000.00 per annum for a maximum of four years in college level to a qualified dependent of an active OWWA member-OFW at the time of repatriation to the country from the declaration of COVID-19 outbreak on February 1, 2020 up to until the pandemic is declared controlled and managed by the World Health Organization (WHO) or any other competent authorities.</p> <p>MOI. 013 Series of 2020 dated June 22,</p>	<p>IV(B) of MOI No. 013, s. 2020;</p> <p>c) Recommend to the OWWA Board of Trustees to revisit/update/improve the MOI No. 013 Series of 2020 for any impractical or unattainable guidelines for the ease of implementing the said project; and</p> <p>d) Timely submit the supporting documents of the program as provided in Paragraph III of the MOI No. 013, Series of 2020 in compliance with Section 4(6) of PD No. 1445 to substantiate the validity of the grant.</p>							

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	<p>2020 prescribes the guidelines in the implementation of the EASE for the returning OFW members affected by COVID-19 Pandemic.</p> <p>For CY 2022, RWO NCR received a total amount of ₱6,644,500.00 from the CO for the implementation of the project EASE. Out of this amount, only ₱1,707,500.00 or 10.26 percent was released to qualified dependents of active OWWA members-OFWs for the period January to December 2022. Audit revealed that the low implementation was attributable to the low disbursements of funds obligated for the project.</p> <p>4.4. Audit of the Project EASE through the submitted reports noted the following:</p> <p>a. <i>Releases to 61 program beneficiaries exceeded the maximum amount of ₱10,000.00 per annum for each Project EASE scholar</i></p> <p>Paragraph 6 of Item IV(B) of MOI no. 013, s. 2020 requires that “<b>The release of the ₱10,000.00 educational assistance</b> to the OFW dependent shall be made on an announced time and <b>at regular intervals once a year</b> for four (4) years for each approved qualified scholar. <b>This is regardless whether the OFW</b></p>								

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					From	To			
	<p><b>dependent is enrolled in school in two (2) or three (3) terms, the release shall be once a year only”. (Emphasis supplied)</b></p> <p>Audit of checks releases to OFW dependents revealed that 61 program beneficiaries received educational assistance more than the maximum amount allowed by MOI No. 13, s. 2020.</p> <p>Scrutiny of the transactions involving the releases of the subject checks revealed that the granting of more than ₱10,000.00 per annum to each Project EASE Scholars can be attributed to the delayed/late releases of the said educational assistance.</p> <p><i>b. The splitting of releases of the ₱10,000.00 educational assistance</i></p> <p>Audit revealed that instead of releasing the ₱10,000.00 educational assistance only once a year, splitting of releases grants CY 2022 were observed for the said educational assistance to 111 program beneficiaries, contrary to paragraph 6 of Item IV(B) of MOI No. 013 s. 2020.</p> <p><i>c. The release of the grants was made through checks</i></p>								

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
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	<p>Paragraph 7 of Item IV(B) of MOI no. 013, s. 2020 which requires that “Payment of the assistance to the qualified beneficiaries of the Project EASE shall be <b>thru bank remittance direct to the bank account student-beneficiary</b>”. (Emphasis supplied)</p> <p>The AT observed that releases of educational assistance to the student beneficiaries were made thru checks, hence, contrary to paragraph 7 of Item IV(B) of the MOI.</p> <p>Furthermore, it was noted that double payment occurred with checks issued consecutively amounting to ₱5,000.00 each, for the grant of educational assistance to one OFW beneficiary for the 3<sup>rd</sup> year, 2<sup>nd</sup> term for School Year 2021-2022 at a university with the same attached supporting documents.</p> <p>AU also failed to timely attach the supporting documents for some of the succeeding fund releases for the next terms following the first release of the grant amounting to ₱816,000.00 contrary to Section 4(6) of the PD No. 1445 which provides that “Claims against government funds shall be supported with complete documentation.”</p>								



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	In view of the foregoing, the full realization of the objectives of Project EASE have not been achieved and the validity and regularity of the disbursements cannot be validated.																																																				
31	<b>AUDIT OF REGULAR OWWA TRANSACTIONS</b>  <i>Lapses/deficiencies in the handling of Cash Advances (CAs)</i>  <b>Lapses were noted in the granting, utilization and liquidation of CAs, such that CAs were not liquidated, CAs were granted to Administrative Officers (AOs) with previous unliquidated CAs, and incomplete submission of Liquidation Reports (LRs), contrary to existing COA rules and regulations.</b>  Sections 89 of PD No. 1445 provides that <b>“No cash advance shall be given unless for a legally authorized specific purpose.</b> A cash advance shall be reported on and liquidated as soon as the purpose for which it was given has been served. <b>No additional cash advance shall be allowed to any official or employee unless the previous cash advance given to him is first settled</b> or proper accounting thereof is made.” <b>(Emphasis supplied)</b>	The prior year’s recommendation was reiterated and the Management agreed to require the officials concerned of the CO and RWO IX to:  a) Liquidate/return/refund immediately the unutilized balances of CAs; b) Monitor outstanding CA of every AO and facilitate the processing of liquidation reports; c) Refrain from granting another CA unless previous CA/s had been settled; d) Issue demand letters for the immediate settlement of the past due unliquidated CAs; e) Exert effort to document, review and analyze the long outstanding/dormant CAs and submit a request for write-off, if applicable, pursuant to COA Circular		CO	01 July	31 Dec 2023	Partially Implemented		<b><u>Central Office</u></b>  The management submit the following comments, as recommended:  1. Demand letters are being sent to Accountable Officers (AOs) to liquidate the balances of their Cash Advances.  May we inform you that to date, AOs which were cash examined in CY2022 are fully liquidated as follows: <table><tr><th rowspan="2">NAME OF ACCOUNTABLE OFFICER (AO/EMPLOYEE)</th><th rowspan="2">UNLIQUIDATED AMOUNT</th><th colspan="4">LIQUIDATION AND SETTLEMENT</th><th rowspan="2">BALANCE</th><th rowspan="2">REMARKS</th></tr><tr><th>DATE</th><th>JEV#</th><th>OR#</th><th>AMOUNT</th></tr><tr><td>GARCIA, ZEDY ANGELA</td><td>30,213.25</td><td>8-Feb-23</td><td></td><td>16899534</td><td>30,213.25</td><td>-</td><td>FULLY LIQUIDATED</td></tr><tr><td>LEONARDO, HEIDI E.</td><td>169,099.50</td><td>10-Feb-23</td><td></td><td>16899538</td><td>169,099.50</td><td>-</td><td>FULLY LIQUIDATED</td></tr><tr><td>MALINS, CRISANTO B.</td><td>24,404.00</td><td>31-Dec-22</td><td>2022-12-024P</td><td></td><td>17,254.00</td><td>7,150.00</td><td>FULLY LIQUIDATED</td></tr><tr><td></td><td></td><td>21-Mar-23</td><td></td><td>16899591</td><td>7,150.00</td><td></td><td></td></tr></table>	NAME OF ACCOUNTABLE OFFICER (AO/EMPLOYEE)	UNLIQUIDATED AMOUNT	LIQUIDATION AND SETTLEMENT				BALANCE	REMARKS	DATE	JEV#	OR#	AMOUNT	GARCIA, ZEDY ANGELA	30,213.25	8-Feb-23		16899534	30,213.25	-	FULLY LIQUIDATED	LEONARDO, HEIDI E.	169,099.50	10-Feb-23		16899538	169,099.50	-	FULLY LIQUIDATED	MALINS, CRISANTO B.	24,404.00	31-Dec-22	2022-12-024P		17,254.00	7,150.00	FULLY LIQUIDATED			21-Mar-23		16899591	7,150.00		
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	<p>In addition, Section 122 of PD No. 1445 provides that “Whenever deemed necessary in the exigencies of the service, the Commission may under regulations issued by it require the Agency heads xxx to submit xxx such other reports as may be necessary for the exercise of its functions. <b>(2) Failure on the part of the officials concerned to submit the documents and reports mentioned herein shall automatically cause the suspension of payment of their salaries</b> until they shall have complied with the requirements of the Commission. <b>(3) No appropriation authorized in the General Appropriations Act (GAA) shall be available to pay the salary or any official or employee who violates the provisions of this section,</b> without prejudice to any disciplinary action that may be instituted against such official or employee.” <b>(Emphasis supplied)</b></p> <p>COA Circular Nos. 97-002, 2009-002 and 2012-004 dated February 10, 1997, May 18, 2009 and November 18, 2012, respectively, lays down rules and regulations on the granting, utilization, and liquidation of CAs.</p> <p>Audit of CAs and the corresponding LRs of the designated SDOs for CO and RWO</p>	<p>No. 2016-005 dated December 9, 2016;</p> <p>f) Ensure that all CAs are fully liquidated at the end of each year; and</p> <p>g) Impose the appropriate penalties/remedies to erring AOs and employees with past due accounts.</p> <p>It was also recommended and the Management agreed to require the officials concerned of the:</p> <p>RWO III to instruct the Accountant to –</p> <p>a) Timely submit liquidation reports and its supporting documents to COA for review;</p> <p>b) Refrain from recording as liquidation of CAs the Reports of Disbursements or LRs not supported with documents as required under COA Circular No. 2012-001;</p> <p>c) Verify and ascertain that payments for gasoline are duly supported with completely filled-up driver’s trip tickets for</p>						<table><tr><td></td><td>100,000.00</td><td>31-Dec-22</td><td>2022-12-461M</td><td></td><td>44,041.75</td><td>55,958.25</td><td>FULLY LIQUIDATED</td></tr><tr><td></td><td></td><td>21-Mar-23</td><td></td><td>16899590</td><td>55,958.25</td><td></td><td></td></tr><tr><td>TAN, GERALD</td><td>5,340.99</td><td>30-Jan-23</td><td>2023-01-0075GA</td><td>16899520</td><td>5,340.99</td><td>-</td><td>FULLY LIQUIDATED</td></tr><tr><td>TRAQUINA, JOHN CARLO A.</td><td>730,794.60</td><td>31-Dec-22</td><td>2022-12-028P</td><td></td><td>730,794.60</td><td>-</td><td>FULLY LIQUIDATED</td></tr><tr><td>TOTAL</td><td>1,059,852.34</td><td></td><td></td><td></td><td>1,059,852.34</td><td></td><td></td></tr></table> <p>2. A designated staff is given the task of monitoring the outstanding cash advance of every accountable officer and facilitate the processing of liquidation reports.</p> <p>3. Management will refrain from granting another cash advance to Accountable Officers unless previous cash advances had been settled with the exception of officers in the overseas posts who handle multiple cash advances. However, new CAs are not granted to these officers unless previous CA of the same purpose had been liquidated.</p> <p>4. We have duly noted this recommendation. A request</p>		100,000.00	31-Dec-22	2022-12-461M		44,041.75	55,958.25	FULLY LIQUIDATED			21-Mar-23		16899590	55,958.25			TAN, GERALD	5,340.99	30-Jan-23	2023-01-0075GA	16899520	5,340.99	-	FULLY LIQUIDATED	TRAQUINA, JOHN CARLO A.	730,794.60	31-Dec-22	2022-12-028P		730,794.60	-	FULLY LIQUIDATED	TOTAL	1,059,852.34				1,059,852.34		
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	<p>III, IV-B, VI, IX and XII revealed various deficiencies/lapses in handling, utilization and liquidation of CAs. Details presented in the succeeding pages:</p> <table><tr><th colspan="3">Table No. 31: Summary of Deficiencies in the Other Current Asset Accounts</th></tr><tr><th>Office/ RWOs</th><th>Audit Observations</th><th>Amount (in PhP)</th></tr><tr><td colspan="3">Unliquidated CAs</td></tr><tr><td>CO</td><td>CAs intended for seminars/workshops, traveling expenses, salaries and other benefits, and other special purpose/time-bound undertakings remained unliquidated as at December 31, 2022.</td><td>505,939,437.14</td></tr><tr><td>IV-B</td><td>Nine employees were not able to liquidate their CAs within the prescribed period or as at December 31, 2022, thus the related expenses were not recorded within the same period these were incurred and exposed the funds to possible loss and/or misuse</td><td>1,490,323.38</td></tr><tr><td>IX</td><td>CAs for operating expenses, official travel and special purpose/time-bound undertaking were not liquidated within the prescribed period which resulted in the total outstanding balances of the same amount at year-end</td><td>180,378.71</td></tr><tr><td colspan="3">Non-submission/Incomplete submission of supporting documents to the AT</td></tr><tr><td rowspan="3">III</td><td>CAs liquidation vouchers disclosed that various expenses were not supported with valid documents. The AT observed that the supporting documents attached to the LRs were only official receipts, Reimbursement Expense Receipts (RERs) and acknowledgement receipts, but other proper evidences to establish the validity of the claims</td><td>864,200.00</td></tr><tr><td>Payments made thru CAs were not supported with proper documentary requirements for Common Government Transactions</td><td>118,095.26</td></tr><tr><td>Payments for gasoline were supported only with photocopies of driver's trip tickets which were not properly accomplished and without duly accomplished requisition and issue voucher bearing the plate number of the vehicle utilized with signature of the driver showing that he received the gas and oil issued, to substantiate the authenticity of the use of gasoline for official travels. Moreover, scrutiny of records revealed that payments for gasoline totalling ₱32,146.07 were without any attached supporting documents.</td><td>226,748.04</td></tr><tr><td>VI</td><td>Liquidations for CAs were deficient due to: (a) purchase of goods and services not supported by Request for Quotation (RFQ); (b) deficient terminal reports; (c) unsupported meals and accommodation expenses; and (d) payment of personal expenses for the purchase of toiletries of a visiting NRCO Director using government funds.</td><td>308,413.37</td></tr></table>	Table No. 31: Summary of Deficiencies in the Other Current Asset Accounts			Office/ RWOs	Audit Observations	Amount (in PhP)	Unliquidated CAs			CO	CAs intended for seminars/workshops, traveling expenses, salaries and other benefits, and other special purpose/time-bound undertakings remained unliquidated as at December 31, 2022.	505,939,437.14	IV-B	Nine employees were not able to liquidate their CAs within the prescribed period or as at December 31, 2022, thus the related expenses were not recorded within the same period these were incurred and exposed the funds to possible loss and/or misuse	1,490,323.38	IX	CAs for operating expenses, official travel and special purpose/time-bound undertaking were not liquidated within the prescribed period which resulted in the total outstanding balances of the same amount at year-end	180,378.71	Non-submission/Incomplete submission of supporting documents to the AT			III	CAs liquidation vouchers disclosed that various expenses were not supported with valid documents. 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We are reconciling the negative balances and preparing the necessary adjusting entries to correct the affected balances.</p> <p>6. Advisories/Reminders/Demand Letters are sent to Accountable Officers to ensure that CAs are fully liquidated at the end of the year.</p> <p>7. Salaries of Accountable Officers who have not complied with the Final Demand Letters were withheld in accordance with Section 5 of COA Circular No. 97-002.</p> <p>As of date, AOs whose salaries were suspended have liquidated their CAs as follows:</p> <table><tr><th rowspan="2">NAME OF ACCOUNTABLE OFFICER</th><th rowspan="2">OUTSTANDING BALANCE</th><th colspan="4">LIQUIDATION/ SETTLEMENT</th><th rowspan="2">BALANCE</th><th rowspan="2">REMARKS/ STATUSES</th></tr><tr><th>DATE</th><th>JEV#</th><th>OR#</th><th>AMOUNT</th></tr></table>	NAME OF ACCOUNTABLE OFFICER	OUTSTANDING BALANCE	LIQUIDATION/ SETTLEMENT				BALANCE	REMARKS/ STATUSES	DATE	JEV#	OR#	AMOUNT
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							From				To
	III	The grant of CA is without documents to support the transaction to cover the settlement of an RWO VI employee as a result of litigation, thus, depriving the OWWA of the funds for the period from which it was downloaded to the Management up to its refund, as well as, exposes the said OWWA program fund to the risk of loss or misapplication	50,000.00								
	XII	Liquidation reports for Advances to SDO for CY 2022 noted that various disbursements were paid despite the absence of complete supporting documents.	884,987.00								
	Outstanding CAs from former personnel who were either retired/resigned/deceased/AWOL										
	CO	The schedule of outstanding CAs revealed that there were due from AOs who were already retired/separated from the service who were granted clearance from money and property accountability despite existing unsettled cash accountability	41,036,613.30								
	Weakness in Internal Control on the granting, utilization, and liquidation of CAs										
	III	Liquidations disclosed that there were CAs drawn by the RD for payment of the assistance to OWWA members and their families, however, the RD, being the person vested with the authority to grant the CA and the responsibility to oversee the compliance to the rules and regulations pertaining to CAs, his duties and responsibilities do not include the disbursing function and neither is he appointed or designated as disbursing officer; hence he should not perform the disbursing function	877,660.00								
	Total		551,976,856.20								

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					From	To			
				RWO III	March 2023	May 2023	Fully Implemented	<p>Hussein, amounting to Php 5,960, have not yet been liquidated. The management has presented a 3<sup>rd</sup> demand letter to Ms. Araceli C. Saavedra and was received last June 29, 2023.</p> <p>The management has sent a letter of request to collect the unliquidated cash advance of Ms. Araceli C. Saavedra of OWWA RWO IX through salary deduction, amounting to P18,418.71.</p> <p>While the current cash advances of Php 156,000 have been properly and appropriately liquidated, per the strictly enforces deadline for submission of liquidations.</p> <p><b><u>RWO III</u></b></p> <p>The management upon recommendations of COA complied with the requirements on granting, utilization and liquidation of Cash Advances</p>	

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					From	To			
			The Management instructed the concerned personnel to immediately liquidate their outstanding cash advances.	RWO IV-B	January 2023	December 2023	Ongoing		<b><u>RWO IV-B</u></b>  7 out of 9 employees submitted their liquidations and/or refund their outstanding cash advances.
				RWO VI	January	December	Partially Implemented	Will submit the supporting documents needed.	<b><u>RWO VI</u></b>  Submitted Official Receipt no. 17065983, refund amounting to 445.
			Liquidations were done already and the office ensures compliance to existing rules and	RWO XII	January 1	March 31	Fully Implemented		<b><u>RWO XII</u></b>  All liquidations were submitted already together with all supporting documents. The office commits to the observance of rules and regulations on the

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
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					From	To			
			regulations on cash advances						granting, utilization and liquidation of cash advances
32	<p><i>Irregular, Unnecessary, Excessive, Extravagant and Unconscionable (IUEEU) Expenditures</i></p> <p><b>A total of ₱328,758.01 disbursements in CO and six RWOs were deemed IUEEU expenditures contrary to COA Circular No. 2012-003 dated October 29, 2012, Section 123 of PD No. 1445 and pertinent laws, rules and regulations pertaining to the transactions.</b></p> <p>COA Circular No. 2012-003 provides the Updated Guidelines for the Prevention and Disallowance of Irregular, Unnecessary, Excessive, Extravagant and Unconscionable expenditures.</p>	<p>It was recommended and the Management of CO, and RWOs CAR, III, IV-A, IV-B, and X agreed to strictly comply with the provisions of COA Circular No. 2012-003 and other related issuances to ensure that claims are legal, proper and duly supported with complete documentary requirements prior to payment in order to prevent incurrence and disallowance of unnecessary, excessive, extravagant and unconscionable expenditures.</p> <p>The management commented as follows:</p>		CO	01 July	31 Dec 2023	Partially Implemented		<p><b><u>Central Office</u></b></p> <p>Demand letters were sent to the two (2) Accountable Officers to refund the payments made on tampered/reprinted/photocopies/i nappropriate supporting documents of fuel expenses. Also, a stiffer internal control over payments of gasoline/fuel expenses will be instituted.</p> <p>A prescribed form to be accomplished by the EGSD in their vehicle trip was prepared. It will serve as reference for encoding in the Accounting</p>

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	<p>While Section 123 of PD No. 1445 provides the definition of Internal Control as the plan of organization and all the coordinate methods and measures adopted within an organization or agency to safeguard its assets, check the accuracy and reliability of its accounting data, and encourage adherence to prescribed managerial policies.</p> <p>Moreover, EO No. 77 dated March 15, 2019 prescribes the rules and regulations, as well as the rate of expenses and allowances for official local and foreign travels of government personnel.</p> <p>Post-audit of DVs in CO and six RWOs revealed that a total of ₱328,758.01 were deemed as IUEEU expenditures. Details are as follows:</p> <table><tr><th colspan="4">Table No. 32: Summary of IUEEU expenditures of RWOs</th></tr><tr><th>Office/ RWOs</th><th>Observation</th><th>Particulars</th><th>Amount (in PhP)</th></tr><tr><td>CO</td><td>a. Irregular and unconscionable fuel, oil and lubricant expenses</td><td>This covers liquidation of CAs granted to two AOs that includes expenses for fuel, oil and lubricants. Discrepancies on payment noted tampered sales invoice, reprinted/ photocopied ORs, invalid/inappropriate supporting documents.</td><td></td></tr><tr><td>CAR</td><td>b. Unnecessary expenses related to local travelling</td><td>RWO's incurred expenses for the bouquet presented to OWWA and assorted fruits and vegetables, including shipment fee to Manila</td><td>9,635.00</td></tr></table>	Table No. 32: Summary of IUEEU expenditures of RWOs				Office/ RWOs	Observation	Particulars	Amount (in PhP)	CO	a. Irregular and unconscionable fuel, oil and lubricant expenses	This covers liquidation of CAs granted to two AOs that includes expenses for fuel, oil and lubricants. Discrepancies on payment noted tampered sales invoice, reprinted/ photocopied ORs, invalid/inappropriate supporting documents.		CAR	b. 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It was attended by more than 200 clients/recipients of various OWWA programs, OWWA staff and other Partner Agencies. It showcased the talents of their clients since two of the members of the band are former OFWs.</p><p>As to the gasoline expenses refilled at Quezon City which was done twice on the same day and on same RP vehicle, they requested the original copy of the Sales Invoice but to no avail. 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Gler to review all the documents in their possession and to find out the whereabouts of concerned drivers and to summon them why such receipts submitted and redeemed fuel points without the authorization from the head of the Engineering (EGSD).</p> <p>Also, the EGSD implemented the following actions to resolve the issue and to come up with better safety nets that will be included in the improvement of fuel allocation and disbursement such as:</p> <p>1. Tie up with Brent Federal Inc. (Petron) for controlled fuel allocation to all OWWA Official Vehicles;</p>
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		c. Double availment of daily travel expenses	RWO's incurred expenses for the accommodation, meals and other expenses of five CO personnel for their travel on June 14 to 17, 2022 and September 5 to 9, 2022. Based on the certification requested from CO, it was found out that there were three personnel that did not claim per diem and one personnel claimed, while no certification was issued for the remaining other personnel	51,231.00	Office/ RWOs	Auditor's Rejoinder								2. Implemented a stricter rule for the issuance of Fuel Purchase Orders; 3. Strict monitoring of fuel consumption such as dedicated in house database and by requiring complete submission of pertinent documents (e.g., Trip ticker, Transport Request Form) and; 4. Regular briefing from EGSD on the process of fuel allocations for all Motor pool and Engineering personnel.	
	II	d. Unnecessary, irregular and unconscionable expenses during the visit of CO officials	RWO's incurred expenses for unused plane ticket, expenses during the awarding of Tulong PUSO in Cagayan (i.e. live band, bouquet, etc.), and reimbursement of costs of fuel done twice at the same day for one government vehicle	65,049.19											
	III	e. Irregular, unnecessary, excessive or extravagant expensed incurred on various programs/projects/ activities such as orientations and awarding of beneficiaries	RWO's incurred expenses for meals during check releasing for Sa Pinas Ikaw and Ma'am at Sir (SPIMS) and awarding of grants to beneficiaries of Tulong PUSO, exclusive claims for hotel accommodation and van rental service.	53,937.00											
	IV-A	f. Excessive travel expenses	Pertains to traveling expenses claimed by personnel which were found to be in excess of the allowable rate for DTE prescribed in EO No. 77	2,260.00											
	IV-B	g. Excessive travel expenses	Pertains to double payment for travelling expenses relative to the official travel to Romblon on April 08 to 12, 2022	6,600.00											
	X	h. Unnecessary and excessive expenses related to monitoring, evaluation, and assessment of Tulong PUSO awardees	RWO's incurred expenses for unboarded flights, flight rebooking, and personal travels, and excessive meal expenses	62,674.24											
	Total				328,758.01										
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	The incurrence of excessive, extravagant and unnecessary expenses contravened Section 2 of PD No. 1145 and COA Circular No. 2012-003 dated October 29, 2012, thereby, depleting scarce Management funds.			RWO CAR			Fully Implemented		<u><b>RWO CAR</b></u>  The Notice of Suspension was already settled on June 2, 2023 and OR thereof was submitted to the AT. Furthermore, SASDC was issued by the AT, received on July 7, 2023 showing settlement of the above.
				RWO III	March 2023	Aug. 2023	Partially Implemented	The management is still consolidating the supporting documents for all transactions as mentioned in the AOM.	<u><b>RWO III</b></u>  To submit all required documents to COA once completed.
				RWO IV-A			Fully Implemented		<u><b>RWO IV-A</b></u>  Identified officers already refunded the excessive Daily Travel Expenses (DTE) amounting to P 2,260.00. Official

