

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:
 This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

- Reminders:**
- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Download area of PS-DBM website (www.ps-shiloes.gov.ph).
 - 2.0 All information must be provided accurately.
 - 3.0 To fill-out, cover the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
 - 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://shorturl.at/ho58> (Please copy the link and paste in your browser)
 - 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: OVERSEAS WORKERS WELFARE ADMINISTRATION
 Region: NCR
 Address: OWWA CENTER BUILDING 7TH ST. COR. F8 HARRISON ST. PASAY CITY

Agency Code/JACS: N-043
 Organization Type: NSA

Contact Person: ENGR. GERARDO S. GATCHALIAN
 Position: OIC-PPMD
 E-mail: NGCOURT@OWWA.PSDBM.GOV.PH
 Telephone/Mobile Nos: 8833-0113

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	-	Battery, 9V (1pc per pack)	pack	0	5	0	5	400.00	0	5	0	5	400.00	0	5	0	5	400.00	0	5	0	5	400.00	20	80.00	1,600.00
2	-	Bristol Board, Assid. Colors, A4, 220gsm (500pcs/ream)	ream	5	5	5	15	17,250.00	5	5	5	15	17,250.00	5	5	5	15	17,250.00	5	5	5	15	17,250.00	60	1,150.00	69,000.00
3	-	Correction Fluid	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.00	0.00
4	44121002	Correction Pen	piece	10	10	4	24	1,200.00	10	10	4	24	1,200.00	10	10	4	24	1,200.00	10	10	4	24	1,200.00	96	50.00	4,800.00
5	-	Folder, Tagboard, Legal size (100pcs/pack)	pack	2	2	2	6	2,250.00	2	2	2	6	2,250.00	2	2	2	6	2,250.00	2	2	2	6	2,250.00	24	375.00	9,000.00
6	-	Folder, Tagboard, A4 size (100pcs/pack)	pack	3	3	4	10	4,000.00	3	3	4	10	4,000.00	3	3	4	10	4,000.00	3	3	4	10	4,000.00	40	400.00	16,000.00
7	-	Folder, Presentation, Legal size (50pcs/pack)	pack	5	5	5	15	11,250.00	5	5	5	15	11,250.00	5	5	5	15	11,250.00	5	5	5	15	11,250.00	60	750.00	48,000.00
8	-	Folder, Presentation, A4 size (50pcs/pack)	pack	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	2	2	2	6	4,500.00	24	750.00	18,000.00
9	-	Folder, File Magazine Stand, Box type with cover size: 16" x 10 1/2" x 6"	piece	20	20	20	60	15,000.00	20	20	20	60	15,000.00	20	20	20	60	15,000.00	20	20	20	60	15,000.00	240	250.00	60,000.00
10	-	Illustration Board, 762 x 1016mm, 2ply	piece	10	0	0	10	500.00	10	0	0	10	500.00	10	0	0	10	500.00	10	0	0	10	500.00	40	50.00	2,000.00
11	-	Index Card, 3x5 (ruled both sides) (100pcs/pack)	pack	2	1	2	5	150.00	2	1	2	5	150.00	2	1	2	5	150.00	2	1	2	5	150.00	20	30.00	600.00
12	-	Index Card, 5x8 (ruled both sides) (100pcs/pack)	pack	2	1	2	5	250.00	2	1	2	5	250.00	2	1	2	5	250.00	2	1	2	5	250.00	20	50.00	1,000.00
13	-	Mimeo Paper, A4, 70gsm	ream	60	60	80	200	34,000.00	60	60	80	200	34,000.00	60	60	80	200	34,000.00	60	60	80	200	34,000.00	800	170.00	136,000.00
