

OVERSEAS WORKERS WELFARE ADMINISTRATION - REGIONAL WELFARE OFFICE V, LEGAZPI CITY Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisemen t/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	PROGRAM AND SERVICES DIVISION									-			
	Pre-Departure Orientation Seminar									50,000.00	50,000.00		Jacket/frames for certificates, Paper bags, souvenirs
	Supplies not available in DBM-PS		No	Shopping	2/14/2022	N/A	2/24/2022	2/25/2022	Others	-			
	Info Caravan for Reintegration									-			
	Catering services with venue		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	Others	273,299.76	273,299.76		AM and PM Snacks, Lunch
	Supplies not available in DBM-PS		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	Others	136,649.88	136,649.88		Jacket/frames for certificates, Paper bags, souvenirs, stationery
	Accommodation of OWWA staff outside Alba		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	Others	45,549.96	45,549.96		1 occupancy as possible and complete amenities
	Parent/Scholars Orientation Program									-			
	Catering services with venue		No	Shopping	6/15/2022 and 11/9/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	75,053.23	75,053.23		AM and PM Snacks, Lunch
	Supplies not available in DBM-PS		No	Shopping	6/15/2022 and 11/9/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	37,526.62	37,526.62		Jacket/frames for certificates, Paper bags, souvenirs, stationery
	Accommodation of OWWA staff outside Alba		No	Shopping	6/15/2022 and 11/9/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	37,526.62	37,526.62		1 occupancy as possible and complete amenities
	Summer Youth Camp									-			
	Catering services with venue		No	Shopping	4/15/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	112,579.84	112,579.84		AM and PM Snacks, and a full board meals
	Accommodation of OWWA staff and Scholar		No	Shopping	4/15/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	112,579.84	112,579.84		1 occupancy as possible and complete amenities
	EDLP									-			
	Phase I: Catering Services		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	60,000.00	60,000.00		AM and PM snacks, Lunch
	Supplies not available in DBM-PS		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	10,000.00	10,000.00		Jacket/frames for certificates, Paper bags, souvenirs, stationery

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Phase II: Catering Services		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	50,000.00	50,000.00		AM and PM snacks, Lunch
	Bus/Van Rental		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	150,000.00	150,000.00		Considered as public utility vehicle, airconditioned and complete documentary requirements
	Supplies not available in DBM-PS		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	50,000.00	50,000.00		Jacket/frames for certificates, Paper bags, souvenirs, stationery
	Phase III: Catering Services		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	50,000.00	50,000.00		AM and PM snacks, Lunch
	Supplies not available in DBM-PS		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	50,000.00	50,000.00		Jacket/frames for certificates, Paper bags, souvenirs, stationery
	Financial Literacy									-			
	Catering services with venue		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	Others	-			AM and PM snacks, Lunch
	Supplies not available in DBM-PS		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Jacket/frames for certificates, Paper bags, souvenirs, stationery
	CBT for LGU, Partners and Other Entities									-			
	Catering services with venue		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	500,000.00	500,000.00		AM and PM snacks, Lunch
	Supplies not available in DBM-PS		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	50,000.00	50,000.00		Jacket/frames for certificates, plaques, Paper bags, souvenirs, stationery
	Accommodation of OWWA staff outside Alb		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	50,000.00	50,000.00		1 occupancy as possible and complete amenities
	CBT for OFC's									-			
	Catering services with venue		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	294,583.91	294,583.91		AM and PM snacks, Lunch
	Supplies not available in DBM-PS		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	176,750.35	176,750.35		Jacket/frames for certificates, plaques, Paper bags, souvenirs, stationery