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			The Management instructed the concerned personnel to immediately refund the overpayment of travelling expenses.	RWO IV-B	January 2023	June 2023	Fully Implemented		Receipt (OR) # 16629704 amounting to P 500.00 and OR # 16629705 amounting to P 1,760.00 both dated March 24, 2023.  <b><u>RWO IV-B</u></b>  The Accountable Officers refunded the amount per OR No. 15036159 dated 17 May 2023 and OR No. 15036161 dated 14 June 2023.  <b><u>RWO X</u></b>  RWO X already received Notice of Disallowance from resident Auditor and will settle immediately the said amount.
33	Receipt and Utilization of Corona Virus Disease (COVID-19) Funds  RWO X repatriated 3,707 individual OFWs on more than a single instance from April 2020 to May 2022, thus	It was recommended and the Management of RWO X agreed to make representations to the CO regarding this observation to enable policy making body in ensuring that OWWA emergency		RWO X			Fully Implemented		<b><u>RWO X</u></b>  RWO X will comply to the recommendation of the resident Auditor to make representation to the CO through formal letter

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	<p><b>casting doubts on the eligibility of these OFWs to qualify as Overseas Filipinos in distress, and in doing so, expended funds that should have been borne by these OFWs during their regular trips back home contrary to Section 2 of PD No. 1445 thereby depleting scarce government resources.</b></p> <p>Section 2 of PD No. 1445 or the State Audit Code of the Philippines states that it is the declared policy of the State that all resources of the government shall be managed, expended or utilized in accordance with law and regulations, and safeguarded against loss or wastage through illegal or improper disposition, with a view to ensuring efficiency, economy and effectiveness in the operation of government. The responsibility to take care that such policy is faithfully adhered to rests directly with the chief or head of the government agency concerned.</p> <p>Section 1. Definitions of Rule II of the Omnibus Rules and Regulations Implementing the Migrant Workers and Overseas Filipinos Act of 1995, as amended by Republic Act No. 10022 defined Overseas Filipino in distress as “<u>an Overseas Filipino who has a medical, psycho-social or legal assistance problem</u></p>	<p>repatriation funds are expended only for those eligible Overseas Filipinos in distress.</p> <p><i>Management Comment:</i></p> <p>Management commented that the RWO X only received OFWs who boarded via sweeper flights as communicated by the CO to facilitate and assist them with accommodation, meals and transportation to their respective destination. As to the eligibility of the OFWs under the OWWA UWIAN NA Program is based on the assessment of the Repatriation and Assistance Division (RAD). In addition, during that time, there were still restrictions in some receiving Local Government Units (LGUs) and only accepted returning OFWs endorsed or assisted by OWWA.</p>						regarding this observation. (Annex D)	

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	<p><u>requiring treatment, hospitalization, counselling, legal representation as specified in Rule IX of these Rules or any other kind of intervention with the authorities in the country where he or she is found.”</u> (underscoring supplied)</p> <p>Section 3. Repatriation Procedure, Rule XIII of the same implementing guidelines, states to wit: “When a need for repatriation arises and the foreign employer fails to provide for its cost, the Philippine Overseas Labor Offices (POLO) or responsible personnel on-site shall simultaneously notify OWWA and the POEA of such need. The POEA shall issue a notice requiring the agency concerned to provide, within 48 hours from such notice, the plane ticket or the prepaid ticket advice (PTA) to the POLO or Philippine Embassy. The agency shall notify the POEA of such compliance, which shall then inform OWWA of the action of the agency.”</p> <p>Meanwhile, Section 5. Emergency Repatriation provides that the OWWA, in coordination with DFA, and in appropriate situations, with international agencies, shall undertake the repatriation of workers in cases of war, epidemic, disasters or calamities, natural or man-made, and other similar events without prejudice to</p>								

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	<p>reimbursement by the responsible principal or agency within sixty (60) days from notice. In such case, the POEA shall simultaneously identify and give notice to the agencies concerned.</p> <p>The review of the list of OFWs repatriated due to COVID-19 pandemic from April 2020 to May 2022 revealed that 3,707 individuals availed of the emergency repatriation more than once ranging from 2-5 times over the 26-month period under review. It was noted that 88 percent or 3,250 of these individuals are Sea-Based (SB).</p> <p>It appeared that the repatriation program was utilized by these OFWs for their regular trips back home after their contracts expired and not from distress as can be gleaned by the number of times these OFWs availed of the program.</p> <p>Query with the program in-charge disclosed that the repatriated OFWs allowed to avail of the emergency repatriation as maintained and communicated to them by the CO, hence they could not explain how these OFWs were assessed to qualify as Overseas Filipino in distress. The Regional Offices only receives these OFWs to facilitate their accommodation, meals and land</p>								

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	<p>transportation to their respective destinations.</p> <p>The Management of OWWA is commended for its efforts in ensuring that distressed OFWs during the pandemic are accorded proper assistance. However, the improper evaluation of OFWs availing of the program may have detrimental outcome of effectiveness of the program as it exhausted funds that could have been used to accommodate eligible OFWs in distress. Thus, OWWA expended funds for the airfare, accommodation, meals and land transportation that should have been borne by these OFWs during their regular trips back home, contrary to Section 2 of PD No. 1445 thereby depleting scarce government resources.</p>								
34	<p><b>Unobligated hotel accommodation expenses in RWO X for CY 2020 amounting to ₱642,000.00 were paid using the CY 2022 Emergency Repatriation Fund (ERF) contrary to Section 4(1) and 119 of PD No. 1445</b></p> <p>As a means of providing assistance to Overseas Filipino Workers (OFWs) distressed during the COVID-19 pandemic, OWWA prescribed MOI No.</p>	<p>It was recommended and the Management of RWO X agreed to:</p> <p>a) Incur expenses within the program’s corresponding appropriation; and</p> <p>b) Stop charging prior year’s expenses in the current year. Expenses incurred in prior year should be obligated first, subject to</p>		RWO X			Fully Implemented	<p><b><u>RWO X</u></b></p> <p>RWO X commits to adhere to the recommendation of the resident Auditor and instruct the Accountant to obligate first the expenses incurred in the prior year before the said expenses will be paid in the current year.</p>	

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	<p>2020-003 which provides the guidelines governing the provision of hotel accommodation for distressed and stranded landbased and seabased OFWs during the period of enhanced community quarantine. The purpose of the MOI is to ensure the smooth repatriation of the OFWs repatriates, especially those in need of assistance upon their arrival in the different airports.</p> <p>Section 4(1) of PD No. 1445 prescribes that no money shall be paid out of any public treasury or depository except in pursuance of an appropriation law or other specific statutory authority.</p> <p>Moreover, Section 119 of the same Decree provides that all lawful expenditures and obligations incurred during the year shall be taken up in the accounts of that year.</p> <p>Audit of the disbursements for the ERF for CY 2022 revealed that payment amounting to ₱609,637.50 was made to certain hotel for the room accommodation of OWWA Emergency Hired Personnel who rendered duty in assisting the Repatriated OFWs who arrived in Laguindingan Airport and Macabalan Port on June 1-December 31, 2020 billed at a gross amount of ₱642,000.00. The</p>	<p>availability of appropriations, before the same will be paid in the current year.</p>							



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	<p>expense was not obligated in the budget and not recorded as a liability in the year 2020.</p> <p>Query with the Accountant disclosed that this was not obligated and accrued since the supplier's statement of account was received only last October 18, 2021. Management then forwarded a request for payment approval to the OWWA Administrator on January 27, 2022 which was promptly approved. The Accountant commented that since the ERF budget for CY 2020 and 2021 were already used up, the expense was charged in the current year's allocation.</p> <p>The above occurrence contravened Section 4(1) and 119 of PD No. 1445 as it used the current year's appropriation to pay off prior year's unbooked obligation, thus rendering the expense irregular and understating the equity account for CY 2022 by ₱642,000.00</p>																
35	<p><b>AUDIT OF FOREIGN POSTS</b></p> <p>In CY 2022, audit of foreign based government agencies (FBGAs) which include Overseas Welfare Offices (OWOs), previously called OWWA Posts, had resumed after it was deferred for the CYs 2020 and 2021 due to the COVID-19</p>	<p>It was recommended that:</p> <table><tr><th>Post</th><th>Audit Recommendation</th></tr><tr><td colspan="2"><i>Accountabilities properly/fully accounted</i></td></tr><tr><td>Milan, Italy</td><td>The AT expressed appreciation on the efforts of the Collecting Officer in adhering to the requirements of PD No. 1445, particularly in the deposit of collections and full accounting of accountabilities.</td></tr><tr><td colspan="2"><i>CA exceeds maximum cash accountability covered by</i></td></tr></table>	Post	Audit Recommendation	<i>Accountabilities properly/fully accounted</i>		Milan, Italy	The AT expressed appreciation on the efforts of the Collecting Officer in adhering to the requirements of PD No. 1445, particularly in the deposit of collections and full accounting of accountabilities.	<i>CA exceeds maximum cash accountability covered by</i>		<p>Post strictly adheres requirements in</p>	<p>OWO Milan, Italy</p>	<p>Daily</p>	<p>Daily</p>	<p>Fully Implemented</p>		<p><b><u>OWO Milan, Italy</u></b></p> <p><i>Accountabilities properly/fully accounted</i></p>
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	<p>pandemic. The audits were conducted by special ATs created by the COA Central Office.</p> <p>As of April 15, 2023, the CO AT received the Management Letters (MLs) containing the results of audits for the periods 2018 to 2022 conducted in eight OWOs, situated in: (1) Bandar Seri Begwan, Brunei (2) Kuala Lumpur (KL) Malaysia, (3) Kuwait, Kuwait, (4) Muscat, Sultanate of Oman, (5) Seoul, South Korea (SK), (6) Athens, Greece, (7) London, United Kingdom (UK), and (8) Milan, Italy.</p> <p>The MLs contain among others the results of the review of adequacy of controls of the cash and property accountabilities of the AOs assigned thereat, evaluation of budgetary controls and monitoring of performance and accomplishments. The results of the audit of the eight OWOs are discussed as follows:</p> <p><i>Cash Management and Accountability</i></p> <p><b>Various deficiencies were noted in the handling of cash and accounts of AOs of the eight OWOs, contrary to the pertinent provisions of PD No. 1445, RA No. 10801, GAM for NGAs Volumes I and II, COA Circular Nos. 92-389, 97-002, Revised Cash Examination Manual</b></p>	<table><tr><td colspan="2"><i>fidelity bond</i></td></tr><tr><td rowspan="2">Kuwait, Kuwait</td><td>a. Consider the amount of CAs requested within the maximum cash accountability covered by her Fidelity Bond, or file a request to increase the SDO's Fidelity Bond sufficient to cover her maximum cash accountability, pursuant to TC No. 02-009, to avoid the risk of future non-recoverable losses; and</td></tr><tr><td>b. File a request for (i) an increase of the SCO's Fidelity Bond sufficient to cover his maximum cash accountability, pursuant to TC No. 002-009, to avoid risk of not being indemnified for the losses; and (ii) amendment of the fidelity bond of the SCO indicating his correct station/OWO which is OWWA-Kuwait instead of OWWA-AI Khobar</td></tr><tr><td>Kuala Lumpur, Malaysia</td><td>Make representations to the CO for the increase of the amount of her bond based on her total accountability to comply with the requirement of TC No. 02-2019.</td></tr><tr><td rowspan="2">Muscat, Oman</td><td>a. Limit the amount of CA of AOs only up to the maximum cash accountability of their approved Bond, or require the AO to submit to the BTr a new application indicating the new amount of accountability in the Fidelity Bond Application Form, in compliance with Section 7.2 of TC No. 02-2019; and</td></tr><tr><td>b. Require the Collecting Officer to submit to the BTr a new application indicating the new amount of accountability in the Fidelity Bond Application Form, following Section 7.2 of TC No. 02-2019.</td></tr><tr><td>Seoul, South Korea</td><td>File for the increase of bond sufficient to cover AO's maximum cash accountability.</td></tr><tr><td colspan="2"><i>Unliquidated/outstanding CAs</i></td></tr><tr><td>Kuwait</td><td>Ensure strict compliance with the</td></tr></table>	<i>fidelity bond</i>		Kuwait, Kuwait	a. Consider the amount of CAs requested within the maximum cash accountability covered by her Fidelity Bond, or file a request to increase the SDO's Fidelity Bond sufficient to cover her maximum cash accountability, pursuant to TC No. 02-009, to avoid the risk of future non-recoverable losses; and	b. File a request for (i) an increase of the SCO's Fidelity Bond sufficient to cover his maximum cash accountability, pursuant to TC No. 002-009, to avoid risk of not being indemnified for the losses; and (ii) amendment of the fidelity bond of the SCO indicating his correct station/OWO which is OWWA-Kuwait instead of OWWA-AI Khobar	Kuala Lumpur, Malaysia	Make representations to the CO for the increase of the amount of her bond based on her total accountability to comply with the requirement of TC No. 02-2019.	Muscat, Oman	a. Limit the amount of CA of AOs only up to the maximum cash accountability of their approved Bond, or require the AO to submit to the BTr a new application indicating the new amount of accountability in the Fidelity Bond Application Form, in compliance with Section 7.2 of TC No. 02-2019; and	b. Require the Collecting Officer to submit to the BTr a new application indicating the new amount of accountability in the Fidelity Bond Application Form, following Section 7.2 of TC No. 02-2019.	Seoul, South Korea	File for the increase of bond sufficient to cover AO's maximum cash accountability.	<i>Unliquidated/outstanding CAs</i>		Kuwait	Ensure strict compliance with the	<p>depositing collections &amp; submitting reports</p> <p>Post writes FMS &amp; Accounting Division for reconciliation of CAs.</p> <p><i>On CA exceeds maximum cash accountability covered by fidelity bond</i></p> <p>The recommendation to increase the SDO's fidelity bond to cover the maximum cash</p>	<p>OWO Kuwait, Kuwait</p>	<p>Jan. 1, 2023</p> <p>March 31, 2023</p>	<p>Partially Implemented</p> <p>Fully Implemented</p>	<p>SDO has no copy of SL for all CA received</p>	<p>Post continues to observe its best practice</p> <p><i>No reconciliation undertaken on the CAs</i></p> <p>SDO wrote FMS to reconcile \$1,904.87 accumulated balances of previous Cash Advances on repatriation expenses. SDO submits Liquidation Reports of Cash Advance for MOE, PF, Service Fees of Local Hire, Information Technology of which next release of replenishments tally with SDO's computation. SDO will request copy of the SLs to reconcile the CA including those under ERF and RRP.</p> <p><b>OWO Kuwait, Kuwait</b></p> <p><i>On CA exceeds maximum cash accountability covered by fidelity bond</i></p> <p>We have forwarded a memo to OWWA Central Office thru OOCs dated November 23, 2022 to increase the amount of fidelity bond of Welfare Officer Aguilar-</p>
<i>fidelity bond</i>																								
Kuwait, Kuwait	a. Consider the amount of CAs requested within the maximum cash accountability covered by her Fidelity Bond, or file a request to increase the SDO's Fidelity Bond sufficient to cover her maximum cash accountability, pursuant to TC No. 02-009, to avoid the risk of future non-recoverable losses; and																							
	b. File a request for (i) an increase of the SCO's Fidelity Bond sufficient to cover his maximum cash accountability, pursuant to TC No. 002-009, to avoid risk of not being indemnified for the losses; and (ii) amendment of the fidelity bond of the SCO indicating his correct station/OWO which is OWWA-Kuwait instead of OWWA-AI Khobar																							
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Muscat, Oman	a. Limit the amount of CA of AOs only up to the maximum cash accountability of their approved Bond, or require the AO to submit to the BTr a new application indicating the new amount of accountability in the Fidelity Bond Application Form, in compliance with Section 7.2 of TC No. 02-2019; and																							
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Seoul, South Korea	File for the increase of bond sufficient to cover AO's maximum cash accountability.																							
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Kuwait	Ensure strict compliance with the																							

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken																																
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	<p><b>(RCEM), Administrative Order (Amin. Order) No. 289, TC No. 02-009, COA Memorandum No. 2013-004 and Memorandum of Instruction (MOI) No. 020, Series of 2020, thus, placing the Management’s resources to risk or loss or misuse.</b></p> <p>Audit of the cash and accounts of the AOs of the eight OWOs disclosed the following observations in handling and custody of CAs and collections, as shown in the table below, together with the corresponding recommendations.</p> <p>Table No. 33: Summary of the observations and recommendations in the handling and custody of the cash and accounts of the AOs at the OWOs</p> <table><tr><th>Post</th><th>Criteria</th><th>Audit Observation</th></tr><tr><td colspan="3">Accountabilities properly/fully accounted</td></tr><tr><td>Milan, Italy</td><td rowspan="2">PD No. 1445</td><td>The accountabilities of the Collecting Officer were properly and fully accounted for as of the date of cash examination on November 14, 2022</td></tr><tr><td>Brunei</td><td>The total collections of the AO from September 17, 2018 to September 12, 2022 in the amount of USD 9,831.10 equivalent to BND398,160.00 were properly accounted for and the amount of USD9,805.92 equivalent to BND479,220.00 was deposited intact as of September 12, 2022, leaving a balance of USD5.15 equivalent to BND210.00 which was deposited on the following banking day. No cash shortage was discovered during the examination.</td></tr><tr><td colspan="3">CA exceeds maximum cash accountability covered by fidelity bond</td></tr><tr><td>Kuwait, Kuwait</td><td>TC No. 02-2009 dated August 6, 2009</td><td>The Welfare Officer (WeOf)-SDO was granted CAs (in average amount of ₱1,878,760.64 from January to July 2022) beyond the maximum cash accountability of ₱1,000,000.00 covered by her fidelity bond, thus, the government is not fully protected, in case of loss and/or cash shortage in her cash accountability.</td></tr></table>	Post	Criteria	Audit Observation	Accountabilities properly/fully accounted			Milan, Italy	PD No. 1445	The accountabilities of the Collecting Officer were properly and fully accounted for as of the date of cash examination on November 14, 2022	Brunei	The total collections of the AO from September 17, 2018 to September 12, 2022 in the amount of USD 9,831.10 equivalent to BND398,160.00 were properly accounted for and the amount of USD9,805.92 equivalent to BND479,220.00 was deposited intact as of September 12, 2022, leaving a balance of USD5.15 equivalent to BND210.00 which was deposited on the following banking day. No cash shortage was discovered during the examination.	CA exceeds maximum cash accountability covered by fidelity bond			Kuwait, Kuwait	TC No. 02-2009 dated August 6, 2009	The Welfare Officer (WeOf)-SDO was granted CAs (in average amount of ₱1,878,760.64 from January to July 2022) beyond the maximum cash accountability of ₱1,000,000.00 covered by her fidelity bond, thus, the government is not fully protected, in case of loss and/or cash shortage in her cash accountability.	<table><tr><td></td><td>provisions of COA Circular No. 97-002 on the utilization and liquidation of CAs.</td></tr><tr><td>Muscat, Oman</td><td>a. Facilitate the preparation and submission of the Liquidation Reports in order to settle the CAs granted for the Info Tech Fund and PPE Kits amounting to ₱380,025.00 and ₱769,880.00, respectively, in as much as these CAs were already expended, in compliance with the relevant provisions of COA Circular No. 97-002, and so that these CAs will not remain outstanding in the OWWA books under the account Advances to SDO; and  b. Reconcile her records with those of the AD in order to identify the details of the ₱5,547.25 CA for MOOE for CY 2021 which is still outstanding in the subsidiary record</td></tr><tr><td>Seoul, South Korea</td><td>Liquidate and refund the amount of CA in custody of the AO through the Collecting Officer for deposit in the bank account, pursuant to the provisions of the COA Circular No. 97-002 dated February 10, 1997.</td></tr><tr><td colspan="2">No reconciliation undertaken on the CAs</td></tr><tr><td>Milan, Italy</td><td>Strictly adhere to the requirements of Section 6.3 of COA Circular No. 97-002 dated February 10, 1997 by undertaking the periodic reconciliation of CAs with CO records to ensure proper accounting of CAs.</td></tr><tr><td colspan="2">No proper turnover of accountability</td></tr><tr><td>London, United Kingdom</td><td>a. Comply with the rules on the required Invoice and Receipt and Final Report when transferring funds or property from one AO to another or from the outgoing AO to his/her successor; and maintain proper filing of documents to facilitate validation on turnover of AO’s accountabilities; and  b. Maintain proper filing of documents to facilitate validation on turnover of AO’s accountabilities.</td></tr><tr><td colspan="2">Cash Disbursements Registers (CDRegs)/Cash Receipts Register (CRRegs) not properly accomplished/maintained</td></tr></table>		provisions of COA Circular No. 97-002 on the utilization and liquidation of CAs.	Muscat, Oman	a. 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No reconciliation undertaken on the CAs		Milan, Italy	Strictly adhere to the requirements of Section 6.3 of COA Circular No. 97-002 dated February 10, 1997 by undertaking the periodic reconciliation of CAs with CO records to ensure proper accounting of CAs.	No proper turnover of accountability		London, United Kingdom	a. Comply with the rules on the required Invoice and Receipt and Final Report when transferring funds or property from one AO to another or from the outgoing AO to his/her successor; and maintain proper filing of documents to facilitate validation on turnover of AO’s accountabilities; and  b. Maintain proper filing of documents to facilitate validation on turnover of AO’s accountabilities.	Cash Disbursements Registers (CDRegs)/Cash Receipts Register (CRRegs) not properly accomplished/maintained		<p>accountability will be complied accordingly</p> <p><i>Unliquidated/outstanding CAs</i></p> <p>OWO-Kuwait will ensure strict compliance relative to the grant, utilization and liquidation of cash advances.</p> <p><i>Cash Disbursements Registers (CDRegs)/Cash Receipts Register (CRRegs) not properly accomplished/maintained</i></p> <p>We will comply with the recommendation to properly fill out the CDReg and also</p>				Fully Implemented	<p>Ardiente to cover the amount of cash advances within the maximum cash accountability so as to avoid risk of future non-recoverable loss.</p> <p>A copy of the said memo is attached for reference (Annex A.)</p> <p><i>Unliquidated/outstanding CAs</i></p> <p>OWO-Kuwait has already submitted the liquidations to OWWA Central Office. Post will also request for updated copies of Subsidiary Ledgers (SL) from the Accounting Division for proper monitoring of all cash advances.</p> <p><i>Cash Disbursements Registers (CDRegs)/Cash Receipts Register (CRRegs) not properly accomplished/maintained</i></p> <p>OWO-Kuwait will adopt the prescribed forms and will include them on the succeeding liquidation reports.</p>
Post	Criteria	Audit Observation																																							
Accountabilities properly/fully accounted																																									
Milan, Italy	PD No. 1445	The accountabilities of the Collecting Officer were properly and fully accounted for as of the date of cash examination on November 14, 2022																																							
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							From				To													
			<p>The Special Collecting Officer (SCO) has an average collection beyond the maximum cash accountability covered by his fidelity bond in the amount of ₱250,000.00. Likewise, the SCO was erroneously bonded under the station of OWWA Al-Khobar instead of OWWA-Kuwait.</p> <p>The approved amount of bond of the WelOf was not sufficient to cover her total accountability of more than ₱2,000,000.00 (cash and property)</p> <p>The AO's CAs for the period January 2022 to September 2022, and unliquidated CAs granted in prior periods totalling ₱11,050,502.51, exceeded the maximum cash accountability covered by fidelity bond of ₱2,500,000.00, which posed the risk of non-indemnification from the fidelity insurance in case of loss of government fund occur.</p> <p>The AO's collections for the months of March 2022 to September 2022 averaging ₱1,049,486.79 per month, exceeded her maximum cash accountability of ₱250,000.00 covered by fidelity bond which posed the risk of non-indemnification from the fidelity insurance in case of loss of government funds occur.</p> <p>CAs were granted to the WelOf/AO in an amount exceeding the authorized maximum accountability and was allowed to continue to draw CAs despite the insufficiency of fidelity bond to cover the actual accountability</p> <p><i>Unliquidated/outstanding CAs</i></p> <p>Kuwait COA Circular No. 97-002 dated February 10, 1997 CAs remained unliquidated despite serving the purpose thus, resulted in the accumulation of unliquidated CAs.</p> <p>Muscat, Oman Disbursements from CAs granted prior to January 1, 2022 totalling ₱1,149,905.00 for the Info Tech Fund and PPE Kits were not yet reported to the CO and remained outstanding in the books under Advances to SDOs, thus, overstated the asset account and understated the expense accounts by the amount actually expended.</p> <p>Differences were noted in the liquidations recognized in the CO SL and those in the SDO's Cash Disbursement Record</p>	Kuwait, Kuwait	<p>a. Properly filled out the CDReg with complete information; and</p> <p>b. Henceforth, submit the duly approved CDV, together with the required documents, in compliance with COA Circular No. 2012-001 and Letter C (1) and (7), Item V of AO No. 190, s. 2012.</p> <p>c. Facilitate the opening of bank account specifically for MOOE, for monitoring and control.</p>	Seoul, South Korea	Strictly monitor the AO's compliance with the pertinent rules on remittance of OWWA's membership contributions	London, United Kingdom	Properly filled out the CDReg with the complete information and henceforth, submit the duly approved CDV, together with the required supporting documents, in compliance with COA Circular No. 2012-001 and Letter C (1) and (7), Item V of AO No. 190, series of 2012. Also facilitate opening of bank account specifically for MOOE, for monitoring and control.	Athens, Greece	Prepare the CDReg pursuant to the provisions of Appendix 43, Volume II of the GAM for NGAs	<i>Monthly Report of Accountability for Accountable Forms (MRAAFs) not properly maintained/accomplished</i>	Muscat, Oman	Direct the concerned AO to use the MRAAF in the format prescribed in the GAM for NGAs. Also, review the said report for completeness and correctness to properly monitor the movement and status of accountable forms as of reporting period	Athens, Greece	Require the Property/Collecting Officer to prepare a correct and reliable RAAF	<i>Other Observations</i>	London, United Kingdom	<p>a. Strengthen and monitor its internal control over cash and accountable forms by avoiding the pre-signing of ORs and other accountable forms; and</p> <p>b. Issue ORs in strict numerical sequence or use separate series of ORs for the collection of OWWA membership fees in other jurisdictions, this is a reiteration of the prior year's recommendation</p>	prepare the corresponding CDV.	OWO Kuala Lumpur, Malaysia		Fully Implemented	<p>On the other hand, on the recommendation to maintain a local currency/savings account, OWO-Kuwait has already opened a sub corporate account at the National Bank of Kuwait (NBK) intended for the transmittal of all office funds and cash advances at Post.</p> <p>A memo to OWWA Central Office thru OPCS was sent on April 13, 2023 to notify them that all succeeding cash advances must be transmitted on the said account. A copy of the said memo is attached for reference (Annex B).</p> <p><b>OWO Kuala Lumpur, Malaysia</b></p> <p><b>CA exceeds maximum cash accountability covered by fidelity bond</b></p> <p>Prepared and submitted the Request to OWWA Manila on September 28, 2022.</p>

