

ANNEX A

OVERSEAS WORKERS WELFARE ADMINISTRATION  
Annual Procurement Plan for FY 2014

Code (PAP)	Procurement Program/Project	PMO/ User	Mode of Procurement	Schedule for Each Procurement Activity													Source of Funds	Estimated Budget (P/JP)		Remarks (Brief Description of Program/Project)
				Pre-Proc Conference	Asst/Post of I/AB	Pre-Bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance/Turnover	Total		MDOE	CO	
<b>II. TRAVELING EXPENSES</b>																				
A.	Central Office (Foreign Travel and Local Travel)	Secretary/COAROT RWOs OOC/SOWOs	Shopping Shopping Shopping	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	4,000,000.00	5,600,000.00	GOP			
B.	Regional Office			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2,884,535.88	2,884,535.88	GOP			
C.	Overseas Office			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4,492,518.00	4,492,518.00	GOP			
<b>III. COMMUNICATION EXPENSES</b>																				
A.	Central Office	EGSD/RWDs/COA	Direct Contracting Direct Contracting	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	9,800,000.00	9,800,000.00	GOP			
B.	Regional Office			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7,013,577.07	7,013,577.07	GOP			
<b>III. BUILDING MAINTENANCE / OFFICE IMPROVEMENT</b>																				
	Central Office	EGSD	Direct Contracting / Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	3,530,000.00	3,530,000.00	GOP			
	Regional Office	RWOs	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	333,988.00	333,988.00	GOP			
<b>IV. REPAIR AND MAINTENANCE OF MOTOR VEHICLES</b>																				
A.	Central Office	EGSD	Shopping Shopping	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	1,660,000.00	1,660,000.00	GOP			
B.	Regional Office	RWOs	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1,916,137.10	1,916,137.10	GOP			
<b>V. REPAIR &amp; MAINTENANCE OF OFFICE EQUIPMENT / FURNITURE</b>																				
A.	Central Office	EGSD	Shopping Shopping	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	1,011,000.00	1,011,000.00	GOP			
B.	Regional Office	RWOs	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	760,634.50	760,634.50	GOP			
<b>VI. SUPPLIES AND MATERIALS</b>																				
A.	Central Office - Supplies and Materials	Secretary/COA	Shopping / Procurement Service (PS) / Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7,344,000.00	7,344,000.00	GOP			
B.	Printing of Official Forms	Cash	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2,769,280.00	2,769,280.00	GOP			
<b>2. Printing / Supplies of OFW Info Sheets</b>																				
<b>C. Reproduction Machine Supplies</b>																				
<b>D. Gasoline, Oil, &amp; Vehicle Supplies</b>																				
<b>E. Spare Parts for Office Equipment</b>																				
<b>F. Vehicles Tires</b>																				
<b>G. Clinic Supplies</b>																				
<b>Regional Office - Supplies and Materials</b>																				
<b>Procurement Service (PS) / Direct Contracting</b>																				
<b>VII. RENTALS</b>																				
A.	Central Office	EGSD	Shopping / Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2,450,000.00	2,450,000.00	GOP			
B.	Regional Office	RWOs	Shopping / Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	20,667,892.61	20,667,892.61	GOP			
C.	Overseas Office	OOC/SOWOs	Shopping / Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	18,129,701.48	18,129,701.48	GOP			
<b>VIII. WATER, ILLUMINATION AND POWER</b>																				
A.	Central Office	Secretary RWOs	Direct Contracting Direct Contracting	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	22,000,000.00	22,000,000.00	GOP			
B.	Regional Office			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7,469,196.99	7,469,196.99	GOP			
<b>IX. OVERSEAS REGULAR MOOE</b>																				
<b>X. OTHER SERVICES</b>																				
A.	Central Office	EGSO PPMO	Public Bidding Public Bidding	16-Jul-13	20-Mar-13	19-Feb-13	18-Feb-13	18-Feb-13	7-Feb-13	28-Jan-13	21-Jan-13	16-Jul-13	31-Jul-13	31-Jul-13	1-Aug-13	31,039,503.03	16,523,650.72	GOP		
<b>1. Junitorial and Other Support Services</b>																				
<b>2. Security Services</b>																				
<b>3. Registration of Vehicle / Insurance / Consultancy GIS Premiums of OWWA Properties Property Tax, Foreclosure, Registration/Annotation/ Legal Fees</b>																				
																		On going, with 3 years contract		