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Accommodation of OWWA staff outside Albano		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	117,833.56	117,833.56		1 occupancy as possible and complete amenities
	OFC Formation									-			
	Catering services		No	Shopping	every semester	N/A	10days after advertisement	1 day after Notice of Award	Others	100,141.93	100,141.93		Jacket/frames for certificates, Paper bags, souvenirs, stationery
	Supplies not available in DBM-PS		No	Shopping	every semester	N/A	10days after advertisement	1 day after Notice of Award	Others	100,000.00	100,000.00		Jacket/frames for certificates, plaques, Paper bags, souvenirs, stationery
	IT Trainings									-			
	Catering services with venue		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	Others	-			AM and PM snacks, Lunch
	Supplies not available in DBM-PS		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Jacket/frames for certificates, Paper bags, souvenirs, stationery
	Accommodation of OWWA staff outside Albano		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	Others	-			1 occupancy as possible and complete amenities
	National Seafarers									-			
	Catering services with venue		No	Shopping	8/17/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Lunch
	Supplies not available in DBM-PS		No	Shopping	8/17/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Souvenirs
	Migrants Workers Day									-			
	Catering services with venue		No	Competitive Bidding	04/06/2022	05/06/2022	3days after open of bids	1 day after Notice of Award	Others	-			AM and PM snacks, Lunch
	Supplies not available in DBM-PS		No	Shopping	05/11/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Jacket/frames for certificates, Paper bags, souvenirs, stationery, raffle prizes
	Labor Day									-			
	Catering services with venue		No	Shopping	4/18/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	-			AM and PM snacks, Lunch

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Supplies not available in DBM-PS		No	Shopping	4/18/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Souvenirs
	MOFYA									-			
	Catering services with venue		No	Shopping	07/11/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	-			AM and PM snacks, Lunch, Dinner
	Supplies not available in DBM-PS		No	Shopping	07/11/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Jacket/frames for certificates, plaques, Paper bags, souvenirs, stationery, and Sash
	Family Day									-			
	Catering services with venue		No	Competitive Bidding	10/04/2022	11/04/2022	3days after open of bids	1 day after Notice of Award	Others	-			AM and PM snacks, Lunch,
	Supplies not available in DBM-PS		No	Shopping	10/04/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Jacket/frames for certificates, Paper bags, souvenirs, stationery, raffle prizes
	Accommodation of OWWA staff outside Alb		No	Shopping	10/04/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	-			1 occupancy as possible and complete amenities
	Info Caravan for Membership Promotion									-			
	Catering services with venue		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	Others	230,000.00	230,000.00		AM and PM snacks, Lunch
	Supplies not available in DBM-PS		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	Others	20,000.00	20,000.00		Souvenirs
	Accommodation of OWWA staff outside Alb		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	Others	50,000.00	50,000.00		1 occupancy as possible and complete amenities
	For a/conference for Stakeholders									-			
	Catering services with venue		No	Shopping	08/10/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	249,098.85	249,098.85		AM and PM snacks, Lunch
	Supplies not available in DBM-PS		No	Shopping	08/10/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	124,549.43	124,549.43		Jacket/frames for certificates, plaques, Paper bags, souvenirs, and stationery
	Accommodation of OWWA staff outside Alb		No	Shopping	08/10/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	41,516.48	41,516.48		1 occupancy as possible and complete amenities

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Airport Assistance									-			
	Catering Services		No	Competitive Bidding	2/24/2022	3/25/2022	3days after open of bids	1 day after Notice of Award	Others	19,358.57	19,358.57		AM and PM snacks, with full board meals
	Hotel/accommodation-Quarantine Facility		No	Competitive Bidding	2/24/2022	3/25/2022	3days after open of bids	1 day after Notice of Award	Others	-			1 occupancy as possible and complete amenities
	Crematorium Services		No	Competitive Bidding	2/24/2022	3/25/2022	3days after open of bids	1 day after Notice of Award	Others	-			
	Funeral Services		No	Competitive Bidding	2/24/2022	3/25/2022	3days after open of bids	1 day after Notice of Award	Others	-			
	Bus/Van Rental		YES	Competitive Bidding	2/24/2022	3/25/2022	3days after open of bids	1 day after Notice of Award	Others	-			Considered as public utility vehicle, airconditioned and complete documentary requirements
	Uwian Program									-			
	Catering services only		No	Competitive Bidding	2/24/2022	3/25/2022	3days after open of bids	1 day after Notice of Award	Others	-			AM and PM snacks
	Hotel/Accommodation		No	Competitive Bidding	2/24/2022	3/25/2022	3days after open of bids	1 day after Notice of Award	Others	-			1 occupancy as possible and complete amenities
	Bus/ Van Rental		No	Competitive Bidding	2/24/2022	3/25/2022	3days after open of bids	1 day after Notice of Award	Others	-			Considered as public utility vehicle, airconditioned and complete documentary requirements
	Other Supplies and Materials not available in DBM-PS									-			
	Personal Protective Equipment		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Reusable or single use, longsleeves, coverall
	Hygeine Kits		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Alcohol 70% solution, Facemask disposable, Hand Sanitizer, Soap,Wet Wipes, Gloves, and Air Purifier
	Ambulance Stretchers		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Wheeled stretcher - Size: 202x63x30cm, light weight metal, gross weight 44kgs..