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						Action Plan	Person / Dept. Responsible	Target Implementation Date					
								From				To	
			(CDRec) and Liquidation Report, resulting in remaining CA ₱5,547.25 still outstanding per SL for the CA for MOOE for CY 2021.	Seoul, South Korea	a. Provide a new sheet of CDReg for every liquidation per account  b. Provide an enclosed office space for the Collecting Officer pursuant to sound internal control measures to safeguard the cash against possible losses, pursuant to the pertinent provisions of RCEM, particularly Annex F thereof; and  c. Direct the AO to stamp "PAID" the Liquidation Vouchers and all its supporting documents after payment to deter the possible re-use of the same supporting documents for other claims.			OWO Muscat, Oman			On-Going		<u><b>OWO Muscat, Oman</b></u>  <i>On CA exceeds maximum cash accountability covered by fidelity bond</i>  Since HO is already aware of the COA findings, post is awaiting for the instructions from HO-Cash Division for the increase in the Fidelity Bond Application  <i>Unliquidated/outstanding CAs</i>  Info Tech Fund was fully liquidated and submitted to OWWA-OOCS on 25 Aug 2022; and  The full liquidation report for CY 2021 Cash Advance for PPE Kits and COVID 19 PCR Test for Distressed OFWs was submitted to OWWA Manila on 7 December 2022.  Coordinated and reconciled with OOCS and Accounting Division. Per latest SL, the balance in MOOE for CY 2021 has been cleared.
	Seoul, South Korea		CAs balances for Operating Expenses and for SDOs amounting to KW18,574,92.00 and USD59,371.84, respectively, were in custody of the WelOf for a period of more than two months, thus, exposing the funds to possible theft and losses and/or misuse.										
No reconciliation undertaken on the CAs													
	Milan, Italy	Section 6.3 of COA Circular No. 97-002	There was no reconciliation undertaken on the CA granted to three WelOfs who were successively assigned at Milan, Italy covering the period from November 6, 2018 to November 14, 2022. In effect, CAs under their respective accountabilities in the aggregate amounts of USD109,624.08 and ₱4,033,327.15 remain outstanding in CO records.										
No proper turnover of accountability													
	London, United Kingdom	Sections 77 and 80 PD No. 1445	Cash accountability of the former WelOf could not be established and validated in view of the absence of documents brought about by the absence of proper turnover to the new WelOf.										
Cash Disbursements Registers (CDRegs)/Cash Receipts Register (CRRRegs) not properly accomplished/maintained													
	Kuwait, Kuwait	COA Circular No. 2012-001 dated June 14m 2012 and Letter C (1) and (7), Item V of AO No. 190 series of 2012	CDRegs were not duly accomplished and not duly supported with POLO Cash Disbursement Voucher (CDV) and supporting documents. Moreover, the WelOf did not open and maintain a Local Currency Savings/Current Accounts for MOOE contrary to Letter A(2) Item V of the same AO.										
	Seoul, South Korea	Appendix 43 of the GAM for NGAs, Volume II	The CDReg maintained at the OWO does not adhere to the format prescribed.										
	London,	Section	Submission of CRRegs and its supporting										

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							From				To
	United Kingdom	64(O) of AO No. 168, series of 2013 and Section 39(d), Chapter 5, GAM for NGAs, Volume I	documents and the remittance of OWWA membership collections were made beyond the period prescribed, thereby possible affecting the delivery of services for the welfare of the member-OFWs and their families		OWO Seoul, South Korea			Fully Implemented		Monthly Report of Accountability for Accountable Forms (MRAAFs) not properly maintained/accomplished	
	Athens, Greece	Section 39 (d) of the GAM for NGAs, Volume I	The CO maintains a Report of Collections and Accountability, instead of the CDRReg, prescribed, to account for the collections and deposits of the OWO. Moreover, a BRS is not well prepared to determine the accuracy and completeness of the collections deposited/remitted in the OWO's depository bank					Immediately implemented and included in the October 2022 Collection Report.			
Monthly Report of Accountability for Accountable Forms (MRAAFs) not properly maintained/accomplished											
	Muscat, Oman	Appendix 67, GAM for NGAs, Volume II	MRAAFs were not in accordance with the prescribed format in the GAM for NGAs. Also, the same were not properly prepared by the AO as there were deficiencies/lapses in recording, thus, affecting the correctness of running balances/totals of accountable forms on hand as of reporting period.					Fully Implemented		CA exceeds maximum cash accountability covered by fidelity bond	
	Athens, Greece		The MRAAFs from October 2018 to June 2022 do not reflect accurate information of Accountable Forms received, issued/used and the remaining balances in the custody of the Property/Collecting Officer due to inconsistencies and inaccuracies of data reported therein.					Fully Implemented		COMPLIED- Head office to adjust the bond of accountable officer/s at post.	
Other Observations											
	London, United Kingdom	Section 64 (O) of AO No. 168, series of 2013 and Section 39 (d), Chapter 5, GAM for NGAs, Volume I	Submission of CRRregs and its supporting documents and the remittance of OWWA membership collections were made beyond the period prescribed, thereby affecting the delivery of services for the welfare of the member-OFWs and their families.  OR No. 15971931 to 15971950 were pre-signed by the former AO, contrary to sound agency and fiscal administration; and					Fully Implemented		Unliquidated/outstanding CAs	
					Complied / refunded						
					Cash Disbursements Registers (CDRegs)/Cash Receipts Register (CRRregs) not properly accomplished/maintained						
					Complied						



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							From				To
		Section 4(8) of PD No. 1445	ORs to acknowledge collections were not issued by the OWO in strict numerical sequence.			OWO London, United Kingdom			Fully Implemented	Complied	
	Seoul, South Korea	Annex F of the RCEM  COA Circular No. 92-389	CAs for Operating Expenses and the CAs for Disbursing Officers from OWWA Fund and General Appropriation Act (GAA) Fund, respectively, were also not classified and recorded separately per account. Instead, it was recorded as one in a register, thus, resulting in the comingling of the expenses which would result in the difficulty of identifying the expenses and balance per account and the possibility of using the CA to liquidate for expenses, not within its purpose.  The office of the Collecting Officer is not properly enclosed, thus, exposing her cash and cash accountability to security risk contrary to sound Internal Control as provided; and  Liquidation Vouchers and its supporting documents were not stamped "PAID", this exposing the same supporting documents susceptible to possible re-use.								
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					From	To			
			Post will prepare CDReg to all CA disbursements as liquidation report document.	OWO Athens, Greece	Liquidations for 2 <sup>nd</sup> Qtr. 2023	Onwards	Fully Implemented   <		



Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken												
			Action Plan	Person / Dept. Responsible	Target Implementation Date																
					From	To															
			This Post had already preparing monthly RAAF since the last Audit of COA on November 2022.		November 2022	Onwards	Fully Implemented		Already complying to the recommendation since November 2022												
36	<p><i>Asset Management</i></p> <p>Deficiencies were noted in the handling and disposition of property and equipment. Likewise, the preparation of the required reports was not properly accomplished. Moreover, there was no proper turnover of property accountability by the former WelOf, contrary to the pertinent provisions of PD No. 1445, GAM for NGAs, Volumes I and II, COA Circular Nos. 89-296, 2020-009 and 2022-004, dated January 27, 1989, April 21, 2020 and May 31, 2022, respectively.</p> <p>Summary of deficiencies noted in the recording and handling of the property and equipment of the OWOs and the corresponding audit recommendations are provided in the below:</p> <p>Table No. 34: Summary of lapses in the handling and custody of property and equipment at the OWOs</p> <table><tr><th>Posts</th><th>Criteria</th><th>Audit Observation</th></tr><tr><td>Brunei</td><td>Chapter 8, GAM for NGAs, Volume I</td><td>All reported PPE valued at BND72,421.00 equivalent to USD55,708.46 as well as semi-expendable property valued at BND2,787.50 equivalent to USD2,135.18, including two pieces of</td></tr></table>	Posts	Criteria	Audit Observation	Brunei	Chapter 8, GAM for NGAs, Volume I	All reported PPE valued at BND72,421.00 equivalent to USD55,708.46 as well as semi-expendable property valued at BND2,787.50 equivalent to USD2,135.18, including two pieces of	<p>It was recommended that:</p> <table><tr><th>Post</th><th>Audit Recommendation</th></tr><tr><td>Brunei</td><td>Coordinate with the OWWA CO for the issuance of PAR in accordance with Section 21, Chapter 10 of the GAM for NGAs, Volume I</td></tr><tr><td>Kuala Lumpur, Malaysia</td><td>Require AS to –  a. Exclude all unserviceable properties from the RPCPPE and report these in the IIRUP to comply with the relevant provisions of the GAM for NGAs on the preparation of the RPCPPE and the IIRUP and record the newly acquired operating system in the RPCPPE;  b. Request clearance to dispose of all unserviceable properties under the Office of the Welfare Officer pursuant to DOLE AO No. 168. Thereafter, dispose of all unserviceable properties in accordance with existing regulations applicable to the OWO;  c. Submit application for relief from accountability for the loss due to fire of properties with an aggregate cost of RM22,224.77, including the documentary requirements set forth under COA Memorandum No. 92-715 applicable to the OWO; and  d. Rectify the report of damaged properties and reflect actual condition of the items damaged to support the request for relief.</td></tr><tr><td>Kuwait, Kuwait</td><td>Direct the designated Property Officer to –  a. Prepare and maintain the duly accomplished RPCPPE and submit</td></tr></table>	Post	Audit Recommendation	Brunei	Coordinate with the OWWA CO for the issuance of PAR in accordance with Section 21, Chapter 10 of the GAM for NGAs, Volume I	Kuala Lumpur, Malaysia	Require AS to –  a. Exclude all unserviceable properties from the RPCPPE and report these in the IIRUP to comply with the relevant provisions of the GAM for NGAs on the preparation of the RPCPPE and the IIRUP and record the newly acquired operating system in the RPCPPE;  b. Request clearance to dispose of all unserviceable properties under the Office of the Welfare Officer pursuant to DOLE AO No. 168. Thereafter, dispose of all unserviceable properties in accordance with existing regulations applicable to the OWO;  c. Submit application for relief from accountability for the loss due to fire of properties with an aggregate cost of RM22,224.77, including the documentary requirements set forth under COA Memorandum No. 92-715 applicable to the OWO; and  d. Rectify the report of damaged properties and reflect actual condition of the items damaged to support the request for relief.	Kuwait, Kuwait	Direct the designated Property Officer to –  a. Prepare and maintain the duly accomplished RPCPPE and submit	<p>Post issued a Property Acknowledgement Receipt to the Administrative Staff after the Head of Post's end of tour of duty.</p> <p>OWO Brunei</p> <p>OWO Kuala Lumpur, Malaysia</p>			<p>Fully Implemented</p> <p>Fully Implemented</p> <p>On-Going</p>	<p><u>OWO Brunei</u></p> <p>PAR was issued after Welfare Officer's retirement/end of tour of duty.</p> <p><u>OWO Kuala Lumpur, Malaysia</u></p> <p>The exclusion of all unserviceable properties listed in the RPCPPE has been done and transferred to IIRUP.</p> <p>(Note: IIRUP report has validated by the visiting COA Audit Team in September 2022).</p> <p>Request for disposal of unserviceable properties for submission to Head Office.</p>
Posts	Criteria	Audit Observation																			
Brunei	Chapter 8, GAM for NGAs, Volume I	All reported PPE valued at BND72,421.00 equivalent to USD55,708.46 as well as semi-expendable property valued at BND2,787.50 equivalent to USD2,135.18, including two pieces of																			
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		Chapter 10, GAM for NGAs, Volume I	donated paintings for which no unit was stated, are existing and properly maintained. Likewise, the Report on the Physical Count of Semi-Expendable Furniture and Fixtures contained all information required under existing rules and regulations.		the same to the AD and to the CO AT concerned not later than January 31 of the following year;  b. Prepare the IIRUP for the dropping of unserviceable properties in the RPCPPE;  c. Create Inventory Committee for the conduct of periodic physical inventory count of PPE as required under Appendix 73 of the Manual for proper control and monitoring;  d. Create Appraisal Committee for the proper costing of the donated property/ies and for the same in the RPCPPE; and  e. Require the designated Supply Officer to prepare and maintain: (i) Duly accomplished RPCI and SCs for supplies and materials and other inventory items for proper monitoring and control purposes; and (ii) Report on Supplies and Materials Issued to properly account for the supplies and materials issued to end-user.	OWO-Kuwait will comply with the recommendation to adopt the forms as prescribed in the GAM Volume I for the proper reporting and monitoring of Property, Plant and Equipment of OWO-Kuwait.	OWO Kuwait, Kuwait			Fully Implemented	Application for relief from Accountability for the Loss of Property due to Fire was approved dated 25 September 2022 yet  <b><u>OWO Kuwait, Kuwait</u></b>  OWO-Kuwait adopts the prescribed forms.  a. The designated Property Officer will maintain the duly accomplished Report of Physical Count of Property, Plant and Equipment (RCPPE) for proper control and monitoring  b. OWO-Kuwait conducts a periodic physical inventory count of Property, Plant & Equipment for monitoring of its property. However, the deemed identified donated properties (2 tables) were properties left by the previous officers & staff that were repaired and placed in	
	Kuala Lumpur, Malaysia	Sections 73, 77 and 79 of PD No. 1445  COA Circular No. 89-296 dated January 27, 1989  COA Circular No. 2020-009 dated April 21, 2020  COA Circular 2022-004 dated May 31, 2022  Appendix x 74, GAM for NGAs, Volume II	a. The RPCPPE of the OWO as of September 10, 2022, includes unserviceable properties. Moreover, equipment costing RM3,798.00 were not yet included in the RPCPPE.  b. The required clearance for disposal of unserviceable properties has not been requested, hence, said unserviceable properties are not yet disposed.  c. Application for relief from accountability for the loss due to fire of property with an aggregate cost of RM22,224.77 was not yet made, thus the WeiOf was not yet relieved of liability for loss of property.									
	Kuwait, Kuwait		a. RPCPPE and IIRUP were not duly accomplished and prepared for proper control and monitoring; and b. The RPCI, SCs and RSMI for office supplies and other inventory items, were not prepared and maintained for monitoring and control purposes.									
	Seoul, South Korea		RPCI and SC for supplies and materials were not prepared/maintained in the OWO thus, affecting the reliability of inventory custodianship.	Seoul, South Korea	Comply with the requirements of Section 13 and 17 of the GAM for NGAs, Volume I, by accomplishing the prescribed forms of SC (Appendix 58) and RPCI (Appendix 66) of the GAM for NGAs, Volume II							
	Muscat, Oman		The RPCPPE and Inventory and IIRUP as of December 31, 2021 contains both the same 62 properties. Also, these reports are not properly and completely accomplished as the unit value, unit of measurement as well as other relevant information such as location and condition were not indicated, making it difficult to validate their existence and condition. Also, there was no separate report for semi-expendable items; and lapses in the transfer of accountabilities and safeguarding of the OWO's properties were noted contrary to existing rules, regulations, and sound internal control system, respectively.	Muscat, Oman	a. Accomplish properly and completely the RPCPPE by indicating all the relevant/updated information required therein, particularly the unit value, unit of measure and actual condition of each property for easy computation of depreciation in the CO;  b. Report separately the unserviceable properties and semi-expendable items from the RPCPPE to the IIRUP and RPCI, respectively;  c. Issue the PARs and ICS to the current end-users to ensure transfer and accountability; and  d. Immediately dispose the							
	London, U.K.		a. Discrepancies were found in the RPCPPE and in the accounting records;									

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			b. The IIRUP maintained by the OWO is not in accordance with the format prescribed; and  c. Unserviceable properties are not yet actually disposed of by the OWO, thereby accountability over the property remains with the AO and the limited storage space of the OWO becomes congested.  d. There was no proper turnover of properties by the former WelOf		unserviceable properties as soon as the authority to dispose the same has been received from the OWWA-HO.		OWO Seoul, South Korea			Fully Implemented		the OWO office. Hence, were not reported in the RCPPE.  <u>OWO Seoul, South Korea</u>  Complied
	Milan, Italy		a. The OWO prepares and submits its inventory of equipment and semi-expendable properties using the RPCPPE and the RPCI, respectively, and duly approved by the WelOf. Equipment in the custody of the WelOf and the AS were covered by PAR. However, semi-expendable properties were also included in the RPCPPE and also covered with PAR, thus, need to be properly identified for reclassification; and  b. Furniture and Fixtures reported in the RPCPPE and physically existing in the custody of the WelOf and the AS were covered by PAR. However, semi-expendable properties were included in the RPCPPE and also covered by PAR, thus, need to be properly identified for reclassification; and  c. Furniture and Fixtures reported in the RPCPPE and physically existing in the custody of the OWO had no unit values indicated.		a. Coordinate with the CO for reconciliation and updating of the RPCPPE with the records maintained by the AD of the CO; and  b. Adopt the prescribed format as provided under Appendix 74 of the GAM for NGAs, Volume II, or Annex A.10 of COA Circular No. 2022-004; and  c. Prepare a turnover document, including PTR, for future transfers of properties from one AO to another							
				London, U.K.	a. The AT expressed appreciation on the efforts of the OWO in preparing the relevant property and inventory documents, in placing appropriate marking of the properties, and in submitting the RPCPPE and the RPCI covering the OWWA's property and equipment;  b. Comply with the guidelines set under COA Circular No. 2022-004 dated May 31, 2022 as regards the semi-expendable properties; and  c. Determine the fair value of the properties with no assigned costs/value using the applicable principles under Chapter 10 of the GAM for NGAs, Volume II, for complete property inventory report.							
				Milan, Italy								

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				OWO London, United Kingdom			Partially Implemented		(d) Identification and itemization has been done. Request for disposal is being finalized.
							On-Going		<b><u>OWO London, United Kingdom</u></b>  (a) The Welfare Officer/ Accountable Officer (AO) will ensure that a Property Transfer Report will be prepared for the proper turnover of accountability upon the arrival of the new Welfare Officer/Accountable Officer and submit the report to the proper Office.
							On-Going		(b) Post will continue to monitor the updates / adjustments of the discrepancies in the inventory until all the figures are corrected.
							Fully Implemented		(c) Post has already submitted the revised IIRUP as of 07 November 2022 using the prescribed format under Appendix 74 of the GAM for NGAS to the audit team.

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				OWO Milan, Italy			Partially Implemented		<u><b>OWO Milan, Italy</b></u>  Post will strive to fully implement the recommendation by conducting annual PPE inventory							
37	<p><i>Program Evaluation</i></p> <p><b>Observations/commendations were noted in the implementation of programs and activities at the OWOs and in the Management of the operation and maintenance of the Migrant Workers and Other Overseas Filipino Resource Center (MWOFRC) or the Center.</b></p> <p>The OWWA Administrator issued Memorandum of Instruction (MOI) No. 020, Series of 2020 in support to and in compliance with the government’s initiatives under the “Bayanihan to Recover as One” Act of 2020 or RA 11494 to minimize the impact of the pandemic to OFWs infected by COVID-19 at the jobsites. This program is known as “Alagang Kabayan Laban sa COVID-19 (Alagang Kabayan Project)”.</p> <p>To ease the burden of the infected OFWs in securing basic treatment and recovery or after-care needs as COVID-19 positive,</p>	<p>It was recommended that:</p> <table><tr><th>Post</th><th>Recommendations</th></tr><tr><td>Brunei</td><td>It was recommended that the OWO set its attainable targets objectively as these will be the bases in the evaluation of the accomplishments.</td></tr><tr><td>Kuwait</td><td>Notwithstanding, it was commended that the joint POLO and OWO officials and employees:  a. That despite the limited work force and other resources, they are doing their best to make the HSWs’ life in the Center comfortable; and b. For their continuous and selfless service in ensuring the Filipino Workers’ welfare and protection.  For the numerous complaints/cases of HSWs in Kuwait, it was recommended that the WelOf thru the OIC-LabAtt coordinate with the Head of the Department of Migrant Workers (DMW), and oversight Committee to carefully plan and make a position paper on the current situation of the DHs and if possible, endorse the same to the Congress due to very alarming number of welfare cases that repeatedly placed at risk the welfare and protection of our Kababayan.</td></tr><tr><td>Kuala Lumpur, Malaysia</td><td>The OWO was commended for their efforts in helping the OFWs in Malaysia who were affected by the pandemic, despite the risk of being infected by the COVID-19 virus, to support the initiatives of the</td></tr></table>	Post	Recommendations	Brunei	It was recommended that the OWO set its attainable targets objectively as these will be the bases in the evaluation of the accomplishments.	Kuwait	Notwithstanding, it was commended that the joint POLO and OWO officials and employees:  a. That despite the limited work force and other resources, they are doing their best to make the HSWs’ life in the Center comfortable; and b. For their continuous and selfless service in ensuring the Filipino Workers’ welfare and protection.  For the numerous complaints/cases of HSWs in Kuwait, it was recommended that the WelOf thru the OIC-LabAtt coordinate with the Head of the Department of Migrant Workers (DMW), and oversight Committee to carefully plan and make a position paper on the current situation of the DHs and if possible, endorse the same to the Congress due to very alarming number of welfare cases that repeatedly placed at risk the welfare and protection of our Kababayan.	Kuala Lumpur, Malaysia	The OWO was commended for their efforts in helping the OFWs in Malaysia who were affected by the pandemic, despite the risk of being infected by the COVID-19 virus, to support the initiatives of the	<p>Targets for 2023 have been reviewed and will coordinate with the central office to adjust the targets as necessary specially in the light of turnover of OFW ATN cases</p> <p>We will comply with the recommendation to assess the situation of the Domestic Workers in Kuwait whether there will be a temporary rest or stoppage of deployment of workers due to very</p>	<p>OWO Brunei</p> <p>OWO Kuwait</p>			<p>On-Going</p> <p>Fully implemented</p>	<p><u><b>OWO Brunei</b></u></p> <p>Target for 2023 have been reviewed and with recommendation for adjustment.</p> <p><u><b>OWO Kuwait</b></u></p> <p>On May 9, 2023, the Philippine government has temporarily suspended the deployment of first-time workers until further notice due to alleged non-compliance with the application of the provisions of the labor agreement between Kuwait and Philippines.</p>
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	<p>financial assistance of ₱10,000.00 or UD\$200.00 was given to active and inactive OFW who upon application presented proof of COVID-19 positive from a competent health care institution on-site, since the declaration of pandemic in the Philippines and most of the countries starting February 1, 2020, and until the pandemic has been declared under control by competent authorities.</p> <p>MOI No. 021, Series of 2020 was issued in pursuant to RA No. 11469 or the Bayanihan to Heal as One Act and Executive Order (EO) No. 112 s. 2020, adopting the Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines date April 30, 2020, and EO No. 114 “Institutionalizing the Balik Probinsya, Bagong Pag-Asa Program as a pillar of Balance Regional Development, creating a Council therefor, and for Other Purposes”, dated May 6, 2020. The expanded component/assistance under this Collective Assistance and Restoration for Emergencies (CARE) Program were as follows:</p> <p>a. Shelter Assistance;</p> <p>b. Airport and Other Transportation Assistance – Repatriation due to Global Health Pandemic and Port Assistance and Services;</p>	<div></div> <div>Muscat, Oman</div>	<p>government to minimize the impact of the pandemic to migrant workers at the jobsites.</p> <p>a. Observe strict adherence to the guidelines provided in Item IV of the MOI No. 020 series of 2020, on the immediate release of the claims to ensure the timely receipt of the much-needed financial assistance of our COVID infected OFWs;</p> <p>b. Make representation with OWWA-HO for additional funds for the immediate release of the cash assistance still pending with the Post, if there are no sufficient funds available yet;</p> <p>c. Require the concerned OWO staff to continue the use of the program/database for easy recording and monitoring of the status of applications and releases of funds to the intended beneficiaries of the COVID-19 Funds. Ensure that all required information be encoded properly, correctly and completely in the database/master list of beneficiaries for more reliable reference in monitoring the COVID-19 Financial Assistance Program;</p> <p>d. Make representation with the CO for additional staff preferably a psychologist to man the operation of the Center and request for additional fund for other essential needs and well-being of the wards;</p> <p>e. Regularly monitor the conditions of the wards and ensure that they are provided with the necessary and appropriate assistance;</p> <p>f. Recommend to the LabAtt the admission of applicants that qualifies with the criteria set forth under Section 46 of AO No. 168 without violating the laws and regulations of the host country; and</p>	alarming number of welfare cases.	OWO Kuala Lumpur, Malaysia				<p>This prompted for the Joint Committee Meeting (JCM) to take place on May 15-20, 2023 to discuss the concerns of both governments on labor-related issues. The Philippine delegation consisted of top officials from the Department of Migrant Workers (DMW), including OWWA Administrator Arnaldo Ignacio as well as officials from the PE-Kuwait, MWO &amp; OWO led by Ambassador Jose A. Cabrera III.</p> <p><b><u>OWO Kuala Lumpur, Malaysia</u></b></p> <p>Malaysia has opened its international borders effective 1 April 2022, yet and business as usual after 2-year havoc from the pandemic.</p> <p>During the height of the covid 19 pandemic (2020-2021), Post provided food packs (worth \$20K) benefitting 2,700 affected OFWs. Post also granted \$200.00 per OFW who were infected with covid 19 virus, numbering to 270, of which about 84% were under category 1/clinical stage 1) only.</p>	

