




Republic of the Philippines  
**DEPARTMENT OF MIGRANT WORKERS AFFAIRS**  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
OWWA Center, 7<sup>th</sup> Street corner F.B. Harrison Street, Pasay City

**QUALITY MANAGEMENT SYSTEM (QMS) QUARTERLY REPORT**


REPORT FOR:  1<sup>st</sup> Quarter  2<sup>nd</sup> Quarter  3<sup>rd</sup> Quarter  4<sup>th</sup> Quarter

Improvements/Initiatives in CY 2023			
QMS Activity	Actions to Be Taken	Timeline	Status (Implemented; Not Yet Implemented; On-going)/Reasons
Revisit Current Processes and complementary personnel for enrolment at QMS as part of the ISO 9001:2015 application for Certification	Paper review of OWWA Core and Support Processes	January 15 to June 30, 2023	On-going/ Movement of employees and change in the leadership of core processes hindered the orientation of personnel and review of processes.
	Inventory of personnel involved with QMS enrolled processes	May 01 to June 30, 2023	
	Procurement of Services of a QMS expert for the compliance assessment to ISO 9001:2015	July 01 to August 31, 2023	On-going with the initial talks with a QMS Consultant to provide an assessment of the 2019 QMS Audit Observation of the ISO Certifying Board as well as the review of the OWWA QMS Manuals
Procurement of an accredited QMS Certifying Body	Hiring of a 3 <sup>rd</sup> Party Auditor/Certifying Body	15 March 2023 to 30 September 2023	Completed the BAC process of procuring the services of a QMS Certifying Body. Awaiting for the results of the signing of the contract.

Prepared by:

  
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7 July 2023

Recommending Approval:

  
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