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Wheel Chairs		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	-			typical, seat width:22" seat to ground: 20" seat back rest dimensions: 22" x 16" rim to rim open: 31.5"
	Medical Equipments		No	Shopping	3/15/2022	N/A	10days after advertisement	1 day after Notice of Award	Others	-			BP, weighing scale, 1st aid kit.
	GENDER AND DEVELOPMENT									-			
	Catering Services		No	Shopping	every semester	N/A	10days after advertisement	1 day after Notice of Award	Others	-			AM and PM snacks, lunch
	Supplies and Material not available in DBM		YES	Shopping	every semester	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Jacket/frames for certificates, plaques, Paper bags, souvenirs, and stationery
	Training, Meetings, Conferences and Other Activities									-			
	Catering Services		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	Others	-			AM and PM snacks, lunch
	Supplies and Material not available in DBM		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	Others	-			Jacket/frames for certificates, Paper bags, souvenirs, and stationery
	Training Fees/Registration		No	NP-53.5 Agency-to-Agency	N/A	N/A	based on CSC timeline	based on CSC timeline	Others	-			
	Training Fees/Registration		No	NP-53.7 Highly Technical Consultants	N/A	N/A	based on posted schedules	based on posted schedules	Others	-			
	National Congress for Stakeholders									-			
	Catering Services		NO	Shopping	9/9/022	N/A	10days after advertisement	1 day after Notice of Award	Others	-			
	Supplies and Material not available in DBM		NO	Shopping	9/9/022	N/A	10days after advertisement	1 day after Notice of Award	Others	216,631.41	216,631.41		
	ADMIN AND FINANCE DIVISION									-			
	Security Services		No	Direct Contracting	N/A	N/A	01/03/2022	01/03/2022	GoP	344,000.00	344,000.00		
	Other Supplies and Material not available in		No	Shopping	As the need arises	N/A	10days after advertisement	1 day after Notice of Award	GoP	50,000.00	50,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Drugs and Medicines		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award	GoP	15,000.00	15,000.00		
	Postage and Delivery Services		No	Direct Contracting	N/A	N/A	09/01/2022	09/01/2022	GoP	75,000.00	75,000.00		
	Telephone-Mobile		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	GoP	150,000.00	150,000.00		
	Telephone-Landline		No	NP-53.6 Scientific, Scholarly, Artistic Work,	N/A	N/A	01/03/2022	01/03/2022	GoP	100,000.00	100,000.00		
	Internet Subscription Services		No	NP-53.6 Scientific, Scholarly, Artistic Work,	N/A	N/A	01/03/2022	01/03/2022	GoP	300,000.00	300,000.00		
	Cable, Satellite, Telegraph and Radio Service		No	Direct Contracting	N/A	N/A	01/03/2022	01/03/2022	GoP	10,000.00	10,000.00		
	Printing and Publication Services		No	Shopping	every activity	N/A	10days after advertisement	1 day after Notice of Award	GoP	10,000.00	10,000.00		
	Repair and Maintenance - Office Equipment		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	GoP	-			
	Repair and Maintenance - Printing Equipment		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	GoP	-			
	Repair and Maintenance - ICT Equipment		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	GoP	-			
	Repair and Maintenance - Furniture and Fixt		No	Shopping	As the need arises	N/A	10days after advertisement	1 day after Notice of Award	GoP	-			
	Repair and Maintenance - Building and Other		No	Shopping	As the need arises	N/A	10days after advertisement	1 day after Notice of Award	GoP	200,000.00	200,000.00		
	Repair and Maintenance - Other Machinery a		No	Shopping	As the need arises	N/A	10days after advertisement	1 day after Notice of Award	GoP	50,000.00	50,000.00		
	Rental- Building and Other Structures		No	Direct Contracting	N/A	N/A	01/03/2022	01/03/2022	GoP	500,000.00	500,000.00		
	Rental - Printing Equipment		No	Direct Contracting	N/A	N/A	01/03/2022	01/03/2022	GoP	50,000.00	50,000.00		
	Training, Meetings, Conferences and Other Activities									-			
	Catering Services		No	Shopping	every month	N/A	10days after advertisement	1 day after Notice of Award		25,000.00	25,000.00		AM and PM snacks, lunch
	Other Supplies and Material not available in		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award		50,000.00	50,000.00		Jacket/frames for certificates, Paper bags, souvenirs, and stationery