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	<p>c. Food and Financial Assistance – includes food packs and/or meals and immediate financial support; and</p> <p>d. Essential Goods and Services – covers health needs and services but not limited to food, water, medicine, medical devices, etc.</p> <p>Section 10 of RA No. 10022, amending Section 17 of RA No. 8402, provides for the <i>Establishment of National Reintegration Center for Overseas Filipino Workers (NRCO)</i>. A national reintegration center for overseas Filipino workers has been created in the DOLE for returning Filipino migrant workers which shall provide a mechanism for their reintegration into the Philippine society, serve as a promotion house for their local employment, and tap their skills and potentials for national development.</p> <p>The said RA aims to further improve the standard of protection and promotions of the welfare of migrant workers, their families and overseas Filipinos in distress, and for other purposes.</p> <p>Section 19, Title VI of the Joint Manual of Operations in Providing Assistance to Migrant Workers and Other Filipinos Overseas on the Establishment of the Center, provides that:</p>	<div><div></div><div>g. Submit a Summary/List of Donations Received, Distributed and Balances, indicating therein its category i.e. whether food, medical supplies, medicines, etc. Ensure that the Summary/List be submitted within 10 working days after the end of the quarantine, or if the quarantine exceeds three months, within 10 working days after the end of each quarter, supported with the required documentations, in case of similar future transactions.</div></div> <p><i>Management Comment/s:</i></p> <p>The WelOf of the OWO Kuwait commented that there will be proper representations with Kuwait counterpart to address the issues and concerns of OFWs in Kuwait through DMW. An incoming Joint Committee Meeting (JCM) with the Kuwait government will be conducted to address the related issues on the employment of OFW particularly the HSW sector in order to come up with proper recommendations related to the current status of the OFWs in Kuwait.</p> <p>Brunei WelOf, on the other hand, will communicate with the Central Office to adjust the target as needed.</p>		OWO Muscat, Oman			Partially Implemented		Regular free skills livelihood training were conducted also to provide additional income while working abroad and in preparation of OFWs' reintegration back to the mainstream of Philippine economy, as alternative endeavors to overseas/migration opportunities.	
						Fully Implemented		<b><u>OWO Muscat, Oman</u></b>		
						Fully Implemented		(a) Out of the 1,300 pending applications in Oct 2022, <b>we have released payment to 639 OFW-member as of 11 June 2023</b>		
								(b) Additional funds was sent on January 2023		
								(c) Database as to the status of application and monitoring as to the date of the release of funds is maintained. Likewise, releases to		

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	<p><i>“MWOFRC or the Center shall be established in countries where there are large concentrations of migrant worker, as determined by the Secretary of Foreign Affairs and the Secretary of Labor and Employment.”</i></p> <p><i>Section 21 of the same Joint Manual provides the Usage of the Center as follows:</i></p> <p>1. <i>As a temporary shelter for Overseas Filipinos in Distress who shall be admitted based on criteria for admission set forth in this Manual;</i></p> <p>2. <i>To provide a multi-purpose hall for developmental activities, such as reintegration preparedness seminars, skills trainings, Filipino Community (FILCOM) meetings and other FILCOM activities, which will benefit migrant workers and other overseas Filipinos.</i></p> <p><i>The shelter and multi-purpose shall be two separate facilities within the premises of the Center. If there is limited space in the Center, and the law of the host country permit, either one may be outside the Center; and</i></p>					Fully Implemented		OFW member claimants are being encoded in the BAP.	
							Fully Implemented		(d) Additional local hire as Welfare Case Counselor
							On-Going		(e) Additional funds for the essential needs and well-being of the wards were already given by HO.
							On-Going		(f) This has been discussed with the Labatt and necessary revisions in the management of the shelter has been updated.
									(g) Post acknowledge the recommendation of the COA Auditor to submit list of donations received, distributed and balances, for future transactions.



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	<p>3. <i>For other purposes, as may be determined by the OWO Head and the LabAtt.</i></p> <p>Section 6, of Administrative Order No. 168-13 re: Authority of the Head of POLO of the Manual of Operations, Policies and Guidelines for the Philippines Overseas Labor Office provides that the Head of the POLO shall conduct an annual planning exercise at post prior to the submission of the OWO’s IPFP or work plan to the Home Office. The Head of the POLO shall implement the approved IPFP of the DOLE and the OWWA.</p> <p>The observations noted by the ATs for the OWOs in Brunei, Kuwait, Malaysia, Oman and Italy and the corresponding recommendations are provided in the table below:</p> <p><b>Table No. 35: Summary of the observations/commendations noted in the evaluation of the programs and services of the OWOs</b></p> <table><tr><th>Post</th><th>Audit Observations/Commendations</th></tr><tr><td>Brunei</td><td><p>The Objectives of the OWO cannot be fairly evaluated based in the Work and Financial Plan since the target for some activities were not set at the beginning of the year for CYs 2018 to 2022 to compare with accomplishments.</p><p>Moreover, the OWWA, guidelines state that targets for every activity/service shall be set at the beginning of the year. The accomplishments will then be compared with the targets set to evaluate the OWO’s performance in attaining the objectives of the Office. However, at the OWO, the target year’s accomplishments.</p></td></tr></table>	Post	Audit Observations/Commendations	Brunei	<p>The Objectives of the OWO cannot be fairly evaluated based in the Work and Financial Plan since the target for some activities were not set at the beginning of the year for CYs 2018 to 2022 to compare with accomplishments.</p> <p>Moreover, the OWWA, guidelines state that targets for every activity/service shall be set at the beginning of the year. The accomplishments will then be compared with the targets set to evaluate the OWO’s performance in attaining the objectives of the Office. However, at the OWO, the target year’s accomplishments.</p>							
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	<div>Milan, Italy</div> <div>Kuwait, Kuwait</div>	<p>The OWO continued to provide services to OFWs in the region through its planned activities identified in OWWA's overseas programs and activities jointly undertaken with POLO despite the effects of the pandemic.</p> <p>a. Despite the limited resources, the POLO and the OWO which jointly manage the daily operation and maintenance of the MWOFRC, were able to continuously provide the needed shelter and welfare assistance to OFWs. However, the influx of distressed Household Service Workers or <i>Kadama</i> totalling 387 in a 150-capacity Center/Shelter, with limited staff and personnel, as of audit date, brings discomfort to distressed DH waiting for their cases to be resolved until their repatriation. The laxity in the recruitment process, specifically in conducting the Pre-Departure Orientation Seminar (PDOS) wherein no actual demonstration of work and proper Kuwaiti culture orientation presented and Post-Arrival-Orientation Seminar (PAOS) being delegated to the Foreign Recruitment Agency (FRA) in Kuwait; the contract requiring the 12 hours daily work; and other abuses including the keeping of passports by the employers, are all contributory factors in the running away/absconding of the distressed Household Service Workers (HSWs) to the Center/Shelter for assistance to be repatriated.</p> <p>b. Non-stop deployment of HSWs in Kuwait, despite the numerous cases/complaints and continuous repatriation, has repeatedly placed at risk the welfare and protection of our Kabayan.</p> <p>In OWO Kuwait, the nature of cases/complaints of the HSWs is provided in the below</p> <table><tr><th>Nature of the Cases</th><th>Total</th></tr><tr><td>1. Maltreatment/Mistreatment</td><td>386</td></tr><tr><td>2. Contract Violation</td><td>3,680</td></tr><tr><td>3. Contract Substitution</td><td>5</td></tr><tr><td>4. Health and Medical Problems</td><td>69</td></tr><tr><td>5. Personal Problems</td><td>9</td></tr><tr><td>6. Immigration/Document-related Problems</td><td>29</td></tr><tr><td>7. Illegal Termination/Refusal to Release Worker/ Refusal to Cancel Worker's Visa</td><td>9</td></tr><tr><td>8. Passport in Possession of Employer</td><td>1,010</td></tr><tr><td>9. Sexual Abuse/ Harassment</td><td>58</td></tr></table>	Nature of the Cases	Total	1. Maltreatment/Mistreatment	386	2. Contract Violation	3,680	3. Contract Substitution	5	4. Health and Medical Problems	69	5. Personal Problems	9	6. Immigration/Document-related Problems	29	7. Illegal Termination/Refusal to Release Worker/ Refusal to Cancel Worker's Visa	9	8. Passport in Possession of Employer	1,010	9. Sexual Abuse/ Harassment	58						
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	<table><tr><td>10. Rape</td><td>23</td></tr><tr><td>11. Others</td><td>653</td></tr><tr><td>Total</td><td>5,931</td></tr><tr><td>OFWs Involved</td><td>2,427</td></tr></table> <p>The data/information shown in the table above is very disturbing and connoted that the continuous deployment is not safe for Filipino Workers.</p>	10. Rape	23	11. Others	653	Total	5,931	OFWs Involved	2,427									
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	Kuala Lumpur, Malaysia	In CY 2021, the OWO provided financial assistance totalling ₱965,038.92 to 161 OFWs in Malaysia who were affected by the COVID-19 pandemic, 80 OFWs who were tested positive for the virus received US\$200.00 each as financial assistance; 76 OFWs who were stranded at the airport received US\$49.79 as food assistance; and 5 OFWs received medicines/Vitamin C worth US\$35.08 each, hence, was able to support and comply with the government's initiatives under the "Bayanihan to Recover as One" Act of 2020 or RA No. 11494 under the Alagang Kabayan Project" to minimize the impact of the pandemic to OFWs infected by COVID-19 at the jobsites.																
	Muscat, Oman	a. About 385 or 96 percent of the 400 sampled claims for financial assistance to COVID-19 infected OFWs under the Alagang Kabayan Project were released after a lapse of an average of 4 to 594 days upon approval of the application, contrary to the procedural guidelines provided under Item IV 5.1. of the MOI No. 020 series of 2020, which requires that the release of the assistance shall be made within 24 hours to three days; thus, the intended purpose of the program was not served.  b. The OWO does not have enough space to accommodate the increasing number of wards admitted at the MWOFRC, with an average monthly accommodation of 20 wards in CY 2019 and 21 and 22 wards for CYs 2021 and 2022, respectively, that resulted in overcrowding, extra workload for OWWA staff, conversion of some office spaces to temporary shelter and additional funds for its maintenance and operations.  c. Donations in kind received and distributed by OWWA to the OFWs were not documented and properly accounted for contrary to COA Circular 2020-009 dated April 21, 2020.																
38	Performance Audit  Observations such as undetermined or unattained targets, limited working				It was recommended that: <table><tr><td>OWO</td><td>Recommendation</td></tr><tr><td>Kuwait, Kuwait</td><td>a) In coordination with the OIC-</td></tr></table>	OWO	Recommendation	Kuwait, Kuwait	a) In coordination with the OIC-	a. The recommendation to	OWO Kuwait			Fully implemented		a. OWO-Kuwait conducts the planning activity to prepare a		
OWO	Recommendation																	
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	<p><b>space and overload work of OWO personnel were noted during the audit of the implementation of the projects and programs of the OWOs in Kuwait, Oman and Italy</b></p> <p>Memorandum Circular No. 2012-1 dated August 13, 2012, of the Inter-Agency Task Force on the Harmonization of National Government Performance, Information, Monitoring and Reporting System was issued in relation to EO No. 8 “Directing the Adoption of a Performance-Based Incentive System for Government Employees”, to motivate higher performance and greater accountability in the public sector and ensure the accomplishment, commitments and targets under the 5 Key Areas of the Administration.</p> <p>Sections 4.2. and 4.3 thereof define that the Major Final Output (MFO) Performance Indicator is a characteristic of performance (quantity, quality, timeliness or cost) that is to be measured and will illustrate the standard by which the Management is expected to deliver its MFO. As specified in the said EO No. 8, the MFO Performance Indicator shall be verifiable, credible and sustainable, especially for front line function of the department. Performance Target is a</p>		<p>LabAtt, agreed that:</p> <p>(i) During the planning, to prepare a more realistic and quantified target based on historical data, instead of a constant and/or “variable” target to be able to conduct a comparative analysis in determining whether the targets were attained, considering the increase or decrease in the financial/budgetary requirements implementing the PPAs and the grant of performance bonus; and</p> <p>(ii) ensure that the reported accomplishments between the IPFP, Performance Highlights and SPRS are the same to make both reports verifiable and credible;</p> <p>b) agreed in coordination with the OIC-LabAtt, for the possible transfer of office and present a plan or layout of ideal office facilities that will cater to the need of the DWs, skilled workers, FRAs, POLO and OWO employees and to the neighboring community to be able to continuously deliver quality service to these distressed DWs and skilled workers; and</p> <p>c) agreed to evaluate the personnel workloads to avoid overloading of assignments and consequently suggest to the OIC-LabAtt to amend the Office Order and functional groupings to update the functions of OWO personnel for an effective control environment;</p> <p>d) The AT commended the OWO personnel for extending their regular work hours in order to fulfill their duties and responsibilities towards the attainment of goals of providing quality service to the OFWs in Kuwait.</p>	<p>prepare a more realistic and quantified target based on historical data will be properly complied with as basis for our performance bonus and justification in the increase/decrease of financial/budgetary requirements in implementing the Programs, Projects and Activities (PPAs) for a verifiable and credible reports.</p> <p>b. The Philippine Embassy in Kuwait recognizes the need to transfer to a bigger office space since the current one is not conducive anymore in terms of the volume of people coming to the office on a daily basis as</p>					<p>more realistic and quantifiable targets in consideration of all other factors in Kuwait being a hard Post.</p> <p>The term “variable” in our reports was declared since some factors are not quantifiable for a target data such as: i.e. shipment of human remains, rape, etc. hence we report the data as is. However, OWO-Kuwait ensures that our reported accomplishments are verifiable and credible. Henceforth, our reports are based on a realistic and quantifiable targets.</p> <p>b. The PE, together with its partner agencies, have identified its new office building located at Sabah Al Salem, Block 2, Street 213, Building No. 256. The turnover commenced on June 21, 2023 and the transfer to the new office took place on June 25, 2023.</p> <p>c. MWO-Kuwait has issued Office Order No. 004, series 2023 dated April 27, 2023</p>	
		Milan, Italy	The AT expressed appreciation on							

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	<p>predetermined numerical target level of performance (quantity, quality, timeliness and cost) of an output against which an actual performance can be compared and for which a mean, deviation and trend line can be calculated overtime.</p> <p>Section 6 of Administrative Order No. 168-13 re: Authority of the Head of POLO of the Manual of Operations, Policies and Guidelines for the Philippine Overseas Labor Office provides that the Head of the POLO shall conduct an annual planning exercise at post prior to the submission of the Post’s IPFP or work plan to the Home Office. The Head of the POLO shall implement the approved IPFP of the DOLE and OWWA.</p> <p>Observations noted during the audit of the implementation of the projects and programs of the OWOs in Kuwait, Oman and Italy are provided in the table below:</p> <table><tr><th colspan="2">Table No. 36: Summary of the observations noted in the evaluation of the projects and programs</th></tr><tr><th>OWO</th><th>Audit Observations</th></tr><tr><td>Kuwait, Kuwait</td><td>1. Comparative analysis between the physical targets per Integrated Physical and Financial Plan (IPFP) vis-à-vis with the physical accomplishment for CYs 2019 to 2022 could not be properly conducted due to constant figures and/or having “variable indicated thereat as their target and considering the increase/decrease in the financial requirements to implement the programs and activities contrary to Memorandum Circular No. 2012-1 dated August 13, 2012, thus, whether the targets</td></tr></table>	Table No. 36: Summary of the observations noted in the evaluation of the projects and programs		OWO	Audit Observations	Kuwait, Kuwait	1. 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The term “variable” in the reports was declared since some factors are not quantifiable for a target data, i.e., the shipment of human remains, rape, etc. hence we report the data as is.</p><p>b. The OWO and POLO in Kuwait together with the Philippine Embassy has notified the owner of the current office through a letter of termination that is terminating its contract of lease by December 31, 2022 in accordance with the rules of Kuwait on the pre-termination of contract of lease. In addition, OWO Kuwait has already notified the CO through a Memorandum dated October 11, 2022 informing of the said transfer for budgetary purposes; and</p><p>c. OWO has issued a Memorandum dated September 12, 2022, to the OWWA-CO informing them of the duties and responsibilities of the OWO staff complement and are subject to updating through an Office Order due to various movements of personnel</p></td></tr><tr><td>Brunei</td><td>The accomplishments in OWO Brunei from CYs 2018 to 2022 showed remarkable rates ranging from 117 to 1500 percent compared to the targeted major activities/services.</td></tr></table>		the reported accomplishment of the OWO.	OWO	Management Comments	Kuwait	<p>a. The OWO will conduct the planning activity for the preparation of a more realistic and quantifiable targets in consideration of all other factors in Kuwait being a hard OWO. The term “variable” in the reports was declared since some factors are not quantifiable for a target data, i.e., the shipment of human remains, rape, etc. hence we report the data as is.</p> <p>b. The OWO and POLO in Kuwait together with the Philippine Embassy has notified the owner of the current office through a letter of termination that is terminating its contract of lease by December 31, 2022 in accordance with the rules of Kuwait on the pre-termination of contract of lease. In addition, OWO Kuwait has already notified the CO through a Memorandum dated October 11, 2022 informing of the said transfer for budgetary purposes; and</p> <p>c. OWO has issued a Memorandum dated September 12, 2022, to the OWWA-CO informing them of the duties and responsibilities of the OWO staff complement and are subject to updating through an Office Order due to various movements of personnel</p>	Brunei	The accomplishments in OWO Brunei from CYs 2018 to 2022 showed remarkable rates ranging from 117 to 1500 percent compared to the targeted major activities/services.	<p>well as the complaints it gets from the neighbors.</p> <p>Therefore, the said recommendation is already underway since the PE, together with its partner agencies, are currently looking for a new office space. The Embassy also aims to transfer before the year ends.</p> <p>c. We will comply with the recommendation to re-evaluate the workloads of the personnel and issue a new Office Order to update the duties and responsibilities of its personnel.</p>					<p>directing all MWO and OWO officers and staff of their designations and the corresponding duties and responsibilities.</p> <p>A copy of the said Office Order is attached for reference (Annex C).</p>
Table No. 36: Summary of the observations noted in the evaluation of the projects and programs																						
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Kuwait, Kuwait	1. Comparative analysis between the physical targets per Integrated Physical and Financial Plan (IPFP) vis-à-vis with the physical accomplishment for CYs 2019 to 2022 could not be properly conducted due to constant figures and/or having “variable indicated thereat as their target and considering the increase/decrease in the financial requirements to implement the programs and activities contrary to Memorandum Circular No. 2012-1 dated August 13, 2012, thus, whether the targets																					
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Kuwait	<p>a. The OWO will conduct the planning activity for the preparation of a more realistic and quantifiable targets in consideration of all other factors in Kuwait being a hard OWO. The term “variable” in the reports was declared since some factors are not quantifiable for a target data, i.e., the shipment of human remains, rape, etc. hence we report the data as is.</p> <p>b. The OWO and POLO in Kuwait together with the Philippine Embassy has notified the owner of the current office through a letter of termination that is terminating its contract of lease by December 31, 2022 in accordance with the rules of Kuwait on the pre-termination of contract of lease. In addition, OWO Kuwait has already notified the CO through a Memorandum dated October 11, 2022 informing of the said transfer for budgetary purposes; and</p> <p>c. OWO has issued a Memorandum dated September 12, 2022, to the OWWA-CO informing them of the duties and responsibilities of the OWO staff complement and are subject to updating through an Office Order due to various movements of personnel</p>																					
Brunei	The accomplishments in OWO Brunei from CYs 2018 to 2022 showed remarkable rates ranging from 117 to 1500 percent compared to the targeted major activities/services.																					