14	-	Mimeo Paper, Legal, 70gsm	ream	20	20	10	50	9,000.00	20	20	10	50	9,000.00	20	20	10	50	9,000.00	20	20	10	50	9,000.00	200	180.00	36,000.00
15	-	Mimeo Paper, A4, 63gsm Colored	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.00	0.00
16	-	Pasta, Ordinary 200gms	jar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	40.00	0.00
17	-	Ruler, 12" plastic	piece	20	8	20	48	480.00	20	10	20	50	500.00	20	10	20	50	500.00	20	10	20	50	500.00	198	10.00	1,980.00
18	-	Sticker Paper, A4 (500pcs/ream)	ream	3	3	3	9	12,600.00	3	3	3	9	12,600.00	3	3	3	9	12,600.00	3	3	3	9	12,600.00	36	1,400.00	50,400.00
19	-	Storage Box, Class A size: 24" x 15" x 10"	piece	100	50	50	200	18,000.00	100	50	50	200	18,000.00	100	50	50	200	18,000.00	100	50	50	200	18,000.00	800	90.00	72,000.00
20	-	Paper, Photo High Gloss A4, (20x/pack)	pack	20	20	20	60	9,000.00	20	20	20	60	9,000.00	20	20	20	60	9,000.00	20	20	20	60	9,000.00	240	150.00	36,000.00
21	-	Paper, Board Special (10x/pack) 220gsm	pack	50	0	50	100	4,000.00	50	0	50	100	4,000.00	50	0	50	100	4,000.00	50	0	50	100	4,000.00	400	40.00	16,000.00
22	-	Rubber Band, 50gms No. 1 Multicolor	box	10	10	10	30	750.00	5	5	5	15	375.00	10	10	10	30	750.00	5	5	5	15	375.00	90	25.00	2,250.00
23	-	RIBBON CARTRIDGE, EPSON C13015632, Black, for LX-310	cart	5	5	10	20	3,000.00	5	5	10	20	3,000.00	5	5	10	20	3,000.00	5	5	10	20	3,000.00	60	150.00	12,000.00
24	-	Toner, HP 131A (CF210A) Black	cart	1	1	1	3	8,100.00	1	1	1	3	8,100.00	1	1	1	3	8,100.00	1	1	1	3	8,100.00	12	2,700.00	32,400.00
25	-	Toner, HP 131A (CF211A) Cyan	cart	1	1	1	3	9,000.00	1	1	1	3	9,000.00	1	1	1	3	9,000.00	1	1	1	3	9,000.00	12	3,000.00	36,000.00
26	-	Toner, HP 131A (CF212A) Yellow	cart	1	1	1	3	9,000.00	1	1	1	3	9,000.00	1	1	1	3	9,000.00	1	1	1	3	9,000.00	12	3,000.00	36,000.00
27	-	Toner, HP 131A (CF213A) Magenta	cart	1	1	1	3	9,000.00	1	1	1	3	9,000.00	1	1	1	3	9,000.00	1	1	1	3	9,000.00	12	3,000.00	36,000.00
28	-	INK, EPSON L6160/L4160/L6170, C13T03Y100, Black (001)	cart	5	5	5	15	6,750.00	5	5	5	15	6,750.00	5	5	5	15	6,750.00	5	5	5	15	6,750.00	60	450.00	27,000.00
29	-	INK, EPSON L6160/L4160/L6170, C13T03Y200, Cyan (001)	cart	4	4	4	12	3,600.00	4	4	4	12	3,600.00	4	4	4	12	3,600.00	4	4	4	12	3,600.00	48	300.00	14,400.00
30	-	INK, EPSON L6160/L4160/L6170, C13T03Y300, Magenta (001)	cart	4	4	4	12	3,600.00	4	4	4	12	3,600.00	4	4	4	12	3,600.00	4	4	4	12	3,600.00	48	300.00	14,400.00
31	-	INK, EPSON L6160/L4160/L6170, C13T03Y400, Yellow (001)	cart	4	4	4	12	3,600.00	4	4	4	12	3,600.00	4	4	4	12	3,600.00	4	4	4	12	3,600.00	48	300.00	14,400.00
32	-	INK, EPSON L3110/L3190, (003), Black	cart	5	5	5	15	4,050.00	5	5	5	15	4,050.00	5	5	5	15	4,050.00	5	5	5	15	4,050.00	60	270.00	16,200.00
33	-	INK, EPSON L3110/L3190, (003), Cyan	cart	4	4	4	12	3,360.00	4	4	4	12	3,360.00	4	4	4	12	3,360.00	4	4	4	12	3,360.00	48	280.00	13,440.00
34	-	INK, EPSON L3110/L3190, (003), Magenta	cart	4	4	4	12	3,360.00	4	4	4	12	3,360.00	4	4	4	12	3,360.00	4	4	4	12	3,360.00	48	280.00	13,440.00
