Annual Procurement Plan for Non- Common Supplies and Equipments for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)		Sched	ule for Each Pi	ocurement A	ctivity		Estimated Budget (PhP)			
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Project)
A . Goods and Se	ervices												
a.1	Fuel/Gasoline, Oil and Lubricants of Service Vehicles	AFD and PSD	NO	Direct Contracting	N/A	N/A	01/03/2023	01/04/2023	GoP	700,000.00	700,000.00		As the need arises
a.2	Fire protection system (refill of fire extinguishers)	AFD	NO	Shopping	02/20/2023	N/A	03/04/2023	03/04/2023	GoP	25,000.00	25,000.00		2nd Quarter (annually)
B. Rental and Su	bscription										-		
b.1	Newspaper Subscription	ORD and COA	NO	Shopping	12/27/2022	N/A	01/03/2023	01/03/2023	GoP	15,000.00	15,000.00		With various suppliers
C. Repair and M	aintenance						*************						
c.1	Maintenance / Repair Service of Air conditioning units, computers, IT and office equipment	AFD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		As the need arises (with Various Air conditioning Shops)
c.2	Repair and Maintenance of Motor Vehicles	AFD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	150,000.00	150,000.00		As the need arises (with Various Repair Shops)
c.3	Repair / Maintenance of Facilities / Office renovation	AFD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	200,000.00	200,000.00		As the need arises (with Various Repair Shops)
D. Utilities													
d.1	Water Services	AFD and PSD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		with Primewater San Fernando
d.2	Electricity Services	AFD and PSD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	450,000.00	450,000.00		with SFELAPCO
E. Communication	on												
e.1	Prepaid Cellphone cards for the Family Welfare Officers, Inspectors, Labor Communication Officer and Office Hotlines for One (1) year	AFD and PSD	NO	Direct Contracting	01/03/2023	N/A	02/02/2023	02/10/2023	GoP	25,000.00	25,000.00		Quarterly Purchase
e.2	Telephone, landline	AFD	NO	Direct Contracting	N/A	N/A	01/03/2023	01/04/2023	GoP	75,000.00	75,000.00		with PLDT and Globe Telecom
e.3	Telephone, mobile	AFD and PSD	NO	Direct Contracting	N/A	N/A	01/03/2023	01/04/2023	GoP	25,000.00	25,000.00		(with Globe Telecom)
e.4	Internet Subscriptions	AFD and PSD	NO	Direct Contracting	N/A	N/A	01/03/2023	01/04/2023	GoP	50,000.00	50,000.00		with PLDT , Innove and DITC
e.5	Cable Services	AFD	NO	Direct Contracting	N/A	N/A	01/03/2023	01/04/2023	GoP	25,000.00	25,000.00		with Satellite Cable Network
F. Courier Service													
f.1	Postage and Courier Services for One (1) Year – Domestic and International Mails	AFD	NO	Shopping	12/05/2022	N/A	01/03/2023	01/04/2022	GoP	50,000.00	50,000.00		with JRS Express
G. Registration	and Insurance												

g.1	Registration & Insurance of Motor Vehicles, etc.	AFD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		With the LTO & GSIS (annually
l. Training and													
1.1	Lease of Venue, Meals and Snacks for the Conduct of Capability Trainings of LGUs/PESO for the 7 Provinces of the Region	PSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	500,000.00		500,000.00	As scheduled
1.2	Lease of Venue, Meals and Snacks for the Conduct of Learning Support Activities for Scholars / Summer Youth Camp	PSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	150,000.00		150,000.00	Summer vacation 2023 / As scheduled
h.3	Meals and Snacks for the Conduct of Enterprise Development & Loan Program - EDT	PSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	600,000.00		600,000.00	As scheduled
h.4	Meals and Snacks for the Conduct of Financial Literacy , Value Formation & Loan Program - EDT	PSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	835,000.00		835,000.00	As scheduled
h.5	Meals and Snacks for the Conduct of Reintegration Counselling	PSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	200,000.00		200,000.00	As scheduled
I. Other Expens	ses												
i.1	Transport, Supplies and Meals for Repatriation of Distressed OFW's	PSD	NO	Emergency Procurement under the Bayanihan Act	12/27/2022	N/A	01/03/2023	01/03/2023	GoP	145,252,920.00		145,252,920.00	As scheduled
1.2	Lease of Venue, Meals and Snacks for the Parent/Scholars Orientation Program	PSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	120,000.00		120,000.00	3rd Quarter
1.3	Lease of Venue, Meals and Snacks for the Migrants Day Celebration	PSD	NO	NP-53.10 Lease of Real Property and Venue	05/25/2023	N/A	06/01/2023	06/01/2023	Corporate Budget	400,000.00		400,000.00	June 07, 2023 (Migrant's Day)
	Lease of Venue, Meals and Snacks for the 14th Regional Selection and Awarding for MOFYA 2021	PSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	75,000.00		75,000.00	November, 2023
1.5	Lease of Venue, Meals and Snacks for the 2019 Info Caravan on Reintegration	PSD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	300,000.00		300,000.00	November, 2023
1.6	Lease of Venue, Meals and Snacks for the 2021 Conference on Reintegration Stakeholders	PSD	NO	NP-53.9 - Small Value Procurement	11/15/2022	N/A	11/25/2023	11/25/2023	Corporate Budget	220,000.00		220,000.00	December, 2023
1.7	Venue, Transportation, Meals and Snacks for the Family Day Celebration of the 7 Provinces of the Region	PSD	NO	NP-53.9 - Small Value Procurement	11/15/2023	N/A	11/25/2023	11/25/2023	Corporate Budget	700,000.00		700,000.00	December, 2023

	Transportation, Meals and Snacks for the Labor Day Celebration	PSD	NO	Shopping	04/10/2023	N/A	04/15/2023	04/15/2023	Corporate Budget	15,000.00	15,000.00	May 01, 2023
1.9	Transportation, Meals and Snacks for the National Seafarer's Day	PSD	NO	Shopping	N/A	N/A	N/A	N/A	Corporate Budget	30,000.00	30,000.00	September, 2023

Prepared by:

VELYN B. CARDOZA

OWWO III

Certified correct:

CATHERINE/C. ROMULO

OIC, Admin. & Finance Division

, ppi trou

ATTY. FALCONI V. MILLAR, CPA

Director II