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		<p>were attained could not be determined. Moreover, discrepancies in the reported accomplishments between the IPFP, Performance Highlights and Statistical Performance Reporting System (SPRS) were also noted.</p> <p><b>Limited Working Space</b></p> <p>2. The joint OWO's offices located in a residential, instead of a commercial area, with limited working space that is not conducive to the OWWA employees and clientele, might affect the quality of services offered to a minimum of 200 and a maximum of 600 daily, mostly HSWs under Visa 20 and skilled workers under Visa 18; the health protection of these employees attending to the concerns of the distressed HSWs and skilled workers and the neighbors in the residential area.</p> <p><b>Overload Work of Personnel</b></p> <p>3. The functional groupings are not updated, thereby functions were performed by the personnel outside their authority and responsibility, contrary to an effective control environment, resulting in an overload of work assignments, thus, affecting the efficiency and timely delivery of reports. However, it is worth noting that the personnel extended their regular time to perform several tasks assigned to them.</p>		Continue delivering services for OFWs.	OWO Milan, Italy	Decem ber 1, 2022	Dece mber 31, 2022	Fully Implemented		<u><b>OWO Milan, Italy</b></u>  OWO strives to fully attain its targets.
	Muscat, Oman	<p>1. For CYs 2019 to 2020, the OWO reported accomplishments for Custodial, Case Management and Repatriation Programs and Other Welfare Assistance Services which exceeded the targets. While we noted that Workers; Training Programs and Worker's Information, Education and Communication (IEC) Programs did not meet the targeted accomplishments.</p> <p>2. After the surge of the pandemic in 2020, the OWO did not provide quantifiable targets and accomplishments in most of the programs for CYs 2021 to September of 2022. Indicated therein is the word "Variable" hence, the AT was not able to assess their performance for the period.</p>								
	Milan, Italy	<p>1. The OWO continued to provide services to</p>								

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	<div></div>	<div><p>the OFWs in the region through its planned activities identified in OWWAs overseas programs and activities jointly undertaken with the POLO despite the effects of the pandemic.</p><p>2. The OWO's accomplishments from CYs 2018 to 2022 were generally attained vis-à-vis the targets, however, set targets involving on-site activities during the height of the pandemic were reduced. The effect of the restrictions imposed by the authorities also manifested in the inconsistent number of involved OFWs in the OWO activities during the period. Nonetheless, the OWO continued to provide services to the OFWs in the region though its set activities identified in OWWA's overseas programs despite the effects of the pandemic.</p></div>								
	<p>In Brunei, most of the accomplishments of the OWO for the CYs 2018 to 2022 showed remarkable rates ranging from 117 to 1500 percent compared to the targeted major activities/services. Also, it was noted that most accomplishments exceeded the target such as the OFW membership enrolment and numbers of repatriated OFWs. The accuracy of the reported accomplishment was validated from the combined Accomplishment Reports of the POLO and the Embassy.</p> <p>In Kuwait, the assignment of authority and responsibility of the OWO personnel stated under Office Order NO. 05 series of 2022 dated April 5, 2022, issued by the Office of Labor Attaché, refers to the functional groupings of the OWO. It was observed that said Office Order is not</p>									

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					From	To														
	updated; hence, the actual duties and responsibilities of one personnel who died and the one that ended his tour of duty were still included thereat, while for their replacement, duties and responsibilities are yet to be included. Further, review revealed that most of the personnel are assigned to perform several functions as well as preparing reports thereto, leading to overloading of works.																			
39	<p><i>Gender and Development – OWOs</i></p> <p><b>The OWO Kuwait was compliant with Section 4.1 of DBM-NEDA-NCRFW Joint Circular (JC) No. 2004-1 relative to the formulation of the annual GAD plan within the context of their mandate and overall plans and programs. On the other hand, OWO Malaysia observes and recognizes the great contribution of women to the growth and strength of the nation.</b></p> <p>Observations noted during the audit of the implementation of the projects and programs of the OWOs in Kuwait and Malaysia are provided in the table below:</p> <p>Table No. 37: Summary of the observations noted in the audit of GAD</p> <table><tr><th>Post</th><th>Criteria</th><th>Observations</th></tr><tr><td>Kuwait</td><td>Section 4.1 of DBM-NEDA-NCRFW Joint</td><td>For CY 2018-2022, the OWO was able to formulate their annual GAD Plan and Budget within the</td></tr></table>	Post	Criteria	Observations	Kuwait	Section 4.1 of DBM-NEDA-NCRFW Joint	For CY 2018-2022, the OWO was able to formulate their annual GAD Plan and Budget within the	<p>It was recommended that:</p> <table><tr><th>Post</th><th>Recommendations</th></tr><tr><td>Kuwait</td><td>Continue these livelihood trainings and seminars to educate HSWs and later establish their own livelihood means upon return to the Philippines</td></tr><tr><td>Malaysia</td><td>Continue the conduct of GAD-related activities that manifest their awareness of the role of the OWO in ensuring that the different concerns of women and men are addressed equally and recommended and the WelOf agreed to continue these livelihood means upon return to the Philippines</td></tr></table>	Post	Recommendations	Kuwait	Continue these livelihood trainings and seminars to educate HSWs and later establish their own livelihood means upon return to the Philippines	Malaysia	Continue the conduct of GAD-related activities that manifest their awareness of the role of the OWO in ensuring that the different concerns of women and men are addressed equally and recommended and the WelOf agreed to continue these livelihood means upon return to the Philippines	<p>We will comply with the recommendation to continue the conduct of livelihood trainings and seminars to help the stayers of the MWRC shelter gain some insight on starting their own businesses once they return to Philippines.</p>	<p>OWO Kuwait</p>			<p>Fully implemented</p>	<p><b><u>OWO Kuwait</u></b></p> <p>For the period of January 1 to December 31, 2022, Post has conducted the following Gender and Development (GAD)-related activities:</p> <p><b>A. Women’s Month Celebration</b> – On 08 March 2022, OWO-Kuwait distributed food for the 32 MWRC stayers, while 250 OFW clients who walked in at the Migrant Workers Office for OWWA membership renewal received snacks and hygiene kits.</p> <p><b>B. Gawad Kaagapay Awards (Marilag Awards)</b> – in reference to OWWA Memorandum dated 07 March 2022, OWO-Kuwait conducted a Forum on Women</p>
Post	Criteria	Observations																		
Kuwait	Section 4.1 of DBM-NEDA-NCRFW Joint	For CY 2018-2022, the OWO was able to formulate their annual GAD Plan and Budget within the																		
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		Circular (JC) No. 2004-1	context of their mandate and integrate the same in their programs, activities and projects (PAPs) to be undertaken by the OWO in collaboration with the POLO.							Empowerment on 18 March 2022 with Ms. Michelle Fe “Maxxy” Santiago, ABS-CBN Senior Correspondent, as a resource speaker wherein she shared about her real life experiences particularly in the field of journalism that inspire women leaders to be agents of change and stand on what they believe in.
	Malaysia		The OWO observes and recognizes the great contribution of women to the growth and strength of the nation. The OWO conducted activities to reposing to both Client-focused and Organization-focused gender issues as reported in the GAD Accomplishment Reports for Fiscal Year 2019 to 2022, particularly addressing the high vulnerability of women migrant workers in Malaysia which is about 84 percent of the estimated total migrant workers of 950,000							On the same day, Post also conducted the Gawad Kaagapay awards to give recognition to the various individuals and organizations in Kuwait for their significant contributions to the OFWs in Kuwait and for extending necessary assistance to the MWRC Shelter.  <b>C. Conduct of various Skills Trainings and Financial Literacy Seminars at MWRC Shelter</b> – Post were able to conduct the following trainings and seminars for the stayers at MWRC Shelter so that they can be provided with the necessary knowledge and skills should they decide to put up a business once they are repatriated to the Philippines:

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									<div>1. <u>Financial Literacy Seminars</u> a. February 24, 2022 (32 OFWs) b. August 12, 2022 (200 OFWs) c. September 2, 9, 16, 23 (311 OFWs)</div> <div>2. <u>Skills Trainings</u> a. Training on Inasal, Tapa and Garlic Chili Oil Making – March 4, 2022 (32 OFWs) b. Basic First Aid – March 24, 2022 (13 OFWs) c. Bread Making – April 15, 2022 (32 OFWs) d. Popcorn and Cheese Stick Making – September 17, 2022 (256 OFWs) e. Dishwashing Liquid and Fabric Conditioner Making – October 14, 2022 (189 OFWs) f. Detergent Making – December 3, 2022 (54 OFWs)</div> <div><b><u>OWO Kuala Lumpur, Malaysia</u></b></div> <div>We will continue the implementation of client and organizational-based GAD-related activities at Post.</div>

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40	<p><b>OTHER COMPLIANCE ISSUES</b></p> <p><i>Compliance with Republic Act (RA) No. 9184 or the Government Procurement Act and its Revised Implementing Rules and Regulations (RIRR)</i></p> <p><b>Seven RWOs were not fully compliant with the provisions of RA No. 9184 and its RIRR in their procurement in the total amount of ₱12,556,022.12, thus, resulting in lack of control and monitoring of the procurement transactions and affects the propriety of the procurement process.</b></p> <p>Summary of the deficiencies noted in seven RWOs' procurement totaling ₱12,556,022.12 are as follows:</p> <table><tr><th>RWOs</th><th>Criteria</th><th>Observation</th><th>Amount Involved (in PhP)</th></tr><tr><td rowspan="2">I</td><td>Section 7, Rule II of the RIRR of RA No. 9184</td><td>a. The APP prepared and submitted by the RWO I to the GPPB for CY 2022 was not reflective of the Management's procurements, due to non-preparation of the PPMP and prescribed APP format, thus, procurements made during the year were not judiciously planned and executed</td><td>6,260,452.06</td></tr><tr><td>COA Circular No. 2012-001 and Annex H</td><td>b. The prescribed procurement forms/documents were not properly accomplished on</td><td>1,254,939.00</td></tr></table>	RWOs	Criteria	Observation	Amount Involved (in PhP)	I	Section 7, Rule II of the RIRR of RA No. 9184	a. The APP prepared and submitted by the RWO I to the GPPB for CY 2022 was not reflective of the Management's procurements, due to non-preparation of the PPMP and prescribed APP format, thus, procurements made during the year were not judiciously planned and executed	6,260,452.06	COA Circular No. 2012-001 and Annex H	b. The prescribed procurement forms/documents were not properly accomplished on	1,254,939.00	<p>It was recommended that and the Management agreed that all RWOs official concerned observe strict compliance with the applicable provisions of the RIRR of RA No. 9184 and other rules and regulations on government procurement.</p> <p>The Bids and Awards Committee prepares APP in the prescribed format through the accomplished and submitted PPMP of end-user units and ensures that office procurements reflect those indicated in the APP.</p> <p>The Property/ Supply Officer to ascertain that all documentary requirements prepared for the payment of purchased goods and services are properly filled out with all the necessary information and details and that the</p>	RWO I	Januar y 2023	Dece mber 2023	Fully Implemented	<p><b><u>RWO I</u></b></p> <p>The BAC prepared APP for CY 2023 reflecting the agency's procurement activities as indicated in the submitted PPMP of the end-user units. The office shall conform to the APP for all procurement activities for CY 2023.</p> <p>Likewise, the management plans to provide training on RA 9184 for BAC and BAC Secretariat. Currently, a Handbook on RA 9184 has been distributed for their reference and review.</p> <p>Starting January 2023, the management through the Property and Supply Unit has implemented strict internal control process to ensure that the procurement activity is being meticulously follows and all supporting documents needed for the payment of goods and services are completely filled out.</p>
RWOs	Criteria	Observation	Amount Involved (in PhP)															
I	Section 7, Rule II of the RIRR of RA No. 9184	a. The APP prepared and submitted by the RWO I to the GPPB for CY 2022 was not reflective of the Management's procurements, due to non-preparation of the PPMP and prescribed APP format, thus, procurements made during the year were not judiciously planned and executed	6,260,452.06															
	COA Circular No. 2012-001 and Annex H	b. The prescribed procurement forms/documents were not properly accomplished on	1,254,939.00															

Ref	Audit Observations				Audit Recommendation	Agency Action Plan			Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken	
						Action Plan	Person / Dept. Responsible	Target Implementation Date				
								From				To
		of the RIRR of RA No. 9184	purchases, thus, resulting in lack of control and monitoring of the procurement transactions		prescribed procurement process is being strictly followed  The Bids and Awards Committee to review the proper and applicable procurement process for the renewal of contract of security services.  To instruct the BAC through the Head of the Secretariat to post the Notices of Awards at the PhilGEPS Website and to provide certification that the RFQs and NAs were continuously posted for three calendar days and to be strict in the processing of	RWO II	January 2023	December 2023	Partially Implemented		The management through the BAC currently reviews the provisions of the negotiated procurement – SVP that is applicable to the renewal of contract of security services. At present, the BAC prepares necessary documents for this purpose.  <b><u>RWO II</u></b>  Management complied with the audit recommendations.	
	Appendix 23 of RIRR of RA No. 9184	c. The renewal of contract for Security Services for CY 2022 was entered into by the Management without complying with the pertinent provisions of the 2016 RIRR of RA No. 9184 affecting the propriety of the procurement process of the contract.	178,885.556									
	II	Sections 37.1.6 and 54.2 of the RIRR of RA No. 9184	d. Notices of Awards (NOA) and Request for Quotation (RFQ) were not posted in the PhilGEPS website, thus, other eligible supplier and contractors were not given equal opportunity and the transparency on awarded government contracts were not achieved. There were also no certifications that the NOAs and RFQs were posted in conspicuous places in the premises of the Management	2,760,642.60								
	III	Annex H, Section 53.9 of the RIRR of RA No. 9184  COA Circular No. 2012-001  COA Circular No. 2009-001 dated February 12, 2009	e. Disbursement for procurement of ICT equipment was processed and approved despite of lapses in the conduct of procurement and lacking documentary requirements required thus casting doubt on the validity, propriety, and legality of payments. More so, copy of the contract and its integral parts within the prescribed were not submitted to the AT within the prescribed period,	813,385.30								

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			thereby precluding the proper review of procurement transaction.			DVs to ensure that all the required documents are attached before signing.	RWO III	March 2023	Aug 2023	Partially Implemented	For consolidations of supporting documents.	<b><u>RWO III</u></b>  The management submitted to COA the required Mayor’s Permit, PhilGEPS Registration Certificate, Inspection and Acceptance reports.  The required explanations/justifications on the awarding of contracts to the supplier was discussed to COA during the exit conference. However, we opted to submit the written response to COAs AOM once we have completed the required documents.  <b><u>RWO IV-B</u></b>  The BAC will perform their functions in the conduct of procurement activities of the Agency.
	IV-B	Section 12, Rule V of the RIRR of RA No. 9184	f. The Bids and Awards Committee (BAC) and BAC Secretariat of the RWO-IV failed to completely perform its duties and responsibilities in the conduct of procurement activities of the Management during CY 2022. Most of the procurement procedures were done by the end-user and the property officer, in view, thereof, the legality and validity of the procurement activities conducted are doubtful.	114,517.60								
	VIII	Appendix 61 under GAM for NGAs, Volume II and Section 68 of RA No. 9184	g. POs supporting various procurement did not reflect all data or information relative to the disbursements which should invariably appear in the Purchase Order, thus, casting doubt on the propriety and regularity of the transactions.	114,517.60								
	XII	Section 53.10 of RIRR RA No. 9184	h. Various procedural gaps as well as inadequacy of supporting documents were noted in the procurement of Lease of Real Property or Venue, casting doubt on the integrity and reliability of the procurement processes and defeating the purpose of the law on transparency, competitiveness and accountability.	1,124,200.00								
	XIII	RIRR RA No. 9184	i. Due to the failure of the Management to require the supplier to submit	49,000.00		The Management reconstituted Bids and Awards Committee (BAC)	RWO IV-B	January 2023	December 2023	Ongoing		

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								From	To			
			documents purporting to eligibility to enter contracts, procurement of semi-expendable property thru shopping was entered into with supplier of doubtful eligibility, thus resulted in the incurrence of irregular expenditures.			through issuance of Office Order No. 013 s. of 2023 and instructed them to strictly perform their functions.	RWO VIII			Fully Implemented		<b><u>RWO VIII</u></b>  The management will submit the PO copies within the prescribed period and check if all the details are filled out.
						Supporting documents were submitted for the lacking disbursement vouchers	RWO XII	January 1	June 30	Fully Implemented		<b><u>RWO XII</u></b>  Lacking documents were submitted
							RWO XIII			Partially Implemented		<b><u>RWO XIII</u></b>  OWWA – RWO Caraga thru its Bids and Awards Committee (BAC) earnestly adheres to Republic Act No. 9184 and its

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					From	To			
									2016 Revised IRR. We acknowledge that we overlook the credentials presented by the quoting suppliers to the BAC, purporting and resulted to the incurrence of irregular expenditure. In light of this, we resolve to the recommendation of the Auditor to stop the practice of entering into contract with suppliers with doubtful eligibility.
41	<p><i>Delayed or non-submission/preparation of Financial Reports and Supporting Documents</i></p> <p><b>Delayed or non-submission/preparation of financial reports, including their supporting schedules, other required reports and documents were noted in the CO and six RWOs, ranging from one to 312 days, contrary to Section 122 of PD No. 1445, GAM for NGAs, and pertinent COA Circulars, thus affecting the timely audit/verification of financial transactions and the correction of errors/deficiencies that may be found in the course of the audit, if any.</b></p> <p>The required reports to be furnished to COA within the prescribed period and the supporting records/documents to be</p>	<p>It was recommended and the Management agreed to require the AD of CO and AUs of CO, RWOs NCR, IV-A, V, VIII, XI and XIII to:</p> <p>a. Prepare and submit the required reports within the deadline prescribed in the GAM for NGAs and pertinent COA Circulars; and</p> <p>b. Submit immediately the overdue reports to the respective AT.</p>		<p>CO (AD)</p> <p>RWO NCR</p> <p>RWO IV-A</p>			<p>Fully Implemented</p> <p>Fully Implemented</p> <p>Fully Implemented</p>		<p><b><u>Central Office</u></b></p> <p>AD Prepared and submitted the required reports to the respective AT.</p> <p><b><u>RWO NCR</u></b></p> <p>The management already implemented the said recommendation.</p> <p><b><u>RWO IV-A</u></b></p> <p>Submitted the required reports to the Audit Team.</p>

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					From	To																																					
	<p>prepared and submitted by Management are summarized below:</p> <table><caption>Table No. 38: Deadline of submission of financial reports</caption><thead><tr><th>Reports</th><th>Due Date of Submission</th><th>Basis</th></tr></thead><tbody><tr><td>1. JEVs, RCI, DVs, Payrolls, Report of Collection and Deposit (RCD) and Official Receipt (ORs)</td><td>10<sup>th</sup> day after end of each month</td><td>Section 7.2.1.a of the RRSA as prescribed under COA Circular No. 2009-006 dated Sept. 15, 2009</td></tr><tr><td>2. Liquidation Reports (LRs)</td><td>10 days from date receipt of the Accountant</td><td>Section 5.3 of COA Circular No. 97-002</td></tr><tr><td rowspan="2">3. Trial Balances (TBs)/Financial Statements (FSs)</td><td>Within 10 days after the end of each month</td><td rowspan="2">Section 60, Chapter 19 of the GAM for NGAs, Volume I</td></tr><tr><td>Within 10 days after the end of each month</td></tr><tr><td>4. Contract/POs</td><td>Within 5 days from date of issuance</td><td>Sec.3.2.1 of COA Circular No. 2009-01 and RA No. 9184</td></tr></tbody></table> <p>Submission of the required financial reports, including their supporting schedules, other required reports and documents were either delayed ranging from one to 266 days and/or not submitted in CO and six RWOs as follows:</p> <p>a. Details of the delayed submission of required financial reports, including their supporting schedules, other required reports and documents:</p> <table><caption>Table No. 39: Schedule of delays in Submission of the required financial reports</caption><thead><tr><th>Office/ RWOs</th><th>Financial Reports/ Documents/ Records</th><th>No. of Days Delayed</th></tr></thead><tbody><tr><td rowspan="6">CO</td><td>• JEVs</td><td>73 to 266</td></tr><tr><td>• Check with DVs/ Payrolls</td><td>4 to 146</td></tr><tr><td>• ADA with DVs/ Payrolls</td><td>9 to 81</td></tr><tr><td>• ORs</td><td>22 to 67</td></tr><tr><td>• LRs</td><td>27 to 208</td></tr><tr><td>• FSs and SS</td><td>15 to 50</td></tr><tr><td>NCR</td><td>• FSs and SS</td><td>1 to 39</td></tr></tbody></table>	Reports	Due Date of Submission	Basis	1. JEVs, RCI, DVs, Payrolls, Report of Collection and Deposit (RCD) and Official Receipt (ORs)	10 <sup>th</sup> day after end of each month	Section 7.2.1.a of the RRSA as prescribed under COA Circular No. 2009-006 dated Sept. 15, 2009	2. Liquidation Reports (LRs)	10 days from date receipt of the Accountant	Section 5.3 of COA Circular No. 97-002	3. Trial Balances (TBs)/Financial Statements (FSs)	Within 10 days after the end of each month	Section 60, Chapter 19 of the GAM for NGAs, Volume I	Within 10 days after the end of each month	4. Contract/POs	Within 5 days from date of issuance	Sec.3.2.1 of COA Circular No. 2009-01 and RA No. 9184	Office/ RWOs	Financial Reports/ Documents/ Records	No. of Days Delayed	CO	• JEVs	73 to 266	• Check with DVs/ Payrolls	4 to 146	• ADA with DVs/ Payrolls	9 to 81	• ORs	22 to 67	• LRs	27 to 208	• FSs and SS	15 to 50	NCR	• FSs and SS	1 to 39			RWO V			Fully Implemented	<p><b><u>RWO V</u></b></p> <p>The Management submitted to the Audit Team on February 21, 2023 the unsubmitted DVs for CY 2022 transactions.</p> <p><b><u>RWO VIII</u></b></p> <p>The management will submit the FS and other supporting documents within the prescribed period.</p> <p><b><u>RWO XI</u></b></p> <p>In CY 2023, there was only two (2) days delay in the submission of the April reports because the Accountant was processing the documents for his appointment that should be submitted on or before May 15, 2023</p>
Reports	Due Date of Submission	Basis																																									
1. JEVs, RCI, DVs, Payrolls, Report of Collection and Deposit (RCD) and Official Receipt (ORs)	10 <sup>th</sup> day after end of each month	Section 7.2.1.a of the RRSA as prescribed under COA Circular No. 2009-006 dated Sept. 15, 2009																																									
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					Action Plan	Person / Dept. Responsible	Target Implementation Date												
							From				To								
	IV-A	• DVs	8 to 120		RWO XIII			Fully Implemented		<u><b>RWO XIII</b></u>  We have already complied and submitted the said reports.									
		•ORs/DSs/RCDs	2 to 1398																
		• FSS and SS	50																
	V	• DVs	1 to 312																
	VIII	• RCI with all paid DVs and SDs	1 to 37																
		• Monthly Disbursement Journals	1 to 45																
		• Monthly/Quarterly TB, FSS and SSs	1 to 45																
		• Year-end TB, FSS and SSs	2																
	XI	• DVs and RCI	4 to 39																
		• RCD, CRJ and OR	2 to 39																
		• FSS and SS	20 to 130																
	b. Details of the unsubmitted financial reports, including their supporting schedules, other required reports and documents are shown below:																		
	Table No. 40: Details of unsubmitted financial reports of RWOs																		
	Office/ RWOs	Financial Reports/ Documents/ Records									Period Covered/ Remarks								
	IV-A	Monthly reports:									January to September 2022								
		1. LRs and supporting documents																	
		2. TBs, JEVs and supporting schedules																	
		3. BRSS																	
	IV-A	4. RCIs									January to September 2022								
		5. Monthly Report of Disbursements – FAR No. 4																	
		6. RAAF																	
		7. Report of Advice to Debit Account Issued (RADAI)																	
		8. Payroll, DTR and Monthly Report of Tardiness, Undertimes and Absences																	
		DVs										January to December 2022							
		Quarterly Reports:										January to September 2022							
		9. Quarterly FSS, TBs and SSs										January to September 2022							
		10. Statements of Appropriations, Allotments, Obligations, Disbursements and Balances (SAAODB) – FAR No. 1																	

Ref	Audit Observations			Audit Recommendation	Agency Action Plan			Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken	
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							From				To
		11. Summary of Appropriations, Allotments, Obligations, Disbursements (SAAODB) – FAR No. 1 12. List of Allotments and Sub-Allotments – FAR No. 1-B 13. Statements of Obligations, Disbursements, Liquidations and Balances for Inter-Agency Fund Transfers – FAR No. 1-C 14. Quarterly Report of Revenue and Other Receipts – FAR No. 5 15. Statement of Approved Budget, Utilization, Disbursements and Balances for Trust Receipts – FAR No. 6 16. Quarterly Physical Report of Operation (QPRO) – BAR No. 1 17. Procurement Monitoring Report (PMR)									
		<b>Other required documents:</b>  18. Government contracts, Purchase Orders and their supporting documents	January to September 2022								
	V	• 893 DVs	January to December 2022								
	XIII	• DVs	January to October 2022								
	The delay/non-submission of the required reports and its supporting documents affected the timely examination and verification of the transaction by the respective AT and the timely correction of errors, if any.										
42	Incomplete supporting documents  Disbursements totalling ₱6,215,706.89 in four RWOs were made without the complete supporting documents, contrary to Section 4(6) of PD No. 1445 and COA Circular No. 2012-001 dated			It was recommended and the Management of RWOs NCR, I, III and IV-A agreed to: a. Submit the lacking documentary requirements as required by PD No. 1445 and COA Circular		RWO NCR			Fully Implemented	<u>RWO NCR</u>  The management already implemented the said recommendation.	