B. Regional Office 1. Diversification/Messengers/Security Services 2. Registration / Insurance of Gov'l Vehicle 3. Repair of Facilities & Fixtures C. Overseas Office 1. Service Fee Local Hires 2. Car Insurance and Registration 3. Other Operating Expenses	RWOs RWOs RWOs OCCS/OOWOs OCCS/OOWOs OCCS/OOWOs	Direct Contracting Direct Contracting / Shopping Direct Contracting / Shopping -db-	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	24,448,373.08 921,327.20 335,458.50 43,259,236.00 1,122,000.00 8,000,000.00	24,448,373.08 921,327.20 335,458.50 43,259,236.00 1,122,000.00 8,000,000.00	GOP GOP GOP GOP GOP GOP	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	8,176,500.00 8,202,138.89 17,228,000.00 720,000.00 1,440,000.00 1,740,000.00 2,970,075.00 1,980,000.00 500,000.00 250,000.00 1,000,000.00	8,176,500.00 8,202,138.89 17,228,000.00 720,000.00 1,440,000.00 1,740,000.00 2,970,075.00 1,980,000.00 500,000.00 250,000.00 1,000,000.00	GOP GOP GOP GOP GOP GOP GOP GOP GOP GOP GOP	N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A	8,176,500.00 8,202,138.89 17,228,000.00 720,000.00 1,440,000.00 1,740,000.00 2,970,075.00 1,980,000.00 500,000.00 250,000.00 1,000,000.00	8,176,500.00 8,202,138.89 17,228,000.00 720,000.00 1,440,000.00 1,740,000.00 2,970,075.00 1,980,000.00 500,000.00 250,000.00 1,000,000.00	GOP GOP GOP GOP GOP GOP GOP GOP GOP GOP GOP	N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A
XI. INFORMATION & PUBLICATION																																			
A. Production / Reproduction / Dissemination of Posters / Flyers / Reports B. Tri-Media Ad Placements C. Service Providers D. Press Conference E. Subscriptions F. Regional Office (Subscriptions)	ASMD ASMD ASMD ASMD ASMD RWOs	Shopping / Direct Contracting Direct Contracting Direct Contracting Direct Contracting Shopping Shopping	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	2,850,000.00 5,675,000.00 300,000.00 200,000.00 240,000.00 322,031.75	2,850,000.00 5,675,000.00 300,000.00 200,000.00 240,000.00 322,031.75	GOP GOP GOP GOP GOP GOP	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	2,850,000.00 5,675,000.00 300,000.00 200,000.00 240,000.00 322,031.75	2,850,000.00 5,675,000.00 300,000.00 200,000.00 240,000.00 322,031.75	GOP GOP GOP GOP GOP GOP	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	2,850,000.00 5,675,000.00 300,000.00 200,000.00 240,000.00 322,031.75	2,850,000.00 5,675,000.00 300,000.00 200,000.00 240,000.00 322,031.75	GOP GOP GOP GOP GOP GOP	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A
XII. CAPITAL OUTLAY																																			
A. Central Office Regional Office Overseas Office	Secretariat RWOs OCCS/OOWOs	Shopping / Public Bidding Shopping / Public Bidding Shopping	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	8,176,500.00 8,202,138.89 17,228,000.00	8,176,500.00 8,202,138.89 17,228,000.00	GOP GOP GOP	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	8,176,500.00 8,202,138.89 17,228,000.00	8,176,500.00 8,202,138.89 17,228,000.00	GOP GOP GOP	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A						
XIII. IT RESOURCE REQUIREMENTS																																			
A. Consultancy Services - Systems Developer - Network Administrator B. Internet Services	MISD MISD	Direct Contracting Direct Contracting	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	720,000.00 1,440,000.00	720,000.00 1,440,000.00	GOP GOP	N/A N/A	N/A N/A	N/A N/A	N/A N/A	720,000.00 1,440,000.00	720,000.00 1,440,000.00	GOP GOP	N/A N/A	N/A N/A	N/A N/A						
XIV. QUALITY MANAGEMENT SYSTEM																																			
A. ISO 9001: 2008 Certification of OWWA Procedures Training Program & Implementation, Documentation and Printing, etc., Certificate of Standard	QMS/ODA	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1,740,000.00	1,740,000.00	GOP	N/A	N/A	N/A	N/A	1,740,000.00	1,740,000.00	GOP	N/A	N/A	N/A						
XV. VARIOUS TRAININGS / SEMINAR EXPENSES																																			
A. Professional Development Program B. Socio Cultural Support Program C. Overseas Training for WELDFs and AS D. Scholarship Program	HRMDD Secretariat HRMDD / OOCs HRMDD	Direct Contracting / Shopping Direct Contracting Direct Contracting	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	2,970,075.00 1,980,000.00 500,000.00 250,000.00	2,970,075.00 1,980,000.00 500,000.00 250,000.00	GOP GOP GOP GOP	N/A N/A N/A N/A	N/A N/A N/A N/A	N/A N/A N/A N/A	N/A N/A N/A N/A	2,970,075.00 1,980,000.00 500,000.00 250,000.00	2,970,075.00 1,980,000.00 500,000.00 250,000.00	GOP GOP GOP GOP	N/A N/A N/A N/A	N/A N/A N/A N/A	N/A N/A N/A N/A						
XVI. PLANNING WORKSHOP / BUDGET EXERCISE (OWWA Wide & Participation to DOLE Copjan)																																			
	PPDO	Direct Contracting / Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1,000,000.00	1,000,000.00	GOP	N/A	N/A	N/A	N/A	1,000,000.00	1,000,000.00	GOP	N/A	N/A	N/A						

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