

**OVERSEAS WORKERS WELFARE ADMINISTRATION  
Regional Welfare Office - National Capital Region**

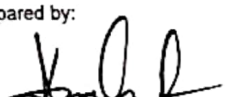
**Annual Procurement Plan for FY 2022**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>I. TRAINING AND SCHOLARSHIP EXPENSES</b>													
5020201 0-00	A. Staff Development Training of RWO-NCR	AFD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	20-Apr-2022	20-Apr-2022	GoP	100,000.00	100,000.00		Includes Lease of Venue for the Staff Development Training of RWO-NCR and procurement of materials relative thereto
5020201 0-00	B. Various Trainings/Seminars for RWO-NCR Employees	AFD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	as per schedule	as per schedule	GoP	100,000.00	100,000.00		Includes Lease of Venue for the conduct of various trainings/seminars for RWO-NCR employees and procurement of materials relative thereto
<b>II. SUPPLIES AND MATERIALS EXPENSES</b>													
5020301 0-00	A. Common Office Supplies and Materials for the 1st Quarter of CY 2022	AFD	NO	NP-53.9 - Small Value Procurement	02-Feb-2022	N/A	28-Feb-2022	28-Feb-2022	GoP	550,000.00	550,000.00		Includes common-use supplies and materials and those not available at Procurement Service (refer to APP-CSE for office supplies)
5020301 0-00	B. Common Office Supplies and Materials for the 2nd Quarter of CY 2022	AFD	NO	NP-53.9 - Small Value Procurement	04-Apr-2022	N/A	02-May-2022	02-May-2022	GoP	550,000.00	550,000.00		Includes common-use supplies and materials and those not available at Procurement Service (refer to APP-CSE for office supplies)
5020301 0-00	C. Common Office Supplies and Materials for the 3rd Quarter of CY 2022	AFD	NO	NP-53.9 - Small Value Procurement	04-Jul-2022	N/A	01-Aug-2022	01-Aug-2022	GoP	550,000.00	550,000.00		Includes common-use supplies and materials and those not available at Procurement Service (refer to APP-CSE for office supplies)
5020301 0-00	D. Common Office Supplies and Materials for the 4th Quarter of CY 2022	AFD	NO	NP-53.9 - Small Value Procurement	01-Oct-2022	N/A	28-Oct-2022	28-Oct-2022	GoP	550,000.00	550,000.00		Includes common-use supplies and materials and those not available at Procurement Service (refer to APP-CSE for office supplies)
5020302 0-00	E. Accountable Forms Expenses	AFD-Cash Unit	YES	NP-53.9 - Small Value Procurement	as per schedule	N/A	as per schedule	as per schedule	GoP	100,000.00	100,000.00		Continuous form checks (refer to APP-CSE for office supplies)
5020309 0-00	H. Fuel, Oil and Lubricant Expenses	AFD	NO	NP-53.9 - Small Value Procurement	as per schedule	N/A	as per schedule	as per schedule	GoP	400,000.00	400,000.00		Covers round trips for the Satellite Offices (POEA and NAIA) and Training Venues (Main Office, Intramuros, Bocobo) from Monday to Saturday
<b>III. COMMUNICATION EXPENSES</b>													
5020502 0-01	A. Mobile Prepaid Cards	AFD	NO	NP-53.9 - Small Value Procurement	01-Mar-2022	N/A	08-Mar-2022	08-Mar-2022	GoP	300,000.00	300,000.00		For access and verification of membership records and program availments of client OFWs and families

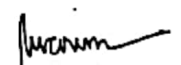
IV. GENERAL SERVICES												
5021202 0-00	A. Janitorial and Other Support Services	AFD	NO	Competitive Bidding	21-Feb-2022	13-Mar-2022	28-Mar-2022	28-Mar-2022	GoP	8,500,000.00	8,500,000.00	Includes janitors, drivers, office clerks
V. REPAIRS AND MAINTENANCE												
5021305 0-99	A. Repair of Various Machinery and Equipment of RWO-NCR	AFD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	100,000.00	100,000.00	Maintenance cost of airconditioning units at RWO-NCR, and various IT equipments at RWO-NCR, CPDEP, POEA, and NAlA Satellite offices
5021306 0-01	B. Repair of Motor Vehicle of RWO-NCR	AFD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	560,000.00	560,000.00	Maintenance cost for the major repairs of vehicle (labor and spare parts)
VI. OTHER MAINTENANCE AND OPERATING EXPENSES												
5029903 0-00	A. Purified Drinking Water	AFD	NO	NP-53.9 - Small Value Procurement	02-Feb-2022	N/A	28-Mar-2022	28-Mar-2022	GoP	120,000.00	120,000.00	For CY 2022 (August - December) 2,000 bottles (5 gallons/bottle)
5029905 0-04	B. Rental of Photocopying Machines of RWO-NCR	AFD	NO	NP-53.9 - Small Value Procurement	02-Feb-2022	N/A	28-Mar-2022	28-Mar-2022	GoP	150,000.00	150,000.00	Includes rental of 7 units of photocopying machines assigned at RWO-NCR, CPDEP, and POEA Satellite Office
5029905 0-03	C. Rental of Van for RWO-NCR	AFD	NO	Competitive Bidding	02-Feb-2022	22-Feb-2022	28-Mar-2022	28-Mar-2022	GoP	2,000,000.00	2,000,000.00	Includes rental of 2 unit of Toyota Hi-Ace Van for the transportation service of RWO-NCR Employees
VII. REINTEGRATION SERVICES												
5029905 0-01	A. Lease of Venue for the Conduct of Learning Support Activity for RWO-NCR Scholars	ETU	NO	NP-53.9 - Small Value Procurement	as per schedule	N/A	as per schedule	as per schedule	GoP	765,843.11	765,843.11	For the conduct of Learning Support Activity of RWO-NCR Scholars (includes lease of venue and other related expenses)
5029999 0-02-71	B. Supply and Delivery of Food for the conduct of trainings for the Capability Building for OFCs	RU	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	as per schedule	as per schedule	GoP	2,157,154.79	2,157,154.79	Food for the training participants of Financial Literacy, Entrepreneurship Development Training, and Organization Development Training under the Capability Building for OFWs. (includes other related expenses for training materials, etc.)

TOTAL 17,552,997.90  
GRAND TOTAL 17,552,997.90

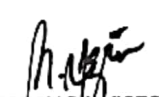
Prepared by:

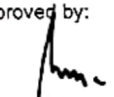
  
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