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					From	To														
	<p><b>June 14, 2012, thus rendered the propriety and validity of the transactions doubtful.</b></p> <p>Fundamental Principles governing the financial transactions and operations of any government agency as provided under Section 4(6) of PD No. 1445 provides, among others that: <i>“Claims against government funds shall be supported with complete documentation.”</i></p> <p>Likewise, COA Circular No. 2012-001, prescribes the revised guidelines and documentary requirements for common government transactions.</p> <p>Post-audit of DVs in four RWOs revealed that a total of ₱6,215,706.89 were made without the complete supporting documents. Details are presented below:</p> <p><b>Table No. 41: Summary of incomplete submission of required documents of RWOs</b></p> <table><tr><th>Office/ RWOs</th><th>Particulars</th><th>Lacking Documents/ Deficiencies Noted</th><th>Amount (in PhP)</th></tr><tr><td>NCR</td><td>Payments for Project Ease</td><td>AU failed to attach any supporting documents for some of the succeeding releases for the next terms following the first release of the grant</td><td>816,000.00</td></tr><tr><td>I</td><td>Grants of BPBH financial assistance</td><td>Lacked the required proof of displacement or distress as</td><td>770,000.00</td></tr></table>	Office/ RWOs	Particulars	Lacking Documents/ Deficiencies Noted	Amount (in PhP)	NCR	Payments for Project Ease	AU failed to attach any supporting documents for some of the succeeding releases for the next terms following the first release of the grant	816,000.00	I	Grants of BPBH financial assistance	Lacked the required proof of displacement or distress as	770,000.00	<p>No. 2012-001, and other pertinent regulations; and</p> <p>b. Ensure that all disbursements shall be supported with duly certified and approved DVs and complete supporting documents.</p>	<p>The recommendation of the Audit Team is well appreciated and will be taken in consideration for the enhancement of the BPBH program implementation in Region 1.</p> <p>We will enhance our program evaluation and exercise earnest diligence in securing their proof of displacement. If inevitable, RWO 1 will only allow the submission of Affidavit in case of extra-ordinary / meritorious circumstances.</p>	RWO I	January 2023	December 2023	Fully Implemented	<p><b><u>RWO I</u></b></p> <p>The management reviewed the applications in question and ascertained that on top of the submitted Notarized Affidavit some applications also attached documents to support their displacement / distressful situations / inability to finish their contract such as:</p> <ul style="list-style-type: none"><li>• Certificate of Loss of Employment</li><li>• Valid Visa</li><li>• Termination Notice</li><li>• OWWA Membership record to support contract duration</li><li>• DOLE AKAP availment (As stated in MOI 005 s.2017, “Eligible Beneficiaries who availed emergency cash relief due to mass evacuation / repatriation shall be eligible to the program”)</li><li>• Affidavit was accepted in line with the Bayanihan</li></ul>
Office/ RWOs	Particulars	Lacking Documents/ Deficiencies Noted	Amount (in PhP)																	
NCR	Payments for Project Ease	AU failed to attach any supporting documents for some of the succeeding releases for the next terms following the first release of the grant	816,000.00																	
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			required under MOI No. 21, s. 201								to Heal as One Act of 2020 (R.A. 11469 and the Bayanihan to Recover as One Act of 2020 R.A. 11494) in providing assistance during the period of COVID-19 pandemic <ul style="list-style-type: none"><li>Request for Assistance for Immediate Repatriation of OFW filed by NOK in RWO1</li><li>Travel Document was used upon return as proof of displacement</li><li>Attached Medical Certificates / records to support that OFW in in distress</li><li>Proof of SENA / Quitclaims filed in POLO Riyadh</li></ul> <b><u>RWO III</u></b> The management will secure the required documents for submission to COA.	
III	Payments for accommodations	No attached (1) SOA; (2) list of guests, number of occupants not determined; and (3) attached abstract of canvass	69,170.00									
	Meals for quarantined OFWs	Absence of PRs from end-user offices or departments, and several procurement documents that would indicate that the procurement transaction passed through and was subjected to deliberation and actions of the BAC, such as BAC resolutions, Request for Quotations and Abstract of Quotations	3,932,230.89									
	IV-A	Travelling Expenses	Lacked the necessary supporting documents such as approved authority to travel or approved official business form and certificates of appearance	628,306.00								
Total				6,215,706.89								
The above enumerated observations were not in accordance with Section 4(6) of PD No. 1445, and COA Circular No. 2012-001 dated June 14, 2012 and other pertinent rules and regulations thereby propriety and validity of the transactions are doubtful.												

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				RWO IV-A			Partially Implemented	per COAs recommendations.	<b><u>RWO IV-A</u></b>  RWO 4A is currently identifying, securing and providing the necessary supporting documents of the travelling expenditures identified by the Audit Team.
43	<i>Compliance with Property Insurance Law</i>  <b>Seven RWOs have complied with the provisions RA No. 656, also known as Property Insurance Law, while Motor Vehicles (MVs) in CO with a carrying amount of ₱2,214,834.26 were not protected against foreseen events such as loss thru fire, earthquake, typhoon, and/or flood as these are not insured with the General Insurance Fund (GIF) of the Government Insurance Fund System (GSIS), thus exposing OWWA to the risk of not being indemnified with the equivalent amount thereof, contrary to RA No. 656 as amended by PD No. 245 dated July 13, 1973 and other pertinent rules and regulations.</b>	<p>The seven RWOs who have complied with the Property Insurance Law were commended and recommended to continue their practice of securing insurance for their insurable assets with GIF of the GSIS.</p> <p>It was also recommended by the Management of CO agreed to insure with the GIF of the GSIS the MVs not covered with insurance and ensure that the insurance of all insurable properties listed in the PIF are verified and paid.</p>		CO (EGSD)			Fully Implemented		<b><u>Central Office</u></b>  The uninsured MV with a carrying amount of 2,214,834.26 2021 model Toyota Hi Ace Commuter Deluxe 208L Ambulance Plate No. S2Q 066; have already been insured. As per GSIS, insurance can be filed 3-4 months before expiration of the policy. As per response letter by the Engineering and General Services Division (EGSD) dated 27 March 2023, the EGSD applied for renewal and was approved on 22 August 2022 with coverage from 01 November 2022 to 01 November 2023.

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	<p>RA No. 656, otherwise known as the Property Insurance Law dated June 16, 1951, as amended by PD No. 245 dated July 13, 1973, states that every government except a municipal government below first class, is hereby required to insure its properties, with the Fund against any insurable risk herein provided and pay the premiums thereon.</p> <p>Moreover, COA Circular NO. 2018-002 dated May 31, 2018 prescribes the submission of Property Inventory Form as basis for the assessment of general insurance coverage over all insurable assets, properties and interests of the government with the GIF of the GSIS.</p> <p>The following RWOs have complied with the above provisions, viz:</p> <table><tr><th>Office/ RWOs</th><th>Observations</th></tr><tr><td>NCR</td><td>The management have insured with the GIF of the GSIS its office properties thru the Insurance Policy No. 1000742537 amounting to ₱20,540.00, which was issued on October 28, 2022, effective July 16, 2022 until July 16, 2023</td></tr><tr><td>CAR</td><td>The Management has insured two units of motor vehicle and various properties for the current year and paid the premium amount of ₱70,777.73</td></tr><tr><td>I</td><td>The Management had insured their MV with GIF administered by the GSIS, and paid premium for the year amounting to ₱13,142.73 for MVs and ₱5,998.20 for ICT Equipment.</td></tr><tr><td>IV-A</td><td>The Management made disbursements to cover payments of insurance premiums for MVs and PPE amounting to ₱23,258.09 and ₱12,473.69, respectively.</td></tr><tr><td>VI</td><td>The Management disbursed ₱23,057.56 as payment for the annual insurance premiums of three MVs of</td></tr></table>	Office/ RWOs	Observations	NCR	The management have insured with the GIF of the GSIS its office properties thru the Insurance Policy No. 1000742537 amounting to ₱20,540.00, which was issued on October 28, 2022, effective July 16, 2022 until July 16, 2023	CAR	The Management has insured two units of motor vehicle and various properties for the current year and paid the premium amount of ₱70,777.73	I	The Management had insured their MV with GIF administered by the GSIS, and paid premium for the year amounting to ₱13,142.73 for MVs and ₱5,998.20 for ICT Equipment.	IV-A	The Management made disbursements to cover payments of insurance premiums for MVs and PPE amounting to ₱23,258.09 and ₱12,473.69, respectively.	VI	The Management disbursed ₱23,057.56 as payment for the annual insurance premiums of three MVs of							<p>The PPMD will be coordinating with the EGSD to ensure that we can reconcile our records and update our Property Insurance Form (<i>PIF</i>) as required under <i>Property Insurance Law</i> and <i>COA Circular No. 2018-002 dated 31 May 2018</i>.</p>
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	<p><b>GAD activities.</b></p> <p>However, deficiencies were noted in five RWOs such as (a) failure to administer the Harmonized Gender and Development Guidelines (HGDG) tool in the preparation of GAD Plan and Budget (GPB) and GAD Accomplishment Report (AR); and (b) non-preparation/delayed submission of the same, contrary to the provisions of Section 6.4 of PCW-NEDA-DBM Joint Circular No. 2012-01, Section 34 of the General Provisions of RA No. 11639, and COA Circular No. 2014-001</p> <p>PCW-NEDA-DBM Joint Circular No. 2012-01 provides the guidelines for the preparation, of annual GAD plans and budget and accomplishment reports to implement the Magna Carta of Women.</p> <p>Section 1.2.2.1.2 of PCW MC No. 2021-04 further states that the determination of compliance to the minimum five percent GAD budget shall be by Management and not by constituent unit (e.g., regional, district or field offices). Thus, the GAD budget of a regional office or a constituent unit may not necessarily five percent of its total annual budget allocation, but the central office shall ensure that the Management as a while will meet the minimum five percent GAD budget based</p>	<p>NEDA-DBM Joint Circular No. 2012-01 and Section 34 of the General Provisions of the General Appropriations Act FY 2022.</p> <p>RWO II and IV-A to -</p> <p>b) Submit immediately the GAD AR of the RWOs, supported with relevant data such as list of checks/disbursements for each amount reported as actual expenditure in the GAD AR, to facilitate further review by the AT; and</p> <p>c) Observe the timelines on the submission of GPB and AR set forth in the foregoing rules and regulations and the preparation of the reports in accordance with the prescribed templates.</p> <p>RWO IV-B to -</p> <p>d) Integrate GAD programs and activities in GAA</p>	<p>34 of the General Provisions of the General Appropriations Act FY 2022.</p> <p>GAD Focal Point Person to strictly comply the timely and complete submission of reports.</p>	<p>RWO II</p> <p>RWO III</p>	<p>March 14, 2023</p>	<p>May 30, 2023</p>	<p>Fully Implemented</p> <p>Fully implemented</p>	<p><b><u>RWO II</u></b></p> <p>The GAD focal point person was instructed to submit within the prescribed period the approved GAD Plan and Budget and the corresponding GAD Accomplishment Report in the succeeding years following the prescribed format under Item V of COA Circular 2014-001 dated March 18,2014.</p> <p><b><u>RWO III</u></b></p> <p>The management commits to continuously implements GAD related activities to promote gender-responsive governance, women's economic empowerment, protection and fulfillment of women's human rights.</p>	



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	<p>on the Management’s as a whole will meet the minimum five percent GAD budget based on the Management’s total budget appropriations.</p> <p>Moreover, Section 34 of the General Provisions of RA. 11639 also known as GAA for 2022, provides the following that all agencies of the government shall formulate a Gender and Development (GAD) Plan designed to address gender issues within their concerned sectors and mandate and implement the applicable provisions under RA No. 9710 or the Magna Carta of Women, Convention on the Elimination of All Forms of Discrimination Against Women, the Beijing Platform for Action, the Philippine Plan (2017-2022). The GAD Plan shall be integrated in the regular activities of the agencies, which shall be at least five percent (5 percent) of their budgets. For this purpose, activities currently being undertaken by agencies which relate to GAD or those that contribute to poverty alleviation, economic empowerment especially of marginalized women, protection, promotion, and fulfilment of women's human rights, and practice of gender-responsive governance are considered sufficient compliance with the said requirement.</p>	<p>funded programs/activities to improve the responsiveness of the Management to the identified gender issues within the Management; and</p> <p>e) Coordinate with the AD in administering the HGDG test in the preparation of GAD AR to determine the actual expenditure attributed to GAD programs and activities</p> <p>RWO XI to –</p> <p>f) Inform the CO the audit observation to ascertain the completeness of the information provided in the approved GPB before the same is transmitted to the units responsible in the implementation of the GAP PAPs; and</p> <p>g) If the approved GPB received by the CO from the PCW has missing elements, then it is</p>	<p>The Management will strictly adhere to the following:</p> <p>a. rules and regulations regarding the Agency GAD Plans &amp; Budgets</p> <p>b. integration of GAD programs &amp; activities using GAA Funds</p> <p>c. administering HGDG test in the preparation of GAD Accomplishment Report.</p>	<p>RWO IV-A</p> <p>RWO IV-B</p> <p>RWO V</p>	<p>January 2023</p>	<p>December 2023</p>	<p>Fully Implemented</p> <p>Not Implemented in 2022 for Implementation in 2023</p> <p>On-Going</p>	<p>2022 GAD Plan and Budget were not submitted.</p>	<p><b><u>RWO IV-A</u></b></p> <p>Resubmitted the Gender and Development Plan, Budget, and Accomplishment Report with documentary requirements for the review of the Audit Team.</p> <p><b><u>RWO IV-B</u></b></p> <p>We are waiting for the 2023 Approved GAD Plan from the Central Office.</p> <p><b><u>RWO V</u></b></p> <p>The Management has no Audit Observation Memorandum (AOM) pertaining to this. Instead,</p>

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	<p>Likewise, COA Circular No. 2014-001 dated March 18, 2014 provides that the Audited Agency shall submit a copy of the Annual GAD Plan and Budget (GPB) to the COA Audit Team assigned to the agency within five working days from the receipt of the approved plan from the PCW or their mother or central offices, as the case maybe. Likewise, a copy of the corresponding Accomplishment Report shall be furnished the said Audit Team within five (5) working days from the end of January of the preceding year.</p> <p>For CY 2022, the OWWA was able to prepare and submit their GPB and the same was endorsed by the PCW and approved by the former OWWA Administrator with an allotment of ₱5,049,996,158.86 or 39.37 percent of its total budget ₱12,827,759,000.00, details are presented below:</p> <table><tr><th>Activity No.</th><th>GAD Activity</th><th>Agency Approved GAD Budget</th><th>Actual Cost/Expenditure</th></tr><tr><td colspan="4">(in PhP)</td></tr><tr><td colspan="4"><b>Client-Focused Activities</b></td></tr><tr><td>1</td><td>Conduct a Scholar's Youth Camp with sessions tackling issues on HIV/AIDS, GAD and SOGIE issues, among other.</td><td>281,449.60</td><td>1,648,266.00</td></tr><tr><td>2</td><td>Conduct of activities for Women's Month (Film Showing, GAD-Related FORA, etc.)</td><td>10,000.00</td><td>986,383.08</td></tr><tr><td>3</td><td>Marilag Awards for OFWs and/or OFW Dependents</td><td>2,452,560.26</td><td>848,267.95</td></tr><tr><td colspan="4"><b>Organization-Focused Activities</b></td></tr><tr><td>4</td><td>Conduct of activities for Women's Month (Film</td><td>7,500.00</td><td>32,701.00</td></tr></table>	Activity No.	GAD Activity	Agency Approved GAD Budget	Actual Cost/Expenditure	(in PhP)				<b>Client-Focused Activities</b>				1	Conduct a Scholar's Youth Camp with sessions tackling issues on HIV/AIDS, GAD and SOGIE issues, among other.	281,449.60	1,648,266.00	2	Conduct of activities for Women's Month (Film Showing, GAD-Related FORA, etc.)	10,000.00	986,383.08	3	Marilag Awards for OFWs and/or OFW Dependents	2,452,560.26	848,267.95	<b>Organization-Focused Activities</b>				4	Conduct of activities for Women's Month (Film	7,500.00	32,701.00	<p>suggested that the former request again from the latter to transmit the GPB that shows the whole document.</p>		RWO VI	January	December	Partially Implemented	<p>we have provided our Resident Auditors the data regarding programs and services on Gender and Development (GAD) for employees, OFWs and their families/beneficiaries. Still, we will follow the instructions of the top management on this matter.</p> <p><b><u>RWO VI</u></b></p> <p>To continue and consistently comply with the provisions of PCW-NEDA-DBM Joint Circular No. 2012-01 and Section 34 of the General Provisions of the General Appropriations Act FY 2022</p> <p><b><u>RWO VII</u></b></p> <p>RWO 7 had not fully implemented GAD program activities in CY2022 due to some intervening factors such as the implementation of new programs and services to displaced/repatriated OFWs. Moreover, the several restrictions</p>
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			during the women's month  • Three women were given recognition for their contributions in the community, in business and at work and served as inspiration for other women during the Marilag Award.  • Scholars were oriented on Adolescent Reproductive Health, the consequences of teenage pregnancies and HIV/AIDS  <b>Organization-focused activities</b>  • walk-in clients were made aware of the Women's Month Celebration through the tarpaulin displayed.  • RWO CAR staff were sensitized on Gender issued and concerns through the orientation provided by the NEDA accredited trainer OWWA invited for the activity  • Increased awareness of GAD by attending a GAD training	RWO XI Management will adhere to the recommendation of COA	RWO X			Fully Implemented	<b><u>RWO X</u></b>  RWO X commits to continue and consistently comply with the provisions of PCW-NEDA-DBM Joint Circular No. 2012-01 and Section 34 of the General Provisions of the General Appropriations Act FY 2022.  <b><u>RWO XI</u></b>  Request for follow up will be sent to the GAD secretariat in CO  <b><u>RWO XII</u></b>  No AOM on this. But the office has various GAD activities for employees, OFWs and their beneficiaries. Still, the regional office will wait for the top management's directive related to GAD		
			<b>Client-focused activities</b>  • Celebration of Women's Month: Virtual Photo Exhibit; GAD Film Showing; Distribution of Vanity Kits, PCW IEC materials, flowers  • Marilag Awards for OFWs and/or OFW Dependents  • Conduct of Values Formation  • Conduct of Financial Literacy  • Conduct of Organizational Development Training  • The conduct of OFW Children Circle's activities through blended sessions based on the needs of the children left behind  • Balik Pinay, Balik Hanap Buhay Livelihood skills training and startup capital		RWO XI			Not Implemented			
	I	5,907,937.93						Fully implemented			
	III	1,413,046.13									

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			depression among the children of migrant workers/OFWs  • Increased awareness among the clients of OWWA on the remarkable contributions of women at work in the society  • Women OFWs are recognized for their empowering stories in overcoming difficulties  • Observance of 18-Day Campaign to End Violence Against Women (VAW) in accordance with Proclamation 1772, series of 2006  • ECARE database with updated gender related data to be used for policy formulation, program review and development  • OWWA personnel with appreciation on integrating gender sensitivity in the work culture		instructions of the top management on this matter.	RWO XIII			Fully Implemented		<p><b><u>RWO XIII</u></b></p> <p>We complied as required the reports for GAD and already submitted to the COA.</p>					
	IV-B	438,140.00*	<b><i>Client-focused activities</i></b>  • Scholar's Youth Camp  • Conduct of activities for Women's Month (Film Showing, GAD-Related Activity, etc.)  • Marilag Awards for OFW and/or OFW Dependents  <b><i>Organization-focused activities</i></b>  • Conduct of activities for Women's Month (Film Showing, GAD-Related FORA, Awareness on the reproductive/gynaecological health issues and concerns, maternity leave, etc.)  • Conduct of activities for the 18-day campaign to end VAW (Film Showing, Photo Exhibit, etc.)									RWO CAR			Fully Implemented	<p><b><u>RWO CAR</u></b></p> <p>a) Conducted Gender Sensitivity training for all staff. Also, submitted GAD AR. The Region will continue and consistently comply with the provisions of PCW-NEDA-DBM Joint Circular No. 2012-01 and Section 34 of the General Provisions of the General Appropriations Act FY 2022.</p>
	VIII	25,951,529.61	<b><i>Client-focused activities</i></b>  • Conducted Scholar's Youth Camp  • Conducted activities for Women's Month													

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			<ul style="list-style-type: none"><li>• Marilag Awards for OFWs and/or OFW Dependents</li><li>• Orientation for Magna Carta for Women</li><li>• Conducted Information Technology Literacy Training</li><li>• Conducted Skills Employment Training</li><li>• Provided airport assistance to distressed women migrant workers</li><li>• Entrepreneurial Development Training (EDT) and Business Counselling</li><li>• Techno Enterprising Skills Training</li><li>• Provided livelihood assistance to surviving female spouse of deceased or incarcerated migrant worker</li><li>• Provided to female migrant workers affected by the crisis accommodation upon arrival, transportation to provinces, financial assistance, psychosocial counselling and health services</li><li>• Provided educational assistance to dependents of migrant workers who lost their job during the crisis</li></ul> <p><b>Organization-focused activities</b></p> <ul style="list-style-type: none"><li>• Conducted activities for Women's Month</li><li>• Establishment and maintenance of E-CARES database as GAD database</li><li>• Conducted learning sessions on basic GAD Concepts, HGDG and GMEF for OWWA GFPS and new employees</li><li>• Conducted gender-sensitivity training for OWWA personnel who are about to be deployed to OWWA Welfare Offices</li></ul>			RWO BARMM			Fully Implemented		<p><b><u>RWO BARMM</u></b></p> <p>RWO BARMM regularly submits reports to the COA Auditor and complies with the provision of the GAA on GAD Budget.</p>
	IX	Not indicated	GAD-related activities were undertaken thru client-focused and								

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			attributed in the RWO's plans and programs							
	X	86,886.25	Management was able to submit their GAD Plan and Accomplishments for CY 2022 showing the client and organizational focused targets and spent ₱86,886.25 for GAD activities							
	XI	115,327,232.91	Not indicated							
	XII	32,848,864.07	<b>Client-focused activities</b> <ul style="list-style-type: none"><li>• Conducted Marilag Awards to recognize outstanding women for their relentless efforts in providing necessary assistance at work and to the society</li><li>• Provided scholarship grant to 435 dependents of OFWs</li><li>• Provided Technical Vocational Course Scholarship Grant to 147 OFWs and dependents</li><li>• Balik Pinas Balik Hanapbuhay-Engaged women to livelihood support grant and empower them once again, gain their lost confidence, be self-reliant and productive</li><li>• Balik Pinay Balik Hanapbuhay-Engaged women to livelihood support grant and empower them once again, gain their lost confidence, be self-reliant and productive</li></ul> <b>Organization-focused activities</b> <ul style="list-style-type: none"><li>• Organize a program for the women behind RWO XII, commending their efforts in playing a vital role in the household, the community and the workplace. Along with the celebration, the RWO XII conducted a Reach-Out Program to 25 girls of Home for Girls and Women in partnership with the Department of Social Welfare and Development XI</li><li>• Conducted Capability Building Training for OWWA XII Employees in support for the Women's Month Celebration to raise awareness about women's equality and develop</li></ul>							

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			gender parity								
	XIII	Not indicated	<ul style="list-style-type: none"><li>• Conduct of Scholar's Conference with sessions tackling issues on HIV/AIDS, GAD and SOGIE Issues</li><li>• Conduct of various activities for during Women's Month; Awarding of Marilag Awards for OFWs and/or OFW Dependents recognizing women OFW's empowering stories in overcoming difficulties</li><li>• Conducted Learning Sessions on the salient features of RA No. 9262 and RA No. 11313 to employees</li><li>• Conducted Marilag Regional Awarding for women employees; participation to the Women's Summit of three employees</li><li>• Conducted Learning Session on RA No. 7610 and Gender-based violence to employees</li></ul>								
	Total	183,520,552.14									
	*GAD AR for RWO IV-B includes activities sourced from OWWA Trust Fund										
	However, there were other noted deficiencies in some RWOs, as follows:  a. RWO CAR Management included in its accomplishment the Balik Pinas! Balik Hanapbuhay! Program amounting to ₱1,770,126.00 as Attributed Program, however, their computation of the GAD cost was not compliant with the Harmonized Gender and Development Guidelines tool  b. The delayed submission to the AT in RWO II of the GAD AR for CY 2022 was contrary to Item V of COA										



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	<p>Circular No. 2014-001. Consequently, the AT was precluded from the timely evaluation of the reports and the communication of deficiencies, if any.</p> <p>c. RWOs IV-A's GAD AR for CY 2022 has yet to be submitted to the AT in violation of COA Circular No. 2014-001. Moreover, it was noted that the RWO only furnished the AT of their GPB almost nine months from the date the PCW-endorsed GPB was disseminated to the RWOs, i.e. from June 3, 2022 to March 2, 2023, contrary to the prescribed period of submission set forth in Section 1.2.5.3 of PCW MC No. 2021-004.</p> <p>d. RWO IV-B failed to administer and prepare the HGDG test in planning and implementing its projects and activities related to GAD, thus no costs from related activities were allocated and attributed to the Management's CY 2022 GAD AR. Further, the Management submitted their GAD AR in an Excel file which is not in accordance with the prescribed form.</p> <p>e. RWO XI reported a missing column for <i>“Responsible Unit/Office”</i> of the approved agency-wide GPB for FY</p>								

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	<p>2022, thus affecting the proper determination of specific approved Programs, Activities and Projects (PAPs) to be implemented by the RWO XI during the calendar year 2022 to support its reported actual expenditures of ₱115,327,232.91.</p> <p>Nonetheless, the GAD Accomplishment Report presented in the preceding table demonstrates that the OWWA was able to carry out its planned GAD initiatives to address gender issues and concerns.</p>								
45	<p><i>Senior Citizen (SC) and Persons with Disability (PWD)</i></p> <p><b>Unlike other RWOs with expended funds for 10,787 senior citizens and 683 PWDs totaling ₱74,004,460.53, most RWOs failed to formulate and integrate or did not provide any information on the regular activities for CY 2022 plans/programs/projects to address the concerns of SCs and PWDs nor allocate funds for the same, contrary to the General Provisions of RA No. 11639 and DBM-Department of Social Welfare and Development (DSWD) Joint Circular No. 2003-01, thus depriving the latter of the benefits they are entitled to.</b></p> <p>Section 35 of the General Provisions of RA No. 11639 or the GAA of 2022 states</p>	<p>It was recommended and the Management agreed to henceforth:</p> <p>a) Formulate plans and programs to be integrated into the Management’s regular activities to address the concerns of SCs and PWDs; and</p> <p>b) Allocate funds for its implementation pursuant to the annual General Provisions of the GAA and DBM-DSWD JC No. 2003-01.</p>	<p>RWO1 commits to continuously monitor and maintain records of information for served senior citizens and PWD beneficiaries.</p>	<p>RWO NCR</p> <p>RWO I</p>	<p>January 2023</p> <p>December 2023</p>	<p>On-Going</p> <p>Fully Implemented</p>	<p><u><b>RWO NCR</b></u></p> <p>The management will formulate plans and programs to be integrated into the Management’s regular activities to address the concerns of SCs and PWDs.</p> <p><u><b>RWO I</b></u></p> <p>The management monitors and maintains records of information for served senior citizens and PWD beneficiaries</p>		

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	<p>that the Programs and Projects Related to Senior Citizens and Persons with Disability. Pursuant to existing laws, all agencies of the government shall formulate plans, programs and projects intended to address the concerns of senior citizens and persons with disability, insofar as it relates to their mandated functions, and integrate the same in their regular activities.</p> <p>Moreover, all government infrastructures and facilities shall provide architectural and structural features, designs or facilities that will reasonably enhance the mobility, safety and welfare of persons with disability pursuant to BP Blg. 344 and RA No. 7277, as amended.</p> <p>Further, Section 4.2 of the DBM and DSWD Joint Circular 2003-001 dated April 28, 2003 provides that All government agencies, departments, bureaus, offices, commissions and state universities and colleges shall allocate at least one percent (1 percent) of their respective budget for the implementation of plans, programs, projects, activities and services for older persons and persons with disabilities.</p> <p>Verification of compliance with the above provisions related to senior citizen and PWDs revealed that the Management of</p>			RWO II				No AOM Issued from our Resident COA Auditors	<u><b>RWO II</b></u>
				RWO III			Fully Implemented		<u><b>RWO III</b></u>  The management will continuously address the concerns of the senior citizens and persons with disability by integrating activities on our regular programs and institutionalize events that will cater their needs.
				RWO IV-A			Fully Implemented		<u><b>RWO IV-A</b></u>  Submitted the reports to the Audit Team and maintain a record on every transaction that involves programs and activities provided to Senior Citizens and Persons with Disability.