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Training Fees/Registration		No	NP-53.5 Agency-to-Agency	N/A	N/A	based on CSC timeline	based on CSC timeline	GoP	75,000.00	75,000.00		
	Training Fees/Registration		No	NP-53.7 Highly Technical Consultants	N/A	N/A	based on posted schedules	based on posted schedules	GoP	75,000.00	75,000.00		
	Semi-Expendable Materials									-			
	Furniture and Fixtures		No	Shopping	As the need arises	N/A	10days after advertisement	1 day after Notice of Award	GoP	50,000.00	50,000.00		All items below 15,000 threshold
	ICT Equipment		No	Shopping	As the need arises	N/A	10days after advertisement	1 day after Notice of Award	GoP	-			All items below 15,000 threshold
	Office Equipment		No	Shopping	As the need arises	N/A	10days after advertisement	1 day after Notice of Award	GoP	-			All items below 15,000 threshold
	Printing Equipment		No	Shopping	As the need arises	N/A	10days after advertisement	1 day after Notice of Award	GoP	-			All items below 15,000 threshold
	Printing Equipment		No	Shopping	As the need arises	N/A	10days after advertisement	1 day after Notice of Award	GoP	-			All items below 15,000 threshold
	Water Supply		No	Direct Contracting						30,000.00	30,000.00		
	Drinking Water		No	Direct Contracting	N/A	N/A	01/03/2022	01/03/2022	GoP	20,000.00	20,000.00		
	Electricity Supply		No	Direct Contracting	N/A	N/A	01/03/2022	01/03/2022	GoP	500,000.00	500,000.00		
	Accountable Forms		No	NP-53.5 Agency-to-Agency	N/A	N/A	01/03/2022	01/03/2022	GoP	10,000.00	10,000.00		
	Repair and Maintenance - Motor Vehicle		No	Shopping	every quarter	N/A	10days after advertisement	1 day after Notice of Award	GoP	200,000.00	200,000.00		
	Insurance Services		No	NP-53.5 Agency-to-Agency	N/A	N/A	12/01/2022	12/01/2022	GoP	40,000.00	40,000.00		
	Rental- Motor Vehicle		No	Shopping	As the need arises	N/A	10days after advertisement	1 day after Notice of Award	GoP	250,000.00	250,000.00		
										-			
	CAPITAL OUTLAY									-			
	ICT Equipment-Laptop		No	Competitive Bidding	03/01/2022	04/01/2022	3days after open of bids	1 day after Notice of Award	GoP	-			Processor: Inter Core i5 or better; 8GB or higher; 500gb or 1tb ssd, 15 inch screen.

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	ICT Equipment - Desktops		No	Competitive Bidding	03/01/2022	04/01/2022	3days after open of bids	1 day after Notice of Award	GoP	-			Processor: Inter Core i5-or better; 8GB or higher, 500 gb ssd; 1TB HDD; 21 inches monitor and combo with mouse and keyboard
	Motor Vehicle -Ambulance		No	Competitive Bidding	11/10/2022	12/10/2022	3days after open of bids	1 day after Notice of Award	GoP	-			patient transport , with basic life support
										-			

Prepared by:

CHRISTABELE A. LIRAG

BAC Secretariat

Verified Correct by:

MAYAN P. TRILLES

BAC Chairman

Approved by:

JENIVE DIAZ-AGUALLO

Head, Procuring Entity