35	-	INK, EPSON L3110/L3190, (003), Yellow	cart	4	4	4	12	3,360.00	4	4	4	12	3,360.00	4	4	4	12	3,360.00	4	4	4	12	3,360.00	48	280.00	13,440.00
36	-	INK, HP415 AIO Tank, G732 (001), HP415AAA, Black	cart	3	3	3	9	2,430.00	3	3	3	9	2,430.00	3	3	3	9	2,430.00	3	3	3	9	2,430.00	36	270.00	9,720.00
37	-	INK, HP415 AIO Tank, G732 (001), HP415AAA, Cyan	cart	2	2	2	6	1,620.00	2	2	2	6	1,620.00	2	2	2	6	1,620.00	2	2	2	6	1,620.00	24	270.00	6,480.00
38	-	INK, HP415 AIO Tank, G732 (001), HP415AAA, Magenta	cart	2	2	2	6	1,620.00	2	2	2	6	1,620.00	2	2	2	6	1,620.00	2	2	2	6	1,620.00	24	270.00	6,480.00
39	-	INK, HP415 AIO Tank, G732 (001), HP415AAA, Yellow	cart	2	2	2	6	1,620.00	2	2	2	6	1,620.00	2	2	2	6	1,620.00	2	2	2	6	1,620.00	24	270.00	6,480.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
40	-	INK, CANON PD09A G4010, G2-790, Black	cart	3	3	3	9	2,700.00	3	3	3	9	2,700.00	3	3	3	9	2,700.00	3	3	3	9	2,700.00	36	300.00	10,800.00
41	-	INK, CANON PD09A G4010, G2-790, Cyan	cart	2	2	2	6	1,740.00	2	2	2	6	1,740.00	2	2	2	6	1,740.00	2	2	2	6	1,740.00	24	290.00	6,960.00
42	-	INK, CANON PD09A G4010, G2-790, Yellow	cart	2	2	2	6	1,740.00	2	2	2	6	1,740.00	2	2	2	6	1,740.00	2	2	2	6	1,740.00	24	290.00	6,960.00
43	-	INK, CANON PD09A G4010, G2-790, Magenta	cart	2	2	2	6	1,740.00	2	2	2	6	1,740.00	2	2	2	6	1,740.00	2	2	2	6	1,740.00	24	290.00	6,960.00
44	-	INK, EPSON WORKFORCE WF-3721, C13T340100, Black	cart	3	3	3	9	23,940.00	3	3	3	9	23,940.00	3	3	3	9	23,940.00	3	3	3	9	23,940.00	36	2,660.00	95,700.00
45	-	INK, EPSON WORKFORCE WF-3721, C13T340200, Cyan	cart	2	2	2	6	12,000.00	2	2	2	6	12,000.00	2	2	2	6	12,000.00	2	2	2	6	12,000.00	24	2,000.00	48,000.00
46	-	INK, EPSON WORKFORCE WF-3721, C13T340300, Magenta	cart	2	2	2	6	12,000.00	2	2	2	6	12,000.00	2	2	2	6	12,000.00	2	2	2	6	12,000.00	24	2,000.00	48,000.00
47	-	INK, EPSON WORKFORCE WF-3721, C13T340400, Yellow	cart	2	2	2	6	12,000.00	2	2	2	6	12,000.00	2	2	2	6	12,000.00	2	2	2	6	12,000.00	24	2,000.00	48,000.00
48	-	TONER, HP M203dw, 30A, Black	cart	2	2	2	6	20,100.00	2	2	2	6	20,100.00	2	2	2	6	20,100.00	2	2	2	6	20,100.00	24	3,350.00	80,400.00
49	-	INK, EPSON T290, Black	cart	0	3	0	3	2,430.00	0	3	0	3	2,430.00	0	3	0	3	2,430.00	0	3	0	3	2,430.00	12	810.00	9,720.00
50	-	INK, EPSON T290, Tri Color	cart	0	3	0	3	2,040.00	0	3	0	3	2,040.00	0	3	0	3	2,040.00	0	3	0	3	2,040.00	12	660.00	8,160.00
51	-	TONER, HP CF279A (HP79A), Black	cart	2	2	2	6	18,000.00	2	2	2	6	18,000.00	2	2	2	6	18,000.00	2	2	2	6	18,000.00	24	3,000.00	72,000.00
52	-	TONER, HP W2040A, (416A), Black	cart	3	3	2	8	35,600.00	3	3	2	8	35,600.00	3	3	2	8	35,600.00	3	3	2	8	35,600.00	32	4,450.00	142,400.00
53	-	TONER, HP W2041A, (416A), Cyan	cart	2	2	2	6	26,700.00	2	2	2	6	26,700.00	2	2	2	6	26,700.00	2	2	2	6	26,700.00	24	4,450.00	106,800.00