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	<p>RWOs IV-B and IX failed to formulate and integrate their regular activities for CY 2022 plans/programs/projects that address the concerns of senior citizens and PWDs, not allocate funds for the same contrary to the General Provisions of RA No. 11639 and DBM-DSWD JC No. 2003-01, thus depriving the latter of the benefits they are entitled to.</p> <p>On the other hand, RWOs identified the programs and projects and expended funds that were allocated to directly address the concern of these sectors, details are presented below:</p> <table><tr><th>Office/ RWOs</th><th>Programs</th><th>No. of Assisted SCs</th><th>No. of Assisted PWDs</th><th>Amount of Cash Assistance (in PhP)</th></tr><tr><td>CAR</td><td>Provided waiting area, assisted the preparation of documents to CO and GSIS for the availment of pre-retirement seminar.</td><td>N/A</td><td>-</td><td>68,681.09</td></tr><tr><td>NCR</td><td>Welfare Case, Rebate, SESP, SUP, BPBHB, ELAP, LDAP, WAP, Death and Disability</td><td>804</td><td>526</td><td>26,074,580.05</td></tr><tr><td>I</td><td>Various Programs</td><td>216</td><td>-</td><td>3,370,000.00</td></tr><tr><td>II</td><td>Calamity Assistance</td><td>188</td><td>3</td><td>1,062,000.00</td></tr><tr><td>III</td><td>Various Projects</td><td>416</td><td>-</td><td>7,729,000.00</td></tr><tr><td>IV-A</td><td>DOLE-AKAP</td><td>307</td><td>-</td><td>3,070,000.00</td></tr><tr><td>VII</td><td>BPBH, WAP, Welfare Case, DOLE-AKAP, Death and Burial, ELAP and Community Organizing</td><td>8,667</td><td>143</td><td>30,634,000.00</td></tr><tr><td>XII</td><td>Various Programs</td><td>189</td><td>11</td><td>1,996,199.39</td></tr><tr><td>Total</td><td></td><td>10,787</td><td>683</td><td>74,004,460.53</td></tr></table> <p>Although these sectors may be among the beneficiaries of the implemented livelihood and medical assistance.</p>	Office/ RWOs	Programs	No. of Assisted SCs	No. of Assisted PWDs	Amount of Cash Assistance (in PhP)	CAR	Provided waiting area, assisted the preparation of documents to CO and GSIS for the availment of pre-retirement seminar.	N/A	-	68,681.09	NCR	Welfare Case, Rebate, SESP, SUP, BPBHB, ELAP, LDAP, WAP, Death and Disability	804	526	26,074,580.05	I	Various Programs	216	-	3,370,000.00	II	Calamity Assistance	188	3	1,062,000.00	III	Various Projects	416	-	7,729,000.00	IV-A	DOLE-AKAP	307	-	3,070,000.00	VII	BPBH, WAP, Welfare Case, DOLE-AKAP, Death and Burial, ELAP and Community Organizing	8,667	143	30,634,000.00	XII	Various Programs	189	11	1,996,199.39	Total		10,787	683	74,004,460.53		<p>The Management will formulate plans &amp; programs for the regular activities that will address the concerns of senior citizens and PWD.</p>	<p>RWO IV-B</p> <p>RWO V</p>	<p>January 2023</p> <p>December 2023</p>	<p>Not Implemented in 2022 for Implementation in 2023</p> <p>Fully Implemented</p>	<p><b><u>RWO IV-B</u></b></p> <p>The Management will create activities for the CY 2023.</p> <p><b><u>RWO V</u></b></p> <p>The Management includes Senior Citizens (SCs) and Persons with Disabilities (PWDs) in the conduct of Organizational Development Trainings (ODT), Enhanced Entrepreneurial Development Trainings (EEDT) and various trainings in Parokya ng OWWA sa Barangay at Pamilyang OFWs which are attended by almost 75% participants. Senior Citizens (SCs) and Persons with Disabilities (PWDs) are integrated in our trainings. The Management support and welcome their participations in various activities.</p>
Office/ RWOs	Programs	No. of Assisted SCs	No. of Assisted PWDs	Amount of Cash Assistance (in PhP)																																																					
CAR	Provided waiting area, assisted the preparation of documents to CO and GSIS for the availment of pre-retirement seminar.	N/A	-	68,681.09																																																					
NCR	Welfare Case, Rebate, SESP, SUP, BPBHB, ELAP, LDAP, WAP, Death and Disability	804	526	26,074,580.05																																																					
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					From	To			
	<p>Management still need to identify from among its programs and projects those directly and fully addressed the concerns of senior citizens and PWDs and allocate at least one percent budget for their implementation.</p> <p>While RWOs V, VI, VIII, X, XI and XIII did not provide any information regarding the programs and projects of the Management that directly and fully addressed the concerns of SCs and PWDs.</p>		<p>To provide feedback to Central Office to update the forms used by RWOs in reporting to include identification of SC and PWD.</p>	<p>RWO VI</p> <p>RWO VII</p>	<p>January</p>	<p>December</p>	<p>Not Implemented</p> <p>On-Going</p>	<p>Forms prescribed by Central Office in monitoring does not include identification of SC and PWD.</p>	<p><b><u>RWO VI</u></b></p> <p>To provide feedback to Central Office to update the forms used by RWOs in reporting to include identification of SC and PWD</p> <p><b><u>RWO VII</u></b></p> <p>Currently, RWO VII is still on the process formulating plans to ensure ease and convenience for Senior Citizens and Persons with Disabilities when availing of the programs and services of the office. Apart from the continuous implementation of the special lanes for SCs and PWDs, RWO VII also intends to provide refreshments (coffees, biscuits) to these clients which shall be replicated to each of the provincial satellite offices in Region VII.</p>

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
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					From	To			
				RWO VIII	January 2023	December 2023	On-going		<b><u>RWO VIII</u></b>  The management will allocate budget for the SC & PWD.
			RWO IX	On-Going			<b><u>RWO IX</u></b>  The GAD Focal person has included the plans and programs for the SCs and PWDs in the semi-annual GAD Accomplishment Report that will be submitted before the end of July 2023.		
			RWO X	Fully Implemented			<b><u>RWO X</u></b>  RWO X will continue to involve the Senior Citizen (SC) and Persons with Disability (PWD), and allocate funds for the implementation of the formulated plans and programs to address the needs of client SCs and PWDs. In addition, RWO X will gather and maintain data for client SCs and PWDs already served by the agency's programs and projects.		

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
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					From	To			
				RWO XI			Not Implemented		<b><u>RWO XI</u></b>  This is noted. Davao Region was not issued an AOM on this matter.
				RWO XII			Fully implemented		<b><u>RWO XII</u></b>  Please be informed that the regional office has no AOM pertaining to this. Instead, data regarding programs and services given to Senior Citizens and PWDs were provided to our respective auditor. Still, we will follow the instructions of the top management for these sectors.
				RWO XIII			On-Going		<b><u>RWO XIII</u></b>  The management agreed to comply with the audit recommendations.
				RWO CAR	January 2023	December 2023	Partially Implemented		<b><u>RWO CAR</u></b>  The Region will comply to the Auditor's recommendation.

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
			Action Plan	Person / Dept. Responsible	Target Implementation Date				
					From	To			
				RWO BARMM	January 2023	December 2023	On-Going		<b><u>RWO BARMM</u></b>  RWO BARMM has served 241 Senior Citizens and 8 Persons with Disability with an aggregate amount of P1,230,000.00 in 2022 through its various programs and service such as Welfare Case, Balik Pinas! Balik Hanapbuhay Program, Welfare Assistance program, Death and Burial Benefits and Capability Building Trainings.  Further, the management will also develop plans and programs to be integrated into the regular activities of the Regional Office.
46	<i>Compliance with Tax Laws</i>  <b>Out of the total withheld taxes by the OWWA for CY 2022 and prior years amounting to ₱811,715,703.25, the amount of ₱794,773,880.73 was remitted to the Bureau of Internal Revenue (BIR), leaving a balance of ₱16,941,822.52. Of the unremitted amount, ₱10,313,406.28 was remitted in CY 2023 in compliance with tax laws while ₱6,628,416.24 is subject to further reconciliation in four RWOs.</b>	It was recommended that the Management direct the Accountants of CO, RWOs NCR, IV-B, VIII and X to analyse and reconcile the composition of the unremitted taxes for appropriate adjustment and/or immediate remittance to BIR and to strictly enforce remittance of taxes within period the prescribed, thereby, avoiding the imposition of penalties.		CO (AD)	01 July	31 Dec 2023	Partially Implemented		<b><u>Central Office</u></b>  The management has directed the Human Resource Management and Development Division (HRMDD) and Accounting Division (AD) to continuously reconcile the due to the BIR Taxes Account and remit all deductions and contributions



Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
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					From	To			
	<p>BIR Revenue Regulations No. 1-2013 dated January 23, 2013 provides that all tax returns must be electronically filed (e-filed) following the due dates prescribed in the table under this Section. Payment of the tax due must also be made on the same day the return is e-filed by accompanying online the Tax Remittance Advice (TRA).</p> <p>The same BIR Revenue Regulations and DOF-DBM-COA Joint Circular No. 1-2000, as amended by Joint Circular No. 1-2000A dated July 31, 2001, provides that the filing of return and payment of tax due should be on or before the 10<sup>th</sup> day following the month in which withholding was made, except for taxes withheld in December of each year, which shall be filed on or before January 15, of the succeeding year.</p> <p>Section 111 of PD No. 1445 provides that the accounts of an agency shall be kept in such details as is necessary to meet the needs of the agency and at the same time be adequate to furnish the information needed by fiscal or control agencies of the government. In addition, the same sections states that “The highest standards of honesty, objectivity and consistency shall be observed in the</p>			RWO NCR			Fully Implemented	<p>to avoid penalties and surcharges.</p> <p>Nonetheless, the HRMDD together with the Accounting Division will work closely together to resolve the discrepancies of the remittances in the BIR Taxes Account.</p> <p><b><u>RWO NCR</u></b></p> <p>The management already reconciled the balance and close the same as of June 2023.</p> <p><b><u>RWO IV-B</u></b></p> <p>The Accountant prepare the necessary adjusting entry to adjust the amount of P 12,018.55 per JEV no. 2023-05-075 OWWA dated 30 May 2023.</p>	
			The Accountant is instructed to analyse and reconcile the unremitted taxes and to prepare necessary adjusting entries or immediately remitted the corresponding amount if necessary.	RWO IV-B	January 2023	December 2023	Fully Implemented		

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken																	
			Action Plan	Person / Dept. Responsible	Target Implementation Date																					
					From	To																				
	<p>keeping of accounts to safeguard against inaccurate or misleading information.</p> <p>Furthermore, Section 112. Recording of financial transaction. Each government agency shall record its financial transactions and operations conformity with generally accepted accounting principles and in accordance with pertinent laws and regulations.</p> <p>OWWA has adopted the centralized payroll system, thus withholding and remittances of taxes from the salaries and emoluments of employees are done by the CO. Furthermore, the taxes withheld from supplier by CO and RWOs for purchases of goods and services should be remitted to the BIR on or before the 10<sup>th</sup> day of the succeeding month through Tax Remittance Advice (TRA) pursuant to Revenue Regulation No. 2-98 dated April 17, 1998. However, the balances as at year end of some RWOs showed that these withheld taxes were not remitted on due date to various reasons.</p> <p>The total taxes withheld and remitted by the OWWA for CY 2022 are summarized as follows:</p> <table><tr><td colspan="6">Table No. 42: Summary of Remitted/Withheld Taxes</td></tr><tr><td>Office/ RWOs</td><td>Beginning Balance</td><td>Withheld</td><td>Remittance</td><td>Ending Balance</td><td>Remarks</td></tr><tr><td colspan="5">(in PhP)</td><td></td></tr></table>	Table No. 42: Summary of Remitted/Withheld Taxes						Office/ RWOs	Beginning Balance	Withheld	Remittance	Ending Balance	Remarks	(in PhP)								RWO VIII			Fully Implemented	<p><b><u>RWO VIII</u></b></p> <p>The management remitted the tax payable of P 46,851.04 in January 2023.</p> <p><b><u>RWO X</u></b></p> <p>RWO X already remitted the taxes withheld for December 2022 last January 10, 2023. In addition, RWO X will comply to the recommendation and instruct the Accountant to strictly enforce remittance of taxes within the prescribed period to avoid imposition of penalties.</p>
Table No. 42: Summary of Remitted/Withheld Taxes																										
Office/ RWOs	Beginning Balance	Withheld	Remittance	Ending Balance	Remarks																					
(in PhP)																										
				RWO X			Fully Implemented																			

Ref	Audit Observations						Audit Recommendation		Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
									Action Plan	Person / Dept. Responsible	Target Implementation Date				
											From	To			
	CO	138,945,848.59	555,624,931.67	678,848,820.07	15,721,960.19	Of the ₱15,721,960.19, a total of ₱9,380,602.05 was remitted. However, ₱6,341,358.14 remains unremitted in which, ₱4,3971.88 pertains to prior years and ₱1,946,986.26 pertains to current year.									
	NCR	832,869.10	4,524,085.24	4,769,099.68	587,854.66	₱359,666.15 were remitted on January 10, 2023, thereby leaving an outstanding balance of ₱228,188.51. The outstanding balance remained subject for reconciliation									
	CAR**	-	510,689.68	407,856.20	102,833.48	Remitted on January 06, 2023									
	III*	-	31,011,367.13	30,902,841.02	108,526.11	Remitted on January 10, 2023									
	IV-B	63,033.55	376,453.27	387,598.17	51,888.65	₱39,870.10 taxes withheld for the month of December 2022 were remitted on January 6, 2023 with TRA Serial Nos. 0060332023784374 in the amounts ₱21,429.61 and ₱18,440.49, respectively. On the other hand, ₱12,018.55 pertains to taxes withheld in prior years which is subject for verification.									
	VI	162,163.46	1,088,021.62	1,197,783.50	52,401.58	Remitted on January 2023									
	VII*	-	66,682,163.07	66,566,654.73	115,508.34	The balance was remitted on January 6 and 7, 2023									

Ref	Audit Observations						Audit Recommendation				Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
											Action Plan	Person / Dept. Responsible	Target Implementation Date				
													From	To			
	VIII*	-	1,520,254.63	1,473,403.59	46,851.04	The balance was not yet remitted											
	X**	9,675.72	975,097.97	948,397.07	36,376.62	Pertains to taxes withheld for December 2022 but not yet remitted											
	XI*	-	8,705,949.46	8,656,331.13	49,618.33	Remitted on January 6, 2023											
	XII**	-	683,099.09	615,095.57	68,003.52	Remitted on January 3, 2023											
	Total	140,013,590.42	671,702,112.83	794,773,880.73	16,941,822.52												
	*Schedule per ML shows only the amount withheld and remitted for CY 2022																
	** Schedule per ML shows only the ending balance as of December 31, 2022																
	Of the unremitted balance, ₱10,313,406.28 was remitted in January 2023 and ₱6,628,416.24 is for further reconciliation. Details are as follows:																
	Table No. 43: Summary of Unremitted Taxes																
	Office/ RWOs	Balance as of December 31, 2022	Remittance in CY 2023	Unremitted Balance													
		(in PhP)															
	CO	15,721,960.19	9,380,602.05	6,341,358.14													
	NCR	587,854.66	359,666.15	228,188.51													
	CAR	102,833.48	102,833.48	-													
	III*	108,526.11	108,526.11	-													
IV-B	51,888.65	39,870.10	12,018.55														
VI	52,401.58	52,401.58	-														
VII*	115,508.34	115,508.34	-														
VIII*	46,851.04	-	46,851.04														
X**	36,376.62	36,376.62	-														
XI*	49,618.33	49,618.33	-														
XII*	68,003.52	68,003.52	-														
TOTAL	16,941,822.52	10,313,406.28	6,628,416.24														
It was noteworthy that in RWO XIII, the Management has continuously																	

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					From	To			
	demonstrated its support to the program of the Bureau of Internal Revenue in accelerating national revenue collections. Income Tax and Creditable value added taxes were withheld from the claims of the suppliers and contractors having business transactions with the Management in compliance with Revenue Regulations Nos. 16-2005 and 2-98, as amended. During the year, a total of ₱321,976.48 was remitted promptly to the BIR.								
47	<p><i>Compliance with RA No. 7875, as amended, otherwise known as National Health Insurance Act</i></p> <p><b>Deduction from employees’ salaries and Government Share for Due to Philhealth amounting to ₱329,605.40 remained unremitted, contrary to RA No. 7875 or the National Health Insurance Act of 1995.</b></p> <p>Section 18 of RA No. 7875 of The Revised IRR of the National Health Insurance Act of 2013 states that:</p> <p>a. The member’s monthly contribution shall be deducted from and withheld automatically by the employer from the former’s salary, wage or earnings. The premium contributed shall be divided equally between the employer and the employed. The employer’s</p>	It was recommended that the Management of CO and RWO IX to require the officials concerned to strictly remit all deductions and contributions due to PhilHealth to avoid penalties and surcharges	The HRMDD together with the Accounting Division will work closely together to resolve the discrepancies of the remittances in the Philhealth Accounts.	CO (HRMDD)	May	July	On-Going	Unremitted balance came from first salary, step increment and salary differential that are not included in the regular payroll cycle.	<p><b><u>Central Office (HRMDD)</u></b></p> <p>On June 20, 2023, vouchers have been prepared and payment amounting to <b>₱75,938.45</b> have been submitted to Philhealth PRO NCR South branch. Said amount refers for the Y2019–2020 unremitted balance to PHIC which covers Php 19,184.96 Personal Share for PHIC premiums for January to December 2019 and Php 18,784.11 Personal Share for PHIC premiums for January to December 2020.</p> <p>As of June 22, 2023, the Year 2021-2022 unremitted balance are on the processed of reconciliation with the Accounting Division.</p>

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
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	<p>counterpart shall not, in any manner, be charged to the employee.</p> <p>b. The monthly premium contribution of employed members shall be remitted by the employer on or before the date prescribed by the Corporation.</p> <p>c. The remittance of premium contribution by the employer shall be supported by a Remittance List to be submitted regularly to the Corporation.</p> <p>d. The failure of the employer to remit the required contribution and to submit the required remittance list shall make the employer liable for reimbursement of payment of a properly filed claim in case the concerned employee or dependent/s avails of Program benefits, without prejudiced to the imposition of other penalties as provided for in this Rules.</p> <p>e. For government agencies, it shall be mandatory and compulsory for the employers to include the payment of contributions in their annual appropriations. The use of said funds withheld by government agencies other than for the purpose of remitting Program contributions will hold the</p>			CO(AD)	01 July	31 Dec 2023	Partially Implemented	<p>With regards to the Y2023 PHIC premiums, the HRMDD has adjusted the Salary Rates of employees on the EPRS (PHIC System) based on the 2023 Salary Tranche and also included those who are newly hired and not included on the regular payroll cycle.</p> <p><b><u>Central Office (Accounting Division)</u></b></p> <p>The management has directed the Human Resource Management and Development Division (HRMDD) and Accounting Division (AD) to continuously reconcile the due to the Philhealth Account and remit all deductions and contributions to avoid penalties and surcharges.</p> <p>In addition, the AD has already prepared necessary Journal Entries to effect accrual of Philhealth Contributions pertaining to Government Share.</p>	

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					From	To																																
	<p>erring government employers liable under the pertinent provisions of the Revised Penal Code.</p> <p>Audit noted that the OWWA implemented centralized payroll system, thus, withholding and remittance of the premium contributions of all OWWA employees are being done by CO. For CY 2022, the balance of Due to PhilHealth showed an unremitted balance of ₱329,605.40. Details are discussed below:</p> <table><caption>Table No. 44: Breakdown of PhilHealth Unremitted Balance</caption><tr><th rowspan="3">Office/ RWOs</th><th colspan="3">Unremitted</th><th rowspan="3">Total</th></tr><tr><th rowspan="2">Prior Years</th><th colspan="2">Current Year</th></tr><tr><th>Regular Payroll</th><th>Irregular Payroll</th></tr><tr><td colspan="5">(in PhP)</td></tr><tr><td>CO</td><td>188,026.87</td><td>64,074.50</td><td>51,308.03</td><td>303,409.40</td></tr><tr><td>IX</td><td>26,196.00</td><td>-</td><td>-</td><td>26,196.00</td></tr><tr><td>Total</td><td>214,222.87</td><td>64,074.50</td><td>51,308.03</td><td>329,605.40</td></tr></table> <p>PhilHealth contributions withheld from employee's salaries during the year were substantially remitted by the Management of CO, out of the total PhilHealth personal and government shares contributions of ₱9,864,600.00, total amount of ₱7,446,528.71 was remitted. Of the ending balance of ₱2,418,071.55, a total amount of ₱2,114,662.15 was remitted in January and February 2023.</p>	Office/ RWOs	Unremitted			Total	Prior Years	Current Year		Regular Payroll	Irregular Payroll	(in PhP)					CO	188,026.87	64,074.50	51,308.03	303,409.40	IX	26,196.00	-	-	26,196.00	Total	214,222.87	64,074.50	51,308.03	329,605.40							<p>Further, with regard to your recommendation in providing explanation on the delayed remittance of the PHIC differential, please be informed that the former payroll officer of HRMDD who is no longer connected with the agency as of 10 March 2023 had difficulties in getting an updated copy of the Statement of Account (SOA) for the period of January to June 2022, in spite of her series of follow-up. The requested SO was only issued on December 2022. As such, the Agency was constrained to pay the said dues in the absence of the SOA.</p> <p>Nonetheless, the HRMDD together with the Accounting Division will work closely together to resolve the discrepancies of the remittances in the Philhealth Account.</p> <p><b><u>RWO IX</u></b></p> <p>The reconciliation process for the Due to Philhealth is still ongoing.</p>
Office/ RWOs	Unremitted			Total																																		
	Prior Years		Current Year																																			
		Regular Payroll	Irregular Payroll																																			
(in PhP)																																						
CO	188,026.87	64,074.50	51,308.03	303,409.40																																		
IX	26,196.00	-	-	26,196.00																																		
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			Action Plan	Person / Dept. Responsible	Target Implementation Date				
					From	To			
									The Accountant is currently tracing the unremitted balance.
48	<p><i>Compliance with RA No. 9679 on Further Strengthening the Home Development Mutual Fund (HDMF) and for Other Purposes</i></p> <p><b>Pag-IBIG fund contributions and loan payments withheld from employee's salaries during the year were substantially remitted to the HDMF; however, a total of ₱731,516.02 balance in CY 2022 was not subsequently remitted, contrary to RA No. 9679 of the HDMF Law of 2009 and its IRR under HDMF Circular No. 275.</b></p> <p>RA No. 9679, or the HDMF Law of 2009 and its IRR under HDMF Circular No. 275, provides that it shall be mandatory and compulsory for all government instrumentalities, agencies, including government-owned and controlled corporations, to provide the payment of contributions in their annual appropriations. Penal sanctions shall be imposed upon these employers who fail to include the payment of contributions on time or delay the remittance of the required contributions to the Fund. The heads of offices and agencies shall be</p>	<p>The prior year's recommendation was reiterated and the Management agreed to:</p> <p>a. Require the AD and HRMDD to reconcile their records regularly; and</p> <p>b. Ensure that contributions and loans withheld for individual claims are remitted within the timelines set to avoid penalties or surcharges for the late remittance.</p>	<p>The HRMDD and Accounting Division in under reconciliation of unremitted premiums of various employees.</p> <p>We already requested the Penalty Condonation Program to PagIBIG to allow us to settle the unpaid premiums of prior year without penalty charges</p>	CO (HRMDD)	July	August	On-Going	<p>Unremitted balance came from first salary that is not included in the regular payroll cycle.</p> <p>In response to the above-mentioned AOM of Pag-IBIG remittance, the HRMDD and AD is on process of reconciling the PagIBIG employees contribution and loan payments. May we also inform that the said balance on double posting of the Pag-IBIG MPII and Housing Loan remittances for the month of April 2022 amounting to Php 99,500 and 112,971.58 respectively, and were inadvertently processed on May 2, 2022 have been cancelled on 20 May 2022. (see attached letter from cash division).</p> <p>With regards to the January to December 2022 deductions for premium and loan amortizations, reconciliation of the unpaid premium and loan payments for Year 2022 is now underway and is anticipated to be completed this August 2023.</p>	<p><b><u>Central Office (HRMDD)</u></b></p>



