



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
OWWA Center, 7<sup>th</sup> Street corner F.B. Harrison Street, Pasay City

**QUALITY MANAGEMENT SYSTEM (QMS) QUARTERLY REPORT**

**OFFICE: OVERSEAS WORKERS WELFARE ADMINISTRATION**

**REPORT FOR:**  1<sup>st</sup> Quarter  2<sup>nd</sup> Quarter  3<sup>rd</sup> Quarter  4<sup>th</sup> Quarter

Improvements/Initiatives in CY 2021			
QMS Activity	Actions Taken	Timeline	Status (Implemented; Not Yet Implemented; On-going)/Reasons
Exclusive QMS -ISO 9001:2015 Webinar (9 Modules for 100 hrs. or 12.5 days)	Conduct of Webinar	July to October	Implemented - Attended by 59 personnel from Central and Regional Office with training provided by PTTC-DTI on an agency-to-agency agreement.
	Preparation of Manuals for Audit	December 2021 to 1 <sup>st</sup> Qtr 2022	On-Going – Administrative and preparatory requirements for a “Write shop of QMS Manuals” for finalization
Quality Audit by an accredited and 3 <sup>rd</sup> Party Auditor	Hiring of a 3 <sup>rd</sup> Party Auditor	September to 1 <sup>st</sup> Qtr 2022	On-Going – Failed Bidding because the Budget Allocated for CY 2021 and 2022 is not sufficient to hire the services of a 3 <sup>rd</sup> Party Auditor whose asking price is P1.5 million - Coordination with DBM-SPIB for advice to source-out additional budget

**Prepared by:**

**MA. CYNTHIA DM. ERUM**

Chief-Records and Management Division  
and Head-QMS Secretariat

**Approved by:**

**HANS LEO J. CACDAC**  
Administrator