54	-	TONER, HP W2042A, (416A), Yellow	cart	2	2	2	6	26,700.00	2	2	2	6	26,700.00	2	2	2	6	26,700.00	2	2	2	6	26,700.00	24	4,450.00	106,800.00
55	-	TONER, HP W2043A, (416A), Magenta	cart	2	2	2	6	26,700.00	2	2	2	6	26,700.00	2	2	2	6	26,700.00	2	2	2	6	26,700.00	24	4,450.00	106,800.00
56	-	INK, CANON I6770, CL1751, Black	cart	2	2	1	5	3,125.00	2	2	1	5	3,125.00	2	2	1	5	3,125.00	2	2	1	5	3,125.00	20	625.00	12,500.00
57	-	INK, CANON I6770, CL1751, Cyan	cart	2	2	1	5	3,125.00	2	2	1	5	3,125.00	2	2	1	5	3,125.00	2	2	1	5	3,125.00	20	625.00	12,500.00
58	-	INK, CANON I6770, CL1751, Magenta	cart	2	2	1	5	3,125.00	2	2	1	5	3,125.00	2	2	1	5	3,125.00	2	2	1	5	3,125.00	20	625.00	12,500.00
59	-	INK, CANON I6770, CL1751, Yellow	cart	2	2	1	5	3,125.00	2	2	1	5	3,125.00	2	2	1	5	3,125.00	2	2	1	5	3,125.00	20	625.00	12,500.00
60	-	INK, CANON I6770 CL1750, BLACK	cart	2	4	4	10	6,250.00	2	4	4	10	6,250.00	2	4	4	10	6,250.00	2	4	4	10	6,250.00	40	625.00	25,000.00
61	-	TONER, HP (W1107A), 107A	cart	2	4	4	10	26,000.00	2	4	4	10	26,000.00	2	4	4	10	26,000.00	2	4	4	10	26,000.00	40	2,600.00	104,000.00
62	-	RIBBON CART, EPSON S019639/S013634 LQ-310	cart	4	4	4	12	31,200.00	4	4	4	12	31,200.00	4	4	4	12	31,200.00	4	4	4	12	31,200.00	48	2,600.00	124,800.00
63	-			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
64	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
65	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
66	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
67	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
68	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
69	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
70	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
71	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
72	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
73	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
74	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
75	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
76	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
77	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
78	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
79	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
80	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
81	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
82	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
83	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
84	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
85	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
86	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
87	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
88	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
89	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
90	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00