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					From	To																		
	<p>administratively liable for non-remittance of the required contributions to the Fund.</p> <p>Audit noted that the OWWA implemented centralized payroll system, thus, withhold and remittance of the premium contributions of employees of all OWWA employees are done by the Management of CO.</p> <p>Pag-IBIG contributions withheld from employee’s salaries during the year were substantially remitted by the Management of CO, out of the total Pag-IBIG personal and government shares contributions of ₱6,474,060.61, total amount of ₱5,742,544.59 was remitted. Furthermore, breakdown of ₱731,516.02 unremitted balance is shown below:</p> <table><tr><th>Account</th><th>MDS</th><th>Secretariat</th><th>Total</th></tr><tr><td>Pag-IBIG Premium</td><td>84,216.38</td><td>(12,877.49)</td><td>71,338.89</td></tr><tr><td>Multi-Purpose Loan</td><td>660,177.13</td><td>-</td><td>660,177.13</td></tr><tr><td>Total</td><td>744,393.51</td><td>(12,877.49)</td><td>731,516.02</td></tr></table>	Account	MDS	Secretariat	Total	Pag-IBIG Premium	84,216.38	(12,877.49)	71,338.89	Multi-Purpose Loan	660,177.13	-	660,177.13	Total	744,393.51	(12,877.49)	731,516.02			CO (AD)	01 July	31 Dec 2023	Partially Implemented	<p><b><u>Central Office (Accounting Division)</u></b></p> <p>The management has directed the Human Resource Management and Development Division (HRMDD) and Accounting Division (AD) to continuously reconcile the due to the Pag-IBIG Account and remit all deductions and contributions to avoid penalties and surcharges.</p> <p>In addition, the AD has already prepared necessary Journal Entries to correct the balance of the Due to Pag-IBIG Accounts on the double posting of the MP I remittance mistakenly posted under MPL account of the employees’ housing loan amortization</p> <p>Nonetheless, the HRMDD together with the Accounting Division will work closely together to resolve the discrepancies of the remittances in the Pag-IBIG Account.</p>
Account	MDS	Secretariat	Total																					
Pag-IBIG Premium	84,216.38	(12,877.49)	71,338.89																					
Multi-Purpose Loan	660,177.13	-	660,177.13																					
Total	744,393.51	(12,877.49)	731,516.02																					

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49	<p><i>RA No. 8291 on Proper Deductions and Remittances of GSIS Premiums</i></p> <p><b>Deductions for the premiums and loan amortizations, government’s share of premiums and remittances in the CO and RWO XIII amounting to ₱1,856,344.09 were not yet remitted to GSIS, contrary to GSIS Policy and Procedural Guidelines No. 279-15 and Sections 6 and 7 of RA No. 8291 dated 30 May 1997.</b></p> <p>Management remittance premium contributions and other amounts due to GSIS, embedded in GSIS Policy and Procedural Guidelines No. 279-15 provides that remittances pertaining to Premium Contributions are mandatory required to be collected and remitted by the agencies to the GSIS consisting of Personal Share, Government Share and Employees Compensation.</p> <p>RA No. 8291 or the GSIS Act of 1997, specifically Section 5(c) contributions; Section 6 collection and remittance of contributions; and Section 7 interests on delayed remittance, requires the government agencies to comply.</p> <p>Audit revealed that due to centralized payment of salaries implemented by the OWWA, the withholding and remittance of</p>	<p>The prior year’s recommendation was reiterated and the Management agreed to:</p> <p>a. Require the AD and HRMDD to reconcile the Due to GSIS Accounts; and</p> <p>b. Remit all premium contributions to the GSIS within the timelines set to avoid undue payment of penalties/interests.</p>	<p>The HRMDD together with the Accounting Division will work closely together to resolve the discrepancies of the remittances and loan in GSIS.</p>	<p>CO (HRMDD)</p>	<p>April</p>	<p>June</p>	<p>Fully Implemented</p>	<p>Unremitted balance came from first salary, step increment and salary differential that are not included in the regular payroll cycle.</p>	<p><b><u>Central Office (HRMDD)</u></b></p> <p>The HRMDD and AD completed with the COA’s recommendation and have reconciled all the records. The unremitted balance of premium and loan to GSIS have already been paid on the below listed dates:</p> <p><b>Premium PS and GS Share:</b></p> <p>January to June 2021 paid on May 5, 2023 - <b>Php 355,396..20</b></p> <p>July to December 2021 paid on May 5, 2023 - <b>Php 294,026.78</b></p> <p>January to June 2022 paid on June 22, 2023 - <b>Php 266,419.23</b></p> <p>July to December 2022 voucher on process for payment - <b>Php1,111,219.54</b></p> <p><b>Loans:</b></p> <p>January to December 2021 - <b>Php 114,463.63</b></p> <p>January to December 2022 - <b>Php 100,786.39</b></p>

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					From	To																				
	<p>the premium contributions of employees of all RWOs, in compliance with RA No. 8291 on Proper Deductions and Remittances of GSIS Premiums, are done by the CO.</p> <p>GSIS contributions withheld from employee's salaries during the year were substantially remitted by the Management of CO, out of the total GSIS personal and government shares contributions of ₱54,071,600.18, total amount of ₱52,161,256.09 was remitted, leaving a balance of ₱1,854,782.51. Breakdown is shown below:</p> <table><tr><th rowspan="2">Office/RWOs</th><th colspan="2">Unremitted</th><th rowspan="2">Total</th></tr><tr><th>Prior Years</th><th>Current Year (in PhP)</th></tr><tr><td>CO</td><td>1,132,382.45</td><td>723,961.64</td><td>1,856,344.09</td></tr><tr><td>XIII</td><td></td><td>-</td><td>(1,561.58)</td></tr><tr><td>Total</td><td>1,130,820.87</td><td>723,961.64</td><td>1,854,782.51</td></tr></table> <p>RWO XIII has forwarded negative balance in the Due to GSIS account from the previous year's transactions amounting to ₱1,561.58 that remained unsolved as of year-end.</p>	Office/RWOs	Unremitted		Total	Prior Years	Current Year (in PhP)	CO	1,132,382.45	723,961.64	1,856,344.09	XIII		-	(1,561.58)	Total	1,130,820.87	723,961.64	1,854,782.51			CO (AD)	01 July	31 Dec 2023	Partially Implemented	<p>Meanwhile, voucher for the 2023 Unremitted Balance of premium due to the 2023 Salary Tranche was already processed (For Payment) amounting to Php <b>1,151,780.71</b>.</p> <p><b><u>Central Office (Accounting Division)</u></b></p> <p>The management has directed the Human Resource Management and Development Division (HRMDD) and Accounting Division (AD) to continuously reconcile the due to the GSIS Account and remit all deductions and contributions to avoid penalties and surcharges.</p> <p>Nonetheless, the HRMDD together with the Accounting Division will work closely together to resolve the discrepancies of the remittances in the GSIS Account.</p>
Office/RWOs	Unremitted		Total																							
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CO	1,132,382.45	723,961.64	1,856,344.09																							
XIII		-	(1,561.58)																							
Total	1,130,820.87	723,961.64	1,854,782.51																							
50	<p><i>Hiring of Job Orders (JOs) and Contracts of Service (COS)</i></p> <p><b>Fourteen out of the 17 RWOs hired more job orders than regular employees to</b></p>	It was recommended that the RWO Directors to make representation to the CO with regard to the existing deficiency in the personnel		RWO NCR			Fully Implemented	<p><b><u>RWO NCR</u></b></p> <p>The management already explain that lack of man power complement is the reason why it</p>																		

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	<p><b>perform regular Management functions in contrary to Section 7.2 of CSC-COA-DBM Circular No. 1, s. 2017</b></p> <p>Section 7.2. of the CSC-COA-DBM Joint Circular No.1, s. 2017 dated June 15, 2017, provides that contract of service and job order workers should not, in any case, be made to perform functions which are part of the job description of the agency's existing regular employees.</p> <p>The AT's noted that most RWOs hired more job orders than regular employees to perform regular Management functions contrary to Section 7.2 of CSC-COA-DBM Joint Circular No. 1, s. 2017. Details of the personnel complement for each RWOs are shown below:</p> <table><tr><th>Office/ RWO</th><th>No. of JOs/COS</th><th>Total No. of Employees</th><th>Percentage of JOs</th></tr><tr><td>CAR</td><td>31</td><td>45</td><td>68.88</td></tr><tr><td>NCR</td><td>117</td><td>150</td><td>78.00</td></tr><tr><td>I</td><td>33</td><td>45</td><td>73.33</td></tr><tr><td>II</td><td>35</td><td>45</td><td>77.78</td></tr><tr><td>III</td><td>110</td><td>123</td><td>89.43</td></tr><tr><td>IV-B</td><td>23</td><td>32</td><td>71.87</td></tr><tr><td>VI</td><td>41</td><td>52</td><td>78.85</td></tr><tr><td>VII</td><td>53</td><td>74</td><td>71.62</td></tr><tr><td>VIII</td><td>32</td><td>44</td><td>72.73</td></tr><tr><td>IX</td><td>32</td><td>-</td><td>-</td></tr><tr><td>X</td><td>26</td><td>33</td><td>78.79</td></tr><tr><td>XI</td><td>46</td><td>-</td><td>-</td></tr><tr><td>XII</td><td>35</td><td>47</td><td>74.47</td></tr><tr><td>XIII</td><td>29</td><td>38</td><td>76.31</td></tr></table> <p>In RWO CAR the Management spent the amount of ₱163,363.56 for the services of one medical doctor to facilitate the</p>	Office/ RWO	No. of JOs/COS	Total No. of Employees	Percentage of JOs	CAR	31	45	68.88	NCR	117	150	78.00	I	33	45	73.33	II	35	45	77.78	III	110	123	89.43	IV-B	23	32	71.87	VI	41	52	78.85	VII	53	74	71.62	VIII	32	44	72.73	IX	32	-	-	X	26	33	78.79	XI	46	-	-	XII	35	47	74.47	XIII	29	38	76.31	complement of their respective RWOs.	The office commits to involve regular employees in the performance of the regular management functions of the agency.	RWO I	January 2023	December 2023	Fully Implemented		hire more Job Orders than regular employees
Office/ RWO	No. of JOs/COS	Total No. of Employees	Percentage of JOs																																																																		
CAR	31	45	68.88																																																																		
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X	26	33	78.79																																																																		
XI	46	-	-																																																																		
XII	35	47	74.47																																																																		
XIII	29	38	76.31																																																																		
				RWO II				NO AOM Issued from our Resident COA Auditors	<p><b><u>RWO I</u></b></p> <p>The Management commits to carry out the operations of the office involving the regular employees at the frontline especially those who handle significant accountability. Currently, Job Order Personnel of RWO I function as support staff of the regular employees and perform special programs such as the implementation of Repatriation efforts of the agency.</p> <p><b><u>RWO II</u></b></p> <p><b><u>RWO III</u></b></p> <p>The management will reiterate our recommendation to the Central Office to review the</p>																																																												
				RWO III			Fully Implemented																																																														

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					From	To			
	<p>processing of WAP-Medical claims of OFWs and ₱5,960,865.31 for 31 job-order personnel while in RWO XI the Management spent the amount of ₱6,998,583.63 for the 46 job-order personnel.</p> <p>While RWOs IV-A, V and BARMM did not provide any information regarding the personnel complement of the Management.</p> <p>Whereas COA-DBM Joint Circular No. 2, s. 2020 stated that agencies are allowed to renew existing individual contract until December 31, 2022 so as not to impair the delivery of public services, it is prudent to adhere to the provisions of the Joint Circular on the updated Rules and Regulations governing COS and JO Workers in the government.</p>			RWO IV-A			Fully Implemented	<p><u><b>RWO IV-A</b></u></p> <p>Provided the Audit Team with the list of manpower compliment. For 2023, RWO 4A requested for additional job orders to compliment with the workloads of the region.</p> <p><u><b>RWO IV-B</b></u></p> <p>The Management will make representation to the CO for the Additional Regular Employee in support to the Provincial &amp; Regional Operations in lieu of FWO and Clerical JOs.</p>	
			The Management will make representation to the CO for the Additional Regular Employee of RWO IVB.	RWO IV-B	January 2023	December 2023	On-Going	<p>Currently, there are 2 Regular Plantilla Positions approved by the DBM OWWO II &amp; Accountant III.</p> <p>Also, there are 2 employees detailed in other Region, OWWO II and</p>	

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					From	To			
				RWO V			Fully Implemented	Administrative Aide which will be requested for recall.	<p><b><u>RWO V</u></b></p> <p>There is a total of <b><i>42 Job Order (JO)/Contract of Service (COS) personnel in the Region.</i></b> There are <b>17 Job Orders assigned at the Administrative and Finance Division (AFD)</b> to perform various administrative, accounting, and clerical services including utility and transportation. There are <b>25 Job Orders assigned at the Programs and Services Division (PSD)</b> to perform and deliver various OWWA programs and services to OFWs and their dependents in all six (6) Provinces of Bicol Region which includes <i>7 Cities, 107 Municipalities</i> and <i>3,471 Barangays</i>.</p>

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					From	To			
			RWO VI Director to make representation to the CO with regard to the existing deficiency in the personnel complement of RWO VI.	RWO VI			Not Implemented	No plantilla position available.	<u><b>RWO VI</b></u>  RWO VI Director to make representation to the CO with regard to the existing deficiency in the personnel complement of RWO VI.
				RWO VII			Fully Implemented		<u><b>RWO VII</b></u>  Currently, RWO VII has 53 job-order personnel that are assigned in different programs and units to augment with the regular personnel which only comprises 16% or (12 regular personnel) percent of the total number personnel in the region.  These job-order personnel are assigned at the provincial satellite offices (Bohol, Negros Oriental and Siquijor), repatriation team that caters to two (2) international airports (Cebu & Bohol), one (1) domestic airport and one (1) international seaport and lastly at the regional office to support several clerical and administrative

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					From	To			
				RWO VIII			On-going	<p>tasks since the regular personnel retains the sole authority for the approval and responsibility in overseeing the implementation of the programs and services.</p> <p>Given the very lean number of regular personnel in RWO VII, the hiring of additional job order will complement the manpower required for a region that is one with the highest number of OFWs to ensure efficient and speedy delivery of programs and service to the clients.</p> <p><b><u>RWO VIII</u></b></p> <p>The RWO 8 made a representation with the Head Office regarding on the additional plantilla position.</p> <p><b><u>RWO IX</u></b></p> <p>The management is currently experiencing shortage of labor workforce. Hence, Job Order Personnel performs regular</p>	
				RWO IX	January	December	On-Going		



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				RWO X			Fully Implemented		Management functions when needed.
				RWO XI			Not Implemented		<u>RWO X</u>  RWO X will comply with the recommendation to make representation to the CO regarding the deficiency in the personnel complement in the region.
				RWO XII			On-Going		<u>RWO XI</u>  This is noted. Davao Region was not issued an AOM on this matter.
									<u>RWO XII</u>  No AOM on this. This concern is always addressed during MYPA, YEPA and home office consultations.

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			and home office consultations with the top management and with heads of Regional Offices. However, as per info from the Central Office, OWWA is still awaiting for the approval of the proposed Plantilla Positions submitted at the Department of Budget and Management	RWO XIII			On-Going	<u>RWO XIII</u>  The management agreed to comply with the audit recommendations.	
				RWO CAR			Fully Implemented (awaiting response from	<u>RWO CAR</u>  In the exigency of service, the RWO-CAR made representation to the CO with regards to Job Order personnel as to their	

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				RWO BARMM	July 13, 2023	December 31, 2023	CO with continued follow-up)  Partially Implemented	RWO BARMM assumed that the monthly submission of Masterlist of Personnel to the Central Office was enough as a form of representation.	salaries and number of needed Job Order employees for the Regional and Provincial Offices.  <b><u>RWO BARMM</u></b>  RWO BARMM regularly submits the monthly Masterlist of Personnel to the HRMDD. Nevertheless, we will also take the recommendation of the AT to make a representation to the CO with regard to the existing deficiency in the personnel complement of our region.
51	Enforcement of COA Audit Suspension, Disallowance and Charges and Settlement of Accounts  A total of ₱186,222.94, ₱27,153,501.41 and ₱4,709.71 in audit suspensions, disallowances and charges, respectively, remained unsettled as of December 31, 2022, contrary to COA Circular No. 2009-006 dated September 15, 2009.	It was recommended that Management strictly enforce the settlement of the audit suspensions and disallowances in compliance with the provisions of the Rules and Regulations on Settlement of Accounts as prescribed under COA Circular No. 2009-0906 dated September 15, 2009.		CO (AD)	01 July	31 Dec 2023	Partially Implemented		<b><u>Central Office</u></b>  The AD has sent demand letters to the persons involve and some already refunded OWWA and some authorized FMS to deduct the COA Suspensions, Disallowances and Charges from the claims of employees who are still in service and were separated from OWWA.



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	<p>Notice of Finality of Decision (NFD) dated September 10, 2018</p> <p><b>C. Notice of Charges</b></p> <table><tr><th>Office</th><th>Beginning Balance</th><th>Adjustments</th><th>Issuances</th><th>Settlements</th><th>Ending Balance</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td>(in PhP)</td></tr><tr><td>CO</td><td>4,709.71</td><td>-</td><td>-</td><td>--</td><td>4,709.71</td></tr><tr><td>Total</td><td>4,709.71</td><td>-</td><td>-</td><td>--</td><td>4,709.71</td></tr></table> <p>In RWOs NCR, I, IV-B, VIII and X, no Audit Suspensions, Disallowances and Charges were issued as of December 31, 2022.</p>	Office	Beginning Balance	Adjustments	Issuances	Settlements	Ending Balance						(in PhP)	CO	4,709.71	-	-	--	4,709.71	Total	4,709.71	-	-	--	4,709.71							<p>requested the COA to provide the details of P46,911.51 in order to reconcile the balance between management and COA's records.</p> <p><b><u>RWO IV-A</u></b></p> <p>RWO 4A is awaiting to the final decision on the identified disallowance.</p> <p><b><u>RWO V</u></b></p> <p><b>a. Notice of Suspension</b></p> <p>In the SASDC as of June 30, 2023 transmitted by COA to RWO-5 office dated July 4, 2023, WRO-5 has no unsettled Notice</p>
Office	Beginning Balance	Adjustments	Issuances	Settlements	Ending Balance																											
					(in PhP)																											
CO	4,709.71	-	-	--	4,709.71																											
Total	4,709.71	-	-	--	4,709.71																											
				RWO IV-A			Not Implemented																									
				RWO V			Fully Implemented																									

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							On-Going		of Suspension amounting to 150,000.00.  <b>b. Notice of Disallowance</b>  The 16,800.00 is subject to an appeal and we are waiting for the favourable judgment of the COA for that matter.  The 76,400.00 was already paid by Mr. Samuel S. Madrid and Henry I. Miraflor upon their retirement amounting to 37,200.00 and 39,200.00, respectively.  Pertaining to the balance, since the employees are still connected in RWO-5, the management requested and waiting for a favourable response from COA if they are allowed to pay the same by installment.  <b><u>RWO VI</u></b>
				RWO VI	January	December	Delayed	The accountant is newly hired and is still	Accountant will coordinate with Central Office.

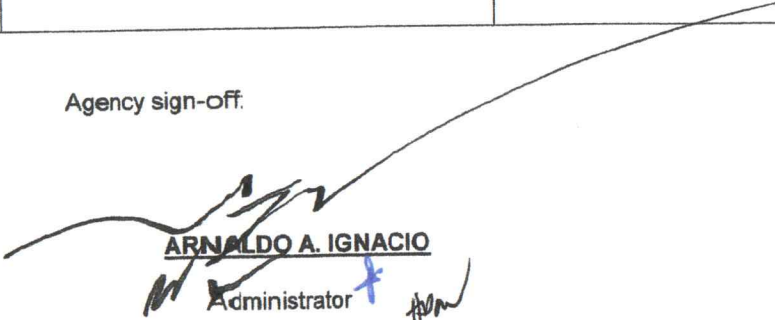
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			Action Plan	Person / Dept. Responsible	Target Implementation Date				
					From	To			
			Accountant will coordinate with Central Office.	RWO VII			Partially Implemented	familiarizing with all the transaction of RWO VI.	<p><b><u>RWO VII</u></b></p> <p>RWO 7 personnel are just waiting for the disallowances of the Rice Subsidy be deducted from the monthly payroll until fully paid. Also, there are already settlements of the disallowances for those who are no longer in the service. They have been deducted for the said disallowances from their terminal pay. One employee also has started making partial settlements for her share of the disallowance.</p> <p><b><u>RWO IX</u></b></p> <p>The accountant has already submitted the necessary subsidiary ledger to the Accounting Division. The management will write a letter of request to prioritize/apply first to the disallowances issued to the</p>
				RWO IX	January 2023	December 2023	On-Going		

Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
			Action Plan	Person / Dept. Responsible	Target Implementation Date				
					From	To			
				RWO XI			Partially Implemented	ALA Rosemarie Luntao is willing to settle but still waiting for the result of her reconciliation with Central Office Accounting for the deductions made on her Terminal pay which she claims she made an overpayment.	<p>regional office and will be emailed, together with the supporting documents, to the Central office.</p> <p><b><u>RWO XI</u></b></p> <p>Constant communication with ALA Luntao on the status of her request for reconciliation with Central Office Accounting</p> <p><b><u>RWO XII</u></b></p> <p>The office will ask for approval for the installment payment of our</p>
			The office is still yet to request for the	RWO XII			On going		



Ref	Audit Observations	Audit Recommendation	Agency Action Plan				Status of Implementation	Reason for Partial / Delay / Non-Implementation, if applicable	Action Taken / Action to be taken
			Action Plan	Person / Dept. Responsible	Target Implementation Date				
					From	To			
			payment thru installment scheme. Nonetheless, we will comply as instructed.	RWO XIII			Fully Implemented		disallowances and settle it afterwards  <u>RWO XIII</u>  We have already informed the HRMDD AND CASH DIVISION at OWWA Head Office to withhold the salaries or other compensation due to persons liable and we have communicated this subject to the particular personnel who are involved in this matter.

Agency sign-off.

  
**ARNALDO A. IGNACIO**  
Administrator  
Name and Position of Agency Officer

7-25-2023

Date

Note: Status of Implementation may either be (a) Fully Implemented, (b) On-going, (c) Not Implemented, (d) Partially Implemented, or (e) Delayed